COOKEVILLE CITY COUNCIL
REGULAR MEETING
JANUARY 21, 2016
5:30 P.M.

The Council of the City of Cookeville met in regular session on Thursday, January 21, 2016, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Councilman Henry gave the invocation, and led the audience in the Pledge of Allegiance. Mayor Shelton then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

Also present: Mike Davidson, City Manager; Cathy McClain, City Clerk and Dan Rader, City Attorney.

CONSIDER APPROVAL OF AGENDA AS PRESENTED

Councilman Woodford made a motion, seconded by Councilman Womack, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

APPOINTMENTS, PROCLAMATIONS, PRESENTATIONS OR AWARDS:

No business to consider.

OLD BUSINESS:

CONSIDER APPROVAL OF MINUTES OF COUNCIL MEETING HELD ON JANUARY 7, 2016

Councilman Woodford made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Womack. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER ON SECOND AND FINAL READING ORDINANCE #O15-12-33, AMENDING THE ZONING CODE PERTAINING TO THE LOCATION OF WIRELESS COMMUNICATION TOWERS AND ANTENNA ARRAYS LOCATED WITHIN THE PROPERTY BOUNDARIES OF A LEGAL NONCONFORMING AUTO SALVAGE YARD IN THE CL (LOCAL COMMERCIAL) AND RM8 (MULTI-FAMILY RESIDENTIAL) DISTRICTS

Councilman Woodford made a motion, seconded by Councilman Henry, to approve on second and final reading Ordinance #O15-12-33. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER ON SECOND AND FINAL READING ORDINANCE #O15-12-35, REZONING A PORTION OF PROPERTIES LOCATED ON LONE OAK DRIVE AND IDENTIFIED AS PARCELS 12.00, 12.01 & 13.00 ON TAX MAP 66A, GROUP A FROM RS10 (SINGLE-FAMILY RESIDENTIAL) TO CG (GENERAL COMMERCIAL)

Councilman Woodford made a motion, seconded by Councilman Henry, to approve on second and final reading Ordinance #O15-12-35. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSENT AGENDA:

No business to consider.

NEW BUSINESS – PUBLIC HEARINGS AND ACTION ITEMS:

CONSIDER RESOLUTION #R16-01-01, AUTHORIZING THE MAYOR TO APPLY TO THE TENNESSEE DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

Community Development Block Grant:

Housing Rehabilitation Program

TN Department of Economic and Community Development

- Maximum grant award $525,000 – no local match required
- CDBG grants focus on areas that include: low-to-moderate income, minorities, and the disabled & elderly
- If awarded, monies would be utilized to make improvements to existing eligible housing in the West End neighborhood. These activities would support past and future revitalization efforts in the area by Habitat for Humanity
- Eligible homes must be owner-occupied and there are 19 owner-occupied homes in the proposed West End neighborhood
- A maximum of 10 homes may be completed under this program
- Homes in serious disrepair may be demolished and rebuilt
- Upper Cumberland Development District will prepare application and all necessary documents, as well as, administer grant funds for the proposed project

Councilman Womack made a motion, seconded by Councilman Woodford, to adopt Resolution #R16-01-01. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER APPROVAL TO PURCHASE ATSI CONFLICT MONITOR TESTER (SOLE-SOURCE PROVIDER – PUBLIC WORKS DEPT.

ATSI
Athens Technical Specialist INC
8157 US Highway 50
Athens OH 45701
866-325-8172
www.atsi-tester.com
Tax ID #: 31-1034624

Quote

Date	Quote #
12/17/2014	QO131420

Bill To	Ship To
City of Cookeville Public Works Traffic Division 1115 East Spring Street Cookeville TN 38501	City of Cookeville Public Works-Traffic Division 1115 East Spring Street Cookeville TN 38501

Sales Rep	Valid until	Last Modified Date	Created Date	Terms	Contact
Hartley, Ben P	3/17/2015	11/12/2015	12/17/2014	Net 30	

