COOKEVILLE CITY COUNCIL
REGULAR MEETING
MARCH 5, 2015
5:30 P.M.

The Council of the City of Cookeville met in regular session on Thursday, March 5, 2015, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Pastor Mike Campbell with Trinity Assembly gave the invocation, and led the audience in the Pledge of Allegiance. Mayor Shelton then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Councilman Dwight Henry

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk; and Dan Rader, City Attorney.

CONSIDER APPROVAL OF AGENDA AS PRESENTED

Councilman Woodford made a motion, seconded by Councilman Womack, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Councilman Dwight Henry

The City Clerk announced that the motion carried.

APPOINTMENTS, PROCLAMATIONS, PRESENTATIONS OR AWARDS:

No business to consider.

OLD BUSINESS:

CONSIDER APPROVAL OF MINUTES OF COUNCIL MEETING HELD ON FEBRUARY 19, 2015

Councilman Woodford made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Vice-Mayor Epps. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Councilman Dwight Henry

The City Clerk announced that the motion carried.

COOKEVILLE CITY COUNCIL
MINUTES
MARCH 5, 2015

CONSENT AGENDA:

SET A DATE (4-2-15) FOR A PUBLIC HEARING ON ORDINANCE #O15-03-05, AMENDMENT TO THE ZONING CODE TO ALLOW BY RIGHT OR BY SPECIAL EXCEPTION A COLUMBARIUM IN THE CBD (CENTRAL BUSINESS DISTRICT)

SET A DATE (4-2-15) FOR A PUBLIC HEARING ON ORDINANCE #O15-03-06, REZONING 20.5 ACRES LOCATED AT 1400 WEST 12TH STREET FROM CL (LOCAL COMMERCIAL) AND RS10 (SINGLE-FAMILY RESIDENTIAL) TO RM8 (MULTI-FAMILY RESIDENTIAL)

SET A DATE (4-2-15) FOR A PUBLIC HEARING ON ORDINANCE #O15-03-07, REZONING 726 WEST END STREET FROM RS10 (SINGLE-FAMILY RESIDENTIAL) TO RD (SINGLE-FAMILY AND DUPLEX RESIDENTIAL)

CONSIDER AWARDING BIDS FOR TRANSFORMERS – ELECTRIC DEPARTMENT

CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 15020404

DATE OF BID OPENING: 2-24-2015
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Mike McLatchy
DEPARTMENT: Electric
TIME: 1:45 PM CST

BIDDERS / QTY	37.5 Kva Pad Transformer 24							
Power Supply	$ 1,158.00 $ 27,792.00							
Stuart Irby	$ 1,086.00 $ 26,064.00							
Deco	$ 1,475.00 $ 35,400.00							

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Stuart Irby

BE AWARDED FOR THE FOLLOWING REASON: low evaluated bid meeting specs.

RECOMMENDED: DEPT. HEAD

APPROVAL: CITY MANAGER

CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 15020401

DATE OF BID OPENING: 2-24-2015 TIME: 2:00 PM CST
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Mike McLatchy
DEPARTMENT: Electric

BIDDERS	25 Kva Con Transformer
QTY	6
Power Supply	$ 733.00 $ 4,398.00
Stuart Irby	$ 817.59 $ 4,905.54
Border States	$ 794.00 $ 4,764.00

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Power Supply
BE AWARDED FOR THE FOLLOWING REASON: low evaluated bid meeting specs.

RECOMMENDED: DEPT. HEAD

APPROVAL: CITY MANAGER

CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 15020403

DATE OF BID OPENING: 2-24-2015 TIME: 1:30 PM CST
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Mike McLatchy
DEPARTMENT: Electric

BIDDERS	50 Kva Con Transformer
QTY	12
Power Supply	$ 1,090.00 $ 13,080.00
Stuart Irby	$ 1,118.00 $ 13,416.00
Border States	$ 1,168.00 $ 14,016.00

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Power Supply
BE AWARDED FOR THE FOLLOWING REASON: low evaluated bid meeting specs.

RECOMMENDED: DEPT. HEAD

APPROVAL: CITY MANAGER

Councilman Woodford made a motion, seconded by Councilman Womack, to approve the consent agenda items (public hearings set for 4-2-15 at 5:30 p.m.) as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Councilman Dwight Henry

The City Clerk announced that the motion carried.

