COOKEVILLE CITY COUNCIL
REGULAR MEETING
OCTOBER 29, 2015
5:30 P.M.

The Council of the City of Cookeville met in regular session on Thursday, October 29, 2015, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Councilman Henry gave the invocation, and led the audience in the Pledge of Allegiance. Mayor Shelton then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Ricky Shelton
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

Also present: Mike Davidson, City Manager; Cathy McClain, City Clerk and Dan Rader IV, serving as City Attorney.

CONSIDER APPROVAL OF AGENDA AS PRESENTED

Councilman Womack made a motion, seconded by Councilman Woodford, to add item #7C – consider awarding bid for roof replacement at the Senior Citizens Center & roof repairs at City Hall and approve the agenda as amended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

APPOINTMENTS, PROCLAMATIONS, PRESENTATIONS OR AWARDS:

CONSIDER APPOINTMENTS TO THE COOKEVILLE TREE BOARD

COOKEVILLE
TREE BOARD

Cookeville City Council
45 East Broad Street
Cookeville, Tn. 38501

September 28, 2015

Dear Mayor Shelton:

The Cookeville Tree Board has an open position created by Susan Ray finishing her term and choosing to rotate off the board. The energy, enthusiasm, and dedication which she brought to the Board will be greatly missed. On behalf of the Cookeville Tree Board, I submit for consideration Mary Dell Sommers to fill that position. Mary Dell had earlier served in that capacity from 2012-2014, completing her term but choosing to rotate off because of professional and personal conflict. The Board asked that Mary Dell Sommers be considered again for this vacant position.

Mary Dell Sommers
3534 Tolbert Drive
Cookeville, Tenn. 38501
Home phone—931-525-3864
Cell—931-261-0011

Also - Reappoint: Mike Witt
Julia Woodford

Respectfully Submitted

E. Michael Witt/Chair

Councilman Henry made a motion, seconded by Councilman Woodford, to appoint Mary Dell Sommers & reappoint Mike Witt & Julia Woodford to the Cookeville Tree Board as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

CONSIDER REAPPOINTMENTS TO THE ALCOHOLIC BEVERAGE CONTROL BOARD

MEMORANDUM

TO: Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

FROM: Cathy McClain, CMC, City Clerk

DATE: October 26, 2015

RE: **Vacancies on the Alcoholic Beverage Control Board**

We have two vacancies on the Alcoholic Beverage Control Board. Beth Brown & Roger Colglazier have agreed to serve another four (4) year term. It is my recommendation to reappoint Beth Brown & Roger Colglazier. If you have any questions, please give me a call at 520-5246.

Thank you for your attention to this matter.

Councilman Womack made a motion, seconded by Councilman Woodford, to reappoint Beth Brown & Roger Colglazier to the Alcoholic Beverage Control Board as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

OLD BUSINESS:

CONSIDER APPROVAL OF MINUTES OF COUNCIL MEETING HELD ON OCTOBER 15, 2015

COOKEVILLE CITY COUNCIL
MINUTES
OCTOBER 29, 2015

Councilman Woodford made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Womack. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

CONSIDER ON SECOND AND FINAL READING ORDINANCE #O15-09-22, REZONING A PORTION OF 1061 SALEM CHURCH ROAD CONSISTING OF 3.41 ACRES FROM RS15 (SINGLE-FAMILY RESIDENTIAL) TO CR (REGIONAL COMMERCIAL)

Councilman Woodford made a motion, seconded by Councilman Womack, to approve on second and final reading Ordinance #O15-09-22 - (for Heritage Pointe Senior Living). Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

CONSIDER ON SECOND AND FINAL READING ORDINANCE #O15-09-23, REZONING THE REMAINDER OF HIGHLANDS BUSINESS PARK PROPERTIES FROM RS20 (SINGLE-FAMILY RESIDENTIAL) TO CI (COMMERCIAL-INDUSTRIAL MIXED USE)

Councilman Henry made a motion, seconded by Councilman Woodford, to approve on second and final reading Ordinance #O15-09-23. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

CONSIDER ON SECOND AND FINAL READING ORDINANCE #O15-10-28, AMENDING THE COOKEVILLE MUNICIPAL CODE TITLE 19, CHAPTERS 1 & 2 – ELECTRICITY & GAS

Councilman Womack made a motion, seconded by Councilman Woodford, to approve on second and final reading Ordinance #O15-10-28. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

CONSENT AGENDA:

SET A DATE (12-3-15) FOR A PUBLIC HEARING ON ORDINANCE #O15-10-29, REZONING PROPERTY LOCATED AT THE NORTHEAST INTER-SECTION OF BENNETT AND LEE SEMINARY ROADS FROM RS20 (SINGLE-FAMILY RESIDENTIAL) TO CI (COMMERCIAL-INDUSTRIAL MIXED USE)

SET A DATE (12-3-15) FOR A PUBLIC HEARING ON ORDINANCE #O15-10-30, AMENDMENT TO THE ZONING CODE SECTION 207.6P (5)(S)(I) DECREASING THE TIIME AN IMAGE MUST REMAIN STATIC ON A DIGITAL BILLBOARD FROM 10 SECONDS TO 8 SECONDS

Councilman Woodford made a motion, seconded by Councilman Henry, to approve the consent agenda items as submitted (public hearing dates set for 12-3-15 at 5:30 p.m.). Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

NEW BUSINESS – PUBLIC HEARINGS AND ACTION ITEMS:

