



## **City of Cookeville Tree Board Minutes**

**October, 2 2019 Time: 12:00pm**

In attendance: Guy Zimmerman, Tony Stone, Greg Brown, Jeff Littrell, Jim Woodford, Ed Hollingsworth, Cody Barrett, Marti Foster, Mike Witt, Jeff Fitzpatrick. Ken Young, Ron Graves, Jaime Nunan & Guest – Delayne Miller

**I. Approval of Minutes**

**II. Budget Report**

**III. Guest Speaker – Delayne Miller, Sustainability Manager at TN Tech**

**IV. 2020 Home Show - March 6-7**

Cody & Guy are setting up registration and tree orders; we will be giving away trees from TDF Nursery and selling a select variety.

Home show times have changed this year as follows; set up Thursday 03/05, Home Show Friday 03/06 12:00 pm-8:00 pm and Saturday 03/07 9:00 am – 6:00 pm.

**V. Tree inventory for high travel areas**

Guy will send out a date for anyone interested to take an afternoon and inventory open areas for planting on Jefferson Ave.

**VI. Trees & Topping at Cookeville High School**

Improper tree care continues to be a problem on Putnam County School properties. Guy, Mike, and Jaime plan to meet with Jerry Boyd to discuss tree care plans and the possibility of a tree board within the schools.

**VII. Develop a Tree Board at the High School**

See VI.

**VIII. Partners in Community Forestry Conference Nov 20-21or Tennessee Urban Forestry Council Luncheon**

Jaime is unable to attend PCF conference this year. The board agreed a good use of remaining travel money would be to have board members attend the TUFC Luncheon November 14 from 11am-1pm in Murfreesboro. All members who wish to attend should email Jaime before 10/15/19 and she will register everyone and plan for carpooling.

**IX. Tennessee Tree Day March 21**

250K Tree Day has been renamed this year “Tennessee Tree Day” the City and TDF are partnering up again this year for sorting and distribution. The actual hand out day will be March 21 from 8:00am-12:00pm at the Public Works building just like last year for anyone who wishes to volunteer and help handout trees.

**X. Other News**

**Memorial Tree Program Updates** – Jaime is working with Rick Woods on updating our memorial tree program within the city. People wishing to purchase memorial trees will now have 4 options varying in cost, the cheapest option will be a \$50.00 donation to a tree planting fund within the city in honor of their loved one, we are working to combine this with the donation account we’ve set up from the funeral homes. This money will be available to use for any tree plantings within the city regardless of locations/species. Donors will be recognized at the yearly Arbor Day ceremony. More details to come.

**Animal Shelter Trees** – The animal shelter has requested the tree board consider them for a planting location to add shade to the dog park, as well as requested a few watering bags for trees previously planted. Jaime will deliver them watering bags; we’ll assess the availability of extra funds for tree planting there later in the fall.

**T-shirt Quote-** Attached is one quote for t-shirts, Tony is working to acquire two more quotes before we purchase.

**Meeting adjourned – 1:02 pm**



# QUOTE

Old Town T-Shirt Co.  
 113 W. Broad St.  
 Cookeville, TN 38501  
 info@oldtowntshirt.com  
 931.651.2131

DATE: OCTOBER 1, 2019  
 INVOICE #1296

EXPIRATION DATE NOVEMBER 1, 2019

TO Tony Stone / Cookeville Tree Board  
 Tonystone40@gmail.com

SALESPERSON	JOB	PAYMENT TERMS	TURN AROUND
Heather & Ty	Screen Printing	Due on receipt	10 – 14 Business Days

  

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
24	Gildan Adult SoftStyle Tee (64000), White, 1-color Print on Front Left Chest, 4-color Print on Back, S – XL*	\$13.60	\$326.40
36	Gildan Adult SoftStyle Tee (64000), White, 1-color Print on Front Left Chest, 4-color Print on Back S – XL*	\$12.50	\$450.00
48	Gildan Adult SoftStyle Tee (64000), White, 1-color Print on Front Left Chest, 4-color Print on Back S – XL*	\$11.50	\$552.00
24	Comfort Colors Adult Tee (1717), White, 1-color Print on Front Left Chest, 4-color Print on Back, S – XL*	\$16.25	\$390.00
36	Comfort Colors Adult Tee (1717), White, 1-color Print on Front Left Chest, 4-color Print on Back, S – XL*	\$15.25	\$549.00
48	Comfort Colors Adult Tee (1717), White, 1-color Print on Front Left Chest, 4-color Print on Back, S – XL*	\$14.00	\$672.00
*2XL & Larger add \$2.00 ea.			