COOKEVILLE CITY COUNCIL
REGULAR MEETING
AUGUST 6, 2015
5:30 P.M.

The Council of the City of Cookeville met in regular session on Thursday, August 6, 2015, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Senior Pastor Dr. Martin Thielen of the First United Methodist Church gave the invocation, and led the audience in the Pledge of Allegiance. Mayor Shelton then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

Also present: Mike Davidson, City Manager; Cathy McClain, City Clerk; and Dan Rader IV, serving as City Attorney.

CONSIDER APPROVAL OF AGENDA AS PRESENTED

Councilman Henry made a motion, seconded by Councilman Womack, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

APPOINTMENTS, PROCLAMATIONS, PRESENTATIONS OR AWARDS:

RECOGNITION OF VICTORIA (TORI) CANNON RECEIVING THE CONGRESSIONAL GOLD MEDAL AWARD

Mayor Shelton proudly read & presented the following proclamation:

MAYOR RICKY SHELTON
COOKEVILLE
TENNESSEE

PROCLAMATION

Whereas: Victoria (Tori) Cannon has earned the esteemed Congressional Gold Medal Award for Service for efforts for the betterment of her community; and

Whereas: the award, not won, but earned through a series of setting and achieving goals in four program areas- voluntary public service, physical fitness, personal development and expedition/exploration; and

Whereas: Tori's exemplary dedication and true spirit of achievement have shown through exceptionally with her journey to acceptance of the award on June 17th, 2015 in Washington, D.C.; and

Whereas: Tori's commitment to public service as well as her desire to earn the award is a testament of our youth's devotion to community, paving a path to being future leaders of tomorrow.

Now, therefore, I, Mayor Ricky Shelton, Mayor of the City of Cookeville, do hereby proclaim a profound sense of appreciation to Victoria Cannon for her dedication and commitment to self, community and others, and do wish her much success in her future endeavors.

This 6th day of August, 2015.

Mayor, Ricky Shelton

COOKEVILLE CITY COUNCIL
MINUTES
AUGUST 6, 2015

OLD BUSINESS:

CONSIDER APPROVAL OF MINUTES OF COUNCIL MEETING HELD ON JULY 16, 2015

Councilman Womack made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Woodford. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSENT AGENDA:

SET A DATE (9-3-15) FOR A PUBLIC HEARING ON ORDINANCE #O15-08-21, AMENDMENTS TO THE ZONING CODE BY REVISING CERTAIN PROVISIONS OF SECTIONS 205 & 219 RELATIVE TO OFF-STREET PARKING REQUIREMENTS AND HIGH DENSITY RESIDENTIAL DEVELOPMENT IN THE CBD (CENTRAL BUSINESS DISTRICT)

CONSIDER AWARDING BID FOR ANTHRACITE – WATER QUALITY CONTROL DEPT.

CITY OF COOKEVILLE
DEPARTMENT OF WATER QUALITY CONTROL

ANTHRACITE

DATE OF BID OPENING 30-Jul-15
BIDS OPENED BY RODGER PHILLIPS
BIDS WITNESS BY MARIE JACEK

TIME: 10:00 AM

BIDDERS	TOTAL BID				
ANTHRACITE FILTER MEDIA CO.	$20,706.00				
FIMCO	$17,047.50				
GREENWAY PRODUCTS, INC.	$26,796.00				
JT GUTHRIE & SON	$19,166.00				
NORTHERN FILTER MEDIA	$24,730.00				
UNIFELT CORPORATION	**$16,300.00**				
XYLEM WATER SOLUTIONS	DNMS				
ALL SERVICE CONTRACTING CORP.	DNMS				

DNB - DID NOT BID DNMS - DID NOT MEET SPECS

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM - **UNIFELT CORP.** - BE AWARDED FOR THE FOLLOWING REASON; LOW BID MEETING SPECIFICATIONS