COOKEVILLE CITY COUNCIL
MINUTES
MARCH 5, 2015

NEW BUSINESS – PUBLIC HEARINGS AND ACTION ITEMS:

HOLD A PUBLIC HEARING AND CONSIDER ON FIRST READING ORDINANCE #O15-02-03, AMENDMENTS TO THE OFFICIAL STREET MAP

EXHIBIT 1
2015 Proposed Amendments
City of Cookeville
Official Street Map

NEW STREETS OR STREET EXTENSIONS										
STREET NAME	LOCATION	Index	Function	Feet	Miles	Surface	Condition	Width	Category	Notes
Bennett Road (portion)	south of Lee Seminary Rd	R-12	Through	1,194	0.23	Asphalt	Fair	19	Local	Annexed 10/19/2014
East Gate Circle	Ridgecrest Subdivision	N-18	Deadend	154	0.03	Asphalt	Good	20	Local	Street extension
Glen Abbey Drive	Glen Abbey Subdivision	N-18	Deadend	1,219	0.23	Asphalt	Good	20	Local	New subdivision
Highlands Park Blvd	Highlands Business Park	Q-13	Through	9,241	1.75	Asphalt	Good	26	Local	New street
Mine Lick Creek Rd (por)	west of Old Stewart Rd	Q-12	Through	3,352	0.53	Asphalt	Fair	20	Local	Annexed 6/8/2014
Venture Drive	Highlands Business Park	Q-13	Through	1,419	0.27	Asphalt	Good	26	Local	New street
TOTALS				16,579	3.14					

STREET NAME CHANGES		
NEW STREET NAME	PREVIOUS STREET NAME	DESCRIPTION
Glen Abbey Drive (portion)	Red Bud Drive	Renamed as part of Glen Abbey Subdivision
Academy Road	Mine Lick Creek Road (portion)	Portion south of interstate 40

Councilman Woodford made a motion, seconded by Councilman Womack, to approve on first reading Ordinance #O15-02-03. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Councilman Dwight Henry

The City Clerk announced that the motion carried.

CONSIDER RESOLUTION #R15-03-03, AMENDING THE COOKEVILLE CITY CHARTER PRIVATE CHAPTER 49, PRIVATE ACTS OF 1999 AS AMENDED RELATIVE TO JOINT OWNERSHIP WITH COOKEVILLE REGIONAL MEDICAL CENTER AUTHORITY

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COOKEVILLE, TN, AMENDING PRIVATE CHAPTER 49, PRIVATE ACTS OF 1999 AND PRIVATE CHAPTER 115, PRIVATE ACTS OF 2000, AS AMENDED BY PRIVATE CHAPTER 31, PRIVATE ACTS OF 2007, AS AMENDED BY PRIVATE CHAPTER 24, PRIVATE ACTS OF 2011 RELATIVE BY DELETING THE REQUIREMENT THAT JOINT VENTURES OF COOKEVILLE REGIONAL MEDICAL CENTER AUTHORITY BE ON CITY OWNED PROPERTY AND SUBSTITUTING INSTEAD A REQUIREMENT THAT ALL JOINT OWNERSHIP ARRANGEMENTS BE APPROVED BY THE COOKEVILLE CITY COUNCIL

RESOLUTION NO. R15-03-03
REQUESTED BY: CRMC
PREPARED BY: FINANCE DIRECTOR
APPROVED AS TO FORM & CORRECTNESS:

_____
(City Attorney)

ADOPTED: _____
MINUTE BOOK ____ PAGE _____

WHEREAS, the City Council of the City of Cookeville, Tennessee wishes to revise the authority of the Board of Trustees of Cookeville Regional Medical Center Authority to enter into joint ownership arrangements.

NOW, THEREFORE, BE IT RESOLVED by the Cookeville City Council that Private Chapter 49, Private Acts of 1999, and amended by Private Chapter 115, Private Acts of 2000, and amended by Private Chapter 31, Private Acts of 2007 and amended by Private Chapter 24, Private Acts of 2011 be amended by deleting Section 9 and substituting in-lieu thereof the following Section 9:

The Board of Trustees shall have the responsibility and authority to control and operate the hospital, clinical and health care facilities described herein; to receive all revenues derived from such facilities, and any donations or grants; and to disburse all such monies to discharge the financial obligations related to the facilities described in this act and otherwise as determined by the Board of Trustees; to exercise the powers granted to private act hospital authorities under 1996 Tenn. Pub. Acts, Ch. 778; to make contracts for goods and services; to establish policies, rules and regulations governing the operation of the said hospital, its uses and management; and to define the duties and establish the compensation of the administrator; to regulate admissions to the said hospital, clinical and health care facilities and establish reasonable rates and charges for the services rendered by such facilities; and to collect and receipt for the same. All monies of the authority shall be disbursed in accordance with the rules and regulations adopted and determined by the Board of Trustees, by check signed by the facility administrator. Notwithstanding any other provisions of law, the authority of the Board of Trustees to enter into joint ownership arrangements with other providers relative to health care facilities shall be limited to those joint ownership arrangements as approved by a majority vote of the Cookeville City Council and subject to such terms, conditions, or limitations as the Cookeville City Council may prescribe in said approval. All joint ownership arrangements shall be in accordance with this Section, and any entity created in furtherance of any such arrangement, shall be governed by and comply with all other provisions and limitations set forth in Chapter 49, Private Acts of 1999, and amended by Private Chapter 115, Private Acts of 2000, and amended by Private Chapter 31, Private Acts of 2007 and amended by Private Chapter 24, Private Acts of 2011, including the limitations from borrowing money in its own name without prior vote of the Cookeville City Council and limitations with respect to the acquisition and ownership of real property as provided in Private Chapter No. 115, Private Acts of 2000, and the limitations on members of the board of trustees engaging in financial transactions with any joint venture entity as provided in Private Chapter No. 24, Private Acts of 2011. Said restrictions must be contained in any joint ownership arrangement contract, as well as any charter, articles of organization, bylaws, operating agreement and any other organizing document for any entity created in furtherance of such joint ownership arrangement.

In the exercise of its power, CRMC may acquire, manage, lease, purchase, sell, contract for or otherwise participate solely or with others in the ownership or operation of hospital, medical or health program properties and facilities subject to the limitations set forth in Private Chapter No. 49, Private Acts of 1999 and Private Chapter No. 115, Private Act of 2000.

PURPOSE OF THE CHANGES

Changes in Section 9

The current private act legislation for Cookeville Regional Medical Center restricts joint ownership arrangement to exist only on land owned by the City of Cookeville. This provision interferes with the ability of the Medical Center to pursue joint ownership arrangements with other providers. It is unrealistic and unreasonable to expect other providers to agree to a joint ownership arrangement only on property owned by the City. The provision in question has become increasingly problematic for the Medical Center as health care continues to evolve to a more integrated model in which providers work collaboratively to achieve quality, cost-effective outcomes. The restrictions place the Medical Center in a competitively disadvantaged position in comparison to other hospitals in the region. In addition, other public hospitals in the State are not subject to such restrictions. By eliminating the requirement that joint ventures be on City-owned property and substituting instead a requirement that joint ownership arrangements be approved by City Council, the City still maintains a sufficient degree of oversight to assure that such arrangements are a prudent use of Medical Center resources.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Cookeville City Council that Senator Paul Bailey and State Representative Ryan Williams are requested to submit this amendment to Private Chapter 49, Private Acts of 1999, amended by Private Chapter 115, Private Acts of 2000, amended by Private Chapter 31, Private Acts of 2007, and amended by Private Chapter 24, Private Acts of 2011 to their state houses for approval.

Adopted this _____ day of _____, 2015.

Ricky Shelton, Mayor

ATTEST:

_____
Cathy McClain, City Clerk

Councilman Womack made a motion, seconded by Councilman Woodford, to adopt Resolution #R15-03-03. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Councilman Dwight Henry

The City Clerk announced that the motion carried.

COOKEVILLE CITY COUNCIL
MINUTES
MARCH 5, 2015

CONSIDER RESOLUTION #R15-03-05, COMMITTING THE CITY TO THE ADDITIONAL COST FOR THE PROVISION OF CURB, GUTTER AND STORM SEWER ALONG A PORTION OF STATE ROUTE 24 (U.S. HWY 70N/EAST SPRING STREET) AS REQUIRED BY TDOT FOR THE CITY'S MULTIMODAL ACCESS GRANT APPLICATION FOR THE INSTALLATION OF SIDEWALKS

RESOLUTION NUMBER R15-03-05

A RESOLUTION OF THE CITY OF COOKEVILLE, TENNESSEE CITY COUNCIL COMMITTING THE CITY TO THE ADDITIONAL COST FOR THE PROVISION OF CURB, GUTTER AND STORM SEWER ALONG A PORTION OF STATE ROUTE 24 (EAST SPRING STREET) AS REQUIRED BY THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR THE CITY'S MULTIMODAL ACCESS GRANT APPLICATION FOR THE INSTALLATION OF SIDEWALKS ALONG STATE ROUTE 24 (EAST SPRING STREET)

RESOLUTION NUMBER: R15-03-05
REQUESTED BY: City Manager
PREPARED BY: Planning Department
APPROVED FORM /CORRECTNESS:
_____
(City Attorney)
ADOPTED: _____
MINUTE BOOK _____, PAGE _____

