

Disclaimer

Please note – The following is for informational purposes only and is subject to change. Additions, revisions, or removal of agenda items and related backup materials can occur until the time of the meeting.

**COOKEVILLE CITY COUNCIL
AGENDA
REGULAR MEETING
SEPTEMBER 17, 2020
5:30 PM**

1. CALL TO ORDER AND ROLL CALL
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. Consider approval of agenda as presented.
4. Appointments, Proclamations, Presentations or Awards.
5. OLD BUSINESS:
 - A. Consider approval of minutes of council meeting held on September 3, 2020.
 - B. Hold a public hearing and consider on second and final reading Ordinance #O200815, amending Chapter 6 of Title 16 of the Cookeville Municipal Code. SPONSOR-JAMES MILLS
6. CONSENT AGENDA:
7. NEW BUSINESS - PUBLIC HEARINGS AND ACTION ITEMS:
 - A. Consider Resolution #R200918, adopting an Eligibility Policy for the City Health Insurance Plan. SPONSOR-JAMES MILLS
 - B. Consider authorizing the City Manager to enter into an Engineering Contract for the design of widening 10th Street from Fisk Road to Old Kentucky Road - Public Works Department. SPONSOR-GREG BROWN
 - C. Consider approval to purchase one (1) traffic signal bucket truck utilizing the Sourcewell Purchasing Cooperative - Public Works Department. SPONSOR-GREG BROWN
 - D. Consider Resolution #R200917, to acquire by donation, negotiation or eminent domain if necessary certain land rights relating to the South Jefferson Avenue Widening Project. SPONSOR-RONNIE KELLY
 - E. Consider authorizing the City Manager to enter into an Engineering Proposal for the Double Springs UD Separation Design - Water Quality Control Department. SPONSOR-RONNIE KELLY
 - F. Consider rejecting all bids received for water meters - Water Quality Control Department. SPONSOR-RONNIE KELLY
 - G. Consider authorizing the City Manager to enter into a contract with the Office Of Criminal Justice Programs for a CESF-JAG Grant Award - Police Department. SPONSOR-RANDY EVANS
8. CITIZENS REQUEST FOR HEARING BEFORE CITY COUNCIL:
9. HEARING FROM OFFICERS, COUNCILMEN AND CITY MANAGER:
10. MAYOR'S COMMENTS:
11. ADJOURNMENT

Darian Coons, City Clerk

5A

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
SEPTEMBER 3, 2020
5:30 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, September 3, 2020, at 5:30 p.m., via electronic means (Zoom) pursuant to the Governor's Executive Order No. 16, extended by Executive Orders No. 34, No. 51 and No. 60, in the Municipal Building, 45 East Broad Street. Public access was limited in an effort to follow the social distancing guidelines and recommendations set forth by the Governor's Executive Orders. Kevin Conrad, Senior Pastor of First United Methodist Church gave the invocation, and led the audience in the Pledge of Allegiance. Mayor Shelton then called the meeting to order and asked the City Clerk to call the roll. Present and answering roll call were:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

Also present: James Mills, City Manager; Darian Coons, City Clerk and Dan Rader, City Attorney.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Councilman Walker requested an addition to the agenda before Item 8;
CITIZENS REQUEST FOR HEARING BEFORE THE CITY COUNCIL.

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to approve the agenda as amended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

APPOINTMENTS, PROCLAMATIONS, PRESENTATIONS OR AWARDS:

No business.

OLD BUSINESS:

**CONSIDER APPROVAL OF
MINUTES OF COUNCIL
MEETINGS HELD ON
AUGUST 20TH, 2020**

**COOKEVILLE CITY COUNCIL
MINUTES
SEPTEMBER 3, 2020**

Vice-Mayor Wheaton made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Miller. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**HOLD A PUBLIC HEARING AND
CONSIDER ON SECOND AND FINAL
READING ORDINANCE #O20-08-14,
AMENDING THE BUDGET OF THE
GENERAL OBLIGATION DEBT
SERVICE FUND OF THE CITY OF
COOKEVILLE, TN, FOR THE FISCAL
YEAR ENDED JUNE 30, 2021**

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to approve on second and final reading Ordinance #O20-08-14. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried

CONSENT AGENDA:

**SET A DATE (10-01-20) FOR A PUBLIC
HEARING ON ORDINANCE
#O20-09-16, TO AMEND THE
MUNICIPAL CODE OF THE CITY OF
COOKEVILLE BY INSERTING IN
TITLE 15, ENTITLED "MOTOR
VEHICLES, TRAFFIC AND
PARKING", A NEW CHAPTER 9
ENTITLED "RESIDENTIAL PARKING
DISTRICTS"**

**SET A DATE (10-01-20) FOR A PUBLIC
HEARING ON ORDINANCE
#O20-09-17, REZONING A PORTION
OF PROPERTY LOCATED AT 1940
EAST SPRING STREET FROM CG
(GENERAL COMMERCIAL) TO QM
(QUARRY & MINING)**

**COOKEVILLE CITY COUNCIL
MINUTES
SEPTEMBER 3, 2020**

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to approve the consent agenda item(s) as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

NEW BUSINESS – PUBLIC HEARINGS AND ACTION ITEMS:

**CONSIDER AUTHORIZING THE CITY
MANAGER TO EXECUTE
PERMANENT DRAINAGE EASEMENT
AGREEMENT WITH TENNESSEE
BAPTIST MISSION BOARD**

August 13, 2020

James Mills
Cookeville City Manager
45 E Broad Street
Cookeville, TN 38501

Dear James:

As we briefly discussed earlier this week, I need assistance with the protocol to get the City of Cookeville's approval to grant a permanent drainage easement from the Cookeville Regional Medical Center (CRMC) to the Tennessee Baptist Mission Board, a non-profit Corporation.

The total area being requested as a permanent drainage easement is 322.52 square feet or 0.0074 acres.

It's been a pleasure to discuss the easement with Luke Hill, CRMC chief legal counsel. Luke has, as usual, been accommodating and has reviewed the request and has discussed with CRMC CEO Paul Korth. While I believe Luke recommends the easement be granted, only action by the Cookeville City Council can make it happen.

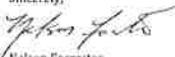
Enclosed are:

1. A Combination Plat for the Tennessee Tech Baptist Collegiate Ministries property prepared by Chris Vick of Vick Surveying, L.L.C.
2. A Proposed Site Grading & Drainage Plan prepared by Kyle Hazel, PE of Hazel Engineering L.L.C.
3. A Permanent Draining Easement prepared by Wesley D. Turner of Gullet, Sanford, Robinson & Martin PLLC, with the City of Cookeville as the Grantor.

If additional information is needed, I feel sure that I can provide it for you.

The spirit of cooperation in getting through the approval process is appreciated and one of the many things that makes living in our Community special.

Sincerely,



Nelson Forrester
Board Member Tennessee Tech Baptist Collegiate Ministries

Councilman Miller made a motion, seconded by Vice-Mayor Wheaton, to authorize the City Manager to execute the Permanent Drainage Easement Agreement with Tennessee Baptist Mission Board as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
SEPTEMBER 3, 2020**

**CONSIDER APPROVAL TO
PURCHASE AN ADDITIONAL
SHADE STRUCTURE FOR THE
HEART OF THE CITY PLAYGROUND
UTILIZING THE SOURCEWELL
PURCHASING COOPERATIVE
- LEISURE SERVICES
DEPARTMENT**

**Additional Shade Structure for Heart of the
City Playground**

- Recent plan identified a need and desire for more shade at the playground in Dogwood Park
- Recently ordered 10 X 10 shade structures to cover three benches 2-5 year old area.
- Recreational Concepts assisted with design of 10 X 16 double post cantilevered shade structures to cover benches in the 5-12 year old play area – near the swings.
- Request the purchase of one, double post 10 X 16 canopy shade structure through Sourcewell contract in the amount of \$7,273.20.
- Delivery is anticipated in three to four weeks

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to approve purchasing an additional shade structure for the Heart of the City Playground utilizing the Sourcewell Purchasing Cooperative - Leisure Services Department as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL TO
PURCHASE MICROSOFT OFFICE
365 SOFTWARE - CODES
DEPARTMENT**

