

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
JUNE 18, 2020
5:30 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, June 18, 2020, at 5:30 p.m., via electronic means (Zoom) & public access was limited by following guidelines of social distancing pursuant to the Governor's Executive Order No. 34, in the Municipal Building, 45 East Broad Street. Pastor Jason Baugh of Life Church gave the invocation, and led the audience in the Pledge of Allegiance. Mayor Shelton then called the meeting to order and asked the City Clerk to call the roll. Present and answering roll call were:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

Also present: James Mills, City Manager; Cathy McClain, City Clerk and Dan Rader, City Attorney.

In an effort to practice social distancing (due to COVID-19) only 4 members of the Council sat on the bench.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to add the following:

Item 7F – Consider Resolution #R20-06-11, expressing appreciation for service rendered to the City of Cookeville by Gail Fowler, Director, Human Resources Department

Item 7G – Consider Resolution #R20-06-12, expressing appreciation for service rendered to the City of Cookeville by Cathy McClain, City Clerk

Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

APPOINTMENTS, PROCLAMATIONS, PRESENTATIONS OR AWARDS:

No business to consider.

OLD BUSINESS:

**CONSIDER APPROVAL OF
MINUTES OF COUNCIL
MEETING HELD ON
JUNE 4, 2020**

**COOKEVILLE CITY COUNCIL
MINUTES
JUNE 18, 2020**

Vice-Mayor Wheaton made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Miller. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**HOLD A PUBLIC HEARING AND
CONSIDER ON SECOND AND FINAL
READING ORDINANCE #O20-06-08,
AMENDING THE BUDGETS OF THE
GENERAL, STATE STREET AID,
SOLID WASTE, ANIMAL CONTROL &
GENERAL IMPROVEMENT BOND
FUNDS OF THE CITY OF
COOKEVILLE, TN, FOR THE FISCAL
YEAR ENDED JUNE 30, 2020**

Councilman Miller made a motion, seconded by Councilman Womack, to approve on second and final reading Ordinance #O20-06-08. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**HOLD A PUBLIC HEARING AND
CONSIDER ON SECOND AND FINAL
READING ORDINANCE #O20-06-09,
PROVIDING A TAX LEVY FOR THE
2020-2021 FISCAL YEAR**

Councilman Miller made a motion, seconded by Vice-Mayor Wheaton, to approve on second and final reading Ordinance #O20-06-09. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
JUNE 18, 2020**

**HOLD A PUBLIC HEARING AND
CONSIDER ON SECOND AND FINAL
READING ORDINANCE #O20-06-10,
AUTHORIZING APPROPRIATIONS
FOR FINANCIAL AID TO PUBLIC
SERVICE, NONPROFIT, AND
CHARITABLE ORGANIZATIONS FOR
THE 2020-2021 FISCAL YEAR**

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to approve on second and final reading Ordinance #O20-06-10. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**HOLD A PUBLIC HEARING AND
CONSIDER ON SECOND AND FINAL
READING ORDINANCE #O20-06-11,
ADOPTING THE CITY OF
COOKEVILLE, TENNESSEE ANNUAL
BUDGET FOR THE FISCAL YEAR
BEGINNING JULY 1, 2020 AND ENDING
JUNE 30, 2021**

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to approve on second and final reading Ordinance #O20-06-11. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

CONSENT AGENDA:

**CONSIDER AWARDDING BID FOR
CHEMICALS - WATER QUALITY
CONTROL DEPARTMENT**

**COOKEVILLE CITY COUNCIL
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JUNE 18, 2020**

**CITY OF COOKEVILLE
DEPARTMENT OF WATER QUALITY CONTROL
CHEMICALS
WATER AND WASTEWATER TREATMENT PLANTS**

DATE OF BID OPENING
BIDS OPENED BY
BIDS WITNESS BY

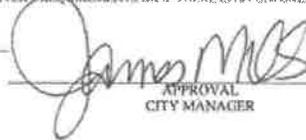
June 11, 2020
RODGER PHILLIPS
MARIE JACIK

