

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
APRIL 2, 2020
5:30 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, April 2, 2020, at 5:30 p.m., via electronic means (Zoom) as permitted by Executive Order No. 16. Pastor Bobby Davis of Life Church gave the invocation. Mayor Shelton led the Pledge of Allegiance. Mayor Shelton then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

Also present: James Mills, City Manager; Cathy McClain, City Clerk and Dan Rader IV, serving as City Attorney.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Councilman Womack requested to withdraw Item 7F - Consider Resolution #R20-04-05, requesting the Governor of Tennessee, in response to Covid-19 pandemic, mandate social distancing and require residents to shelter in place.

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to withdraw item 7F and to approve the agenda as amended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

APPOINTMENTS, PROCLAMATIONS, PRESENTATIONS OR AWARDS:

No business to consider.

OLD BUSINESS:

**CONSIDER APPROVAL OF
MINUTES OF COUNCIL
MEETING HELD ON
MARCH 19, 2020**

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 2, 2020**

Vice-Mayor Wheaton made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Miller. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

CONSENT AGENDA:

No business to consider.

NEW BUSINESS – PUBLIC HEARINGS AND ACTION ITEMS:

**CONSIDER RESOLUTION #R20-04-06,
DETERMINING THAT, DUE TO THE
COVID-19 PANDEMIC, MEETINGS
OF THE CITY COUNCIL SHALL BE
BY ELECTRONIC MEANS AS
PERMITTED BY EXECUTIVE
ORDER NO. 16**

RESOLUTION

A RESOLUTION OF THE
COOKEVILLE CITY COUNCIL
DETERMINING THAT, DUE TO
THE COVID-19 PANDEMIC,
MEETINGS OF THE CITY
COUNCIL SHALL BE BY
ELECTRONIC MEANS AS
PERMITTED BY EXECUTIVE
ORDER NO. 16

RESOLUTION NUMBER: R20-04-06
REQUESTED BY: City Council
PREPARED BY: Deputy City Clerk
APPROVED-FORM/CORRECTNESS:

(City Attorney)

ADOPTED: _____
MINUTE BOOK _____, PAGE _____

WHEREAS, Executive Order No. 16 issued by the Honorable Bill Lee, Governor of the State of Tennessee on March 20, 2020, as a reasonable measure to protect the health and safety of citizens and government officials while ensuring that government business may continue in a manner that is open and accessible to the public, has declared that the provisions of the Open Meetings Act, Tennessee Code Annotated, Title 8, Chapter 44, Part 1, are suspended to the extent necessary to allow a governing body, as defined in Tennessee Code Annotated, Section 8-44-102, including the Cookeville City Council, to meet and conduct essential business by electronic means, rather than being required to gather a quorum of members physically present at the same location; and

WHEREAS, the Cookeville City Council has determined that meeting electronically is necessary to protect the health and safety of citizens, government officials and staff in light of the COVID-19 pandemic.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Executive Order No. 16 and in a manner consistent with Article I, Section 19 of the Tennessee Constitution, Cookeville City Council meetings shall be conducted by electronic means and shall be open and accessible to public attendance by electronic means. Executive Order No. 16 does not in any way limit existing quorum or voting requirements under law, and all provisions of Tennessee Code Annotated, Section 8-44-108(c), remain in effect.

ADOPTED AND EFFECTIVE THIS 2ND DAY OF APRIL, 2020.

Ricky Shelton, Mayor

ATTEST:

Cathy McClain, City Clerk

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 2, 2020**

Councilman Walker made a motion, seconded by Councilman Miller, to adopt Resolution #R20-04-06. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**HOLD A PUBLIC HEARING AND
CONSIDER ON FIRST READING
ORDINANCE #O20-03-03, REZONING
OF 1901, 1913 & 1919 NORTH
WASHINGTON AVENUE FROM CL
(LOCAL COMMERCIAL) AND 420,
430, 502, 512 & 518 EAST JERE
WHITSON ROAD FROM RS-10
(SINGLE-FAMILY RESIDENTIAL)
TO RM-14 (MULTI-FAMILY
RESIDENTIAL)**

