COOKEVILLE CITY COUNCIL
REGULAR MEETING
OCTOBER 15, 2015
5:30 P.M.

The Council of the City of Cookeville met in regular session on Thursday, October 15, 2015, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Vice-Mayor Epps gave the invocation, and led the audience in the Pledge of Allegiance. Mayor Shelton then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

Also present: Mike Davidson, City Manager; Cathy McClain, City Clerk and Dan Rader, City Attorney.

CONSIDER APPROVAL OF AGENDA AS PRESENTED

Councilman Henry made a motion, seconded by Councilman Woodford, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

APPOINTMENTS, PROCLAMATIONS, PRESENTATIONS OR AWARDS:

No business to consider.

OLD BUSINESS:

CONSIDER APPROVAL OF MINUTES OF COUNCIL MEETING HELD ON OCTOBER 1, 2015

Councilman Woodford made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Henry. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

HOLD A PUBLIC HEARING AND CONSIDER ON SECOND AND FINAL READING ORDINANCE #O15-10-25, AMENDING THE BUDGET OF THE ECONOMIC DEVELOPMENT FUND OF THE CITY OF COOKEVILLE, TN, FOR THE FISCAL YEAR ENDED 6-30-16

Councilman Woodford made a motion, seconded by Vice-Mayor Epps, to approve on second and final reading Ordinance #O15-10-25. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSENT AGENDA:

CONSIDER AWARDING BID FOR WATER METERS – WATER QUALITY CONTROL DEPT.

CITY OF COOKEVILLE
DEPARTMENT OF WATER QUALITY CONTROL
BID FOR: WATER METERS

DATE OF BID OPENING 8-Oct-15
BIDS OPENED BY MARLIN HAGGARD
BIDS WITNESS BY LEXIE JULIAN, FELIX MANIER
TIME: 10:30 A. M.

		SECTION I				SECTION II		SECTION III	
	Quantity	100	600	75	60	1	2	1	15
BIDDERS	Item	5/8" x 1/2"	5/8" x 3/4"	3/4" x L-9"	1"	1 1/2" IT	2" IT	1 1/2" EF	2" EF
CONSOLIDATED PIPE SUPPLY		N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B
HAYES PIPE SUPPLY		N/B	N/B	N/B	N/B	N/B	N/B	N/B	N/B
SOUTHERN PIPE SUPPLY		**$34.00**	**$34.00**	**$65.88**	**$103.50**	**$305.60**	**$400.00**	**$305.60**	**$400.00**
UNITED UTILITES INC.		$39.50	$39.50	$67.75	$120.50	$278.50	$415.50	$278.50	$415.50
CI THORNBURG		N/B	N/B	N/B	N/B	N/B	N/B	$439.00	$615.00

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM -SOUTHERN PIPE SUPPLY- BE AWARDED THE ABOVE METERS, SECT.I, SECT. II, AND SECT. III, FOR THE FOLLOWING REASON: LOW BIDDER MEETING SPECIFICATIONS. (TOTAL = $42,362.20)

SECTION IV

	Quantity	1	1	1				
BIDDERS	Item	3" Omni C2	4" Omni C2	6" Omni C2				
CI THORNBURG		**$1,644.00**	**$2,838.00**	**$4,879.00**				
CONSOLIDATED PIPE		N/B	N/B	N/B				

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM -CI THORNBURG- BE AWARDED THE ABOVE METERS, SECT. IV, FOR THE FOLLOWING REASON: LOW BIDDER MEETING SPECIFICATIONS. (TOTAL = $9,361.00)

RECOMMENDED:
DEPARTMENT HEAD

APPROVAL:
CITY MANAGER

BUDGET AVAILABILITY:
FINANCE DIRECTOR

CONSIDER AWARDING BIDS FOR TRANSFORMERS & LUMINAIRES - ELECTRIC DEPARTMENT

COOKEVILLE CITY COUNCIL
MINUTES
OCTOBER 15, 2015

CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 15091601

DATE OF BID OPENING: 10-1-2015
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Brandon Jones
DEPARTMENT: Electric

TIME: 1:30 PM CST

BIDDERS	50 Kva Pad Transformer							
QTY	12	evaluated cost						
HD Supply	$ 1,515.00 $ 18,180.00	$ 2,593.55						
Deco Supply	$ 1,484.00 $ 17,808.00	$ 2,558.13						
Power Supply	$ 1,229.00 $ 14,748.00	$ 2,241.97						
Wesco	$ 1,680.70 $ 20,168.40	$ 2,756.66						
Stuart Irby	$ 1,215.00 $ 14,580.00	$ 2,238.96						

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Stuart Irby

BE AWARDED FOR THE FOLLOWING REASON: low evaluated bid meeting specs.

