COOKEVILLE CITY COUNCIL
REGULAR MEETING
AUGUST 20, 2015
5:30 P.M.

The Council of the City of Cookeville met in regular session on Thursday, August 20, 2015, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Tony Marable Director of Diversity & College of Engineering at TTU gave the invocation, and led the audience in the Pledge of Allegiance. Mayor Shelton then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

Also present: Mike Davidson, City Manager; Cathy McClain, City Clerk; and Dan Rader, City Attorney.

CONSIDER APPROVAL OF AGENDA AS PRESENTED

Councilman Henry made a motion, seconded by Councilman Womack, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

APPOINTMENTS, PROCLAMATIONS, PRESENTATIONS OR AWARDS:

No business to consider.

OLD BUSINESS:

CONSIDER APPROVAL OF MINUTES OF COUNCIL MEETING HELD ON AUGUST 6, 2015

Councilman Womack made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Woodford. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER ON SECOND AND FINAL READING ORDINANCE #O15-07-19, REZONING FROM RS20 (SINGLE-FAMILY RESIDENTIAL) TO RS5 (SINGLE-FAMILY RESIDENTIAL) PROPERTY CONSISTING OF 10.48 ACRES LOCATED ON THE CORNER OF OLD SPARTA ROAD AND BOB BULLOCK ROAD IDENTIFIED AS PARCEL 24.02 ON TAX MAP 96

Councilman Woodford made a motion, seconded by Councilman Henry, to approve on second and final reading Ordinance #O15-07-19. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER ON SECOND AND FINAL READING ORDINANCE #O15-08-20, AMENDING TITLE 8, CHAPTERS 3, 4 & TITLE 11, CHAPTER 6 OF THE COOKEVILLE MUNICIPAL CODE, RELATIVE TO ALCOHOL AND BEER

Councilman Woodford made a motion, seconded by Vice-Mayor Epps, to approve on second and final reading Ordinance #O15-08-20. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSENT AGENDA:

CONSIDER AWARDING BIDS FOR SEMI-ANNUAL PAVING AND MINERAL AGGREGATE – PUBLIC WORKS DEPARTMENT

COOKEVILLE CITY COUNCIL
MINUTES
AUGUST 20, 2015

CITY OF COOKEVILLE
BID TABULATION RECORD

PAVING, ASPHALT MIX AND MILLING

6 MONTH CONTRACT - AUGUST 21, 2015 - FEBRUARY 21, 2016

DEPARTMENT Public Works
BIDS OPENED BY: Greg Brown
OPENING WITNESSED BY: Tracy Meggs

DATE OF BID OPENING: August 10, 2015
TIME OF BID OPENING: 2:00 PM

	COMPLETE IN PLACE - PRICE PER TON				CITY PICK UP		DEL	MILLING				
BIDDERS	GRADE D	GRADE E	GRADE A	B-MOD	411 E	COLD MIX		MOBILIZATION AND SET UP PER L.S.	1" DEPTH PER S.Y.	1 1/2" DEPTH PER S.Y.	2" DEPTH PER S.Y.	2 1/2" DEPTH PER S.Y.
ROGERS GROUP	$89.50	$79.50	$66.50	$76.50	$68.00	$88.00		$2,350.00	$1.80	$2.75	$3.70	$4.65
LOJAC ENTERPRISES	$93.50	$83.50	$70.50	$80.50	$70.00	$80.00		$2,500.00	$1.95	$2.95	$3.95	$4.95
QUIKRETE COMPANIES						* $80.00	$97.00					

* QUIKRETE'S PICK UP LOCATION IS CHATTANOOGA

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM ROGERS GROUP - (LOJAC FOR COLD MIX)

BE AWARDED FOR THE FOLLOWING REASON: LOW BID

Greg Brown
RECOMMENDED: DEPT DIRECTOR

Brenda Amel
BUDGET AVAILABILITY: FINANCE DIRECTOR

APPROVAL: CITY MANAGER

CITY OF COOKEVILLE
BID TABULATION RECORD

ROCK

6 MONTH CONTRACT - AUGUST 21, 2015 - FEBRUARY 21, 2016

DEPARTMENT Public Works
BIDS OPENED BY: Greg Brown
OPENING WITNESSED BY: Tracy Meggs