Councilman Womack made a motion, seconded by Councilman Miller, to approve on first reading Ordinance #O20-03-03. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**HOLD A PUBLIC HEARING AND
CONSIDER ON FIRST READING
ORDINANCE #O20-03-04,
AMENDMENT TO THE ZONING
CODE TO INCLUDE MICRO -
BREWERIES AND BREWPUBS
AS A PERMITTED USE IN THE
CI (COMMERCIAL-INDUSTRIAL
MIXED-USE) DISTRICT AND
INCLUDE BREWPUBS IN THE
PCD (PLANNED COMMERCIAL
DEVELOPMENT) DISTRICT**

BREW PUB. A restaurant that prepares handcrafted beer, and/or other malt beverages, as an accessory use intended for consumption on the premises or sold for consumption off premises in hand-capped or sealed containers in quantities up to one-half barrel (15.5 gallons), up to a maximum total of 5,000 barrels (31 gallons per barrel) per year. No more than 25 percent of the total floor area shall be utilized for brewing, including bottling and kegging. (As amended by Ordinance No. O14-04-05)

MICRO-BREWERY. A facility for the production and packaging of beer, and/or other malt beverages, for distribution, retail or wholesale, on or off premises, with a maximum capacity of not more than 15,000 barrels (31 gallons per barrel) per year. A micro-brewery may include, as an accessory use, a restaurant or tasting room not to exceed 25 percent of the total floor area. (As amended by Ordinance No. O14-04-05)

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 2, 2020**

- Amend Section 227, CI, Commercial-Industrial Mixed Use District, Section 227.2, Permitted Uses and Structures by adding a new Section 227.2J Micro-breweries and brewpubs.
- Amend Section 224, PCD, Planned Commercial Development, Section 224.2, Permitted Uses and Structures, by adding new Section 224.2J Brewpubs
- Amend the Chart of Permitted Uses accordingly

Vice-Mayor Wheaton made a motion, seconded by Councilman Walker, to approve on first reading Ordinance #O20-03-04. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**HOLD A PUBLIC HEARING AND
CONSIDER ON FIRST READING
ORDINANCE #O20-04-05, AMENDING
THE BUDGET OF THE GENERAL
FUND OF THE CITY OF
COOKEVILLE, TN, FOR THE
FISCAL YEAR ENDED JUNE 30, 2020**

INCREASE EXPENDITURES:

| | |
|--|--------------|
| Police Department Salaries - Overtime | 65,000.00 |
| Fire Department Salaries - Overtime | 24,000.00 |
| Public Works Salaries - Overtime | 7,500.00 |
| Public Works Capital - contracted services | 1,300,000.00 |

Total Increase in Expenditures - General Fund \$ 1,396,500.00

Vice-Mayor Wheaton made a motion, seconded by Councilman Walker, to approve on first reading Ordinance #O20-04-05. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**CONSIDER ON FIRST READING
ORDINANCE #O20-04-06, AMENDING
THE COOKEVILLE MUNICIPAL
CODE TITLE 18, CHAPTER 1 &
TITLE 19, CHAPTER 2, RELATIVE
TO LATE FEES ON UTILITY BILLS**

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 2, 2020**

Councilman Womack made a motion, seconded by Councilman Miller, to approve on first reading Ordinance #O20-04-06. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**CONSIDER RESOLUTION #R20-04-07,
AUTHORIZING THE CITY MANAGER
IN RESPONSE TO THE COVID-19
VIRUS, TO TAKE CERTAIN STEPS
TO LIMIT EMPLOYEES EXPOSURE
WITHOUT IMPAIRMENT OF
CENTRAL FUNCTIONS OF THE
GOVERNMENT OF THE CITY
OF COOKEVILLE**

RESOLUTION

A RESOLUTION OF THE
COOKEVILLE CITY COUNCIL
AUTHORIZING THE CITY MANAGER
IN RESPONSE TO THE COVID-19
VIRUS, TO TAKE CERTAIN STEPS TO
LIMIT EMPLOYEES EXPOSURE
WITHOUT IMPAIRMENT OF
CENTRAL FUNCTIONS OF THE
GOVERNMENT OF THE CITY OF
COOKEVILLE

RESOLUTION NUMBER: R20-04-07
REQUESTED BY: City Council
PREPARED BY: City Manager
APPROVED-FORM/CORRECTNESS:

(City Attorney)
ADOPTED: _____
MINUTE BOOK _____, PAGE _____

WHEREAS, in light of the COVID-19 pandemic; and
WHEREAS, the President of the United States of America and the Governor of the State of Tennessee have declared a state of emergency; and
WHEREAS, the Governor of Tennessee has issued Executive Orders No. 21 and No. 22 regarding limitations on activities; and
WHEREAS, all Essential Governmental Functions shall be performed in compliance with Social Distancing Requirements as defined by these orders and employees of the City of Cookeville shall follow all current and future directives and orders issued that are specifically directed to City employees; and
WHEREAS, the City Council is desirous of permitting the City Manager to limit employees' exposure to the possible COVID-19 virus to the extent possible without significantly impairing the central functions of the government of the City of Cookeville; and
WHEREAS, the City Council is desirous of permitting the City Manager to move forward with certain functions and to alter or suspend various procedures and formalities otherwise required as it pertains to taking necessary action to ensure the health, safety and welfare of our community.
NOW, THEREFORE, BE IT RESOLVED, that the City Manager James Mills, or his designee, is hereby authorized, after consultation with Department Directors of the City of Cookeville to determine various work needs and staffing requirements of the different departments, to approve alternate work schedules and employee assignments. Alternate work schedules and employee assignments shall be based on the discretion of the Department Director and approved by the City Manager. The decision of the City Manager regarding the employment location and status is discretionary and is final. This procedure will be in effect through April 30, 2020, and may be extended by Resolution of the City Council after that date depending upon the circumstances that exist at that time.

ADOPTED AND EFFECTIVE THIS 2ND DAY OF APRIL, 2020.

Ricky Shelton, Mayor

ATTEST:

Cathy McClain, City Clerk

Councilman Womack made a motion, seconded by Vice-Mayor Wheaton, to adopt Resolution #R20-04-07. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 2, 2020**

**CONSIDER RESOLUTION #R20-04-08,
ADOPTING A PERSONNEL POLICY
CONCERNING EMERGENCY
FAMILY AND MEDICAL LEAVE
EXPANSION ACT AND EMERGENCY
PAID SICK LEAVE ACT RELATIVE
TO THE FAMILIES FIRST CORONA
VIRUS RESPONSE ACT**

Councilman Womack made a motion, seconded by Councilman Miller, to adopt Resolution #R20-04-08. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**CONSIDER AUTHORIZING THE
CITY MANAGER TO EXECUTE A
MEMORANDUM OF
UNDERSTANDING BETWEEN THE
CITY OF COOKEVILLE AND
PUTNAM COUNTY TO ADMINISTER
THE COOKEVILLE-PUTNAM
COUNTY TORNADO RELIEF FUND**

Councilman Womack made a motion, seconded by Councilman Miller, to authorize the City Manager to execute a Memorandum of Understanding between the City of Cookeville and Putnam County to administer the Cookeville-Putnam County Tornado Relief Fund as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**CONSIDER AUTHORIZING THE
CITY MANAGER TO EXECUTE
TWO (2) AMENDMENTS TO THE
CONTRACT/AGREEMENT
BETWEEN THE CITY OF
COOKEVILLE AND CUSTOM
TREE CARE, INC. FOR DISASTER
DEBRIS REMOVAL AND DISPOSAL
SERVICES**

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 2, 2020**

Councilman Womack made a motion, seconded by Vice-Mayor Wheaton, to authorize the City Manager to execute two (2) amendments to the contract/agreement between the City of Cookeville and Custom Tree Care, Inc. for disaster debris removal and disposal services as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF LEASE
AGREEMENT (BUS PARKING)
WITH BLOOD ASSURANCE**

Blood Assurance

- Blood Assurance is leasing building located at 155 West Broad
- They need a parking space for their donor bus.
- This lease will allow them to park their bus in our gas department parking lot, for \$365 per year.
- The lease is for 5 years, renewable for 5 additional years.
- Blood Assurance is responsible for providing electrical service to the area, and any required pavement markings and signage.

Councilman Walker raised concerns about the length of the lease.

Councilman Miller made a motion, seconded by Councilman Womack, to approve the lease agreement (bus parking) with Blood Assurance as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Charles Womack

ABSTAINED: Councilman Eric Walker

The City Clerk announced that the motion carried.