BIDDERS	1 LIQUID FERRIC CHLORIDE DRY TON (60% MIN - 77%)	2 LIQUID FERRIC SULFATE DRY TON (80% MIN - 89%)	3 SODIUM HYDROXIDE DRY TON	4 HYDRO- FLUOSILICIC ACID DRY TON	5 CHLORINE CYLINDERS TON	6 HYDROGEN PEROXIDE 50% GAL	7 POWDERED ACTIVATED CARBON - PAC LB	8 ORTHO- POLYPHOSPHATE BLEND GAL/MGAL	9 COPPER SULFATE CRYSTALS (MED)	10 FINE CALCIUM QUICKLIME (FINE) TON	11 HIGH CALCIUM QUICKLIME (RICE SIZE) TON
AULICK CHEMICAL SOLUTIONS, INC.								\$6.36 / \$8.76			
BRENNTAG MID-SOUTH			\$511.00	\$1,739.25	\$569.00	\$2.51		DNMS	\$1.94		
CARMEUSE LIME & STONE, INC.										\$244.36	\$244.36
CHENEY LIME & CEMENT CO.	DNB										
DYCHO CO., INC.			\$673.70	\$1,452.13	\$490.00	\$3.27		DNMS	\$1.91		
HARCOS CHEMICALS			\$672.00								
INDUSTRIAL CHEMICALS		\$498.00		\$1,609.00							
INGEVITY							\$9.97				
KEMIRA	\$827.00	\$343.00									
MISSISSIPPI LIME										\$245.56	
PENICO, INC.	DNB										
PVS TECHNOLOGIES, INC.	\$684.00										
SHANNON CHEMICAL								\$5.87 / \$12.20			
SPECIALTY CHEMICAL			\$573.00	\$1,698.00		\$2.54					
UNIVAR			\$476.00	\$1,486.54							
AWARD BIDS TO	PVS	KEMIRA	UNIVAR	DYCHO	DYCHO	BRENNTAG	INGEVITY	AULICK	DYCHO	CARMEUSE	CARMEUSE

DNB - Did Not Bid
DNMS - Did Not Meet Spec

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID AS INDICATED ABOVE BE AWARDED FOR THE FOLLOWING REASON: LOW BID SUBMITTED - WITH THE OPTION TO GO TO OTHER BIDDERS IF FIRST BIDDER CANNOT MEET DELIVERY REQUIREMENTS OR IF THERE IS AN UNFORESEEN PROBLEM WITH THEIR PRODUCT


RECOMMENDED
DEPARTMENT HEAD


APPROVAL
CITY MANAGER


BUDGET AVAILABILITY
FINANCE DIRECTOR

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to approve the consent agenda item as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

NEW BUSINESS – PUBLIC HEARINGS AND ACTION ITEMS:

**HOLD A PUBLIC HEARING AND
CONSIDER ON FIRST READING
ORDINANCE #O20-05-07, ZONING
CODE AMENDMENT RELATIVE TO
EXTENDING DEVELOPMENT
APPROVAL EXPIRATIONS DURING
A NATURAL DISASTER OR
EMERGENCY DECLARATION**

233.16 EXTENSION OF APPROVAL EXPIRATION DUE TO DISASTER OR EMERGENCY DECLARATION

In the event of a Disaster Declaration or an Emergency Declaration, extension of development approval may be granted by the Planning Department for an additional six (6) months beyond any expiration date required by the Zoning Code. Requests for extensions due to Natural Disasters or Emergency Declarations must be submitted to the Planning Department prior to the expiration date. The request must include justification that the disaster or emergency declaration has impacted progress on the project and an extension would be a reasonable accommodation.