Shipping Method
UPS® Ground

Item	Description	Quantity	Units	Rate	Amount	Tax	Carrier
8000-T	PCMT 8000 Conflict Monitor Tester Includes: 6' USB Cable, Installation Guide, Software Installation CD, and 1 Year Warranty. Software requires a Windows XP, Vista, 7 or 8 operating system.	1	EA	11,600.00	11,600.00		UPS
006-0050	Cable, NEMA TS1 6 Channel for PCMT 8000.	1	EA	500.00	500.00		UPS
006-0051	Cable, NEMA TS1 12 Channel for PCMT 8000.	1	EA	500.00	500.00		UPS
TIN-2500	Trade-in of Customer PCMT 2500: PP1184.	1	EA	(1,000.00)	(1,000.00)		UPS
TIN-CBL	Trade-in of the following PCMT Monitor Cables: (1) NEMA TS1 3 Channel Cable (1) NEMA TS1 6 Channel Cable (1) NEMA TS1 12 Channel Cable Our records show that these are the only cables you have with your current tester. If you need to test other monitor types with the PCMT 8000, you may need other cables. The cables from older models of conflict monitor testers will NOT work with the PCMT 8000.	1	EA	(100.00)	(100.00)		UPS
UPS® Ground		1		80.00	80.00		UPS

Total $11,580.00

You may obtain an alternate quote from our distributor for Tennessee: Temple, Inc.
- Customer is responsible for shipping of Trade-In items.
- If the value of the Trade-In exceeds the value of the item(s) purchased, a Credit Memo will be issued for the balance.

Delivery on all equipment is 30 days. All pricing is in US Dollars and is good for 90 days. Shipping charges are pre-paid and add with shipments via UPS Ground unless otherwise noted. All taxes, duties, import fees, etc. are the responsibility of the customer. ATSI must receive payment (or a PO for customers on terms) prior to the order shipping. ATSI test equipment includes a 1 year warranty.

Councilman Womack made a motion, seconded by Councilman Woodford, to approve the purchase of an ATSI Conflict Monitor Tester as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER AWARDING BID FOR ROADSCAPES PROJECT

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

Tennessee Roadscapes Project

DATE OF BID OPENING: Monday, October 19, 2015 **TIME:** 1:00 p.m.

BIDS OPENED BY: Rick Woods & Cathy Benich

DEPARTMENT: Leisure Services & Public Facilities

Vendor	Bid Amount
1. Haller's Landscaping & Lawncare Inc.	$50,502.60
2. GBR Construction & Landscaping LLC	$75,243.00

We, the undersigned, do hereby recommend the bid from Haller's Landscaping & Lawncare for the following reason:

LOWEST BID – MEETS SPECIFICATIONS

Rick Woods
RECOMMENDED: DEPARTMENT HEAD

Brenda Amel
BUDGET AVAILIBILITY: FINANCE DIRECTOR

APPROVAL: CITY MANAGER

Councilman Woodford made a motion, seconded by Councilman Womack, to award the Tennessee Roadscapes Project bid (enhance exits 286 & 287 into Cookeville) as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

HOLD A PUBLIC HEARING ON THE ANNUAL PROGRESS REPORT ON THE PLANS OF SERVICES FOR THE FOLLOWING ANNEXATION AREAS: OLD SPARTA/HORACE LEWIS ROADS; OLD BRIDGE ROAD/FALLING WATER RIVER; BUCK MOUNTAIN/DRY VALLEY ROADS; EAST HIGHWAY 70N/INTERSTATE 40; WEST COOKEVILLE/INTERSTATE 40; SHAG RAG ROAD; REBECCA PLACE/ BUNKER HILL ROAD; BUNKER HILL/ LOVELADY ROADS; FREEHILL ROAD/ NORTH WASHINGTON AVENUE; SOUTH WILLOW AVENUE; BENNETT ROAD EXTENSION; OLD STEWART ROAD; MEADOWS-FISK ROAD; AND HALL-BENNETT ROAD AREAS

NOTICE OF PUBLIC HEARING
CITY OF COOKEVILLE
ANNUAL PROGRESS REPORTS
PLANS OF SERVICES FOR ANNEXATION AREAS

Notice is hereby given that the Cookeville City Council will hold a Public Hearing at its meeting on Thursday, January 21, 2016 at 5:30 p.m. in the Council Room at City Hall. The purpose of this Hearing is to present Annual Progress Reports on the status of extending services to areas annexed by the City of Cookeville as specified in the Plans of Services for each of the areas. All interested citizens are invited to attend this Hearing. The Progress Reports for these annexation areas are as follows:

ANNUAL PROGRESS REPORT
PLANS OF SERVICES

Tennessee Code Annotated, Section 6-51-108 requires that annual reports be prepared and published on the progress of extending the services to annexed areas as specified in the Plans of Services. The areas annexed by the City of Cookeville requiring annual progress reports are as follows:

OLD SPARTA ROAD/HORACE LEWIS ROAD AREA, R00-02-06, effective June 15, 2000
OLD BRIDGE ROAD/FALLING WATER RIVER AREA, R00-03-10, effective June 15, 2000
BUCK MOUNTAIN ROAD/DRY VALLEY ROAD AREA, R00-03-11, effective July 19, 2000
EAST HIGHWAY 70N/INTERSTATE 40 AREA, R00-09-24, effective January 7, 2001
WEST COOKEVILLE/INTERSTATE 40 AREA, R02-06-11, effective August 8, 2002
SHAG RAG ROAD AREA, R06-02-01, effective March 18, 2006
REBECCA PLACE/BUNKER HILL ROAD AREA, R06-11-23, effective January 21, 2007
BUNKER HILL ROAD/LOVELADY ROAD AREA, R07-06-06, effective September 2, 2007
FREEHILL ROAD/NORTH WASHINGTON AVENUE AREA, R09-08-11, effective October 17, 2009
SOUTH WILLOW AVENUE AREA, R11-11-16, effective January 15, 2012
BENNETT ROAD EXTENSION AREA, R12-10-10, effective January 17, 2013
OLD STEWART ROAD AREA, R14-02-06, effective June 8, 2014
MEADOWS-FISK ROAD AREA, R14-05-10, effective July 30, 2014
HALL-BENNETT ROAD AREA, R14-08-15, effective October 19, 2014

The Plans of Services for these areas each address the following services: police protection, fire protection, water service, sanitary sewer service, solid waste collection and disposal, street maintenance, street name signs, planning and zoning, inspection services, electrical service, street lighting, recreational facilities, and natural gas service. According to the Directors of the applicable City Departments, the following progress has been made toward extending the services specified in the Plans of Services for the above Annexation Areas:

OLD SPARTA ROAD/HORACE LEWIS ROAD AREA
All services have now been provided to this area as specified in the Plan of Services.

OLD BRIDGE ROAD/FALLING WATER RIVER AREA
All services have been provided to this area as specified in the Plan of Services with the exception of sanitary sewer. The Plan of Services specifies that sanitary sewer will be provided based upon the same criteria, standards and policies used to determine the expansion of sanitary sewer service in the unserved portions of the present corporate limits. Construction of sanitary sewer improvements for part of this area (111 parcels) was completed in 2015.

BUCK MOUNTAIN ROAD/DRY VALLEY ROAD AREA
All services have been provided to this area as specified in the Plan of Services with the exception of sanitary sewer and electric service. The Plan of Services specifies that sanitary sewer will be provided based upon the same criteria, standards and policies used to determine the expansion of sanitary sewer service in the unserved portions of the present corporate limits and that electric service will be provided within 3 years after the city acquires the service area. All customers should be served by the Cookeville Electric Department by the spring of 2016.

EAST HIGHWAY 70N/INTERSTATE 40 AREA
All services have been provided to this area as specified in the Plan of Services with the exception of sanitary sewer. The Plan of Services specifies that sanitary sewer will be provided based upon the same criteria, standards and policies used to determine the expansion of sanitary sewer service in the unserved portions of the present corporate limits. Two phases of public sewer installation have been completed serving approximately 165 parcels.

WEST COOKEVILLE/INTERSTATE 40 AREA
All services have been provided to this area as specified in the Plan of Services with the exception of water service, sanitary sewer, street lighting, and electric service. The Plan of Services specifies that water service will be provided within 5 years after the city acquires the service areas, that sanitary sewer will be provided based upon the same criteria, standards and policies used to determine the expansion of sanitary sewer service in the unserved portions of the present corporate limits, and that street lighting and electric service will be provided within 1 year after the city acquires the service area. Electric service and street lighting have been provided to approximately 95 % of the area and will be completed as part of the I40 5th Interchange project. The installation of electric, gas, water and sewer service in the Highlands Business Park was completed in 2012/2013. An evaluation of the acquisition of the water service area, north of I40, was initiated in 2013 and a report has been finalized. South of I40, 33 water customers have been acquired and now receive water from the City of Cookeville.

SHAG RAG ROAD AREA
All services have been provided to this area as specified in the Plan of Services with the exception of sanitary sewer. The Plan of Services specifies that sanitary sewer will be provided based upon the same criteria, standards and policies used to determine the expansion of sanitary sewer service in the unserved portions of the present corporate limits.