RECOMMENDED:
DEPARTMENT HEAD

APPROVAL:
CITY MANAGER

BUDGET AVAILABILITY:
FINANCE DIRECTOR

Councilman Henry made a motion, seconded by Councilman Woodford, to approve the consent agenda items (setting the public hearing for 9-3-15 at 5:30 p.m.) as submitted. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

NEW BUSINESS – PUBLIC HEARINGS AND ACTION ITEMS:

HOLD A PUBLIC HEARING AND CONSIDER ON FIRST READING ORDINANCE #O15-07-19, REZONING FROM RS20 (SINGLE-FAMILY RESIDENTIAL) TO RS5 (SINGLE-FAMILY RESIDENTIAL) PROPERTY CONSISTING OF 10.48 ACRES LOCATED ON THE CORNER OF OLD SPARTA ROAD AND BOB BULLOCK ROAD IDENTIFIED AS PARCEL 24.02 ON TAX MAP 96

Councilman Woodford made a motion, seconded by Councilman Henry, to approve on first reading Ordinance #O15-07-19. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER ON FIRST READING ORDINANCE #O15-08-20, AMENDING TITLE 8, CHAPTERS 3, 4 & TITLE 11, CHAPTER 6 OF THE COOKEVILLE MUNICIPAL CODE, RELATIVE TO ALCOHOL AND BEER

City Manager Mike Davidson gave the following report:

Changes to Municipal Code Alcoholic Beverages & Beer

- Title 8: 8-301 :Definitions
  - "Retail Food Store" means an establishment open to the public that derives at least 20% of sales taxable sales from the retail sale of food and food ingredients for human consumption taxed at the rate provided in TCA 67-6-228(a) and has at least 1200sf of retail floor space
  - "Wine" means the product of the normal alcoholic fermentation of the juice of fresh, sound ripe grapes, with the usual cellar treatment and necessary additions to correct defects due to climatic, saccharine and seasonal conditions, including champagne, sparkling and fortified wine of an alcoholic content not to exceed 18% of volume.....
  - "High Alcohol Content Beer" means an alcoholic beverage which is beer, ale, or other malt beverage having an alcoholic content of more than 8% by weight and not more than 20% by weight....
- Title 8: 8-302 :Retail Sale of Alcoholic Beverages Subject to Regulations
  - Amended to be applicable to all sales of wine in retail food stores
- Title 8: 8-303 :Inspection Fee
  - Establishes that the Inspection Fee of 5% will apply to wine sales in retail food stores
- Title 8: 8-306 :Location and Size Restrictions
  - (9) No Certificate of Compliance for the "retail food store" will be granted unless the "retail food store" complies with TCA 57-3-802 and as subsequently amended with respect to sales and size
    - Certificate from the local government is Required by TCA 57-3-820
- Title 8: 8-307 :Applications and Fees
  - (10) Before any person or entity may receive a certificate of compliance for sales of wine in "retail food store" the applicant shall make application in writing and file with the city clerk on a form to be provided by the city, providing the following information
    - Name of applicant that will be in direct control of business
    - Current Occupation/name of employer
    - A statement whether applicant has been convicted for a felony in the last ten years next preceding the filing of this application
    - Physical address of proposed retail food store and total square footage of the floor space accessible to public
    - Distance of proposed food store to nearest retail liquor store
    - Copy of covenants if located in a shopping center/business development
    - Agree to comply with Cookeville Municipal Code and all requirements of TCA 57-3 and other federal or state laws relating to sale alcoholic beverages
  - (11) Establishes application fee of $400
    - City will conduct any necessary background investigations and reviews to ensure compliance with state requirements
- Title 8: Beer 8-401 :Definitions
  - 8-401(1) is deleted in its entirety and substituted in lieu thereof the following:
    - "Beer" shall mean any beer, ale or other malt beverage having an alcoholic content of not more than 5% by weight, prior to January 1, 2017, and thereafter, 8% by weight except wine as defined in TCA 57-3-101 and as subsequently amended; provided, however that no more than 49% of the overall alcoholic content of such beverage may be derived from the addition of flavors and other non-beverage ingredients containing alcohol
- Title 8: Beer 8-407 :Applications for Beer Permit
  - 8-407(2) is deleted and substituting in lieu thereof the following:
    - The applicant shall state as to whether he/she has been a citizen or lawful resident of the United States for at least one year immediately preceding the date of applying for a beer permit in the manner prescribed by TCA 57-5-103(a)
  - 8-407(8) is deleted and substituting in lieu thereof the following:
    - The applicant shall state as to whether the permit for the sale of beer is sought for consumption on premise or for sale to be carried off the premise with no consumption on premise; excluding manufacturer which will be on premise or off premises
- Title 8: 8-408 :Permits
  - 8-408 adds the following:
    - A manufacturer permit may be issued for the sale & manufacturer of beer to any manufacturer that meets the requirements of TCA 57-5-102 to manufacture beer and to store, distribute, sell at wholesale and sell at retail for both on premises and off premises consumption to the extent permitted by TCA 57-5-101
    - Establishes a 15% inspection fee on sale of high alcohol content beer by
    - A permit may be issued for the sale of beer for on premise consumption to any public/private golf course. The golf course shall be considered as part of the premise but not on any parking lot
- Title 11: 11-601 :Municipal Offenses
  - 11-601 amended to exclude as a municipal offense the consumption of beer on a golf course