**COOKEVILLE CITY COUNCIL
MINUTES
SEPTEMBER 3, 2020**



Pricing Proposal
Quotation #: 19361794
Created On: 9/1/2020
Valid Until: 9/30/2020

City of Cookeville

**Inside Account
Executive**

Steve Corder
TN
United States
Phone: (931) 520-5330
Fax:
Email: stevec@cookeville-tn.gov

Cody Smith
290 Davidson Ave.
Somerset, NJ 08873
Phone: 732-652-3077
Fax:
Email: Cody_Smith@SHI.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Microsoft Office 365 (Plan G1) - Subscription license (1 month) - 1 user - hosted - GOV - EA Subscription, Government Community Cloud - All Languages Microsoft - Part#: U4S-00002 Note: 12 Months (Year 1 of 3)	156	\$77.00	\$12,012.00
2 Microsoft Office 365 (Plan G3) - Subscription license (1 month) - 1 user - hosted - GOV - EA Subscription, Government Community Cloud - All Languages Microsoft - Part#: AAA-11B04 Note: 12 Months (Year 1 of 3)	171	\$212.00	\$36,252.00
Total			\$48,264.00

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to approve purchasing Microsoft Office 365 software - Codes Department as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**CONSIDER AUTHORIZING THE
CITY MANAGER TO ENTER INTO
CONTRACT WITH THE TENNESSEE
DEPARTMENT OF SAFETY AND
HOMELAND SECURITY FOR
HIGHWAY SAFETY GRANTS
- POLICE DEPARTMENT**

Grant Contracts

- Tennessee Highway Safety Office
- Grants
 - S.A.D.D. Club \$20,000.00
 - Network Coordinator \$20,000.00
 - Alcohol/DUI \$45,000.00
- Grants Begin October 1, 2020 and ends September 30, 2021
- No Match
- Funds:
 - Training
 - Overtime
 - Equipment

**COOKEVILLE CITY COUNCIL
MINUTES
SEPTEMBER 3, 2020**

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to authorize the City Manager to enter into a contract with the Tennessee Department of Safety and Homeland Security for Highway Safety Grants - Police Department as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**CONSIDER AUTHORIZING THE CITY
MANAGER TO ENTER INTO
CONTRACT WITH EYE IN THE SKY,
LLC FOR SECURITY AND ACCESS
CONTROL SYSTEMS FOR THE NEW
POLICE DEPARTMENT
HEADQUARTERS - POLICE
DEPARTMENT**

New Police Headquarters Facility

- Security/Access control/Network video systems throughout the building
- Vendor – Eye in the Sky, LLC
- Purchased through Metro Nashville contract
- Vendor will coordinate with GC
- Part of our FF&E package
- Purchase amount- \$ 229,133.57

Councilman Miller made a motion, seconded by Vice-Mayor Wheaton, to authorize the City Manager to enter into a contract with Eye in the Sky, LLC for security and access control systems for the new Police Department Headquarters - Police Department as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**CONSIDER AWARDDING BID FOR
CLEANING SERVICES - ELECTRIC
DEPARTMENT**

**COOKEVILLE CITY COUNCIL
MINUTES
SEPTEMBER 3, 2020**

CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 20072001

DATE OF BID OPENING: 8-18-2020 TIME: 2:00 PM CST
 BID OPENED BY: Glenn Greenwald
 BIDS WITNESSED BY: Sara Kravitz
 DEPARTMENT: Electric

BIDDER	Clearing Services Bid Amount								
A & M Clearing	\$ 1,860.00								
Chase & Son's Clearing	\$ 4,524.00								

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Chase & Son's Clearing
 REWARDED FOR THE FOLLOWING REASON: low bid meeting spec.

[Signature]
 RECOMMENDING DEPT. HEAD

[Signature]
 APPROVAL CITY MANAGER

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to award the bid for cleaning services - Electric Department as recommended. Upon call for a vote, the following voted aye:

- Mayor Ricky Shelton
- Vice-Mayor Laurin Wheaton
- Councilman Mark Miller
- Councilman Eric Walker
- Councilman Charles Womack

The City Clerk announced that the motion carried.

**CONSIDER AUTHORIZING THE CITY
MANAGER TO ENTER INTO AN
ENGINEERING CONTRACT FOR THE
FAIRGROUNDS INTERCEPTOR
SEWER PROJECT - WATER QUALITY
CONTROL DEPARTMENT**

MEMORANDUM

TO: City Council
City Manager

FROM: Ronnie J. Kelly, Director *RJK*

DATE: August 26, 2020

SUBJ: Engineering Contract - Fairgrounds Interceptor Sewer Design

During the next City Council meeting I will be seeking authorization for the City Manager to enter into an engineering contract with Gresham Smith and Partners. The contract will develop detailed design calculations, plans and specifications to construct the Fairgrounds Interceptor Sewer. The project will provide sewer service to the proposed new Putnam County Fairgrounds and position our Department to accommodate anticipated growth in the surrounding area.

A detailed copy of the contract is included in your packet. A not to exceed fee of \$245,752 has been negotiated with Gresham Smith and I would recommend approval. If you have any questions or comments please feel free to give me a call.

**COOKEVILLE CITY COUNCIL
MINUTES
SEPTEMBER 3, 2020**

Councilman Miller made a motion, seconded by Vice-Mayor Wheaton, to authorize the City Manager to enter into an engineering contract for the Fairgrounds Interceptor Sewer Project - Water Quality Control Department as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**CONSIDER FOR APPROVAL
AGREEMENT WITH UCHRA / SAS TO
ESTABLISH A PILOT PROGRAM TO
FACILITATE ACCESS TO SOCIAL
SERVICES TO INDIVIDUALS IN NEED
IN COOKEVILLE**

Vice-Mayor Wheaton made a motion, seconded by Councilman Miller, to approve the agreement with UCHRA / SAS to establish a Pilot Program to facilitate access to Social Services to individuals in need in Cookeville as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Mark Miller
Councilman Eric Walker
Councilman Charles Womack

The City Clerk announced that the motion carried.

**CONSIDER ON FIRST READING
ORDINANCE #O20-08-15, AMENDING
CHAPTER 6 OF TITLE 16 OF THE
COOKEVILLE MUNICIPAL CODE**

Councilman Walker made a motion, seconded by Councilman Miller, to hold a public hearing on the second and final reading and approve on first reading Ordinance #O20-08-15.

Councilman Womack made a motion, seconded by Councilman Miller, to table the motion until the September 17, 2020 meeting. Upon call for a vote, the following voted aye:

Councilman Mark Miller
Councilman Charles Womack

NAY: Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Eric Walker

The City Clerk announced that the motion failed.

**COOKEVILLE CITY COUNCIL
MINUTES
SEPTEMBER 3, 2020**

Councilman Miller made a motion, seconded by Councilman Womack, to remove Section 10 (3) and (4). After discussion Councilman Miller withdrew the motion.

Councilman Miller made a motion, seconded by Councilman Womack, to remove Section 10 (2), (3) and (4). Upon call for a vote, the following voted aye:

Councilman Mark Miller
Councilman Charles Womack

NAY: Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Eric Walker

The City Clerk announced that the motion failed.

Councilman Miller made a motion, seconded by Councilman Womack, to remove the \$10, first offense fine in Section 13 and make it a warning. Upon call for a vote, the following voted aye:

Councilman Mark Miller
Councilman Charles Womack

NAY: Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Eric Walker

The City Clerk announced that the motion failed.

Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Laurin Wheaton
Councilman Eric Walker

NAY: Councilman Mark Miller
Councilman Charles Womack

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
SEPTEMBER 3, 2020**

CITIZENS REQUEST FOR HEARING BEFORE THE CITY COUNCIL:

Steve Lusk spoke on Covid testing.

HEARING FROM OFFICERS, COUNCILMEN AND CITY MANAGER:

No comments.

MAYOR'S COMMENTS:

No comments.

There being no further business, Mayor Shelton declared the meeting adjourned at 6:24 p.m.