RECOMMENDED: DEPT. HEAD

APPROVAL: CITY MANAGER

CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 15091101

DATE OF BID OPENING: 10-1-2015
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Brandon Jones
DEPARTMENT: Electric

TIME: 2:00 PM CST

BIDDERS	100 WHPS Decorative Luminaire							
QTY	24							
Stuart Irby	$ 726.00 $ 17,424.00							
Border States	$ 734.94 $ 17,638.56							
Wesco	$ 742.05 $ 17,809.20							
Power Supply	$ 722.00 $ 17,328.00							

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Power Supply

BE AWARDED FOR THE FOLLOWING REASON: low bid meeting specs.

RECOMMENDED: DEPT. HEAD

APPROVAL: CITY MANAGER

SET A DATE (11-19-15) FOR A PUBLIC HEARING ON ORDINANCE #O15-10-26, CLOSURE AND ABANDONMENT OF AN UNDEVELOPED ALLEY RIGHT-OF-WAY LOCATED SOUTH OF EAST 6TH STREET BETWEEN NORTH DIXIE AVENUE AND NORTH JEFFERSON AVENUE AND DECLARING IT AS SURPLUS

SET A DATE (11-19-15) FOR A PUBLIC HEARING ON ORDINANCE #O15-10-27, AMENDMENT TO THE ZONING CODE TO REDUCE THE OFF-STREET PARKING REQUIREMENTS FOR HIGH DENSITY RESIDENTIAL DEVELOP-MENTS IN THE CBD (CENTRAL BUSINESS DISTRICT)

Councilman Henry made a motion, seconded by Councilman Woodford, to approve the consent agenda items as submitted (public hearing dates set for 11-19-15 at 5:30 p.m.). Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

NEW BUSINESS – PUBLIC HEARINGS AND ACTION ITEMS:

CONSIDER RESOLUTION #R15-10-15, ACCEPTING PARTICIPATION AWARD FROM FRONTIER AMERICA'S BEST COMMUNITIES PROGRAM AND ALLOCATE THE AWARD FUNDS TO WCTE & CITYSCAPE

Councilman Womack made a motion, seconded by Councilman Woodford, to adopt Resolution #R15-10-15 – allocating $2,500.00 to WCTE & $2,500.00 to CityScape. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER RESOLUTION #R15-10-16, DE-OBLIGATING THE 2014 STP ALLOCATION OF $379,814.00 FROM THE BENNETT ROAD PROJECT AND WILL OBLIGATE FUNDS TOWARD ADDITIONAL LOCAL INFRASTRUCTURE NEEDS IN THE NEAR FUTURE

Councilman Woodford made a motion, seconded by Councilman Henry, to adopt Resolution #R15-10-16. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

HOLD A PUBLIC HEARING AND CONSIDER ON FIRST READING ORDINANCE #O15-09-22, REZONING A PORTION OF 1061 SALEM CHURCH ROAD CONSISTING OF 3.41 ACRES FROM RS15 (SINGLE-FAMILY RESIDENTIAL) TO CR (REGIONAL COMMERCIAL)

Councilman Woodford made a motion, seconded by Councilman Womack, to approve on first reading Ordinance #O15-09-22 - (for Heritage Pointe Senior Living). Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

HOLD A PUBLIC HEARING AND CONSIDER ON FIRST READING ORDINANCE #O15-09-23, REZONING THE REMAINDER OF HIGHLANDS BUSINESS PARK PROPERTIES FROM RS20 (SINGLE-FAMILY RESIDENTIAL) TO CI (COMMERCIAL-INDUSTRIAL MIXED USE)

Councilman Henry made a motion, seconded by Councilman Woodford, to approve on first reading Ordinance #O15-09-23. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER ON FIRST READING ORDINANCE #O15-10-28, AMENDING THE COOKEVILLE MUNICIPAL CODE TITLE 19, CHAPTERS 1 & 2 – ELECTRICITY AND GAS

Councilman Woodford made a motion, seconded by Councilman Womack, to approve on first reading Ordinance #O15-10-28. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER AUTHORIZING THE CITY MANAGER TO SIGN AN AGREEMENT WITH FRONTIER COMMUNICATIONS PROVIDING FOR AN EXTENSION OF THE CURRENT WIRELESS AGREEMENT

- The current wireless agreement approved in 2006 will expire on October 19, 2015.
- The City desires to work with Frontier Communications to make changes to the existing agreement.
- Request a 6 month extension to allow time for discussion and changes.
- Present revised agreement to City Council for approval in April 2016.

