COOKEVILLE CITY COUNCIL
REGULAR MEETING
SEPTEMBER 3, 2015
5:30 P.M.

The Council of the City of Cookeville met in regular session on Thursday, September 3, 2015, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. David Hill of the Tennessee Bible College gave the invocation, and led the audience in the Pledge of Allegiance. Mayor Shelton then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Jim Woodford

ABSENT: Councilman Charles Womack

Also present: Mike Davidson, City Manager; Cathy McClain, City Clerk; and Dan Rader IV, serving as City Attorney.

CONSIDER APPROVAL OF AGENDA AS PRESENTED

Councilman Henry made a motion, seconded by Councilman Woodford, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Jim Woodford

ABSENT: Councilman Charles Womack

The City Clerk announced that the motion carried.

APPOINTMENTS, PROCLAMATIONS, PRESENTATIONS OR AWARDS:

CONSIDER APPOINTMENT TO THE PUTNAM COUNTY LIBRARY BOARD

Putnam County Library System

931 526 2416 pcblibrary org
50 East Broad St Cookeville, TN 38501

July 17, 2015

Cathy McClain
City Clerk's Office
City of Cookeville
45 E Broad Street
Cookeville, TN 38501

RE: Putnam County Library Board of Trustees Appointments

Ms. McClain:

Pursuant to Article IV of the Joint Venture Agreement between Putnam County and the City of Cookeville, the City Council of Cookeville appoints three members of the seven members of the Putnam County Library Board and one of the two representatives to the Regional Library Board. The term of Ms. Alma Anderson expired in June 2015. Ms. Anderson respectfully declined reappointment.

The Putnam County Library Board of Trustees presented a slate of nominees at the July 14, 2015 board meeting for the vacant position. The nomination of Mr. Daniel Rader, IV was approved. Mr. Rader is an attorney at Moore, Rader, Fitzpatrick & York.

On behalf of the Putnam County Library Board of Trustees, I respectfully request the City Council appoint Mr. Daniel Rader, IV to the Putnam County Library Board of Trustees for a three year term.

Best Regards,

Stacie Netherton

Stacie Netherton
Assistant Director

COOKEVILLE CITY COUNCIL
MINUTES
SEPTEMBER 3, 2015

Mayor Shelton made a motion, seconded by Councilman Henry, to appoint Daniel Rader IV to the Putnam County Library Board as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Jim Woodford

ABSENT: Councilman Charles Womack

The City Clerk announced that the motion carried.

Mayor Shelton announced the following:

Sign painters Jack Fralin, left, and Bill Johnson work at recreating this antique Coke ad from the 1930s on this building owned by Mayor Ricky Shelton in downtown Cookeville. **Ty Kernea | Herald-Citizen**

"As the plaster came down, I could see the shadow of a sign that had once been painted on the side of the building, and as more and more of it was revealed, I stepped back and realized it had been a Coca-Cola advertisement," he said.

It's what traditional sign painters and lettering artists call a 'ghost sign,' and a specific feature of this particular ad dated it back to the 1930s.

As word spread about the discovery, Coca-Cola Bottling Co. Consolidated was contacted. A project to restore the historic mural to its original condition was made possible by the company, and that project will culminate with a community celebration at 11 a.m. on Friday, Sept. 4.

"These types of projects are great ways to bring communities together while also helping to preserve these historic signs," said Emilie Nicholls, communication specialist in corporate affairs for CCBCC.

The company has been involved in several such historic sign restoration projects, including ones in Morristown and Johnson City, she said, and opportunities for others are continously uncovered — often quite literally.

The Cookeville project is characterized by a feature of old Coca-Cola advertisements called 'silhouette girl.'

It depicts a silhouette of a young woman tipping back an iconically-shaped Coke bottle for a drink.

Traditional lettering artists and sign painters Jack Fralin and Bill Johnson were called in to recreate the historic mural.

Fralin is the owner of Best Bet Arts of Roanoke, Va., and Johnson is a 45-year, second-generation sign painter.