Councilman Woodford made a motion, seconded by Vice-Mayor Epps, to approve on first reading Ordinance #O15-08-20. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER RESOLUTION #R15-08-11, AUTHORIZING THE PARTICIPATION IN THE TML RISK MANAGEMENT POOL "SAFETY PARTNERS" LOSS CONTROL MATCHING SAFETY GRANT PROGRAM

- 50% matching funds for the purchase of employee safety training to comply with 29 CFR Part 1910 of the Occupational Safety and Health Standards
  - Maximum reimbursement of $2000.00
- 32 Hours of Safety Training to include:
  - Excavation / Trenching
  - Hand and Power Tools
  - Confined Spaces
  - Temporary Traffic Control
  - Lock Out / Tag Out
  - Ergonomics
  - Portable Ladders
  - Leadership
  - Hazard Communication
  - Back Safety
  - Personal Protective Equipment
  - Rigging Awareness for Equipment and Materials

Councilman Woodford made a motion, seconded by Vice-Mayor Epps, to adopt Resolution #R15-08-11. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER APPROVAL OF 2015 WELLNESS SCREENING PROGRAM AGREEMENT

- The following services will be offered at the Wellness Screening:

Height and weight	No cost
Pulse	No cost
Blood Pressure	No cost
BMI	No cost
Oxygen Saturation	No cost
Complete Chemistry Profile	$15.00
Lipid Panel	$15.00
Prostate Specific Antigen (PSA) Males age 55-69	$15.00
Flu Vaccine	$25.00
Digital Mammograms	$150.00

- The services will be provided as a health screening and are not to be considered diagnostic.

- Additional services that may be offered at the Wellness Screening event at the employee's/spouse's expense are:

Complete Blood Count	$10.00
Bone Density Screening	$10.00
Pulmonary Function Screening	$10.00
Blood Type & Rh factor	$15.00
Thyroid Panel	$40.00
Vitamin D Level	$50.00
Testosterone Level	$30.00
Hemoglobin A1c (this test is for diagnosed diabetics)	$15.00
Vascular Screenings	
Stroke/Carotid Artery Screening	$45.00
Abdominal Aneurysm Screening	$45.00
Peripheral Arterial Disease Screening	$58.00
Complete Vascular Package (includes all 3 screenings)	$125.00
Shingles Vaccination	$199.00
Low Dose Lung CT Cancer Screening (Must meet criteria)	$199.00

Councilman Womack made a motion, seconded by Vice-Mayor Epps, to approve the 2015 Wellness Screening Program Agreement with CRMC as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER APPROVAL OF RFP FOR SERVICES OF A FINANCIAL ADVISOR

- Proposals requested
- Received 4 responses
- Evaluated the responses, checked references and conducted phone interviews
- Recommend engaging
  Cumberland Securities Company, Inc.