**COOKEVILLE CITY COUNCIL
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Councilman Miller made a motion, seconded by Vice-Mayor Wheaton, to approve on first reading Ordinance #O20-05-07. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF
BLUECROSS BLUESHIELD
EMPLOYEE HEALTH INSURANCE
ADMINISTRATIVE SERVICES
AGREEMENT**

2020 – 2023

Health Insurance - BCBS Administrative Fees Renewal

- BCBS administers plan and processes claims
 - Participate in Network S
- **Expiring Contract**
 - Multi Year Administrative Agreement
 - Rates locked from July 2017 – June 30, 2020
 - Medical \$34.71 pepm
 - Dental \$4.03 pepm
 - \$275,000 estimated
- **Renewal**
 - McGriff shopped our medical and received 1 quote (UHC)
 - McGriff analyzed comparing both admin costs & claims pricing
 - Recommend BCBS renewal
 - Multi Year Administrative Services Agreement with guarantee for medical & dental

MULTI-YEAR GUARANTEE FOR MEDICAL

(Moving to Full Shared Savings)

	7/1/20 Fee	7/1/21 Fee	7/1/22 Fee
Main Administrative Services Fee:			
Admin Fee	\$ 34.71	\$ 34.71	\$ 35.75
Medical Main Administrative Services Fee	\$ 34.71	\$ 34.71	\$ 35.75
COBRA - Std w/INL	\$ 0.65	\$ 0.65	\$ 0.67
PhysicianNow	\$ 0.41	\$ 0.41	\$ 0.42
Medical Guaranteed Administrative Services Fee	\$ 35.77	\$ 35.77	\$ 36.84
** Broker Commission	\$ 3.00	TBD	TBD
Medical Total Administrative Services Fee	\$ 38.77	TBD	TBD

**Broker Commission will remain at \$3.00 for all years. (Same as expiring)

Totals: 7/1/21 \$38.77 7/1/22 \$39.84

**COOKEVILLE CITY COUNCIL
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MULTI-YEAR GUARANTEE FOR DENTAL

	7/1/20 Fee	7/1/21 Fee	7/1/22 Fee
Dental Administrative Services Fee:			
Admin Fee	\$ 4.03	\$ 4.03	\$ 4.03
Dental Administrative Services Fee	\$ 4.03	\$ 4.03	\$ 4.03
Dental Guaranteed Administrative Services Fee	\$ 4.03	\$ 4.03	\$ 4.03
Dental Total Administrative Services Fee	\$ 4.03	\$ 4.03	\$ 4.03

2020 – 2023

Health Insurance -Administrative Fees Renewal Summary

- **BCBS Multi-Year Guarantee Conditions for Medical**
 - Penalty equal to one month's service fee for cancellation prior to the end of the multi year agreement 6/30/2023
 - Retain right to adjust fee for changes in the plan, legislation or regulations
 - Fluctuation in the actual number of covered employees by more than 10% of current enrollment of 535.
 - Fluctuation in member to subscriber ratio (2.17 currently) by more than +/- .05
 - Multi-year offer assumes full shared savings.

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to approve the BlueCross BlueShield Employee Health Insurance Administrative Services Agreement as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**CONSIDER AUTHORIZING THE
PREPAYMENT OF THREE (3)
VARIABLE RATE LOANS WITH THE
TENNESSEE MUNICIPAL BOND
FUND**

**COOKEVILLE CITY COUNCIL
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VARIABLE RATE NOTES WITH TENNESSEE MUNICIPAL BOND FUND				
	<u>Date of Loan</u>	<u>Final Maturity</u>	<u>Original Balance</u>	<u>Balance 7/1/20</u>
Electric Department	10/30/2008	May, 2024	\$ 6,000,000	\$ 2,050,000
General Obligation	10/18/2007	May, 2023	\$ 3,200,000	\$ 798,000
General Obligation	12/29/2008	May, 2024	\$ 2,350,000	\$ 803,000

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to authorize the prepayment of three (3) variable rate loans with the Tennessee Municipal Bond Fund as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**CONSIDER AUTHORIZING THE CITY
MANAGER TO EXECUTE AN
AGREEMENT WITH THE DOUBLE
SPRINGS UTILITY DISTRICT**



Rural Development March 30, 2017
Cookeville Area Office

590 S. Lowe Ave.
Suite K
Cookeville, TN
38501
931-626-6539 x2
800-343-3149 x1493
Fax 931-626-1976

Mr. Morgan McHenry, President
Double Springs Utility District
2677 West Broad Street
P.O. Box 3034
Cookeville, TN 38502-3034

Dear Mr. McHenry:

In a letter dated October 24, 2016 you requested USDA approval for the sale of a portion of the Double Springs Utility District's service area to the City of Cookeville. Since that time we have gathered additional information supporting this request and USDA hereby approves this request based on the following information that has been provided.