**CONSIDER ACCEPTING A GRANT
FOR \$1,500 FROM TENNESSEE
DEPARTMENT OF FINANCE AND
ADMINISTRATION, TENNESSEE
COUNTS 2020 CENSUS GRANT FOR
THE COOKEVILLE PLANNING
DEPARTMENT WITH NO
MATCHING FUNDS REQUIREMENT**

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 2, 2020**

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to accept a grant for \$1,500 from Tennessee Department of Finance and Administration, Tennessee Counts 2020 Census Grant for the Cookeville Planning Department with no matching funds requirement as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL TO
PURCHASE CONFLICT MONITORS
FOR TRAFFIC SIGNALS (SOLE -
SOURCE PROVIDER) - PUBLIC
WORKS DEPARTMENT**

Temple, Inc.
P.O. Box 2066
Decatur, Alabama 35602-2066
Phone 1-800-633-3221
Fax (256) 353-4578



Serving the South Since 1954!

Cookeville, TN
Attn: Tommy

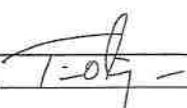
| | |
|----------|----------------------|
| DATE | March 19, 2020 |
| TERMS | NET 30 |
| DELIVERY | 6 to 8 Weeks, A.R.O. |
| SALESMAN | Tim Olinger |

CONDITIONS: The prices and terms on this quotation are not subject to verbal change or other agreements unless approved in writing by Temple, Inc. All quotations and agreements are contingent upon strikes, accidents, fires, availability of materials and all other causes beyond our control. Prices are based on costs and conditions existing on date of quotation and are subject to change by Temple, Inc. before final acceptance. Freight will be prepaid and allowed unless otherwise noted on this quotation.

| Quantity | Description | Price | Amount |
|----------|----------------------------------|----------|-------------|
| 21 | ED1 MMU2-16LEip Conflict Monitor | \$887.00 | \$18,627.00 |
| TOTAL | | \$ | 18,627.00 |

Note:
A 4% fee will be added to all credit card orders.
Tax will be added if applicable.
Freight is included.
Please submit purchase orders to: Orders@temple-inc.com

Quote Valid For 90 Days.

SALESMAN 

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to approve the purchase of conflict monitors for traffic signals (sole-source provider) as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 2, 2020**

**CONSIDER AUTHORIZING THE
CITY MANAGER TO EXECUTE
WATER PLANT CONSULTING
AGREEMENT - WATER QUALITY
CONTROL DEPARTMENT**

MEMORANDUM

TO: City Manager
City Council

FROM: Ronnie J. Kelly, Director *RSK*

DATE: March 31, 2020

SUBJ: Consulting Agreement – Water Treatment Plant

During the next City Council meeting I will be seeking Council authorization for the City Manager to enter into a Consulting Agreement with Troy Taubert dba Roaring River Consulting.

The agreement will allow us to bring Troy Taubert into our Water Treatment Plant to familiarize him with our day to day operation. Troy is a licensed Grade IV Water Treatment Plant Operator and provided technical and regulatory assistance to Water Treatment Facilities during his time with TDEC. Troy would work with the existing Plant Operators on an hourly basis, which we anticipate being in the 50-60 hour range. This would provide our facility with an outside operator to call in, if needed, due to the current COVID-19 outbreak.

We have agreed on an hourly rate of \$75 per hour and it is my recommendation that the City Council authorize the City Manager to enter into this agreement.

If you have any questions concerning this matter please feel free to give me a call.

Councilman Womack made a motion, seconded by Councilman Miller, to authorize the City Manager to execute a Water Plant Consulting Agreement as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**CONSIDER AUTHORIZING THE CITY
MANAGER TO ENTER INTO AN
ENGINEERING AGREEMENT FOR
UTILITY EASEMENT ACQUISITION
FOR SOUTH JEFFERSON AVENUE
TDOT ROAD WIDENING PROJECT -
WATER QUALITY CONTROL
DEPARTMENT**

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 2, 2020**

MEMORANDUM

TO: City Council
City Manager

FROM: Ronnie J. Kelly, Director *RJK*

DATE: March 27, 2020

SUBJ: Engineering Services – Utility Easement Acquisition
South Jefferson Ave.
TDOT Road Widening Project

During the April 2nd City Council meeting I will be seeking authorization for the City Manager to enter into an engineering agreement with Consolidated Technologies, Inc., to perform professional services for utility line easement acquisition services within TDOT's South Jefferson Avenue Project.