Councilman Womack made a motion, seconded by Councilman Henry, to approve the Financial Advisory Agreement with Cumberland Securities Company, Inc. for a minimum fee per single series of bonds of $20,000 & a maximum fee per single series of bonds of $50,000 as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH HFR DESIGN FOR PARK MASTER LAND USE PLAN

HFR Design

- Architectural and Engineering firm with specialists in Parks and Recreation planning and design.
- Develop a Master Land Use Plan for Park View Park and Cane Creek Park.
- Fee: $17,000 plus reimbursables not to exceed $1,000.
- Citizen Task Force to be appointed to provide community input.
- Plan will address issues such as:

  <u>Park View</u>
  Suitable and appropriate use of old swimming pool and bath house
  Baseball field needs and uses
  Parking and traffic flow
  Additional amenities and uses of Park space

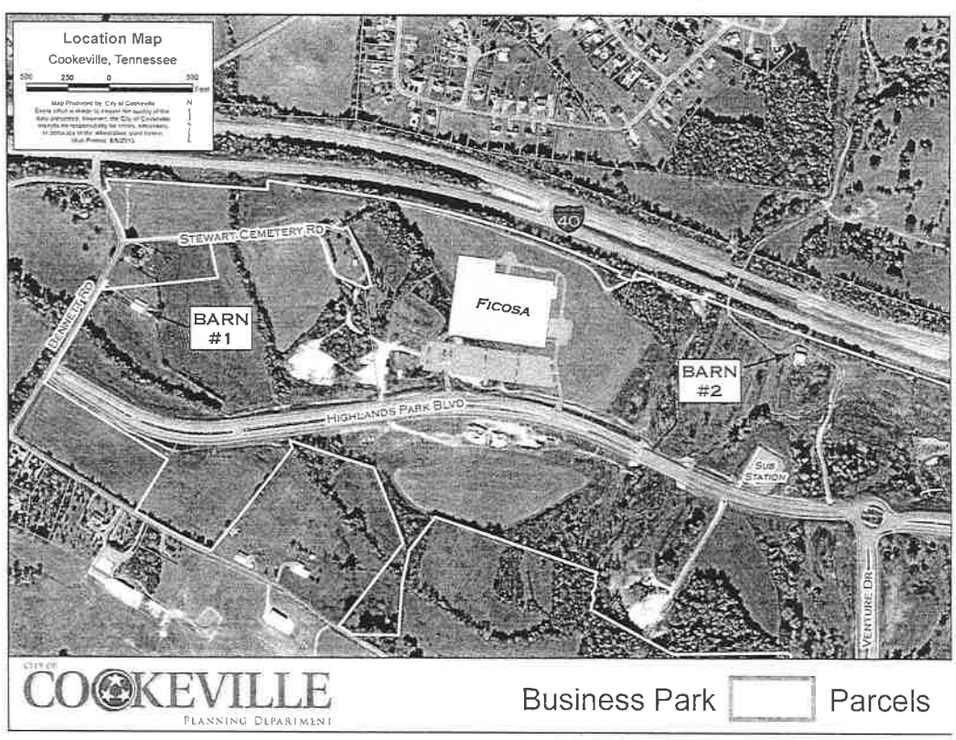
  <u>Cane Creek</u>
  Suitable and appropriate use of old house on C.C. Camp Road
  Expansion of parking and restroom facilities
  Possible mountain bike trails
  Feasibility and possible location of a new aquatics facility
  Potential uses of old Animal Shelter property
  Possible expansion of Disc Golf Course
  Additional amenities and uses of Park land

Councilman Womack made a motion, seconded by Councilman Woodford, to authorize the City Manager to enter into an agreement with HFR Design to develop a Park Master Land Use Plan. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER DECLARING AS SURPLUS TWO (2) BARNS IN THE HIGHLANDS BUSINESS PARK



Councilman Henry made a motion, seconded by Councilman Woodford, to declare two (2) barns in the Highlands Business Park as surplus (need sold/removed). Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER AWARDING BIDS FOR BODY ARMOR, VEST CARRIER SYSTEM, UNIFORMS & EMERGENCY RESPONSE EQUIPMENT – POLICE DEPARTMENT