WHEREAS, on October 16, 2014, through Resolution No. R14-10-23 the Cookeville City Council authorized the submittal of an application to the Tennessee Department of Transportation for funding through the Multimodal Access Grant for the purpose of constructing a sidewalk along State Route 24 (U.S. Highway 70N/ East Spring Street), committed to the required five percent (5%) local match, and accepted responsibility for the future maintenance of any sidewalks and related improvements funded through a successful Multimodal Access Grant; and

WHEREAS, on December 9, 2014 the City of Cookeville submitted said Multimodal Access Grant Application; and

WHEREAS, on February 26, 2015 the City of Cookeville was notified by the Tennessee Department of Transportation that the City's Multimodal Access Grant Application would have to be modified to include the construction of curb, gutter and storm sewer along the portion of State Route 24 (U.S. Highway 70N/East Spring Street) with a speed limit of 45 MPH.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF COOKEVILLE, TENNESSEE THAT:

Section 1: The City of Cookeville hereby acknowledges responsibility for and commits to the additional funding of up to $150,000 as required to install curb, gutter and storm sewer along the portion of State Route 24 (U.S. Highway 70N/East Spring Street) with a speed limit of 45 MPH and which will have sidewalks installed under a Multimodal Access Grant.

Section 2: This Resolution shall be effective after its adoption.

Adopted this the 5th day of March, 2015.

Ricky Shelton, Mayor

ATTEST:

Cathy McClain, City Clerk

Councilman Womack made a motion, seconded by Councilman Woodford, to adopt Resolution #R15-03-05. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Councilman Dwight Henry

The City Clerk announced that the motion carried.

CONSIDER APPROVAL OF EMERGENCY PURCHASE & INSTALLATION OF BOILER AT CITY HALL

CARWILE
MECHANICAL CONTRACTORS

433 East 15th Street
Cookeville, TN 38501
931/526-6151
Fax: 931/528-9283

DATE: 3/3/15
TO: City of Cookeville
ATTN: Rick Woods
RE: Boiler Replacement

We propose to furnish the labor and material required to replace the existing boiler at City Hall Building with two 93.3% thermal efficiency boilers. The condition of the existing boiler makes it not feasible to repair and the fuel efficiency is approximate 75% compared to 93.3% . The fuel cost will be reduced greatly and by installing two smaller boilers in lieu if one, the building heating load requirements can be adjusted better to increase the efficiency even more and have some back-up capabilities.

- Two 500MBH condensing design Lochinvar boilers
- Two ½ hp pumps
- Two condensate neutralization kits
- All necessary pipe, valves, fittings and insulation to connect boilers to the existing water and gas services.
- New PVC venting to be installed.
- All electrical power and control wiring is required.
- Removal and disposal of existing boiler is not included.

Price not to exceed $44,700.00

These boilers are in stock, so that work can start tomorrow and have heat Friday.

Please call if questions.

Sincerely,

Gary W Carwile

All work to be completed in a substantial workman like manner according to standard practice. Any deviation or alteration from the above description will require approval of all parties.

Accepted: The above prices, specifications, conditions, and terms are satisfactory and are hereby accepted.

BY: _____ **Title:** _____ **Date:** _____
Please sign and return. If we receive verbal instructions to begin the above work, all terms of this quote are considered accepted.

This proposal may be withdrawn by us if not accepted within 30 days. Price is contingent upon receiving a standard AIA-A-401, 1997 edition subcontract form or a satisfactory alternative. Terms are net 30 from date of invoice unless other terms are agreed upon.

Proprietary Notice: *This drawing, print, or document and subject matter disclosed herein are proprietary items to which Carwile Mechanical retains the exclusive right of dissemination, distribution, reproduction, and sale. This drawing, print, or document is submitted in confidence for consideration by the recipient alone unless permission for further disclosure is expressly granted by Carwile Mechanical.*

Councilman Womack made a motion, seconded by Councilman Woodford, to approve the emergency purchase of boilers & installation as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Councilman Dwight Henry

The City Clerk announced that the motion carried.