DATE OF BID OPENING: August 10, 2015
TIME OF BID OPENING: 2:00 PM

BIDDERS	CRUSHER RUN	#57 STONE	2 INCH ROCK	CLEAN RIPRAP	PUG MIX	SHOT ROCK	DELIVERY COST
ROGERS GROUP	$8.90	$13.50	$13.50	$13.50	$9.00	$8.45	$3.50
VULCAN MATERIALS	$9.00	$14.00	$14.00	$14.00	$9.00	$9.00	$3.75

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM ROGERS GROUP

BE AWARDED FOR THE FOLLOWING REASON: LOW BID

Greg Brown
RECOMMENDED: DEPT. DIRECTOR

Brenda Amel
BUDGET AVAILABILITY: FINANCE DIRECTOR

APPROVAL: CITY MANAGER

CONSIDER APPROVAL TO PURCHASE 157 SANITATION CARTS (SOLE-SOURCE PROVIDER) – PUBLIC WORKS DEPARTMENT

STRINGFELLOW
2710 Locust Street Nashville, TN 37207
800-832-4404 615-226-4900

Quote
Quote Expires 9/6/2015

Quote # 309
Ticket date: 8/7/15
Station: JC

Sold to: CITY OF COOKEVILLE
PUBLIC WORKS & SANITATION
1115 EAST SPRING STREET
COOKEVILLE, TN 38501

Ship to: CITY OF COOKEVILLE
PUBLIC WORKS & SANITATION
1115 EAST SPRING STREET
COOKEVILLE, TN 38501USA

♦♦ *TRUCK BODIES / REFUSE EQUIPMENT / STREET SWEEPERS / SEWER CLEANERS / PARTS & SERVICE* ♦♦

Customer #: COO015
Customer PO#:
Ship date:
Location: MAIN
Ship-via code: PU
Terms: NET 30
Sls rep: 4

Quantity	Item #	Description	Price	Selling unit	Ext prc
157.00	76596	CART, TOTER, UNIV XHD 96G	66.00	EACH	10,362.00
1	WONOTES	Work Order Notes	0.00		0.00

157 ea. Model 76596, 96 gallon Tot4er curbside carts, midnight gray body, black lid, serial number hot stamped on white in front, cuastom existing hot stamp in white on both sides of body, lid insert (Read From Street), 10" starburst wheels, 10 year unprorated warranty.
FOB Cookeville

CONSIDER AWARDING BID FOR DECORATIVE POLES – ELECTRIC DEPARTMENT

CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 15071401

DATE OF BID OPENING: 8-4-2015
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Brandon Jones
DEPARTMENT: Electric
TIME: 2:00 PM CST

BIDDERS	14' Decorative Pole
QTY	24
Stuart Irby	$ 2,004.00 $ 48,096.00
Wesco	$ 2,026.00 $ 48,624.00
Power Supply	No Bid

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Stuart Irby
BE AWARDED FOR THE FOLLOWING REASON: low bid meeting specs

RECOMMENDED: DEPT. HEAD

APPROVAL: CITY MANAGER

Councilman Henry made a motion, seconded by Councilman Woodford, to approve the consent agenda items as submitted. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

NEW BUSINESS – PUBLIC HEARINGS AND ACTION ITEMS:

CONSIDER APPROVAL OF PROPOSAL FOR CHRISTMAS TREE & LIGHTING FOR DOGWOOD PARK

Christmas in the Park – Proposals Received & Evaluated
August 20, 2015

- Proposals were received on Thursday, August 13, 2015
- They were evaluated by: Mayor Ricky Shelton; Vice Mayor Larry Epps; Rick Woods, Leisure Services Director; Gail Fowler, Human Resources Director; & Laura Wolfe, City Scape Director
- Proposals were evaluated on the following criteria: Experience, Qualifications, References, Price, Ability to Meet Deadline & Quality of Proposal.
- Company scores and averages are listed below.

	All American Christmas Company	Extreme Lightscapes
	89	90
	70	75
	90	85
	61	87
	85	94
TOTAL	395	431
AVERAGE	79.0	86.2

Based on the scores of the evaluated proposals, we recommend Extreme Lightscapes.