Ricky Shelton, Mayor

ATTEST:

Darian Coons, City Clerk

5B

ORDINANCE NUMBER O20-08-15

AN ORDINANCE OF THE COUNCIL
OF THE CITY OF COOKEVILLE,
TENNESSEE, AMENDING CHAPTER 6
OF TITLE 16 OF THE COOKEVILLE
MUNICIPAL CODE

ORDINANCE NO. O20-08-15
REQUESTED BY: CITY COUNCIL
PREPARED BY: CITY MANAGER
APPROVED AS TO FORM AND
CORRECTNESS:

(City Attorney)

PASSED FIRST READING: 9-3-20

PASSED 2ND READING: _____

MINUTE BOOK _____ PAGE _____

THE COUNCIL OF THE CITY OF COOKEVILLE, TENNESSEE HEREBY ORDAINS:

Section I. That Chapter 6 of Title 16 of the City of Cookeville Municipal Code is hereby amended by deleting Section 16-601 in its entirety and by inserting a new Section 16-601 to read as follows:

16-601. Obstructing public streets, alleys and sidewalks prohibited.

(1) PURPOSE.

It is a purpose of this Ordinance to protect the health, safety, and welfare of the general public by imposing regulations against all unsafe panhandling and other activities at or near intersections, or on sidewalks, medians and other areas of the public right of way in the City of Cookeville and to impose reasonable time, place and manner restrictions on unsafe panhandling and other activities while respecting the constitutional rights of free speech for all residents.

(2) FINDINGS.

The Council of the City of Cookeville finds as follows:

- (a) That panhandling and other activities on roadway median strips and traffic intersections is unsafe, causes a disturbance, and is disruptive to residents and transit-dependent persons and could cause traffic and life safety issues for motorists as well as pedestrians, and
- (b) That the practice of panhandling for contributions from persons in vehicles in the public roadway from a median strip or near intersections subjects the panhandlers and vehicles to an unacceptable level of danger. Drivers become distracted from their primary duty to watch traffic which results in the delay and obstruction of the public's free flow of travel. These activities further result in the congestion and blockage of streets when such persons approach the vehicles to negotiate with the occupants. The most severe impacts are experienced when money or other items of value are directly and immediately exchanged, hand to hand, in the public right of way as a result of the solicitation. Distracted drivers are more prone to be involved in automobile accidents, and accidents on the public streets constitute a substantial traffic safety problem; and

- (c) That the practice of panhandling and other activities near driveways accessing shopping centers and other retail and business establishments presents an unacceptable level of danger for panhandlers, pedestrians, and vehicles. The location of the panhandler near the driveway interferes with the drivers' vision and ability to safely enter and exit the driveway. Furthermore, drivers become distracted from their duty to watch traffic as they maneuver to avoid a panhandler preventing safe access to the driveway, then causes vehicular congestion and blockage of traffic. As set forth above, distracted drivers are more prone to automobile accidents and the safety risk to the panhandlers increase; and
- (d) That panhandling from people in places where they are a "captive audience", (in which it is impossible or difficult for them to exercise their own rights to decline to listen to or avoid panhandling from others) is abusive, infringes upon the rights of transit-dependent persons and residents to the quiet enjoyment of these public facilities on which these persons necessarily rely, increases the vulnerability to intimidation of such residents since they must have cash out or readily available at such sites, and creates an unacceptable risk to the resident's safety and welfare. Such places include automated teller machines, gas stations, public transportation vehicles, and designated public transportation stops. Restricting panhandling in these places will provide a balance between the rights of panhandlers and the rights of persons who will commonly be carrying cash on their persons and wish to decline or avoid such panhandlers; and
- (e) The restrictions contained herein are neither overbroad nor vague and are narrowly tailored to serve a substantial governmental interest. The goal of this section is to protect the city residents, visitors and panhandlers from traffic safety problems, along with intrusive conduct and personal intimidation that may result from panhandling; and
- (f) Reasonable time, place and manner restrictions on panhandling will avoid these negative effects and will not unreasonably restrict the expressive activity of people engaging in panhandling; and
- (g) That the most dangerous areas where panhandling and sales of merchandise to occupants of vehicles, and other activities is at the intersections of major streets in the City of Cookeville; entrances and exits to and from Interstate 40; entrances and exits to and from Tennessee State Highway 111; entrances and exits to and from shopping centers, including The Shoppes at Eagle Point; The Cookeville Mall; Jackson Plaza; Walmart Shopping Center; and
- (h) The Council of the City of Cookeville also finds that, based on the study done and compiled in the Cookeville Major Street Plan Update (2017) that the prohibitions of this ordinance should apply to the intersections of: (1) All major arterial streets and highways; (2) All major collector streets and highways; (3) All minor arterial streets and highways; (4) All minor collector streets and highways; and (5) All State and Federal highways. The classification of these streets is set forth in the City of Cookeville Classification of Thoroughfares maintained by the Planning Department and available on the City of Cookeville website.

(3) Except as permitted by other portions of this Code, no person shall obstruct, use or occupy any portion of the public right-of-way, including any public street, median, alley or sidewalk for the purpose of:

- (a) Storing or exhibiting any goods, merchandise or other materials.
- (b) Selling or attempting to sell any goods, merchandise or other materials, or any service.

(4) No person shall obstruct, stand on or otherwise occupy any portion of the public right-of-way, including any public street, median, alley or sidewalk, at the intersections defined in Section 16-601(10) for the purpose of soliciting or accepting donations of money or any other item from the occupant of any vehicle.

(5) No person shall, by means of a sign or other device of any kind, use or occupy any portion of the public right-of-way, including any public street, median, alley or sidewalk to attempt to alert the driver or any occupant of a motor vehicle that is on a street to any commercial activity.

(6) Nothing in this section shall be construed to apply to:

- (a) Licensees, lessees, franchisees, permittees, employees or contractors of the City, county or state authorized to engage in inspection, construction, repair or maintenance or in making traffic or engineering surveys.
- (b) Any of the following persons while engaged in the performance of their respective occupations: firefighting and rescue personnel, law enforcement personnel, emergency medical services personnel, health care workers or providers, military personnel, civil preparedness personnel, emergency management personnel, solid waste or recycling personnel, public works personnel or public utilities personnel.
- (c) Use of public streets, alleys, sidewalks or other portions of the public right-of-way in areas which have been closed to vehicular traffic for festivals or other events or activities permitted by the City.

(7) Nothing in this section or in any other part of this Code shall be construed as prohibiting the sale or distribution of newspapers, magazines, periodicals, handbills, flyers or similar materials, except that:

- (a) Such activity shall be prohibited on any portion of any street within the City at the intersections defined in Section 16-601(10).
- (b) Such materials shall not be handed to the occupant of any motor vehicle that is on a street, nor shall any action be taken which is intended or reasonably calculated to cause the vehicle occupant to hand anything to the person selling or distributing the materials at the intersections defined in Section 16-601(10).

(8) Upon application approved by the City, the City may designate one or more intersections to be permitted for fundraising for 501(c)(3) organizations for a limited time.

(9) Definitions: For the purpose of this section, unless the context clearly requires a different meaning, the words, terms and phrases shall mean as follows:

- (a) *Automated teller machine* (ATM) means any electronic information processing device which accepts or dispenses cash in connection with a credit, deposit or convenience account.

- (b) *Automated teller machine facility* means the area comprised of one or more automated teller machines, and any adjacent space which is made available to banking customers after regular banking hours.
- (c) *Donation* means a gift of money or other item of value and shall also include the purchase of an item for an amount exceeding its value under the circumstances where a reasonable person would understand that the purchase is in substance a gift.

(10)The prohibitions of Sections 4, 6, and 7 of this Code shall apply to the intersections of: (1) All major arterial streets and highways; (2) All major collector streets and highways; (3) All minor arterial streets and highways; (4) All minor collector streets and highways; and (5) All State and Federal highways with any City Street. The classification of these streets is set forth in the City of Cookeville Classification of Thoroughfares maintained by the Planning Department and available on the City of Cookeville website.

(11)The prohibitions of this Code also apply to places where members of the public could be considered a “captive audience”. Such places include automated teller machines, gas stations, public transportation vehicles, designated public transportation stops, and drive up/walk up food service windows.

(12) Nothing in this Code shall prohibit busking on streets or sidewalks that are not defined in Section 16-601(10).

(13) The penalty for violating this Code shall be up a \$10 fine for the first offence; a \$25 fine for the second offence and a \$50 fine for the third and subsequent offences. Court cost shall not be assessed for any violation.