Councilman Womack made a motion, seconded by Councilman Woodford, to authorize the City Manager to sign an agreement with Frontier Communications as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER APPROVAL TO PURCHASE ONE (1) PRE-OWNED VEHICLE FOR SUPPORT SERVICES BUREAU – POLICE DEPARTMENT

Administrative Vehicle

- Request to purchase a Pre-owned 2013 Dodge Charger
- Purchased from Missouri State Highway Patrol
- Vehicle is a Police Pursuit Vehicle
- Complete w/remainder of factory warranty and maintenance records
- Cost per unit $15,800

Councilman Woodford made a motion, seconded by Councilman Henry, to approve the purchase of one (1) pre-owned vehicle as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER APPROVAL OF RFP FOR BASIC LIFE INSURANCE

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

BASIC LIFE INSURANCE PLAN

DATE OF BID OPENING: Friday, September 18, 2015 TIME: 2:00 PM
BIDS OPENED BY: Brenda Imel
BIDS WITNESSED BY: Cathy McClain
DEPARTMENTS: General Dept.

BIDDERS	City Employees Life Insurance (Rate per thousand)	City Employee Accidental Death (Rate per thousand)	Basic Dependents		
Cumberland Insurance Agency	0.440	0.030	0.625	Sunlife Financial	2 yr guarantee
BB&T Insurance Services	0.370	0.025	0.625	Voya Financial	3 yr guarantee
Concord Insurance	0.385	0.030	0.625	Minnesota Life	3 yr guarantee
Van Meter Insurance	Active 0.27 Retiree $3.50	0.030	.625 active dep. Retiree sp $7.00	One America	3 yr guarantee

WE THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM BB+T Insurance BE AWARDED
FOR THE FOLLOWING REASON: Lowest rate

Brenda Imel
RECOMMENDED: DEPT. HEAD

Brenda Imel
BUDGET AVAILABILITY: FINANCE DIRECTOR

APPROVAL: CITY MANAGER

Councilman Womack made a motion, seconded by Councilman Henry, to approve the RFP for Basic Life Insurance as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER AUTHORIZING THE CITY MANAGER TO ENTER INTO AN ENGINEERING CONTRACT AMENDMENT #1 FOR THE WASTEWATER TREATMENT PLANT IMPROVEMENT PROJECT

1) One additional PLC plus replacement of RDP PLC.
2) Six additional cameras around the plant.
3) Server installation in Administration Building.
4) Four new level transmitters in oxidation ditches.
5) New wiring for future dissolved oxygen and ORP analyzers.
6) Travel to South Carolina for ultraviolet site visits with plant staff.
7) Increase project time from 3 months to 6 months.

A breakdown of the requested increase is shown below:

Services	Fee Basis	Original Fee	This Amendment	Revised Fee
Design Phase	Lump Sum	$49,500	$8,850	$58,350
Bid and Award Phase	Lump Sum	5,000	500	5,500
Construction Phase	Cost Plus	17,500	1,900	19,400
Resident Inspection	Cost Plus	29,500	30,400	59,900
Total Fee		**$101,500**	**$41,650**	**$143,150**

I believe that these additions to the contract are needed and need to be included in this construction contract and would recommend City Council approval.

If you have any questions or comments please feel free to give me a call.

Councilman Henry made a motion, seconded by Councilman Woodford, to authorize the City Manager to enter into an engineering contract Amendment #1 for the Wastewater Treatment Plant Improvement Project as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CITIZENS REQUEST FOR HEARING BEFORE CITY COUNCIL:

No comments.

HEARING FROM OFFICERS, COUNCILMEN AND CITY MANAGER:

Councilman Henry thanked all the volunteers that helped with the new *"Heart of the City Playground"* in Dogwood Park & encouraged everyone to continue volunteering!!

MAYOR'S COMMENTS:

No comments.

There being no further business, Mayor Shelton declared the meeting adjourned at 5:55 p.m.

_____
Ricky Shelton, Mayor

ATTEST:

_____
Cathy McClain, City Clerk