Vice-Mayor Epps made a motion, seconded by Councilman Woodford, to approve the proposal from Extreme Lightscapes in the amount not-to-exceed $78,091.00 for the *Christmas in Dogwood Park* event. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER AWARDING BIDS FOR THREE (3) POLICE SUVS AND THREE (3) POLICE SEDANS

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

PATROL VEHICLES

DATE OF BID OPENING: 8/13/2015 10am
BIDS OPENED BY: Major David Dukes, USD Commander
BIDS WITNESSED BY: Cathy McClain, City Clerk; Tallas McNett, USD Asst.
DEPARTMENT: Police

BIDDERS	2016 Ford Utility Interceptor	2015 Ford Sedan Interceptor		
Golden Circle Ford	$26,774.46	$24,064.46		
* State Contract	$25,226.20 X3 = $75,678.60	$22,547.20 X3 = $67,641.60		

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM: State Contract

BE AWARDED FOR THE FOLLOWING REASON: lowest bid meeting specifications

RECOMMENDED: DEPARTMENT HEAD

BUDGET AVAILABILITY: FINANCE DIRECTOR

APPROVAL: CITY MANAGER

Councilman Woodford made a motion, seconded by Vice-Mayor Epps, to reject bids received on 8-13-15 and accept the Statewide Bid Contract price (including 7% quick pay discount) as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER AWARDING BID FOR ANNUAL VEHICLE SERVICING (OIL CHANGE)- ALL DEPARTMENTS

CITY OF COOKEVILLE
BID TABULATION SCHEDULE
VEHICLE SERVICING (1 YEAR)

DATE OF BID OPENING: 8-17-15 TIME: 10:00 A.M.
BIDS OPENED BY: CATHY MCCLAIN, CITY CLERK
BIDS WITNESSED BY: TRILBY LEACH
DEPARTMENT: ALL

BIDDERS	*Conventional Oil* (6 quarts) Change & Filter	*Price of additional oil per quart*	*Synthetic Blend Oil* (6 quarts) Change & Filter	*Price of additional oil per quart*	*Synthetic Oil* (6 quarts) Change & Filter	*Price of additional oil per quart*	
Clean-Care Auto Care Mobil 1 Lube Express	$ 22.74	$ 3.99	$ 32.90	$ 4.99	$ 45.90	$ 7.99	
Express Lube (Havoline)	$ 22.95	$ 5.29	$ 32.95	$ 6.29	$ 47.95	$ 8.99	

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM: Clean-Care Auto Care Mobil 1 Lube Express

BE AWARDED FOR THE FOLLOWING REASON: LOW BIDDER & MEETS ALL SPECIFICATIONS

N/a
RECOMMENDED: DEPARTMENT HEAD

Brenda Amel
BUDGET AVAILABILITY: FINANCE DIRECTOR

Mike Destefano
APPROVED: CITY MANAGER

Councilman Womack made a motion, seconded by Councilman Woodford, to award the annual vehicle servicing bid as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER APPROVAL TO PURCHASE A TREE LIMB CUTTER ATTACHMENT WITH QUICK HITCH FOR BOOM MOWER (SOLE-SOURCE PROVIDER) – PUBLIC WORKS DEPARTMENT

CMI Equipment Sales, Inc.
Construction • Municipal • Industrial

P.O. Box 78098
2405 Dickerson Rd.
Nashville, Tenn. 37207
(615) 227-7800

July 24, 2015

City of Cookeville
Attn: Greg Brown, Public Works Director
45 East Broad Street
Cookeville, TN 38501

Re: Tree Limb Cutter Heads

Dear Greg,

We are pleased to offer the following pricing information for budget purposes as per your request:

Alamo 69" BuzzBar (3 Blades) for Machete Boom: $15,052.00

Alamo 48" BuzzBar (2 Blades) for A-Boom: $12,214.00

Should you have any questions, please feel free to give me a call.

Sincerely,

John Scott
Regional Sales Manager

CMI Equipment Sales, Inc.