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

BODY ARMOR

DATE OF BID OPENING: July 14, 2015 @ 1 pm
BIDS OPENED BY: Captain Mike Lee, Uniform Services Division
BIDS WITNESSED BY: Cathy McClain, City Clerk; Tallas McNett, USD Assistant
DEPARTMENT: Police

BIDDERS	Level II w/two carriers	Level IIIA w/two carriers
Chief/LES	$495.00	$565.00
GT	$509.00	$579.00
CMS	$540.00	$620.00
Craig's	$559.21	$626.32
Galls	$590.00	$615.00
BlueGrass	$696.00	$822.00

(w/ 50% Grant)

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM: Chief/LES

BE AWARDED FOR THE FOLLOWING REASON: lowest bid meeting specifications

RECOMMENDED: DEPARTMENT HEAD

BUDGET AVAILABILITY: FINANCE DIRECTOR

APPROVAL: CITY MANAGER

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

VEST CARRIER SYSTEM

DATE OF BID OPENING: July 14, 2015 @ 1 pm
BIDS OPENED BY: Captain Mike Lee, Uniform Services Division
BIDS WITNESSED BY: Cathy McClain, City Clerk; Tallas McNett, USD Assistant
DEPARTMENT: Police

BIDDERS	Class A Shirt L/S M/W	Class A Shirt S/S M/W	Class A Carrier M/W	Class B Shirt L/S M/W	Class B Shirt S/S M/W	Class B Carrier M/W	Suspension System	
CMS	$34.00	$32.00	$60.00	$40.30	$37.30	$72.00	$31.00	$306.60
BKT	$40.78	$36.78	$85.42	no bid	no bid	$85.61	$28.50	
BlueGrass	$33.75	$31.00	$62.00	$46.50	$43.00	$71.00	$30.00	$317.25

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FF CMS

BE AWARDED FOR THE FOLLOWING REASON: lowest bid meeting specifications

RECOMMENDED: DEPARTMENT HEAD

BUDGET AVAILABILITY: FINANCE DIRECTOR

APPROVAL: CITY MANAGER

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

UNIFORMS

DATE OF BID OPENING: July 14, 2015 @ 1 pm
BIDS OPENED BY: Captain Mike Lee, Uniform Services Division
BIDS WITNESSED BY: Cathy McClain, City Clerk; Tallas McNett, USD Assistant
DEPARTMENT: Police

BIDDERS	Class A Shirt L/S M/W	Class A Shirt S/S M/W	Class A Trouser 4 pocket	Class A Trouser 6 pocket	Class B Shirt L/S M/W	Class B Shirt S/S M/W	Class B Trouser M/W	Parka 3 in 1	Rain Pant	Rain Coat
CMS	$50.50	$48.50	$35.25	$45.30	$60.25	$55.00	$51.60	$190.00	$75.70	$108.50
BKT - does not meet specs	$34.99/$39.76	$29.99/$37.78	$27.17/$38.99	$56.84/$62.50	$53.32	$49.90	$66.50	$219.20	$80.32	$105.96
BlueGrass	$49.00	$45.50	$35.00	$45.50	$52.25	$46.75	$51.75	$203.00	$88.00	$108.00
GT	no bid							$194.78	$73.33	no bid
Galls - uniform does not meet apecs	$33.00	$29.00	$33.00	no bid	$43/$46	$42.50	$52/$44	$58.00	$108.00	$95.00

BIDDERS	Badges Hat, Ofcr	Hat, rank	Shirt, Ofcr	Shirt, rank	Coat, Ofcr	Coat, rank
CMS	$65.00	$65.00	$75.00	$75.00	$60.00	$60.00
BKT	$60.78	$89.23	$71.92	$103.46	$71.92	$103.46
BlueGrass	$66.00	$66.00	$78.75	$78.75	$64.00	$64.00
GT	$77.77	$77.77	$89.19	$89.19	$51.37	$68.97
Galls	$50.00	$77.00	$64.00	$88.00	$45.00	$70.00