(14) If any provision of this Code is held to be invalid or unenforceable for any reason, the remaining provisions remain in full force and effect.

Section II. That this ordinance shall take effect 14 days after from and after its final passage, the public welfare requiring it.

Ricky Shelton, Mayor

ATTEST:

Darian Coons, City Clerk

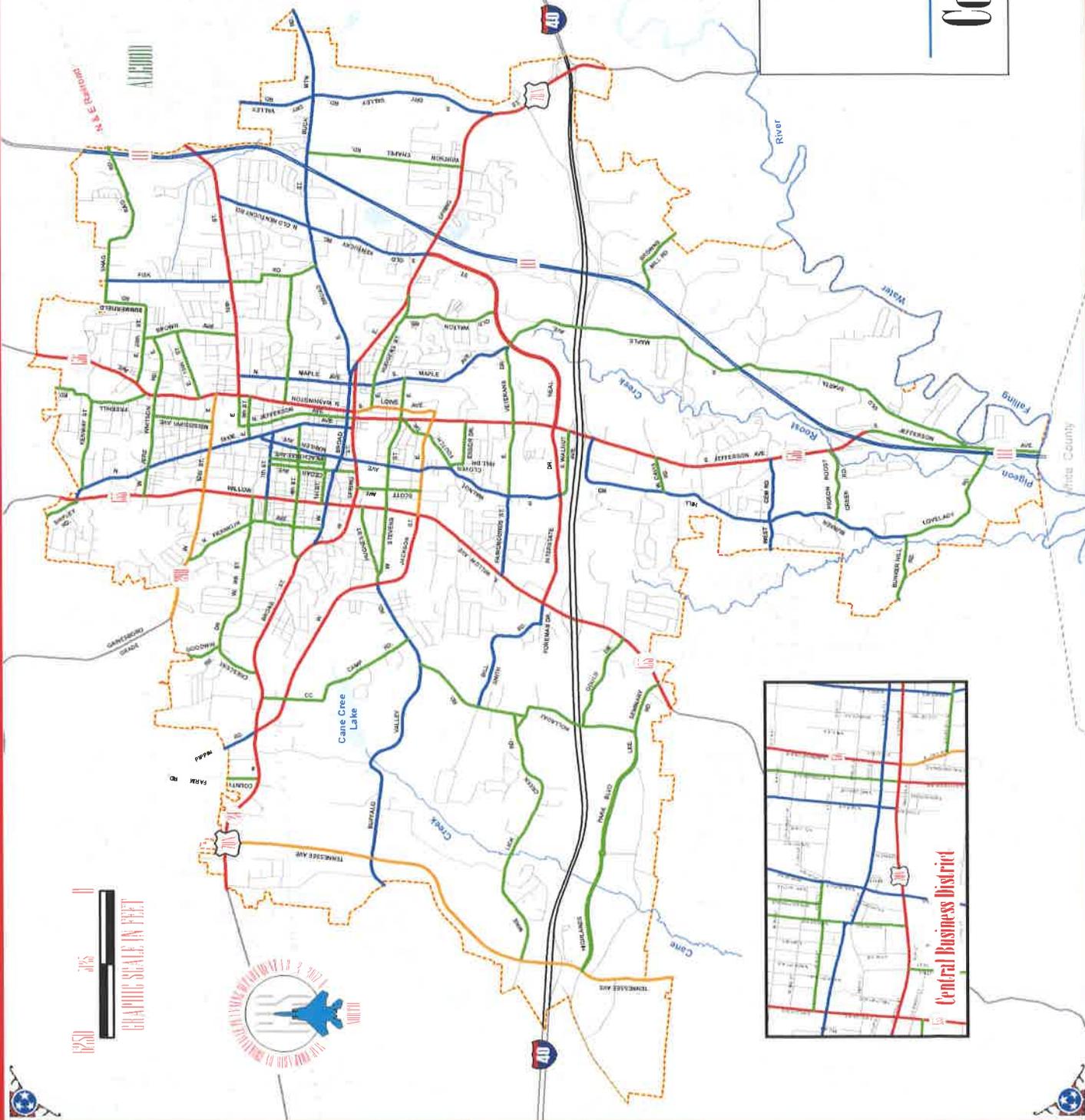


LEGEND

- URBAN INTERSTATE
- LIMITED ACCESS HIGHWAY
- MAJOR ARTERIAL
- MINOR ARTERIAL
- MAJOR COLLECTOR
- MINOR COLLECTOR
- LOCAL STREETS
- CITY LIMITS
- See Inset
- Central Business District

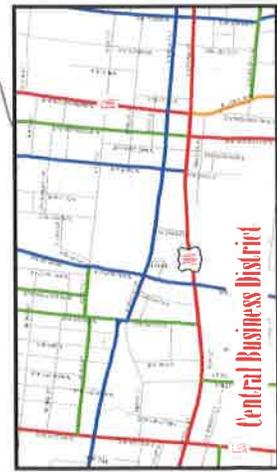
CLASSIFICATION OF THOROUGHFARES

Cookeville, Tennessee



GRAPHIC SCALE IN FEET

0 100 200 300 400 500



BURGESS FALLS RD/State Route 135	Major Arterial	INTERSTATE 40 TO CITY LIMITS
E 10TH ST	Major Arterial	N WASHINGTON AVE TO CITY LIMITS
E SPRING ST/US Hwy 70N	Major Arterial	S WALNUT AVE TO CITY LIMITS
INTERSTATE DR	Major Arterial	S WILLOW AVE TO S JEFFERSON AVE
N WASHINGTON AVE/State Route 136	Major Arterial	E BROAD ST TO CITY LIMITS
N WILLOW AVE/State Route 135	Major Arterial	W BROAD ST TO CITY LIMITS
NEAL ST	Major Arterial	S JEFFERSON AVE TO E SPRING ST
S JEFFERSON AVE/State Route 136	Major Arterial	E SPRING ST TO STATE ROUTE 111
S WASHINGTON AVE/State Route 136	Major Arterial	E BROAD ST TO E SPRING ST
S WILLOW AVE/State Route 135	Major Arterial	W BROAD ST TO INTERSTATE 40
W BROAD ST/US Hwy 70N	Major Arterial	W SPRING ST TO CITY LIMITS
W JACKSON ST	Major Arterial	S WILLOW AVE TO W BROAD ST
W SPRING ST/US Hwy 70N	Major Arterial	S WALNUT AVE TO W BROAD ST

E 12TH ST
E JACKSON ST
S LOWE AVE
S WASHINGTON AVE
TENNESSEE AVE
W 12TH ST/State Route 290
W 12TH ST
W JACKSON ST

Minor Arterial
Minor Arterial

N DIXIE AVE TO N WASHINGTON AVE
S WALNUT AVE TO S LOWE AVE
S WASHINGTON TO E JACKSON ST
E SPRING ST TO S LOWE AVE
W BROAD ST/US HWY70N TO CITY LIMITS
N DIXIE AVE TO CITY LIMITS
N WILLOW AVE TO N DIXIE AVE
S WALNUT AVE TO S WILLOW AVE