REBECCA PLACE/BUNKER HILL ROAD AREA
All services have been provided to this area as specified in the Plan of Services with the exception of sanitary sewer. The Plan of Services specifies that sanitary sewer will be provided within 20 years after the effective date of annexation. Sanitary sewer service has been provided to 2 parcels in the Rebecca Place Subdivision.

BUNKER HILL ROAD/LOVELADY ROAD AREA
All services have been provided to this area as specified in the Plan of Services with the exception of sanitary sewer. The Plan of Services specifies that sanitary sewer will be provided within 20 years after the effective date of annexation.

FREE HILL ROAD/NORTH WASHINGTON AVENUE AREA
All services have been provided to this area as specified in the Plan of Services with the exception of sanitary sewer improvements. The Plan of Services specifies that sanitary sewer will be provided within 25 years after the effective date of annexation.

SOUTH WILLOW AVENUE AREA
All services have been provided to this area as specified in the Plan of Services with the exception of sanitary sewer service. The Plan of Services specifies that sanitary sewer will be provided based upon the same criteria, standards and policies used to determine the expansion of sanitary sewer service in the unserved portions of the present corporate limits. Sanitary sewer has been provided to 13 parcels in this area.

BENNETT ROAD EXTENSION AREA
All services have been provided to this area as specified in the Plan of Services with the exception of water service and sanitary sewer. Water service rates for existing city customers have been reduced to the inside the city rate. Negotiations have been initiated with the Double Springs Utility District for acquisition of the service area and a draft report has been reviewed and is being finalized. The Plan of Services specifies that sanitary sewer will be provided based upon the same criteria, standards and policies used to determine the expansion of sanitary sewer service in the unserved portions of the present corporate limits. A sanitary sewer line, under Interstate 40, which is required to provide service north of the Interstate, is under construction.

OLD STEWART ROAD AREA
All services have been provided to this area as specified in the Plan of Services with the exception of sanitary sewer service and street lights. The Plan of Services specifies that sanitary sewer will be provided based upon the same criteria, standards and policies used to determine the expansion of sanitary sewer service in the unserved portions of the present corporate limits. A sanitary sewer pumping station has been installed and is in operation at the corner of Old Stewart and Bennett Road to serve Academy Sports. The Cookeville Electric Department is working with UCEMC for the completion of the installation of street lighting, which is expected to be within one year.

MEADOWS-FISK ROAD AREA
All services have now been provided to this area as specified in the Plan of Services.

HALL-BENNETT ROAD AREA
All services have been provided to this area as specified in the Plan of Services with the exception of sanitary sewer service and street lights. The Plan of Services specifies that sanitary sewer will be provided based upon the same criteria, standards and policies used to determine the expansion of sanitary sewer service in the unserved portions of the present corporate limits. The Cookeville Electric Department is working with UCEMC for the completion of the installation of street lighting, which is expected to be within one year.

James Mills
Planning Director

Robert Sommers, of Rebecca Place Subdivision, stated that he understood the plans for sewer services to be available within 10 years not 20 years.

Mayor Shelton asked Mr. Sommers to leave his phone number & we will review the minutes and get back to him.

COOKEVILLE CITY COUNCIL
MINUTES
JANUARY 21, 2016

RECEIVE REPORT & RECOMMENDATIONS FROM HFR DESIGN, INC. FOR THE MASTER LAND USE PLANS FOR CANE CREEK PARK AND PARK VIEW PARK

Area 1 Amenities
Mountain Bike Trails
Foot Bridge
Fishing Dock

Area 2 Amenities
Indoor/Outdoor Pool
Pavilion w/ Restroom Facilities
Dog Park
Tee-ball Fields
Disc Golf
Indoor Ice Rink
Walking Trail

Additional Improvements
House Renovation
as Park Office & Storage
Maintenance Facility/Yard
Miscellaneous Facility Upgrades
Additional Parking
Accessible Dock

Future Amenities
Pavilion
Additional Parking
Walking Trail Extension
& Loop

Cane Creek Park

City of Cookeville Leisure Services
Cookeville, Tennessee
November 12, 2015

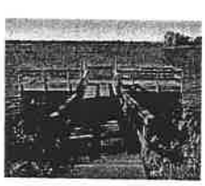
0 100' 300' 600'