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM: Bluegrass Uniforms, CMS and Galls

BE AWARDED FOR THE FOLLOWING REASON: lowest bid meeting specifications

RECOMMENDED: DEPARTMENT HEAD

BUDGET AVAILABILITY: FINANCE DIRECTOR

APPROVAL: CITY MANAGER

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

EMERGENCY RESPONSE EQUIPMENT

DATE OF BID OPENING: 7/14/2015 @ 1pm
BIDS OPENED BY: Captain Mike Lee, Uniform Services Division
BIDS WITNESSED BY: Cathy McClain, City Clerk; Tallas McNett, USD Asst.
DEPARTMENT: Police

BIDDERS	GT	TRUCKERS LIGHTHOUSE	GALLS	ON-DUTY DEPOT		
LIGHT BAR	$1,999.90	$1,820.85	$2,105.00	$1,899.00		
AVENGER	$188.90	$185.00	$235.00	$169.00	Federal Signal Viper S2	
DOMINATOR W/BRACKET	$376.25	$358.00	$529.50	$360.00		
SIREN & CNTRL CNTR	$894.90	$673.85	$1,129.00	$585.00	Federal Signal Smart Siren Platinum rep did not include cost of speaker	
TIR 3 LED W/MOUNT	$47.00	$35.00	$44.00	$45.00		
PARTITION SUV	$568.90	$497.00	$555.00	$465.00		
PARTITION SEDAN	$537.90	$487.00	$505.00	$439.00		
CORNER LED	$64.90	$55.00	$84.00	$69.00		
TRANSPORT SEAT W/BELTS - SUV	$1,049.00	$1,099.00	no bid	$923.00		
TRANSPORT SEAT W/BELTS - SEDAN	$649.90	$650.00	no bid	$523.00		

We, the undersigned, do hereby recommend the bid from: _____

be awarded for the following reason: _____

RECOMMENDED: DEPARTMENT HEAD

BUDGET AVAILABILITY: FINANCE DIRECTOR

APPROVAL: CITY MANAGER

Councilman Womack made a motion, seconded by Councilman Woodford, to award the Police Department bids as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER AWARDING BID FOR 2015 TRENCHER & DECLARE THE 1997 MODEL 5750 VERMEER TRENCHER AS SURPLUS – GAS DEPT.

COOKEVILLE CITY COUNCIL
MINUTES
AUGUST 6, 2015

To: Mike Davidson, City Manager
Ricky Shelton, Mayor
Larry Epps, Vice-Mayor
Jim Woodford, Councilman
Charles Womack, Councilman
Dwight Henry, Councilman

From: Jeff Mills, Department Director
Date: July 28th, 2015
Re: Trencher Purchase

The City of Cookeville Gas Department is requesting approval to purchase a 2015 model trencher. This piece of equipment will replace a 1997 trencher with wide-ranging mechanical issues. I would also request the trencher being replaced to be declared as surplus equipment to enable it to be sold.

I recommend the bid be awarded to Vermeer Heartland as the low bidder meeting specifications.

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

TRENCHER

DATE OF BID OPENING: July 27th, 2015 TIME: 10:00 a.m.
BIDS OPENEND BY: Jeff Mills
BIDS WITNESS BY: J Hodupp, R Phillips, K Hartman, D Stephens

BIDDERS	PRICE
VERMEER HEARTLAND	$ 55,732.00
DITCH WITCH OF TENNESEE	$ 62,625.52

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID TO BE AWARDED TO: VERMEER HEARTLAND, FOR THE FOLLOWING REASON: LOW BIDDER MEETING SPECIFICATIONS

APPROVAL: CITY MANAGER

RECOMMENDED: DEPT. HEAD

BUDGET AVAILABILITY: FINANCE DIRECTOR

Councilman Henry made a motion, seconded by Councilman Woodford, to award the 2015 trencher bid & declare surplus the 1997 trencher as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER APPROVAL FOR THE REPAIR OF WINCH TRUCK – ELECTRIC DEPARTMENT

MEMORANDUM

TO: City Council
City Manager

FROM: Tony Peek, Director

DATE: July 27, 2015

SUBJ: Winch Truck Repair

At the August 6th City Council meeting I will be requesting you approval for the repair of an Electric Department Winch Truck. The truck is currently out of service due to safety issues with the boom rotation bearings and the main lift cylinder.