There will be approximately 457 customers transferred from the District to the City of Cookeville, leaving the District with 2,379 customers to service existing debt. These remaining customers have the capacity to service the remaining debt based on the documentation that has been provided from the Double Springs Utility District.

In a letter dated March 10, 2017 the City of Cookeville agreed to abide by the terms of the grant agreement and would continue to provide water service to the area being annexed. The City of Cookeville will not assume any Rural Development debt as part of this transaction.

Funds received from the sale of the service area will be used for capital improvements based on a capital improvements letter provided on January 5, 2017. USDA will monitor these documented improvements on an annual basis for progress and completion. These funds can only be used for necessary capital improvements and these improvements should be completed as soon as possible.

If you have any questions or this office may be of further assistance please let us know.

Sincerely,

Jerry W. Jolley
Area Director

**COOKEVILLE CITY COUNCIL
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- Customers being acquired – 488 or 535 equivalent residential customers
- Compensation for customers being acquired = \$655,911
- Compensation for facilities being acquired = \$1,183,740
- Total Compensation to be paid to District = \$1,839,651
- District will transfer acquired customers on or before August 31, 2021
- Cookeville will pay the District \$200,000 upon execution of Agreement
- Remaining amount to be spread out over two equal payments of \$818,227.50
- At time of customer transfer first \$818,227.50 payment will be made
- Final payment of \$818,227.50 will be paid on one year anniversary of customer transfer
- District will provide City with customer and meter information within two (2) months of Agreement execution

**Double Springs UD Compensation Exhibit A
Calculation**

Customer Compensation

$$C_c = (a) \times (b) \times (e)$$

a = avg. five (5) income from five (5) most recent audit years
Total number of District customers (meters) for most recent audit year

b = number of equivalent residential customers being acquired by City
c

c = total number of new customers added by District over most recent 5 years
5 years

e = number of equivalent residential customers being acquired by City

Average operating income from most recent 5 audit years = \$192,757
Total number of District customers most recent audit year = 2901
Total number of new District customers added during last 5 years = 145
Total # of Customers being acquired = 488 - 47 (Hermitage Hardwood) = 535

a = \$192,757 per year = \$66.45/year-customer
2901 customers

c = 145 new customers = 29 customers/year
5 years

b = 535 equivalent residential customers = 18.45 years
29 customers per year

e = equivalent residential customers - Hermitage Hardwood usage = (250,651 gallons/month)/5,000 gallons/month = 51 equivalent residential customers + 488 - 4 (existing Hardwood meters) = 535

$$C_c = (a) \times (b) \times (e)$$

$$C_c = (\$66.45/\text{year-customer}) \times (18.45 \text{ years}) \times (535 \text{ customers})$$

$$C_c = \underline{\$655,911.34}$$

Facilities Compensation

$$F_c = (d) + (d)(0.16)$$

d = Existing facilities, new, less straight line depreciation
16% = Overhead associated with Installation of District's facilities

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to authorize the City Manager to execute an agreement with the Double Springs Utility District as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
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**CONSIDER APPROVAL TO
PURCHASE BYPASS SEWER PUMP
FOR THE WATER QUALITY CONTROL
DEPARTMENT UTILIZING THE
HGACBUY COOPERATIVE
PURCHASING PROGRAM**



**Dri-Prime HL100M High Head Sewer Bypass Pump
CONTRACT ID #CM02-19 Xylem Dewatering Solutions
City of Cookeville ILC#17-8334**

DATE OF CONTRACT REQUEST 4-Jun-20
CONFIRMED H-GAC SPECIFICATION AND CONTRACT PRICING Jason Lynn

VENDOR	Bypass Sewer Pump			
	Dri-Prime HL 100M			
Xylem Dewatering Solutions	\$76,985.20			