BILL SMITH RD	Major Collector	FOREMAN TO HOLLADAY RD
BUCK MOUNTAIN RD	Major Collector	WHITSON CHAPEL RD TO CITY LIMITS
BUNKER HILL RD	Major Collector	S JEFFERSON AVE TO LOVELADY RD
DRY VALLEY RD	Major Collector	BUCK MOUNTAIN RD TO CITY LIMITS
E 7TH ST	Major Collector	MAHLER AVE TO N DIXIE AVE
E BROAD ST	Major Collector	S WALNUT AVE TO WHITSON CHAPEL RD
FAIRGROUND ST	Major Collector	S WILLOW AVE TO S WA LNUT AVE
FISK RD	Major Collector	E 10TH ST TO CITY LIMITS
FOREMAN DR	Major Collector	S WILLOW AVE TO BILL SMITH RD
MAHLER AVE	Major Collector	1ST TO 8TH ST
N CEDAR AVE	Major Collector	W BROAD ST TO W BROAD ST
N DIXIE AVE	Major Collector	E BROAD ST TO N WILLOW AVE
N MAPLE AVE	Major Collector	E BROAD ST TO E 10TH ST
N OLD KENTUCKY RD	Major Collector	E BROAD ST TO E 10TH ST
N WALNUT AVE	Major Collector	BROAD ST TO 1ST ST
PIPPIN RD	Major Collector	W BROAD ST TO CITY LIMITS
S DIXIE AVE	Major Collector	E BROAD ST TO E SPRING ST
S DRY VALLEY RD	Major Collector	BUCK MOUNTAIN RD TO E SPRING ST
S MAPLE AVE	Major Collector	E BROAD ST TO E VETERANS DR
S OLD KENTUCKY RD	Major Collector	E BROAD ST TO E SPRING ST
S WALNUT AVE	Major Collector	BROAD ST TO INTERSTATE DR
W 7TH ST	Major Collector	N WILLOW AVE TO MAHLER AVE
W 8TH ST	Major Collector	N DIXIE AVE TO MAHLER AVE
W BROAD ST	Major Collector	WALNUT AVE TO W SPRING ST
WEST CEMETERY RD	Major Collector	S JEFFERSON AVE TO CITY LIMITS

BROWN AVE	Minor Collector	E 10TH ST TO E 20TH ST
BROWNS MILL RD	Minor Collector	STATE ROUTE 111 TO CITY LIMITS
BUNKER HILL RD	Minor Collector	LOVELADY RD TO CITY LIMITS
CC CAMP RD	Minor Collector	BUFFALO VALLEY RD TO W BROAD ST
CLARENCE CARTER RD	Minor Collector	MINE LICK CREEK RD TO HOLLADAY RD
CLOVER HILL DR	Minor Collector	FOUTCH DR TO ENSOR DR
COUNTY FARM RD	Minor Collector	W BROAD ST TO CITY LIMITS
CRESCENT DR	Minor Collector	W BROAD ST TO W 9TH ST
E 10TH ST	Minor Collector	N JEFFERSON AVE TO N WASHINGTON AVE
E 15TH ST	Minor Collector	N WASHINGTON AVE TO BROWN AVE
E 20TH ST	Minor Collector	N WASHINGTON AVE TO VOLUNTEER DR
E 4TH ST	Minor Collector	MAHLER AVE TO N DIXIE AVE
E 6TH ST	Minor Collector	N WASHINGTON AVE TO FISK RD
E 7TH ST	Minor Collector	JEFFERSON TO JEFFERSON
E 9TH ST	Minor Collector	N DIXIE AVE TO N WASHINGTON AVE
E HUDGENS ST	Minor Collector	S LOWE AVE TO E SPRING ST
E JERE WHITSON RD	Minor Collector	N DIXIE AVE TO BROWN AVE
E STEVENS ST	Minor Collector	S WALNUT AVE TO S MAPLE AVE
E VETERANS DR	Minor Collector	S WALNUT AVE TO NEAL ST
ENSOR DR	Minor Collector	CLOVER HILL DR TO S JEFFERSON AVE
FISK RD	Minor Collector	E BROAD ST TO E 10TH ST

FOUTCH DR	Minor Collector	S WALNUT AVE TO S JEFFERSON AVE
FREEHILL RD	Minor Collector	N WASHINGTON AVE TO CITY LIMITS
GOODWIN RD	Minor Collector	CRESCENT DR TO CITY LIMITS
GOULD DR	Minor Collector	S WILLOW AVE TO HOLLADAY RD
HIGHLANDS PARK BLVD	Minor Collector	TENNESSEE AVE TO LEE SEMINARY RD
HOLLADAY RD	Minor Collector	BUFFALO VALLEY RD TO LEE SEMINARY RD
HUGHES ST	Minor Collector	S WILLOW AVE TO W STEVENS ST
KENWAY ST	Minor Collector	N DIXIE AVE TO SHARON AVE
LEE SEMINARY RD	Minor Collector	BURGESS FALLS RD TO HIGHLANDS PARK BLVD
LOVELADY RD	Minor Collector	BUNKER HILL RD TO S JEFFERSON AVE
MINE LICK CREEK RD	Minor Collector	HOLLADAY RD TO TENNESSEE AVE
MISSISSIPPI AVE	Minor Collector	E 12TH ST TO E JERE WHITSON RD
N CEDAR AVE	Minor Collector	W BROAD ST TO W 7TH ST
N FRANKLIN AVE	Minor Collector	W BROAD ST TO W 12TH ST
N JEFFERSON AVE	Minor Collector	E BROAD ST TO E 10TH ST
N PEACHTREE AVE	Minor Collector	W 1ST ST TO W 7TH ST
OLD SPARTA RD	Minor Collector	STATE ROUTE 111 TO S JEFFERSON AVE
OLD WALTON RD	Minor Collector	E HUDGENS ST TO NEAL ST
PIGEON ROOST CREEK RD	Minor Collector	BUNKER HILL RD TO S JEFFERSON AVE
S CEDAR AVE	Minor Collector	W BROAD ST TO W SPRING ST
S JEFFERSON AVE	Minor Collector	STATE ROUTE 111 TO CITY LIMITS
S MAPLE AVE	Minor Collector	NEAL ST TO STATE ROUTE 111
S WALNUT AVE	Minor Collector	INTERSTATE DR TO S JEFFERSON AVE
SCOTT AVE	Minor Collector	W SPRING ST TO W JACKSON ST
SHAG RAG RD	Minor Collector	FISK RD TO CITY LIMITS
SHIPLEY RD	Minor Collector	N WILLOW AVE TO CITY LIMITS
SUMMERFIELD RD	Minor Collector	VOLUNTEER DR TO SHAG RAG RD
W 1ST ST	Minor Collector	N WILLOW AVE TO MAHLER AVE
W 4TH ST	Minor Collector	W BROAD ST TO MAHLER AVE
W 7TH ST	Minor Collector	N FRANKLIN AVE TO N WILLOW AVE
W 9TH ST	Minor Collector	CRESCENT DR TO N WILLOW AVE
W DAVIS RD	Minor Collector	BUNKER HILL TO S JEFFERSON
W JERE WHITSON RD	Minor Collector	N WILLOW AVE TO N DIXIE AVE
W STEVENS ST	Minor Collector	W JACKSON ST TO S WALNUT AVE
WHITSON CHAPEL RD	Minor Collector	E SPRING ST TO BUCK MOUNTAIN RD

7A

RESOLUTION

**A RESOLUTION OF THE CITY OF
COOKEVILLE ADOPTING AN
ELIGIBILITY POLICY FOR THE CITY
HEALTH INSURANCE PLAN**

**RESOLUTION: #R20-09-18
REQUESTED BY: City Manager
PREPARED BY: Finance Director
APPROVED AS TO FORM &
CORRECTNESS:**

(City Attorney)

**ADOPTED: _____
MINUTE BOOK _____ PAGE _____**

WHEREAS, the City of Cookeville maintains a health insurance plan for the benefit of certain of its employees; and

WHEREAS, the City of Cookeville has prepared an updated eligibility policy that documents the groups of eligible members that may participate in the plan and documents certain information to comply with the Affordable Care Act.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COOKEVILLE, TENNESSEE, AS FOLLOWS:

SECTION 1. The City of Cookeville Health Insurance Plan Eligibility Policy attached as Exhibit A to this resolution, incorporated herein by reference, is hereby adopted.

SECTION 2. This resolution shall take effect upon passage, the public welfare requiring it.

Adopted and approved this 17th day of September, 2020.

Ricky Shelton, Mayor

ATTEST:

Darian Coons, City Clerk

CITY OF COOKEVILLE HEALTH INSURANCE PLAN
ELIGIBILITY POLICY

The City of Cookeville maintains the Health Insurance Plan for the benefit of certain employees.

The City of Cookeville offers minimum essential group medical coverage according to the Affordable Care Act (ACA) guidelines for all eligible full time employees working an average of 130 hours per month, their legal spouses and their legal dependents (up to age 26). Affordability of the offered group medical coverage according to the ACA is based upon the City of Cookeville using the Federal Poverty Level as our safe harbor.