CONSIDER AUTHORIZING THE CITY MANAGER TO EXECUTE A REVISED OPERATIONS AND MAINTENANCE AGREEMENT WITH TENNESSEE TECH UNIVERSITY RELATIVE TO THE ELECTRICAL FACILITIES

Councilman Womack made a motion, seconded by Councilman Woodford, to authorize the City Manager to execute a revised Operations and Maintenance Agreement with TTU as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

CONSIDER AWARDING BID FOR REMOVAL OF BARNS IN THE HIGHLANDS BUSINESS PARK

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

REMOVAL OF TWO (2) BARNS (Highlands Business Park)

DATE OF BID OPENING: October 22, 2015 TIME: 10:00 a.m.
BIDS OPENED BY: Mike Davidson, City Manager
BIDS WITNESSED BY: Melinda Keifer, Greg Brown, Cathy McClain
DEPARTMENT: General

BIDDERS	
Back 2 New Painting & Remodeling	$400.00

Scope of Services requested:

1) All materials are to be removed from the site and will become the property and responsibility of the successful bidder. The site is to be cleared of all debris including nails.
2) Access to the barn is limited as to not impact the surrounding environmental riparian zone. All work must remain free of the riparian zone.
3) All work must be completed within 30 days of notice to proceed.
4) Submittals must provide Certificate of Insurance with the City of Cookeville listed as "Additional Insured".
5) Waive all city liability.

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM BACK 2 NEW PAINTING & REMODELING

BE AWARDED FOR THE FOLLOWING REASON: ONLY BID -

n/a
RECOMMENDED: DEPARTMENT HEAD

n/a
BUDGET AVAILABILITY: FINANCE DIRECTOR

APPROVED: CITY MANAGER

Councilman Woodford made a motion, seconded by Councilman Womack, to award the barn removal bid as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

CONSIDER AWARDING BID FOR ROOF REPLACEMENT AT THE SENIOR CITIZENS CENTER & ROOF REPAIRS AT CITY HALL

Richard C. Rinks & Associates, Inc.
30 North Jefferson Avenue
Cookeville, Tennessee
ENGINEERS - ARCHITECTS - ROOF CONSULTANTS

BID TABULATION
ROOF REPAIRS/ REPLACEMENT
TWO BUILDINGS
FOR CITY OF COOKEVILLE
THURSDAY, OCTOBER 29, 2015 AT 2:00 PM CDT

	CONTRACTOR	Add #1	5% Bid Bond	Dang Free	BASE BID	EPDM MANUFACTURER	ADD ALTERNATE #1 (EPDM wall)	ADD ALTERNATE #2 (.089 EPDM)	ADD ALTERNATE #3 (City Hall)	UNIT PRICES: New 4" roof drain (per each)	New 4" Ins PVC RWL (per l.f.)	New rust inhibitor (per s.f.)	New matching Type "A" metal deck (per s.f.)	New wood blocking (per b.f.)	New 5/8" thick CD plywood deck (per s.f.)
							Bldg. Senior Citizens		City Hall						
1	Burress Roofing Co., Inc.	Y	Y	Y	$ 344,191.00	Carlisle/Firestone	$ (2,500.00)	$ 22,000.00	$ 29,600.00	$ 1,250.00	$ 20.00	$ 3.90	$ 8.25	$ 3.50	$ 3.00
2	Cookeville Sheet Metal Works, Inc.	Y	Y	Y	$ 184,220.00	Carlisle/Firestone	$ 2,170.00	$ 38,880.00	$ 22,190.00	$ 950.00	$ 60.00	$ 3.75	$ 9.65	$ 2.80	$ 5.50
3	Dixie Roofing, Inc.	N	Y	N	$ 227,460.00	Firestone	$ 5,748.00	$ 26,000.00	$ 27,833.00	$ 550.00	$ 15.00	$ 1.50	$ 7.50	$ 4.50	$ 3.00
4	Eskola Roofing	Y	Y	Y	$ 253,420.00	Carlisle	$ 7,500.00	$ 20,991.00	$ 59,384.00	$ 1,250.00	$ 22.50	$ 7.25	$ 9.50	$ 2.85	$ 3.75
* 5	Gunter Construction Roofing, Inc.	Y	Y	Y	$ 170,730.00	Firestone	$ 3,700.00	$ 25,000.00	$ 23,930.00	$ 1,275.00	$ 65.00	$ 3.00	$ 7.00	$ 2.90	$ 1.00
6	Porter Roofing Contractors, Inc.	Y	Y	Y	$ 223,400.00	Carlisle	$ 4,800.00	$ 21,000.00	$ 25,700.00	$ 750.00	$ 150.00	$ 2.00	$ 5.00	$ 2.50	$ 3.15
7	Two Rivers Roofing	NO BID													

Councilman Woodford made a motion, seconded by Councilman Henry, to award the roof bid to Gunter Construction Roofing, Inc. with alternate #1 for the Senior Citizens Center & Alternate #3 for the City Hall Building as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

CITIZENS REQUEST FOR HEARING BEFORE CITY COUNCIL:

Deborah Sam expressed her opposition to the TIF Program.

HEARING FROM OFFICERS, COUNCILMEN AND CITY MANAGER:

Councilman Henry reminded everyone to support the *Habitat for Humanity Cooking on the Square* fundraiser on 10-30-15 from 11:00 a.m. until 1:30 p.m.

MAYOR'S COMMENTS:

No comments.

There being no further business, Mayor Shelton declared the meeting adjourned at 5:50 p.m.

_____
Ricky Shelton, Mayor

ATTEST:

_____
Cathy McClain, City Clerk