"Between the two of us, there's not much we haven't encountered before," Fralin said.

They've worked on some of the other historic Coke sign restoration projects, and Fralin says he really enjoys the retro vibe of the work.

"These type of projects bring color to the past," he said. "The past wasn't really in black-and-white. That was just on TV."

Fralin said he's glad that CCBCC has an enthusiasm for restoring such signs when possible.

That's because it preserves the antique advertisements that are now considered pieces of commercial artwork, while adding beauty to the community.

"It's a win-win for everyone," Fralin said.

The public is invited to the Sept. 4 community celebration, which will feature an official unveiling and ribbon-cutting of the restored mural.

Complimentary lunch from Bobby Q's and Coca-Cola products will be served following the ceremony. The Capshaw Elementary School chorus will perform the song "Hilltop," which was featured in Coca-Cola ads from the 1970s. A Share-A-Coke kiosk will be open through 2 p.m. to offer attendees an opportunity to take home personalized Coke cans.

COOKEVILLE CITY COUNCIL
MINUTES
SEPTEMBER 3, 2015

OLD BUSINESS:

CONSIDER APPROVAL OF MINUTES OF COUNCIL MEETING HELD ON AUGUST 20, 2015

Councilman Woodford made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Vice-Mayor Epps. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Jim Woodford

ABSENT: Councilman Charles Womack

The City Clerk announced that the motion carried.

CONSENT AGENDA:

SET A DATE (10-1-15) FOR A PUBLIC HEARING ON ORDINANCE #O15-09-22, REZONING A PORTION OF 1061 SALEM CHURCH ROAD CONSISTING OF 3.41 ACRES FROM RS15 (SINGLE-FAMILY RESIDENTIAL) TO CR (REGIONAL COMMERCIAL)

SET A DATE (10-1-15) FOR A PUBLIC HEARING ON ORDINANCE #O15-09-23, REZONING THE REMAINDER OF HIGHLANDS BUSINESS PARK PROPERTIES FROM RS20 (SINGLE-FAMILY RESIDENTIAL) TO CI (COMMERCIAL-INDUSTRIAL MIXED USE)

CONSIDER AWARDING BIDS FOR TRANSFORMERS & FLOODLIGHTS – ELECTRIC DEPARTMENT

COOKEVILLE CITY COUNCIL
MINUTES
SEPTEMBER 3, 2015

CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 15072902

DATE OF BID OPENING: 8-18-2015
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Scottie Roberts
DEPARTMENT: Electric

TIME: 1:45 PM CST

BIDDERS / QTY	15 Kva Csp Transformer 24	evaluated cost						
Wesco	$ 626.44 $ 15,034.56	$ 960.69						
Border States	$ 765.00 $ 18,360.00	$ 1,120.73						
Stuart Irby	$ 630.00 $ 15,120.00	$ 970.23						
Deco	$ 717.00 $ 17,208.00	$ 1,100.69						
HD Supply	$ 655.00 $ 15,720.00	$ 994.97						

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Wesco

BE AWARDED FOR THE FOLLOWING REASON: low evaluated bid meeting specs.

RECOMMENDED: DEPT. HEAD

APPROVAL: CITY MANAGER

CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 15080501

DATE OF BID OPENING: 8-25-2015
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Tiffany Capps
DEPARTMENT: Electric

TIME: 2:00 PM CST

BIDDERS / QTY	150 Kva Pad Transformer 2	evaluated cost						
Power Supply	$ 6,075.00 $ 12,150.00	$ 9,947.50						
HD Supply	$ 7,397.00 $ 14,794.00	$ 11,232.98						
Stuart Irby	$ 5,735.00 $ 11,470.00	$ 9,436.41						
Deco Supply	$ 6,098.00 $ 12,196.00	$ 9,973.94						

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Stuart Irby

BE AWARDED FOR THE FOLLOWING REASON: low evaluated bid meeting specs.