BENEFITS ELIGIBILITY

The following groups are eligible for insurance coverage through the City of Cookeville Health Insurance Plan:

Group 1 – Active Employee

- a) All Regular Full-time Employees, their spouses and their legal dependents as defined by the City of Cookeville Personnel Policies and Procedures Manual.
- b) All current city council members, their spouse and legal dependents
- c) City Judge, his/her spouse and legal dependents
- d) City Attorney, his/her spouse and legal dependents
- e) All Variable Hour Employees, including temporary part time and seasonal employees, if they are determined to be a full-time equivalent employee as defined by the ACA using the ACA look back measurement method.

Group 2 – Retiree and other

- a) Retiree from the City of Cookeville until they reach the age of Medicare eligibility. Retiree must elect the coverage at the time of retirement from the City of Cookeville.
- b) Retiree from the City of Cookeville hired before July 1, 2017 is eligible to continue coverage after they reach the age of Medicare eligibility only with the City's Group Medical Benefits being secondary payer. Retiree must enroll in Medicare, Group A (hospitalization) & B (medical) or a Medicare equivalent plan as primary coverage.
- c) Former city council members, former city judge and former city attorney until they reach the age of Medicare eligibility. They must elect coverage at time of departure from the City of Cookeville.
- d) Former city council members, former city judge and former city attorney elected or appointed before July 1, 2017 are eligible to continue coverage after they reach the age of Medicare eligibility only with the City's Group Medical Benefits being secondary payer. They must enroll in Medicare, Group A (hospitalization) & B (medical) or a Medicare equivalent plan as primary coverage.
- e) A spouse and legal dependents of a retiree, former city council member, former city judge or former city attorney are eligible for coverage as long as the retiree, former city council member, former city judge or former city attorney are eligible. For a spouse to continue coverage after reaching the age of Medicare eligibility, the spouse must enroll in Medicare, Group A (hospitalization) and B (medical) or a Medicare equivalent plan as primary coverage. The City's plan will only provide secondary coverage.
- f) The spouse and legal dependents of a deceased retiree, employee eligible for retirement, former city council member, former city judge or former city attorney, who was covered under the plan at the time of the member's death will be eligible for continued coverage based on deceased member's date of hire and eligibility.

A. **Applicable Definitions**

1. "Retiree" means an employee who has met the qualifications to retire as defined by the City's retirement plan with Tennessee Consolidated Retirement System and applies for retirement when leaving employment.
2. "Current City Council member" is a currently elected and serving member of the Cookeville City Council.
3. "Former City Council member" is a city council member that was elected and served actively on the city council for at least 2 consecutive 4 year terms.
4. "City Judge" means the currently appointed and serving City Judge
5. "Former City Judge" means a city judge that was appointed and served actively for at least 4 consecutive 2 year terms.
6. "City Attorney" means the currently appointed and serving City Attorney
7. "Former City Attorney" means a city attorney that was appointed and served actively for at least 4 consecutive 2 year terms.
8. "Group Medical Benefits" means the subsidiary contracts or benefits of the Plan for which this Eligibility Policy applies.
9. "Variable Hour Employee" means an Employee for whom the City of Cookeville cannot determine, at the Employee's hire date, whether the Employee is reasonably expected to work an average of at least one hundred thirty (130) hours per month, and also includes Temporary Part-Time Employees and Seasonal Employees.

The City of Cookeville intends to follow ACA and IRS regulations and any subsequent guidance when administering the Eligibility Policy.

Adopted September 17, 2020 – Resolution R20-09-18

7B

We have negotiated the following not-to-exceed contract with Clinton Engineering to design the widening of East 10th Street from Fisk Road to Old Kentucky Road. This includes utility relocations and utility improvements.

1) Initial survey and right of way/easement takings ----- \$ 39,000

2) Road and utility design ----- \$175,000

Total Base Scope ----- \$214,000

Survey stakeout for right of way takings ----- \$ 5,000

(additional fee if service requested)

CLINTON ENGINEERING

CIVIL DESIGN SERVICES

September 10, 2020

Mr. Greg Brown
City of Cookeville
1115 East Spring Street
Cookeville, TN 38501

**RE: Civil Engineering Services
Tenth Street Widening from Fisk to Old KY
Cookeville, Tennessee**

Mr. Brown,

Clinton Engineering is pleased to submit this proposal for providing civil engineering design services for the widening to five lanes of Tenth street from Fisk Road to Old Kentucky Road. Our proposal includes the following scope of services:

- Initial Topographic and Boundary survey
- Title Sheet with Site Location and Drawing Index
- Typical Sections and Details (Typical Road section = 74' including sidewalks)
- Present and Proposed Layout Sheets
- Proposed Profiles
- Pavement Marking Plans
- Cross Sections at 50' intervals
- Storm Drainage Design with detention
- Erosion and Sediment Control Plans
- New water line design, includes plans and fees for submittal to the State of TN
- Coordination of electric, sewer and gas utilities, including design of sewer at any conflict locations
- Provide exhibits and descriptions for easement and ROW takings
- Retaining wall designs as necessary
- General Notes and Specifications
- Bid Documents using TDOT bid items
- Assisting the City with the bidding and bid analysis

Our proposed fee for the above listed base scope of services shall not exceed the lump sum amount of **\$214,000.00**. The base fee does not include any services for traffic study, geotechnical services,



pedestrian and traffic signalization design, construction administration, construction inspection or other items not mentioned above.

This pricing breaks down as follows:

Initial Survey and ROW/Easement Takings.....	\$39,000.00
Road and Utility Design.....	\$175,000.00
Total Base Scope.....	\$214,000.00
Survey stake out for ROW takings - additional.....	\$5,000.00

The design concept shall include the iterative nature of deflections in the alignment to minimize the impacts to property owners. In addition, the design will incorporate much of the existing roadway pavement section with overlay only to reduce construction costs. All design shall be in accordance with the City of Cookeville Standards.

Clinton will provide the initial survey, preliminary design layout and exhibits and descriptions for easement and ROW takings by December 7, 2020. Final plans for city review will be completed by February 26, 2021.

Sincerely,



Phillip Staton, P.E.
Managing Partner



7C

Versalift
7601 Imperial Drive
Waco, Texas 76712-6608
254.399.2100



QUOTATION

SOURCEWELL N-21773R1

Customer: City of Cookeville Public Works
Attn: Greg Brown
Email: gbrown@cookeville-tn-gov
Phone: 931-520-5247
Address: 116 East Spring Street
Cookeville, TN. 38501

Date: 9/9/2020
Model: VST-40-SI
**VERSALIFT SOURCEWELL
CONTRACT #012418-TIM**

<u>Model</u>	<u>Description</u>	<u>Price</u>
VST-40-SI	We are pleased to quote the VERSALIFT VST-40-SI, insulated 40 ft. (11.0 m) telescopic aerial platform lift, 45 ft. (12.5 m) working height including the following standard feature items:	\$107,049.00

STANDARD FEATURES:

- 19,500 GVWR, 84" Ford F550 4X2 chassis with automatic transmission, 6.7L diesel engine, and air conditioning.
- 132" steel service body with standard compartments treadplate tops and 24" tailshelf.
- Standard platform capacity of 350 lbs. (159 kg) /300 lbs. (136 kg) with liner.
- Standard 52-1/4" pedestal.
- Hydraulic pump.
- A-frame outriggers.
- TruGuard dielectric single stick lever full pressure controls, including safety trigger, emergency stop/dump valve, and tool selector.
- Full pressure turret mounted lower controls with override.
- Engine start/stop from platform and lower controls.
- Continuous rotation including one pass slip ring for start/stop system.
- Six gpm (22.7 lpm) open center hydraulic system at 2500 psi (175 kg/cm²).
- Side mounted telescopic upper boom for low stowed platform.
- Manual extending, hydraulically articulating jib pole and winch package for up to 1000 lbs. (454 kg) capacity.
- Fiberglass inner boom and patented ELECTROGARD provide insulation gap fully retracted meeting ANSI A92.2-2015 requirements for Category C, 46 KV and below.
- Chassis insulating system (fiberglass lower boom insert) providing 12 in. (0.30 m)
- Insulation gap and including accommodations to bridge insulation gap for testing per ANSI A92.2.
- ELECTROGARD and inner boom furnished with white urethane paint over a white gel coat.
- Non-lube bearings used throughout.
- One set hydraulic tools at platform with pressure limit valve.
- Integral hydraulic oil reservoir with dual sight gauges and 17 gallon (64.4 l) capacity.
- Closed 24 in. X 24 in. X 42 in. (0.61m X 0.61m X 1.07m) fiberglass platform with one curbside step (in end hung position)
- Master/slave hydraulic leveling with upper control to tilt for cleanout or rescue.
- Upper boom storage cradle with ratchet type tie down strap and tubular rubber platform support
- PTO power source.
- 5lb Fire Extinguisher, reflector kit, and mudflaps
- Hydraulic oil.
- Mounting hardware.
- Two operator's manuals and two service manuals.
- ANSI A92.2 data plate.