HFR DESIGN

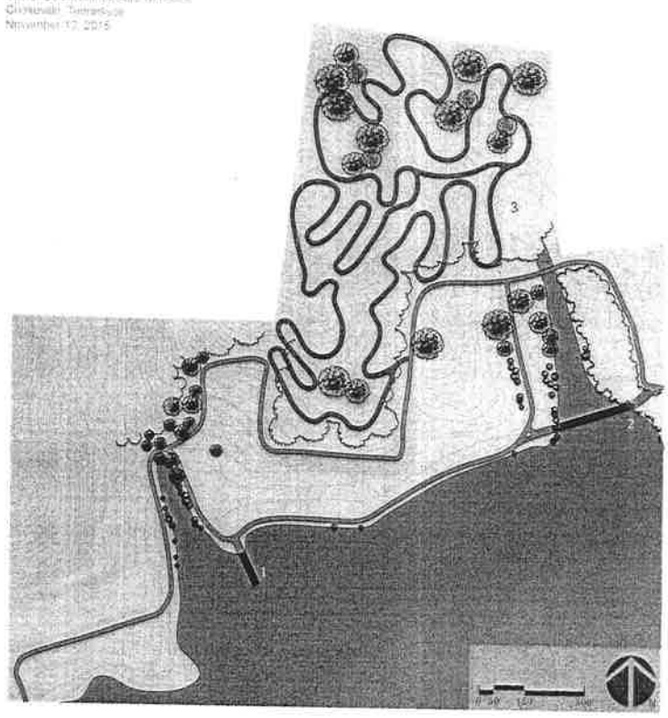
Cane Creek Park

City of Cookeville Leisure Services
Cookeville, Tennessee
November 12, 2015

Area 1



Legend
1. Fishing Dock
2. Foot Bridge
3. Mountain Bike Trails

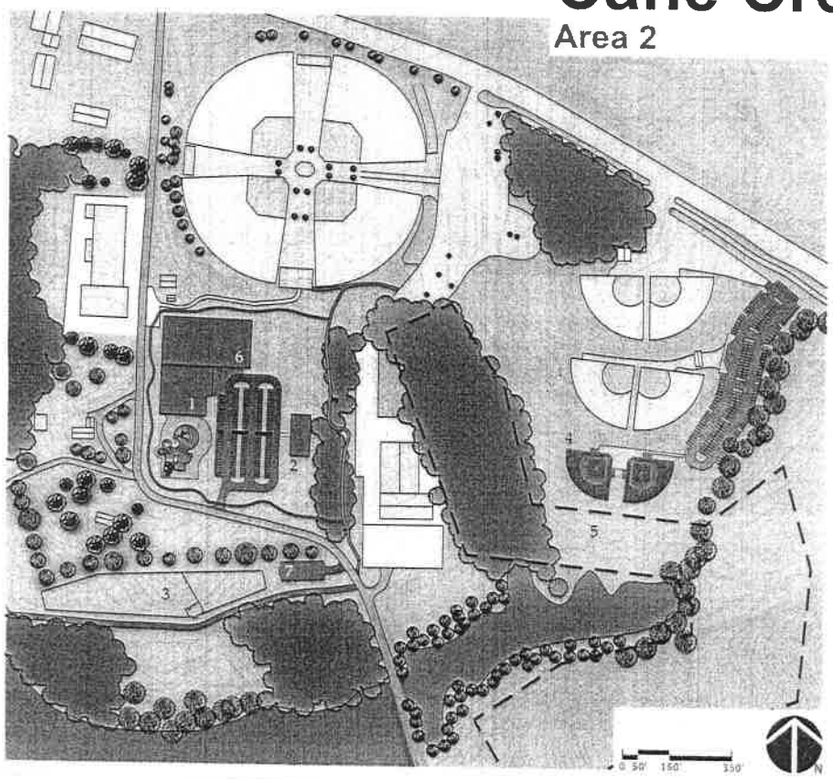


HFR DESIGN

Cane Creek Park

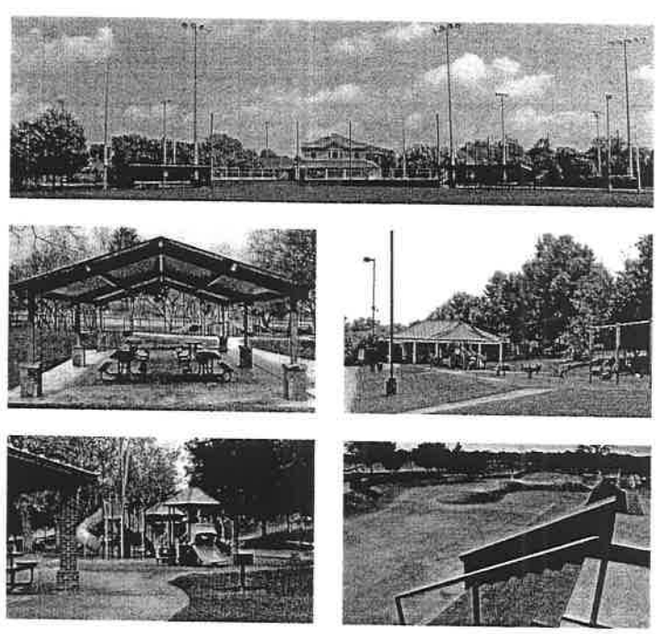
City of Cookeville Leisure Services
Cookeville, Tennessee
November 12, 2015

Area 2



Legend
1. Indoor/Outdoor Pool
2. Pavilion with Restrooms & Fireplace
3. Dog Park
4. Tee-ball Fields