RECOMMENDED: DEPT. HEAD

APPROVAL: CITY MANAGER

CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 15072901

DATE OF BID OPENING: 8-18-2015
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Scottie Roberts
DEPARTMENT: Electric

TIME: 2:15 PM CST

BIDDERS / QTY	1000 WMH Floodlight 48							
Wesco	$ 439.35 $ 21,088.80							
Stuart Irby	$ 382.49 $ 18,359.52							
Deco Supply	No bid							

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Stuart Irby

BE AWARDED FOR THE FOLLOWING REASON: low bid meeting specs.

RECOMMENDED: DEPT. HEAD

APPROVAL: CITY MANAGER

Councilman Henry made a motion, seconded by Councilman Woodford, to approve the consent agenda items as submitted (public hearing dates set for 10-1-15 at 5:30 p.m.). Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Jim Woodford

ABSENT: Councilman Charles Womack

The City Clerk announced that the motion carried.

NEW BUSINESS – PUBLIC HEARINGS AND ACTION ITEMS:

HOLD A PUBLIC HEARING AND CONSIDER ON FIRST READING ORDINANCE #O15-08-21, AMENDMENTS TO THE ZONING CODE BY REVISING CERTAIN PROVISIONS OF SECTIONS 205 AND 219 RELATIVE TO OFF-STREET PARKING REQUIREMENTS AND HIGH DENSITY RESIDENTIAL DEVELOPMENT IN THE CBD (CENTRAL BUSINESS DISTRICT)

Councilman Woodford made a motion, seconded by Vice-Mayor Epps, to approve on first reading Ordinance #O15-08-21.

Councilman Henry made a motion, seconded by Mayor Shelton, to amend the motion by changing the requirements to provide 1.25 off-street parking spaces per bedroom for the first 50 dwelling units to 1.1 parking spaces. Upon call for a vote on the amendment to the motion, the following voted aye:

Mayor Ricky Shelton
Councilman Dwight Henry

NAY: Vice-Mayor Larry Epps
Councilman Jim Woodford

ABSENT: Councilman Charles Womack

The City Clerk announced that the amendment to the motion failed.

Upon call for a vote on the original motion, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Jim Woodford

ABSENT: Councilman Charles Womack

The City Clerk announced that the motion carried.

CONSIDER ON FIRST READING ORDINANCE #O15-09-24, UPDATING THE OCCUPATIONAL HEALTH & SAFETY PROGRAM PLAN FOR THE CITY OF COOKEVILLE

- City of Cookeville Elected Officials

Member	Address	Phone	Expires
Ricky Shelton, Mayor	45 East Broad St	931-520-5241	8/2018
Larry Epps, Vice-Mayor	45 East Broad St	931-520-5241	8/2018
Charles Womack, City Council	45 East Broad St	931-520-5241	8/2018
Dwight Henry, City Council	45 East Broad St	931-520-5241	8/2018
Jim Woodford, City Council	45 East Broad St	931-520-5241	8/2018

- City of Cookeville Administrative Officials

Mike Davidson, City Manager	45 East Broad Street	931-520-5240

- Administration
  - The Safety Director shall, in the eventuality that there is a fatality or an accident resulting in the hospitalization of three or more employees, insure that the Commissioner of Labor and Workforce Development receives notification of the occurrence within eight (8) hours. All work-related inpatient hospitalizations, amputations, and loss of an eye must be reported to TOSHA within 24 hours.

- APPENDIX - I WORK LOCATIONS (ORGANIZATIONAL CHART)

Police Station 10 E. Broad	85 Employees
Public Works 1115 East Spring Street	53 Employees
Police South Sub Station 460-B Whitson Avenue	10 Employees

Councilman Woodford made a motion, seconded by Vice-Mayor Epps, to approve on first reading Ordinance #O15-09-24. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Jim Woodford

ABSENT: Councilman Charles Womack

The City Clerk announced that the motion carried.