STANDARD SOURCEWELL OPTIONS: Option prices per Sourcewell contract #012418-TIM in addition to above price.

- 24"X30" platform with liner and cover in lieu of the 24"x24" platform with liner and cover ___\$ 699.00
- Secondary stowage system _____\$ 602.00

OPEN MARKET REQUESTED OPTIONS: Prices shown in addition to above Sourcewell price.

- 2020 Ford F550 4x2 cab and chassis with 19,500 GVWR upgrade package, extra heavy duty front end suspension, 84" CA, limited slip w/4.88 axle ratio, spare tire and wheel, AM/FM/MP3 player with SYNC Communications & Entertainment system, power equipment group, remote keyless entry, high capacity trailer tow package, engine block heater, 332 amp alternators, trailer brake controller platform running boards, rear view camera, and steering wheel mounted cruise control in lieu of above Ford F550 4x2 chassis _____\$ 5,943.00
- 132" x 40" x 94" steel line body with master door locks, 30" long tailshelf, 5.5" high tailgate, wheel chock storage, outrigger pad storage, ten (10) bed area material hooks, 10" recessed angled 2-section bumper, non-skid paint, grab handles, steps, compartment lighting, curbside access, and painted to match chassis in lieu of 132" steel service body above _____\$ 7,181.00
- Hydraulic extending and articulating jib pole and winch in lieu of the manual extension pole ___\$ 951.00
- Full body harness and lanyard, Extra-large _____\$ 167.00
- Six (6) LED thin amber strobes _____\$ 760.00
- Pintle hitch and receiver with 6 round plug _____\$ 584.00
- LED amber strobe at front of SS body with brush guard _____\$ 276.00
- Six (6) inch vise mounted on rear tailshelf _____\$ 328.00
- Ten (10) lb. fire extinguisher with bracket in lieu of the 5 lb. fire extinguisher _____\$ 118.00
- First aid kit _____\$ 28.00
- Dimensions 2400N inverter with GFI plug _____\$ 2,500.00
- Install OEM back-up camera _____\$ 325.00

TOTAL PRICE

TOTAL PRICE F.O.B. GRAHAM, NC: \$127,511.00
DELIVERY FREIGHT TO COOKEVILLE, TN: \$ 927.00
COMPLETE TOTAL PRICE F.O.B. COOKEVILLE, TN: \$128,438.00

ADDITIONAL OPEN MARKET REQUESTED OPTION: Price shown in addition to above total price.

- Ford F550 4x4 cab and chassis in lieu of the above Ford F550 4x2, add: \$4,054.00

TERMS: Net 30 days. MSO sent upon receipt of payment.

SHIPMENT: Approximately 240-270days after receipt of order or 60 days after receipt of chassis, whichever is later.

Thank you for considering <VERSALIFT> to meet your utility equipment needs. We look forward to earning your business.

Best Regards,

STAN TOMCHESSON

Government Contracts Sales Coordinator

Phone: (254) 399-2167

Email: StanTomchesson@versalift.com



7D

MEMORANDUM

TO: City Council
City Manager

FROM: Ronnie J. Kelly, Director

RJK

DATE: September 10, 2020

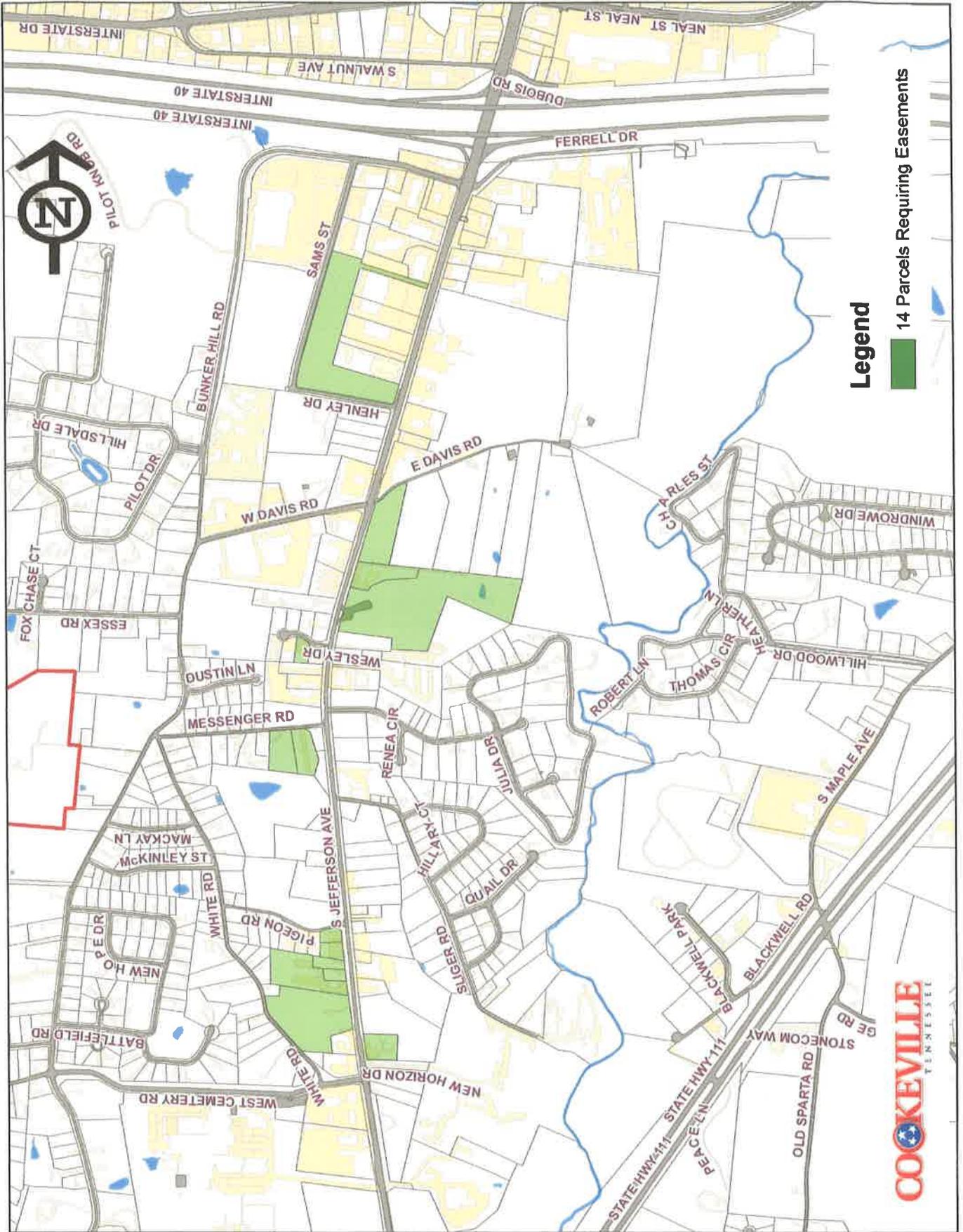
SUBJ: Resolution No. R20-09-17 – Acquire Property S. Jefferson Project

During the next City Council meeting I will be seeking approval of Resolution No. R20-09-17 authorizing the City Manager and City Attorney, if necessary, to proceed with the acquisition of property by donation, negotiations or eminent domain if necessary, including acquisition of property rights in fee simple, permanent easements, right-of-way, and temporary easements as set forth in the attached listing of properties and maps. These acquisitions are in relation to the TDOT S. Jefferson Ave. Widening Project.

I have included a copy of the proposed Resolution. If you have any questions or comments please feel free to give me a call.

