

REQUEST FOR BID

**Replacement of Windows at
Cookeville Municipal Building**

45 E Broad ST
Cookeville, TN 38501
(931) 526-9591

Bid Deadline: August 29, 2019 at 2:00pm

Scope of Work

The City of Cookeville is accepting bids for replacement of windows at the City Municipal Building located at 45 E Broad Street. The bid shall consist of pricing on all labor, material and demolition. It shall include a narrative of how the work will be performed and how many working days to complete the project. This is considered a “turn-key” type job. The successful bidder is responsible for all aspects of the job. Bidder should list any options in the bid that they feel would be beneficial to the job or that would save the City money.

Awarding of Bid

The City of Cookeville may award the bid to the bidder demonstrating the most complete response and full compliance with the specifications of each item.

The City of Cookeville reserves the right to offer an award based on any combination of factors it determines to be in the best interests of the City of Cookeville. Price may be a factor but may not determine the awarding of the bid. The bid will be awarded to the lowest and best bidder meeting specifications.

The City of Cookeville reserves the right to negotiate with the successful bidder on options or changes to the bid. The City of Cookeville reserves the right to reject any and all bids.

The City of Cookeville will have a formal bid opening at 2:00 PM on August 29, 2019. The bid will be evaluated, and bidders will be notified of the decision.

References

The bidder must provide at least 3 credible references that can attest to the quality, performance, and service associated with the bidder. An agency name, contact person, telephone number, and email address should be provided for each reference. The City of Cookeville reserves the right to contact each reference and take their responses into account in making its decision on the “best bidder”.

Instructions for bidders

The City of Cookeville will not be responsible for any costs incurred creating this bid. The bid is considered a minimum set of specifications and standards.

Bid must be sealed in an envelope or package marked:

“Municipal Building Window Bids”

The date and time of the bid opening, contractor’s license number, classification and expiration date of the license. A Drug Free Affidavit must be signed and included in the envelope or package. Bids received after 2:00PM on August 29, 2019 will not be considered.

Bids must be mailed or delivered to:

City of Cookeville Municipal Building

45 E Broad ST

Cookeville, Tennessee 38501

Attn: Tracy Johnson

Specifications

Replace 68 operable windows on the upper level and 8 operable windows on the lower level along with 5 inoperable windows. Approximate size of operable windows is 3'-3"x 7'- 4 3/8" and approximate size of inoperable windows is 3'-3"x 9'- 4 1/4".

The above measurement is based on finished opening. Actual window opening needs to be field verified and an inventory performed to make sure the bid has the exact number of windows with correct sizes.

All windows shall be aluminum storefront windows and Virocon VE 1-2 M, PPG Solarban or an approved equal.

All exterior glass shall be PPG Solarban 70 XL low E or equal. Glass must be tinted. Tint must be approved by the City in advance of installation

All windows shall have water tight subsills under each window unit. Subsills shall have end dams and back dams and shall be one piece. Windows shall be set in a solid bed of mastic.

Windows shall not be secured through horizontal subsill unless required for a curtain wall.

Several windows have heating, and cooling fan coils located below the window. They cannot be covered or blocked.

Warranty

The bids shall provide the warranty information on windows, trim, pane seals, all materials, parts and installation.

Optional Bid for Store Front Doors

Scope of Work

The City of Cookeville is accepting bids for replacement of drive thru window and store front windows and store front doors at the City Municipal Building located at 45 E Broad Street. The bids should consist of pricing of all labor, material and demolition. It shall include a narrative of how the work will be performed and how many working days to complete the project. This is considered a "turn key" type job and the successful bidder is responsible for all aspects of the job. Bidder should list any options in its bid that it feels would be beneficial to the job or that would save the City of Cookeville money.

Replace the following on the upper level:

Drive thru window glass, approximate size is 5'-10" x 2'- 9" and store front on north side, approximate size is 23'- 10" x 12' - 2"

Northside has 4 3'-0" x 9'-0" doors

West and south side doors, approximate size is 6' - 4" x 9'-9"

Replace the following on the lower level:

South side store front approximate size is 12'-2" x 6'-4"

Southside store front has two 3'-0" x 9'-9" doors

Eastside store front sizes are 7'-4"x9'-9"

Southside store front at fire hall 7'- 0" x 9'-9"

Southside door at fire hall is 3'-6"x9'-9"

Specifications

All store front doors shall be Tubelight 4500 series of Kawneer 350 standard entrances and must have closers.

All storefront windows shall be Virocon VE 1-2 M, PPG Solarban or an approved equal. All exterior glass shall be PPG Solarban 70 XL low E or equal. Glass must be tinted. Tint must be approved by the City in advance of installation.

All windows shall have water tight subsills under each window unit. Subsills shall have end dams and back dams and shall be one piece. Windows shall be set in a solid bed of mastic. Windows shall not be secured through horizontal subsill unless required for a curtain wall. All lock sets and latches shall be of on manufacturer to insure capability and shall be heavy duty cylindrical type. Provide lock guards on doors to prevent vandal entries. All keying must be from the factory. All locks must be keyed separately and master keyed. Number of keys will be determined by the City of Cookeville.

Warranty

The bids shall provide the warranty information on windows, doors, trim, pane seals, all materials, parts and installation.

Successful bidder will need to provide proof of insurance before starting work.

“By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to TCA §12-12-106, Iran Divestment Act ”

DRUG FREE WORKPLACE

STATE OF TENNESSEE
COUNTY OF PUTNAM

DRUG FREE WORKPLACE AFFIDAVIT
OF PRIME BIDDER

NOW COMES AFFIANT, who being duly sworn, deposes and says:

1. He/She is the principal officer for _____.
2. That the bidding entity has submitted a bid to The City of Cookeville,
_____ Department, Project Number _____, for the
construction of _____.
(Project Name)
3. That the bidding entity employs no less than five (5) employees;
4. That Affiant certifies that the bidding entity has in effect, at the time of submission
of its bid to perform the construction referred above, a drug free workplace program
that complies with 50-9-113, *Tennessee Code Annotated*.
5. That this affidavit is made on personal knowledge.

Further Affiant saith not.

AFFIANT

SUSCRIBED AND SWORN TO before me this _____ day of _____, 2019.

NOTARY PUBLIC

My commission expires: _____