

**COOKEVILLE HISTORIC ZONING COMMISSION
MINUTES
MARCH 11, 2008
5:00 P.M.**

The Cookeville Historic Zoning Commission met on Tuesday, March 11, 2008, at 5:00 p.m. in the Council Chambers, 45 East Broad Street, Cookeville, TN 38501.

MEMBERS PRESENT: Alma Anderson, Lee Carney, Calvin Dickinson, Don Prince, Greg Stamps and Julia Woodford.

STAFF PRESENT: James Mills, Jayne Barns, Suzanne Garnmeister, and Samantha Hitchcock.

OTHERS PRESENT: Bill Barnhart, Al & Sharon Defosche, Gayle Haggard, Lindsay McReynolds.

LETTER OF RESIGNATION. Don Prince read a letter of resignation received by the Planning Department from Charles Martin. Mr. Martin states that due to health reasons he has been forced to sell the Cream City Building and will not be able to represent the Cream City Historic District. Mr. Martin added that he enjoyed the time that he was able to be a contributor to the Board and considered it an honor to serve.

CONSIDER FOR APPROVAL THE MINUTES OF FEBRUARY 12, 2008. Calvin Dickinson made the motion to approve the minutes of February 12, 2008. Greg Stamps seconded the motion and the motion carried unanimously. **APPROVED.**

REPORT ON HISTORIC ZONING DATABASE. REQUEST SUBMITTED BY STAFF. Samantha Hitchcock stated that the Planning Staff has been in the process of preparing a draft database of historic districts to include pictures, parcel numbers, name of districts, owners, addresses, year of original construction, zone, type of construction and date of pictures.

Submission from members, residents and owners are needed to complete the database. Letters and individual pages from the database were sent out to the 88 residents with a chance to respond, only 6 were returned.

James Mills stated that this will be an on going project and that this project will lead to a brochure identifying each of our historic districts.

Greg Stamps suggested that when the brochures are completed that they should be placed at the Chamber of Commerce and the future visitor's center which will be located next to the Interstate 40.

Calvin Dickinson stated that he co-authored a book with Michael Birdwell and Homer Kemp entitled Upper Cumberland Historic Architecture. He added that he will donate a copy of the book to the Planning Department to aid in the research on architectural designs of the homes in our Historic Districts.

The Board suggested that the Planning Staff consult with the City Attorney about privacy laws and the type of information that would be legal to put in the database.

James Mills added that when this information is placed on the internet that there will be a disclaimer posted.

Al Defosche, 223 North Dixie Avenue, stated that his home had the original furniture in it when he bought it, and that he was waiting until the meeting to turn in his information.

Bill Barnhart, 326 North Dixie Avenue, stated that he was the 4th owner of his home and he suggested that the Board highlight the families that lived in the Historic Districts also. Mr. Barnhart submitted details of the history of his home with photographs of the families that lived in it.

Alma Anderson stated that her home located at 316 North Dixie has had only 3 generations of the same family that have lived there.

Gayle Haggard, 531 North Dixie Avenue, stated that a fraternity was once located in her home and that they had a bar set up in the basement.

Alma Anderson stated that the name of the fraternity at 531 North Dixie Avenue was Lambda Chi.

DISCUSSION OF SIGNS IDENTIFYING HISTORIC DISTRICTS. REQUEST SUBMITTED BY STAFF. Suzanne Garnmeister stated that signs upon entering North Dixie Avenue and East Broad/Freeze Street Historic Districts are suggested so the community will be informed where the districts are located. Cream City is Cookeville's only historic district with identifying signage.

The sign for the Cream City Historic District was shown along with other examples of signage that could be used for the districts.

James Mills stated the historic district signs are usually green & white and that the City of Cookeville's Sign Shop made the one for the Cream City Historic District.

Greg Stamps made the motion recommending that staff prepare several examples of Historic signs for each location and bring it back to the Board to review. Alma Anderson seconded the motion and the motion carried unanimously. **APPROVED.**

ADJOURNMENT: 5:37 P.M.

SUBMITTED FOR APPROVAL

SUBMITTED FOR RECORDING

**JAYNE BARNES CPS
PLANNING ASSISTANT**

**DON PRINCE, CHAIRMAN
COOKEVILLE HISTORIC ZONING**