CONSIDER APPROVAL OF AMENDMENT TO CONTRACT FOR CEI SERVICES WITH WISER CONSULTANTS FOR THE BENNETT ROAD EXTENSION PROJECT

Wiser Consultants contract amendment #6 - relative to Bennett Road Extension CEI Services (construction engineering/inspection):

- Wiser Consultants: CEI Services for Phase I and Phase II

Wiser Consultants	
Phase I-Construction Administration, Project Management, Survey Services Phase I-Materials Testing	$ 320,656.62 $ 105,157.96
TOTAL PHASE I CEI =	$425,723.58
Phase II-Construction Administration, Project Management, Survey Services Phase II-Materials Testing	$320,565.62 $84,533.66
TOTAL PHASE II CEI =	$405,099.28

Scope of services to include: all pre-construction documents and meetings, maintenance of all required state and federal records, all required on-site inspections and certifications, complete construction site/project management, etc.

TOTAL = $830,822.86

Councilman Woodford made a motion, seconded by Councilman Henry, to approve the amendment to the contract with Wiser Consultants as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Jim Woodford

ABSENT: Councilman Charles Womack

The City Clerk announced that the motion carried.

CONSIDER DECLARING SURPLUS ELECTRICAL FACILITIES AT TENNESSEE TECHNOLOGICAL UNIVERSITY

Councilman Henry made a motion, seconded by Councilman Woodford, to declare as surplus the electrical facilities at TTU as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Jim Woodford

ABSENT: Councilman Charles Womack

The City Clerk announced that the motion carried.

CONSIDER AUTHORIZING THE CITY MANAGER TO EXECUTE A SALE AGREEMENT AND AN OPERATIONS AND MAINTENANCE AGREEMENT WITH TENNESSEE TECH UNIVERSITY RELATIVE TO THE SURPLUS ELECTRICAL FACILITIES

Surplus Electrical Facilities Sale Agreement

and

Operation and Maintenance Agreement

- Tennessee Tech desires to purchase the surplus electrical facilities on their campus.
- Items sold by the City to Tennessee Technological University pursuant to this agreement are sold "AS IS/WHERE IS" and there are no warranties, either express or implied.
- The purchase would remove an existing monthly investment charge.
- At TTU's request the City would enter into an Operations/Maintenance Agreement to assist TTU when needed.
- Operations and Maintenance efforts performed by the Electric Department would be compensated by TTU at the Electric Department's cost plus applicable overheads.

Councilman Henry made a motion, seconded by Councilman Woodford, to authorize the City Manager to execute a sale agreement and an operations and maintenance agreement with TTU for the city to maintain the electrical facilities at TTU at a cost as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Jim Woodford

ABSENT: Councilman Charles Womack

The City Clerk announced that the motion carried.

CONSIDER AWARDING BID FOR LABOR AND MATERIALS FOR THE SOUTH COOKEVILLE SUBSTATION TRANSFORMER ADDITION

CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # SOUTH SUBSTATION ADDITION

DATE OF BID OPENING: 8-27-2015 TIME: 2:00 PM CST
BIDS OPENED BY: Tom Barnes
BIDS WITNESSED BY: Tony Peek, Carl Haney
DEPARTMENT: Electric

BIDDERS	QTY	South Substation Addition Labor & Materials						
Aubrey Silvey		$1,143,000.00						
Service Electric		$967,870.00						
Wm. E. Groves Construction		$1,294,000.00						

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Service Electric

BE AWARDED FOR THE FOLLOWING REASON: low bid meeting specs.

RECOMMENDED: DEPT. HEAD

APPROVAL: CITY MANAGER

Councilman Woodford made a motion, seconded by Vice-Mayor Epps, to award the South Cookeville Substation transformer addition bid as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Jim Woodford

ABSENT: Councilman Charles Womack

The City Clerk announced that the motion carried.

CONSIDER AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH VERIFONE, INC. TO PROVIDE A GATEWAY FOR CREDIT CARD PROCESSING FOR ALL TICKET SALES AT CPAC – LEISURE SERVICES DEPT.