Construction • Municipal • Industrial

P.O. Box 78098
2405 Dickerson Rd.
Nashville, Tenn. 37207
(615) 227-7800

August 6, 2015

City of Cookeville
Attn: Greg Brown, Public Works Director
45 East Broad Street
Cookeville, TN 38501

Re: Quick Hitch Kit

Dear Greg,

We are pleased to offer the following pricing information as per your request:

Alamo Quick Hitch Kit w/Hydraulics Kit: $4,311.00

Should you have any questions, please feel free to give me a call.

Sincerely,

John Scott
Regional Sales Manager

August 6, 2015

To Whom It May Concern:

CMI Equipment Sales of Nashville Tennessee is the only Authorized Alamo dealer in Central and East Tennessee.

They would be considered the Sole Source provider for Parts Service, and Warranty for all Alamo products sold in those areas

If you have any questions, please call.

Sincerely

Brian Dunleavy
Alamo Territory Sales Manager

Councilman Womack made a motion, seconded by Councilman Woodford, to approve the purchase of one (1) Alamo 69" BuzzBar & one (1) Alamo Quick Hitch Kit w/ Hydraulics Kit for a total cost of $19,363.00 as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER AUTHORIZING THE CITY MANAGER TO ENTER INTO AN ENGINEERING AGREEMENT TO DESIGN IMPROVEMENTS AND EQUIPMENT ADDITIONS AT THE SOUTH COOKEVILLE SUBSTATION - ELECTRIC DEPARTMENT

MEMORANDUM

TO: City Council
City Manager

FROM: Tony Peek, Director

DATE: August 14, 2015

SUBJ: Engineering Proposal – South Cookeville 161/69 kV Design

At the August 20th City Council meeting I will be requesting authorization for the City Manager to enter into an engineering contract with Allen & Hoshall, Inc., to provide consulting engineering services necessary to design improvements and equipment additions at the South Cookeville Substation.

We have negotiated a not-to-exceed contract amount of $128,700, which is included in our current budget, and would request City Council approval.

If you have any questions or comments please give me a call.

Councilman Henry made a motion, seconded by Councilman Woodford, to authorize the City Manager to enter into an engineering agreement for the South Cookeville Substation Project as submitted. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER AUTHORIZING THE CITY MANAGER TO ENTER INTO AN ENGINEERING AGREEMENT TO PROVIDE PROJECT MANAGEMENT, DESIGN OVERVIEW, AND CONSTRUCTION ADMINISTRATIVE SERVICES FOR THE SOUTH COOKEVILLE SUBSTATION CONSTRUCTION CONTRACT – ELECTRIC DEPARTMENT

MEMORANDUM

TO: City Council
City Manager

FROM: Tony Peck, Director

DATE: August 14, 2015

SUBJ: Engineering Proposal – South Cookeville 161/69 kV

At the August 20th City Council meeting I will be requesting authorization for the City Manager to enter into an engineering contract with Thomas M. Barnes, P.E. to provide project management, design overview, and construction administrative services for the substation construction contract.

We have negotiated a not-to-exceed contract amount of $34,000, which is included in our current budget, and would request City Council approval.

If you have any questions or comments please give me a call.

Councilman Womack made a motion, seconded by Councilman Woodford, to authorize the City Manager to enter into an engineering agreement for the South Cookeville Substation Construction Contract as submitted. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

COOKEVILLE CITY COUNCIL
MINUTES
AUGUST 20, 2015

CITIZENS REQUEST FOR HEARING BEFORE CITY COUNCIL:

Rick Albertson, resident at 174 Ensor Drive, requested an adjustment on his water bill, due to a water leak.

City Manager Mike Davidson asked Mr. Albertson to talk to him after the meeting.

HEARING FROM OFFICERS, COUNCILMEN AND CITY MANAGER:

No comments.

MAYOR'S COMMENTS:

Mayor Shelton announced that the Healthier Tennessee group meets every 3rd Wednesday of each month at the Putnam County Health Department and is open to the public.

There being no further business, Mayor Shelton declared the meeting adjourned at 5:50 p.m.

_____
Ricky Shelton, Mayor

ATTEST:

_____
Cathy McClain, City Clerk