5. Disc Golf
6. Indoor Ice Hockey
7. Parking Lot, 30 spaces
8. Walking Trail

HFR DESIGN



Option 1

Legend
1. Skate Park
2. Skate Shop, Restrooms & Park Storage
3. 300' Baseball Field (Babe Ruth Field)
4. 100' Baseball Field
5. 200' Baseball Field
6. Pavilion
7. Playground
8. Field Light

Park View Park

City of Cookeville Leisure Services
Cookeville, Tennessee
November 12, 2015

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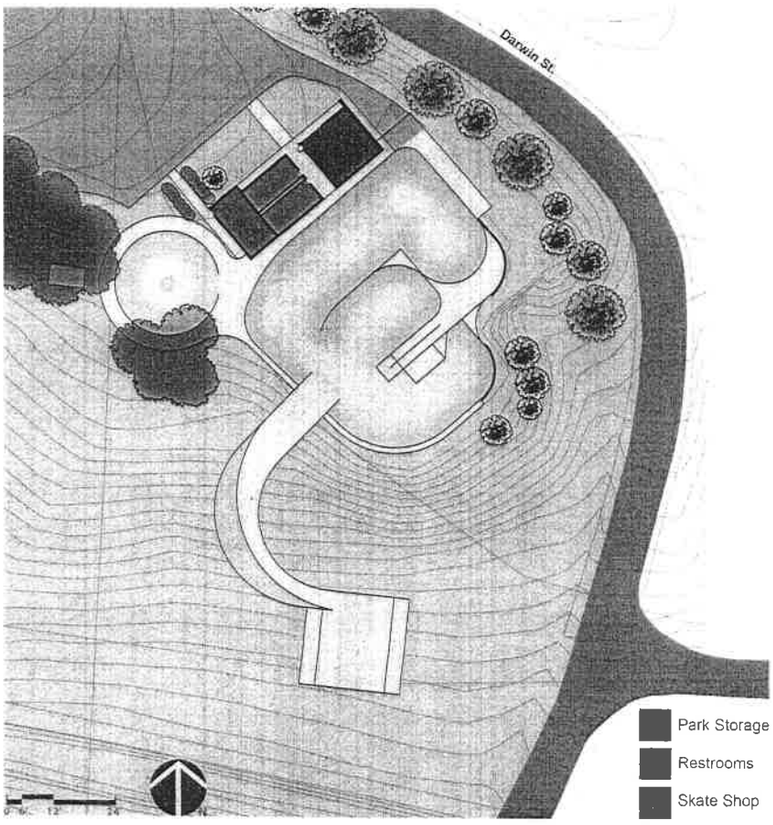
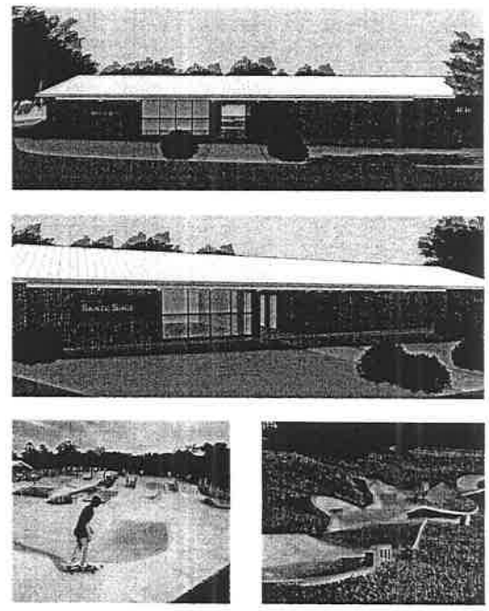