This purchase will be made thru the procurement process of the H-GAC BUY Contract issued to: Xylem Dewatering Solutions, Inc. Contract ID #CM02-19 Title: Portable Construction and Maintenance Equipment. Start Date 02-01-19 End Date 01-31-21. This contract is available to local government agencies (Purchases by Local Government Authorized Non-Profit Agencies) City of Cookeville Resolution # R17-10-18 Adopted 10-19-17 authorizing participation by the City of Cookeville, TN in the HGACBUY Cooperative purchasing program.

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE ABOVE BYPASS SEWER PUMP TO BE AWARDED AS INDICATED FOR PURCHASE, AS THE H-GAC AWARDED CONTRACT #CM02-19 - Xylem Dewatering Solutions

James Miller
APPROVAL
CITY MANAGER

Paul Kelly
WQC DIRECTOR

Andrea Amel
BUDGET AVAILABILITY
FINANCE DIRECTOR

Councilman Miller made a motion, seconded by Vice-Mayor Wheaton, to approve the purchase of a bypass sewer pump for the Water Quality Control Department utilizing the HGACBuy Cooperative Purchasing Program as recommended. Upon call for a vote, the following voted aye:

- Mayor Ricky Shelton
- Vice-Mayor Laurin Wheaton
- Councilman Mark Miller
- Councilman Eric Walker
- Councilman Charles Womack

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
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**CONSIDER RESOLUTION #R20-06-11,
EXPRESSING APPRECIATION FOR
SERVICE RENDERED TO THE CITY
OF COOKEVILLE BY GAIL FOWLER,
DIRECTOR, HUMAN RESOURCES
DEPARTMENT**

RESOLUTION

A RESOLUTION OF THE COUNCIL OF
THE CITY OF COOKEVILLE,
TENNESSEE, EXPRESSING
APPRECIATION FOR SERVICE
RENDERED TO THE CITY OF
COOKEVILLE BY GAIL FOWLER,
DIRECTOR, HUMAN RESOURCES
DEPARTMENT

RESOLUTION NUMBER: R20-06-11
REQUESTED BY: CITY COUNCIL
PREPARED BY: CITY MANAGER
APPROVED-FORM/CORRECTNESS:

(City Attorney)

ADOPTED: _____
MINUTE BOOK _____, PAGE _____

WHEREAS, beginning her illustrious career with the City of Cookeville in 1994, Gail Pflueger Fowler embarked upon a journey of public service that would span over twenty-six years; and

WHEREAS, remarkably, her career with the City began in the Human Resources Department as an Administrative Secretary, transitioning into the Administration Office as Assistant to the City Manager and Council before making full circle to her destination as the Human Resources Department Director; and

WHEREAS, Gail's distinguished service is notable as her dedication and loyalty to the City of Cookeville has included the pleasure of working with seven City Councils over her tenure in the City Manager's office, where she was a visionary and devoted to assisting in the movement of multiple large projects, seeing them to fruition; and

WHEREAS, her influence and assistance have been reflected in paramount projects that include the renovations of the Council Chambers at City Hall, The Highlands Business Park, The P.E.T. Care Campus, as well as many of the programs and benefits implemented for employees; and

WHEREAS, as HR Director, Mrs. Fowler has been steadfast in her dedication and commitment to the City employees, creating a culture of "work family" with her compassionate and caring attitude; her willingness to assist is demonstrable by her spirit and enthusiasm to be in a team environment, always at the ready to render a helping hand when any project or need arises; and

WHEREAS, Gail's professionalism, work ethic and mentorship is evident in the working relationships built over the years with City Staff, the community and organizations - contributing to the high level of respect and admiration her peers hold for her; and

WHEREAS, being the quintessential public servant, her desire and willingness to be civic minded is extensive in the time and volunteer work she has graciously offered for many events and organizations, leaving a distinctive footprint in the community she has called home for so many years.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF COOKEVILLE, TENNESSEE, that on behalf of the employees and City Council, sincere appreciation is hereby extended to Gail Fowler for her valuable service to the City, and best wishes are bestowed for her retirement.