South Jefferson Ave (Hwy 136) Widening
Sanitary Sewer Easement Acquisition Table

TDOT Tract #	Property Owner	Tax Map	Group	Parcel	Total Lot Area		Easements (ft ²)	
					Acres	ft ²	Permanent	Temporary
20	Redus Family Limited Partnership and Margaret Smith Trustee	83J	E	18.00	1.219	53,100	2,007	
23	Chance H. Mayfield	83J	D	4.00	6.531	284,490	746	2,787
25	Claude Ann Burton	83J	D	6.01	3.384	147,407	1,962	
26	Kenneth J. Marsh	83J	D	5.00	0.431	18,774	1,421	
28	Roger D. Julian Et Ux	83J	D	6.00	0.607	26,441	1,374	
30	Albert Austin Jones	83J	D	7.00	0.531	23,130	3,435	2,159
54	Kenneth H. Judd and wife, Amy L. Judd	83		80.17	1.52	66,211	711	
67	Kenneth Judd et ux Judy	83		32.00	14.014	610,450	4,902	
68	Michael Wilson DBA Premier Collison Repair	83		32.01	1.994	86,859	3,317	
69	Larry M Mason MD Profit Sharing Plan	83		35.01	3.995	174,022	9,300	4,812
81	TIP Enterprises, a Tennessee General Partnership	66		81.05	10.616	462,433	2,107	
122	Preferred Properties	83		80.00	1.752	76,317	1,732	



Legend

■ 14 Parcels Requiring Easements

RESOLUTION

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF COOKEVILLE,
TENNESSEE TO ACQUIRE BY
DONATION, NEGOTIATION OR
EMINENT DOMAIN IF NECESSARY
CERTAIN LAND RIGHTS RELATING
TO THE SOUTH JEFFERSON AVENUE
WIDENING PROJECT**

**RESOLUTION NO. R20-09-17
REQUESTED BY: CITY COUNCIL
PREPARED BY: CITY CLERK
APPROVED AS TO FORM
AND CORRECTNESS:**

CITY ATTORNEY
ADOPTED: _____
MINUTE BOOK _____ PAGE _____

WHEREAS, the City of Cookeville, Tennessee is a municipality, authorized by law to construct streets, roads, public works projects, utilities, and other facilities as deemed necessary or expedient by the City Council of the City of Cookeville, Tennessee; and

WHEREAS, the City Council of the City of Cookeville has approved a contract with TDOT to relocate City of Cookeville utility lines within the South Jefferson Avenue Widening Project; and

WHEREAS, the City Council of the City of Cookeville, Tennessee deems it desirable to complete the acquisition of property appropriate for the project by donation, negotiation or eminent domain, if necessary; and

WHEREAS, the City Council of the City of Cookeville, Tennessee deems it desirable to authorize and direct the City Manager and City Attorney, if necessary, to proceed with the acquisition of property by donation, negotiation or eminent domain if necessary, including acquisition of property rights in fee simple, permanent easements, right-of-way, and temporary easements as set forth in the attached listing of properties and maps.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Cookeville, Tennessee, as follows:

1. That the City Council of the City of Cookeville, Tennessee deems the acquisition of property rights as set forth in the attached listing of properties and maps to be a public use and is necessary for said purpose, and any alterations that may become necessary if the design of the project requires modifications.
2. That the City of Cookeville, Tennessee is empowered to acquire property by condemnation and eminent domain, in accordance with T.C.A. § 9-21-107; T.C.A. § 29-16-101, *et seq*; and T.C.A. § 29-17-101, *et seq*. if necessary.
3. That the City Manager is authorized to acquire such property rights and easements by donation, negotiation, and eminent domain if necessary pursuant to this project.

ADOPTED this _____ day of _____, 2020.

Ricky Shelton, Mayor

ATTEST:

Darian Coons, City Clerk

7E

MEMORANDUM

TO: City Council
City Manager

FROM: Ronnie J. Kelly, Director

RJK

DATE: September 9, 2020

SUBJ: Engineering Proposal – Double Springs UD Separation Design

During the next City Council meeting I will be seeking authorization for the City Manager to enter into an engineering proposal with Clinton Engineering. The proposal will develop detailed plans to separate the recently acquired Double Springs Utility District service area from the remaining District's water system.

A detailed copy of the proposal is included in your packet. A lump sum fee of \$25,400 plus an alternate design fee of \$1,100, has been negotiated with Clinton Engineering. The total not to exceed amount is **\$26,500**. I would recommend approval. If you have any questions or comments please feel free to give me a call.

CLINTON ENGINEERING

CIVIL DESIGN SERVICES

September 9, 2020

Mr. Barry Turner
City of Cookeville
1860 South Jefferson Avenue
Cookeville, TN 38501

**RE: Water Line Design – 6 Locations
Double Springs Utility District Separation
Cookeville, Tennessee**

Dear Barry,

Clinton Engineering is pleased to submit this proposal for providing civil engineering services for the design of various water line improvements and separation measures pertaining to the Double Springs Utility District on the west end of the city limits for Cookeville.

Locations included (note that all quantities are approximate only):

1. West Broad St near Thomas Road: 150' new water line (up to 16" diameter), 600' new 10"/12" water line & new meter pit for 12" water line between systems. Alternate design shall include extension of approximately 600' additional 16" water line between City existing 12" water line and proposed 150' line (that is up to 16").
2. Eaton Road near Locust Grove Road: Break existing 6" line to separate systems, add 2 fire hydrants (or blow off valves).
3. Buffalo Valley Road near Locust Grove Road: 600' new 6" water line, break existing 4" line for separation of systems, add 2 fire hydrants (or blow off valves).
4. Hawkins Crawford at Tennessee Ave: Add meter pit near 2038 Hawkins Crawford for existing 12" water line between systems and remove existing meter pit near Park West Drive. Connection of existing Double Springs Utility 12" line to City of Cookeville line.
5. Buffalo Valley Road near CC Camp Road: remove existing meter pit.
6. Ridgedale Drive at Buffalo Valley Road: 3650' of new water line



Our proposal includes the following scope of services:

- Survey work necessary for water line design
- Develop Plan/Profile sheets with Details
- Assist City in calculations of bid quantities
- Easement drawings and descriptions where necessary
- "As-Builts" (Contractor to provide marked up set of plans)

Our proposed fee for the above listed base scope of services is the lump sum amount of **\$25,400.00**. Our proposed additional fee for alternate design listed for site #1 is the lump sum amount of \$1,100.00, which brings the total design fee to **\$26,500.00**. We will use the City of Cookeville's standard specifications. The base fee does not include any services for contract documents, survey for boundary work, permit fees, geotechnical services, construction inspection or other items not mentioned above.

If you agree with the above stated fee and scope of services, please sign and return one copy of this letter as notice to proceed.

Sincerely,



Phillip M. Staton, P.E.
Managing Partner

Authorized Representative, Date



7F



BID FOR: WATER METERS

DATE OF BID OPENING 23-Jul-20 TIME: 10:30 A. M.
 BIDS OPENED BY JASON LYNN
 BIDS WITNESS BY Brent Herron

		SECTION I			SECTION II	
BIDDERS	Quantity Item	150	1250	75	200	25
CI THORNBERG	5/8" x 1/2"	\$51.00	5/8" x 3/4"	3/4" x L-9"	1"	2" EF
NATIONAL METER		\$50.50	\$51.00	\$81.00	\$126.00	\$645.00
			\$50.50	\$80.00	\$125.50	DNMS

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND REJECTING ALL BIDS TO REVISE SPECS.

		SECTION III		
BIDDERS	Quantity Item	1	1	1
CI THORNBERG	3" Omni C2	\$1,693.00	4" Omni C2	6" Omni C2
(Sole Source for TN.)			\$2,923.00	\$4,879.00

Lucas Kelly
 RECOMMENDED:
 DEPARTMENT HEAD

James Mills
 APPROVAL:
 CITY MANAGER

Bruce Small
 BUDGET AVAILABILITY:
 FINANCE DIRECTOR

7G

OCJP Grant Contract

- Office of Criminal Justice Programs
- Grant Amount - \$10,000
- Grant Period July 1, 2020 - June 30, 2021
- CESF- Coronavirus Emergency Supplemental Funding
- No Match