Park View Park

Skate Park



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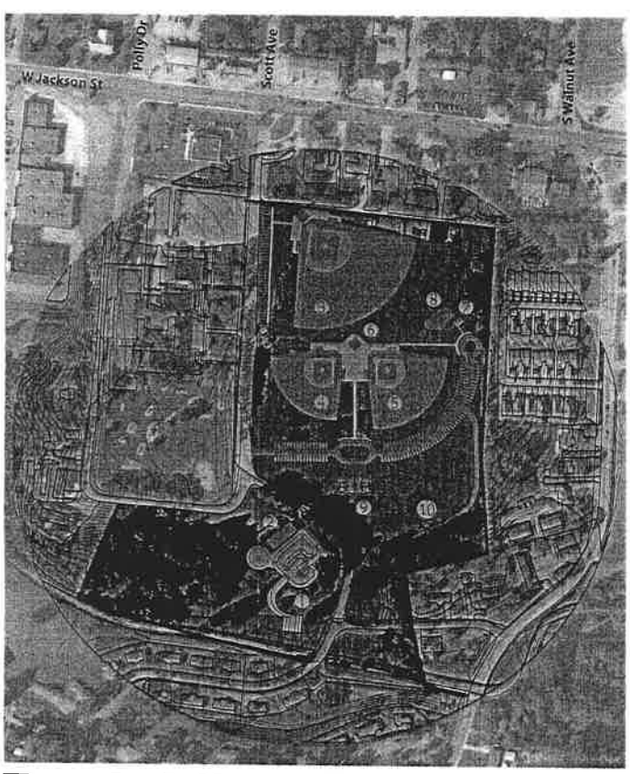

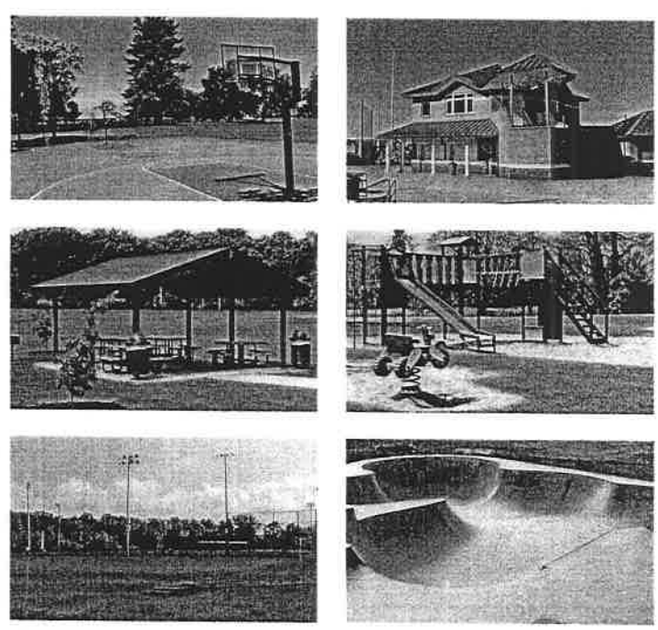

Option 2

Legend
1. Skate Park
2. Skate Shop, Restrooms & Park Storage
3. 300' Baseball Field (Babe Ruth Field)
4. 100' Baseball Field
5. 200' Baseball Field
6. Concessions, Press Box, & Restrooms
7. Pavilion
8. Playground
9. Basketball Court
10. Open Field

Park View Park

City of Cookeville Leisure Services
Cookeville, Tennessee
November 12, 2015

HFR DESIGN

COOKEVILLE CITY COUNCIL
MINUTES
JANUARY 21, 2016

CITIZENS REQUEST FOR HEARING BEFORE CITY COUNCIL:

No comments.

HEARING FROM OFFICERS, COUNCILMEN AND CITY MANAGER:

No comments.

MAYOR'S COMMENTS:

No comments.

There being no further business, Mayor Shelton declared the meeting adjourned at 6:23 p.m.

_____
Ricky Shelton, Mayor

ATTEST:

_____
Cathy McClain, City Clerk