We have received quotes from two firms capable of accomplishing this work. The lowest and best quote of $13,811.36 was supplied by Altec .

If you have any questions or comments please give me a call.

Altec Service Estimate

1730 Vanderbilt Road
Birmingham, AL, 35234
US

Customer				Service Request	
Estimate #	265117			Service Request #	2331190
Customer	COOKEVILLE ELECTRIC DEPT			Unit Information	
Account #	10015	Payment Terms	NET 30	Customer Vehicle #	716
Contact	ROBERT ALBERSON			Model	D945
Email	RALBERSON@COOKEVILLE-TN.ORG			Chassis VIN #	1HTSCABN5TH342289
Phone	931-520-5424	Fax		Mileage	
Mobile				Unit Serial #	1295BA0648
Altec Representative				Assy Serial #(FA)	017-0051501
Contact	Anthony C Hardin			In-Service Date	08-May-1996
Email	Anthony.Hardin@altec.com				
Phone	205-458-3445	Fax	205-458-3839		

This Estimate Expires: 27-SEP-2015

Notes:
THIS IS AN ESTIMATE TO REPLACE THE ROTATION BEARING AND ROTATION GEARBOX ON YOUR ALTEC D945 DIGGER DERRICK.

THANK YOU FOR THE OPPORTUNITY.

Item	Description	Hours	Labor	Material	Expenses	Total
1	~REPLACE ROTATION BEARING AND ROTATION BEARING BOLTS	20.00	$2,200.00	$4,214.54	$0.00	$6,414.54
2	~REPLACE ROTATION GEARBOX ASSEMBLY	4.00	$440.00	$5,574.32	$0.00	$6,014.32
3	~PERFORM LEVEL SURFACE STABILITY TEST (DERRICK STRUCTURAL LOAD TEST/ REQUIRED AFTER ROTATION BEARING OR BEARING FASTENER REPLACEMENT	2.00	$220.00	$0.00	$0.00	$220.00
4	~OPERATIONAL TEST UNIT AFTER REPAIRS ARE COMPLETE	0.50	$55.00	$0.00	$0.00	$55.00
5	~REPLACE LEAKING ROTARY JOINT	0.00	$0.00	$0.00	$0.00	$0.00
6	FREIGHT ESTIMATE	0.00	$0.00	$0.00	$315.00	$315.00
7	SUPPLIES AND ENVIRONMENTAL DISPOSAL FEES	0.00	$0.00	$0.00	$132.50	$132.50
8	TRAVEL CHARGE TO PERFORM REPAIRS AT CUSTOMER LOCATION	6.00	$660.00	$0.00	$0.00	$660.00
	Totals	32.50	$3,575.00	$9,788.86	$447.50	$13,811.36

Councilman Woodford made a motion, seconded by Councilman Henry, to approve the winch truck repair as submitted. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Dwight Henry
Councilman Charles Womack
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CITIZENS REQUEST FOR HEARING BEFORE CITY COUNCIL:

Andy Hill & Louie Vaden asked to be volunteers on the Citizens Task Force to assist with the design/development of the Proposed Skate Park & advertising on website.

HEARING FROM OFFICERS, COUNCILMEN AND CITY MANAGER:

No comments.

MAYOR'S COMMENTS:

Mayor Shelton thanked the Cookeville Police/Putnam County Sheriff's Departments for their assistance in the recent incident at Capshaw School.

There being no further business, Mayor Shelton declared the meeting adjourned at 6:15 p.m.

Ricky Shelton, Mayor

ATTEST:

Cathy McClain, City Clerk