- CPAC ticketing software (FOLIO) requires a credit card processing gateway
- Current gateway (PC Charge) will not be supported after 10/1/2015
- VeriFone is the sole provider of gateways that will integrate with FOLIO software
- Fees are based on number of credit card transactions with bundle packages available
- Recommend a bundle of 1000 per month - $35 p/mo. + $.047 for overages.

Mayor Shelton made a motion, seconded by Councilman Woodford, to approve the contract with VeriFone, Inc. providing that the City does not waive any rights, privileges, and immunities conferred upon it by the Governmental Liability Act or any other Tennessee statute or law. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Jim Woodford

ABSENT: Councilman Charles Womack

The City Clerk announced that the motion carried.

CONSIDER APPROVAL TO PURCHASE PERSONAL PROTECTIVE EQUIPMENT – FIRE DEPARTMENT

APPROVED by Council 11-6-14

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

PERSONAL PROTECTIVE EQUIPMENT

DATE OF BID OPENING: 10/27/14 TIME: 10:00 A.M.
BIDS OPENED BY: Roger Fugua
BIDS WITNESSED BY: Tom Brown
DEPARTMENT: Fire

BIDDERS	AMOUNT (Bid Lp.)		
NAFECO	$19,763.04 (11 sets)		
EVS	No Bid		
MES	No Bid		

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM NAFECO BE AWARDED
FOR THE FOLLOWING REASON: LOWEST BID MEETING SPECIFICATIONS

Roger Fugua
RECOMMENDED: DEPARTMENT HEAD

Brenda Amol
BUDGET AVAILABILITY: FINANCE DIRECTOR

APPROVAL: CITY MANAGER

Councilman Henry made a motion, seconded by Councilman Woodford, to approve the purchase of eleven (11) sets of Personal Protective Equipment from the previous bid approved by the City Council on 11-6-14. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Jim Woodford

ABSENT: Councilman Charles Womack

The City Clerk announced that the motion carried.

CONSIDER AWARDING BID FOR TENNESSEE TECH UNIVERSITY REGULATOR STATION PROJECT – GAS DEPARTMENT

CITY OF COOKEVILLE GAS DEPARTMENT

TTU REGULATOR STATION PROJECT

DATE OF BID OPENING: August 24th, 2015 TIME: 2:00 pm

BIDS OPENEND BY: Jeff Mills

BIDS WITNESS BY: J. Hodupp, R.Phillips, S. Watts

BIDDERS	BID PRICE
James N. Bush Construction Inc.	$ 168,612.50

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FOR TTU REGULATOR STATION PROJECT BE AWARDED TO: JAMES N. BUSH CONSTRUCTION, INC.

FOR THE FOLLOWING REASON: LOW BIDDER MEETING SPECIFICATIONS.

RECOMMENDED: GAS DIRECTOR

BUDGET AVAILABILITY: FINANCE DIRECTOR

APPROVAL: CITY MANAGER

Councilman Woodford made a motion, seconded by Councilman Henry, to award the bid for the TTU Regulator Station Project as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Jim Woodford

ABSENT: Councilman Charles Womack

The City Clerk announced that the motion carried.

CITIZENS REQUEST FOR HEARING BEFORE CITY COUNCIL:

Several residents on or near the Gainesboro Grade expressed their concerns and asked for a solution to the barking noise & drainage problems at the new animal shelter.

Mayor Shelton & City Manager Mike Davidson said they will do some studies on their request.

HEARING FROM OFFICERS, COUNCILMEN AND CITY MANAGER:

No comments.

MAYOR'S COMMENTS:

Mayor Shelton invited everyone to several local weekend events – Fall Fun Fest – Cookoff; Rich Froning Film in the Dogwood Park & etc.

There being no further business, Mayor Shelton declared the meeting adjourned at 6:40 p.m.

Ricky Shelton, Mayor

ATTEST:

Cathy McClain, City Clerk