

**CITY OF COOKEVILLE DEVELOPMENT
SUBMITTALS, PERMITS AND FEE REFERENCE CHART**

DEPARTMENT	DESCRIPTION	FEE	FORM OF PAYMENT
Planning	Preliminary Plat (Planning Commission)	\$200	Cash or check
Planning	Subdivision Inspection Fee (New infrastructure only)	\$200	Cash or check
Planning	Pre-construction meeting w/ applicable departments (developer schedules)	NC	NA
Planning	Final Plat (Planning Commission)	\$100	Cash or check
Planning	Site Plan Review (PRD & PCD only) (Planning Commission)	\$200	Cash or check
Planning	Minor Plat (1 or 2 lots) (Administrative)	\$65	Cash or check
Planning	Flag Lot Plat (Planning Commission)	\$65	Cash or check
Planning	Extension of Plat Approval (Planning Commission)	\$50	Cash or check
Planning	Variance Application (BZA)	\$200	Cash or check
Planning	Special Exception (BZA)	\$50	Cash or check
Planning	Administrative Review (BZA)	\$50	Cash or check
Planning	Rezoning Application (Planning Commission)	\$200	Cash or check
Planning	Street Closure & Abandonment Request (Planning Commission)	\$50	Cash or check
Planning	Surplus Property Request (Planning Commission)	\$50	Cash or check
Planning	Zoning Compliance Determination Letter	NC	NA
Planning	Financial Guarantee in Lieu of Improvements - 2 yr. max.	Cost based	LOC or CC
Planning	Financial Guarantee in Lieu of Improvements-sidewalks- 5 yr. max. (\$ calc. by PWD)	Cost based	LOC or CC
Planning	Two Year Warranty of Improvements (public infrastructure only)	25% of cost min; \$10,000 max.	LOC or CC
Planning	Street Surfacing Fee (\$ calc. by PWD)	Cost based	Cash or CC
Planning	Historic Overlay Zoning Application (Planning Commission)	\$200	Cash or check
Planning	Certificate of Appropriateness (Historic Zoning District)	NC	NA
Planning	Redevelopment Area Overlay Zoning Application (Planning Commission)	\$200	Cash or check
Planning	Submittal of Redevelopment Area Overlay Plan	NC	NA
Planning	FEMA Pre & Post Construction Elevation Certificate Review (FL District)	NC	NA
Planning	Base Flood Elevation Determination	NC	NA
Planning	GIS Documents	Cost based	Cash or check
Planning	Billboard Permit Application	Based on sign square footage	Cash or check
Fire	Burn Permit	NC	NA
Fire	Knox Box	\$255 - \$345 + S/H	Cash or check
Gas	Request for Service Application	Rates as per Municipal Code	Cash or check
Gas	Location on site plans (beneficial but not required)	NC	NA
Gas	Service lines from main to meter (material paid by developer, CGD provides labor)	Cost based	NA
Gas	Lines in dedicated right-of-way (CGD provides material & labor)	NC	NA
Gas	Rock for backfilling (if required)	Cost based	Cash or check

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Electric	Submittal of engineered utility plan per CED design specifications	NC	NA
Electric	Pre-construction on-site meeting with CED staff	NC	NA
Electric	Conduit purchased and installed by developer	NC	NA
Electric	Developer installs pre-cast pads & junction boxes (CED provides/developer installs)	NC	NA
Electric	Street lights on wooden poles (provided by CED)	NC	NA
Electric	Specialty street lights (Developer pays upgrade cost difference)	Cost based	Cash or check
Codes	Building Permit	Fee varies	Cash or check
Codes	Submittal of engineered site plan and plan review fee	1/2 of building permit fee	NA
Codes	Plumbing Permit	Fee varies	Cash or check
Codes	Mechanical Permit	Fee varies	Cash or check
Codes	Electrical Permit	Fee varies	Cash or check
Codes	Fence Permit	\$25	Cash or check
Codes	Dumpster Enclosure (permitted under fences)	\$25	Cash or check
Codes	On Premise Sign Permit Application	Based on sign square footage	Cash or check
Codes	Demolition Permit	\$50 per address	Cash or check
Codes	Application for Approval of Architectural Design Requirements	NC	NA
Public Works	Grading Permit Fee (Less than 1 acre disturbance)	\$50	Cash or check
Public Works	Stormwater QLP Permit Fee (1 to 5 acres disturbance)	\$250	Cash or check
Public Works	Stormwater QLP Permit Fee (5 to 50 acres disturbance)	\$1,000	Cash or check
Public Works	Stormwater QLP Permit Fee (50 to 150 acres disturbance)	\$4,000	Cash or check
Public Works	Stormwater QLP Permit Fee (Over 150 acres disturbance)	\$7,500	Cash or check
Public Works	Submittal of engineered grading plan	NC	NA
Public Works	Submittal of engineered stormwater, detention & drainage plans	NC	NA
Public Works	Submittal of engineered street and/or sidewalk plans	NC	NA
Public Works	Grading Warranty of Improvements	\$3000/acre or fraction	LOC or CC
Public Works	Determination of Stream or Wetland on property	NC	NA
Public Works	Determination of need for an ARAP permit	NC	NA
Public Works	Determination of need for buffer zones	NC	NA
Public Works	Determination of Sinkhole Retention Area on property	NC	NA
Public Works	Determination of requirement for dumpster with pad & enclosure	NC	NA
Public Works	Purchase of street name/stop signs as required	Cost based	Cash or check
WQC	Submittal of engineered utility plan per WQC specifications	NC	NA
WQC	Water meter application fee	Rates as per Municipal Code	Cash or check
WQC	Sewer connection application fee	Rates as per Municipal Code	Cash or check
WQC	Sprinkler tap application fee	Rates as per Municipal Code	Cash or check
WQC	Private fire hydrant fee	\$65/yr/hydrant	Cash, check or utility bill
WQC	Fire sprinkler head fee	\$50/yr/600 heads + \$0.05/head > 600	Cash, check or utility bill