CTI's services will allow our department to meet TDOT's time frame for including our utility relocation into the TDOT project. This agreement will provide the following services:

- a. TDOT required acquisition stage reports.
- b. Acquisition of easements on 14 parcels.
- c. Titles and closing.
- d. Appraisals and appraisal reviews.
- e. Prepare easement plats and descriptions.

We have negotiated a not to exceed fee of \$95,800, which is reimbursable by TDOT.

If you have any questions or comments please feel free to give me a call.

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to authorize the City Manager to enter into an engineering agreement for Utility Easement Acquisition for South Jefferson Avenue TDOT Road Widening Project as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**CONSIDER AUTHORIZING THE CITY
MANAGER TO ENTER INTO AN
ENGINEERING CONTRACT FOR
THE UPPER CAPSHAW HYDRAULIC
EVALUATION & ALTERNATIVES
ANALYSIS - WATER QUALITY
CONTROL DEPARTMENT**

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 2, 2020**

MEMORANDUM

TO: City Council
City Manager

FROM: Ronnie J. Kelly, Director *RJK*

DATE: March 27, 2020

SUBJ: Engineering Proposal – Upper Capshaw Hydraulic Evaluation
Alternatives Analysis

During the next City Council meeting I will be seeking authorization for the City Manager to enter into an engineering contract with Gresham Smith and Partners to develop an Upper Capshaw Hydraulic Evaluation and Alternatives Analysis. The Analysis will evaluate the current hydraulic conditions and further evaluate alternatives to alleviate hydraulic stress in the Upper Capshaw sewer basin.

A not to exceed fee of \$125,070 has been negotiated with Gresham Smith and Partners to provide the services necessary to develop the Hydraulic Evaluation and Alternatives Analysis and to flow monitor relevant sections of the sewer system for 90 days. The not to exceed fee is broken down as follows:

Engineering fees - \$73,804
Flow Monitoring Fee - \$49,460
Reimbursable Expenses - \$1,806

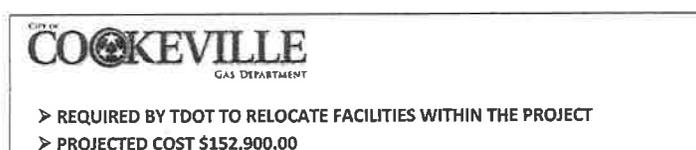
If you have any questions or comments please feel free to give me a call.

Councilman Womack made a motion, seconded by Councilman Miller, to authorize the City Manager to enter into an engineering contract for the Upper Capshaw Hydraulic Evaluation & Alternatives Analysis as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**CONSIDER AUTHORIZING THE CITY
MANAGER TO ENTER INTO
CONTRACT WITH TDOT REGARDING
THE UTILITY RELOCATION (GAS)
AND UPGRADES REQUIRED FOR THE
WEST CEMETERY/BURGESS FALLS
ROAD INTERSECTION
IMPROVEMENT PROJECT**



SAFETY FUNDED PROJECT NO REIMBURSEMENT AVAILABLE

**COOKEVILLE CITY COUNCIL
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APRIL 2, 2020**

Councilman Walker made a motion, seconded by Councilman Miller, to authorize the City Manager to enter into a contract with TDOT regarding the utility relocation (Gas) and upgrades required for the West Cemetery/Burgess Falls Road Intersection Improvement Project as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

CITIZENS REQUEST FOR HEARING BEFORE CITY COUNCIL:

No requests.

HEARING FROM OFFICERS, COUNCILMEN AND CITY MANAGER:

City Manager James Mills spoke about the CookevilleCares.com website as a trustworthy resource for Covid-19 information and mentioned the ability for those 65 years of age or older to sign up for daily wellness calls.

The City Council expressed their appreciation to those on the front lines of the fight against Covid-19 and encouraged all citizens to do their part in stopping the spread of Covid-19 by staying at home and following the guidance of Federal, State and Local officials.

MAYOR'S COMMENTS:

Mayor Shelton asked that we keep our health care workers in our thoughts/prayers and expressed his desire for citizens to practice social distancing and stay at home whenever possible.

There being no further business, Mayor Shelton declared the meeting adjourned at 6:30 p.m.

Ricky Shelton, Mayor

ATTEST:

Cathy McClain, City Clerk