NOW, THEREFORE, BE IT FURTHER RESOLVED that this resolution shall be duly recorded and filed in the City Clerk's office.

Adopted and effective this 18th day of June, 2020.

Ricky Shelton, Mayor

ATTEST:

Cathy McClain, City Clerk

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to adopt Resolution #R20-06-11. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
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**CONSIDER RESOLUTION #R20-06-12,
EXPRESSING APPRECIATION FOR
SERVICE RENDERED TO THE CITY
OF COOKEVILLE BY
CATHY MCCLAIN, CITY CLERK**

RESOLUTION

**A RESOLUTION OF THE COUNCIL OF
THE CITY OF COOKEVILLE,
TENNESSEE, EXPRESSING
APPRECIATION FOR SERVICE
RENDERED TO THE CITY OF
COOKEVILLE BY CATHY MCCLAIN,
CITY CLERK**

**RESOLUTION NUMBER: R20-06-12
REQUESTED BY: CITY COUNCIL
PREPARED BY: CITY MANAGER
APPROVED-FORM/CORRECTNESS:**

(City Attorney)

**ADOPTED: _____
MINUTE BOOK _____, PAGE _____**

WHEREAS, embarking on an expedition of public service in 1978, Cathy McClain has exemplified and embodied the term selfless service during her esteemed career spanning over 40 years with the City of Cookeville; and

WHEREAS, Cathy's employ began in the General Department, transitioned to Administrative Assistant to the Finance Director all before being named Deputy City Clerk, leading her to the prestigious role of City Clerk; and

WHEREAS, her devotion and dedication to the role of City Clerk has included being the sentinel of many historical documents, custodian of the official minutes of the City Council meetings and numerous all-important City documents, as well as the significance of her role in the management and collection of property and business tax as Deputy City Clerk and then City Clerk, which help to fund the services citizens enjoy; and

WHEREAS, Ms. McClain has had the privilege to work alongside and to the enjoyment of nine City Councils during her tenure, exhibiting her knowledge and taking pride in the accuracy of meetings and agendas, while following Roberts Rules of Order; and

WHEREAS, Cathy demonstrates an unsurpassed willingness to freely give her time and support to numerous organizations, her civic involvement over the years is exceptional and a grand demonstration of her servant's heart and love of the community; and

WHEREAS, Cathy's loyalty to the City is reflected in all she does, she is held in high esteem by all who have had the honor to work with her, her exemplary career is one to be duly noted, as her ability, knowledge and steadfastness over the years have contributed to the evolvement and positive growth of the City, a wonderful place she is so proud to call her home.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF COOKEVILLE, TENNESSEE, that on behalf of the employees and City Council, deepest appreciation is hereby extended to Cathy McClain for her valuable service to this great City, and best wishes are bestowed at her retirement.

NOW, THEREFORE, BE IT FURTHER RESOLVED that this resolution shall be duly recorded and filed in the City Clerk's office.

Adopted and effective this 18th day of June, 2020.

Ricky Shelton, Mayor

ATTEST:

Darian Coons, Deputy City Clerk

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to adopt Resolution #R20-06-12. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
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CITIZENS REQUEST FOR HEARING BEFORE CITY COUNCIL:

Daniella D'agostino of Monterey spoke in support of the Black Lives Matter protests, the dismantling of systematic racism in Cookeville, the removal of the Confederate Monument in the Cookeville City Cemetery, and the ending of the use of choke holds by police.

HEARING FROM OFFICERS, COUNCILMEN AND CITY MANAGER:

Councilman Womack commented on the Historic Buck Cemetery.

Councilman Miller commented on the Confederate Monument located in the Cookeville City Cemetery.

MAYOR'S COMMENTS:

No comment.

There being no further business, Mayor Shelton declared the meeting adjourned at 6:01 p.m.

Ricky Shelton, Mayor

ATTEST:

Darian Coons, City Clerk