CONSIDER AWARDING ENVIRONMENTAL PERMITTING/ MITIGATION SUPPLEMENT TO THE WISER COMPANY CONTRACT FOR THE DESIGN OF THE BENNETT ROAD EXTENSION

Bennett Road Permitting/Mitigation Supplemental Request			
Activities Complete			
ESPC Phase 1 plans - Additional effort required for increase in identified environmental elements			
ESPC Phase 2 plans - Additional effort required for increase in identified environmental elements			
Stream 4 relocation design			
Stream 5A relocation design			
Stream 5B Relocation design			
Soil Management Plan			
Original Planned Hours	240 hrs		
Current Realized Hours	330 hrs		
Hours Absorbed by Wiser	*90 hrs*		
Tasks Remaining			
Stream Relocation Design: Stream 5, Stream 7, Stream 7A, Stream 8, Stream 9 & Stream 10. (6 streams)			
Horizontal Layout, vertical profile with pools and riffle and cross section update			
Miscellaneous details applying to all streams			
Miscellaneous notes applying to all streams	Total hours: 74.00	Fee: $	8,316.00
Wetland Mitigation Exhibits: Eleven (11) total wetlands			
Determination of Existing Wetland size			
Determination of Area of permanent Impact			
Determination of Area of Temporary Impact	Total hours: 21.00	Fee: $	2,079.00
Other mitigation items			
Seepage No.1 & Seepage No.2			
Spring No.1			
Sinkhole No. 1	Total hours: 22.00	Fee: $	2,268.00
Preparation of Individual ARAP - TDEC			
Complete application form and generate narrative			
Incorporate exhibits and photos			
Site visit to capture necessary photos for application			
Addressing TDEC Comments, attending public hearing meeting and submittal			
Coordination and resubmittal to TDEC	Total hours: 73.00	Fee: $	8,505.00
Preparation of 401 Nationwide permit - USACE			
Complete application form and generate narrative			
Incorporate exhibits and photos			
Site visit to capture necessary photos for application			
Addressing USACE Comments, attending public hearing meeting and submittal			
Coordination and resubmittal to USACE	**Total hours: 38.00	Fee: $	4,536.00
Alternative Soils Site identification/permitting: Tract 23 Pitts Limited Partnership			
Soils Scientist evaluation and mapping		$	*1,000.00*
TDEC fees (evaluation or modification permits)		$	*500.00*
Surveying (site location and base for soils map)		$	*700.00*
		Fee: $	2,200.00
	TOTAL REQUEST FOR PERMITTING SUPPLEMENT	$	***27,904.00***

*** Assumes similar exhibits, site visits and public hearing as Individual ARAP*

Councilman Womack made a motion, seconded by Councilman Woodford, to award the environmental permitting/mitigation supplement to the contract for the Bennett Road Extension Project as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Councilman Dwight Henry

The City Clerk announced that the motion carried.

CONSIDER APPROVAL OF EMERGENCY SERVICES FOR WOOD DEBRIS GRINDING AND REMOVAL OF WOOD/ GROUND MATERIAL – PUBLIC WORKS DEPT.

B&B Ranch LLC
dba B&B Ranch LLC

PO Box 297, Cookeville TN 38503

T 931.252.6027 F Work Fax Phone: 888.784.5558
E bbranchllc@yahoo.com

PROPOSAL

March 2, 2015

City of Cookeville
Public Works Dept.
1115 East Spring St.
Cookeville, TN 38501
Attn: Greg Brown

931-520-5246 (T)
931-520-0629 (F)

Mobilize Wood Debris Grinder and supporting equipment as necessary, labor and fuel to process/recycle clean wood/ green-waste debris.Title to processed material (mulch) shall be with B&B Ranch LLC and shall be removed/Hauled off from site by B&B Ranch LLC for beneficial use.
Total Cost.....$22,500.00
(Anticipated mobilization date 3/6/15 and completion of project 3/23/15)

Terms:
Payment: $4,500.00 Mobilization due upon invoice/request for mobilization - mobilization fee shall be credited back via two weekly billings. Payment for billing for work performed as per this proposal is due upon invoice request for payment (Net 7 days), ~~and payment shall be done via ACH/EFT to B&B Ranch LLC's bank account within terms stated herein.~~

All non-wood/green-waste material shall be handled by others,remain onsite and is not the responsibility of B&B Ranch LLC. Any breakdowns caused by any contaminated/non-wood/brush material client shall pay for cost of repairs and down-time at an hourly rate of $400.00.

Schedule may vary due to weather and road conditions.

B&B Ranch LLC shall not be held liable for delays caused by strikes, accidents, others, and acts of God/Nature. All work shall be performed and completed in a workman like manner according to standard practices. This proposal is subject to acceptance within 30 days and is void thereafter at the option of the undersigned. All changes must be initialed by all signers.

Authorized Signature_____Proposed By:_____

ACCEPTANCE OF PROPOSAL

The above proposed work and pricing is hereby accepted. Upon acceptance this converts to a binding contract. You are authorized to perform the work. Payment shall be made as specified in this proposal.

Authorized Signature_____Date:_____

Accepted By: _____Title:_____
Print Name

Councilman Woodford made a motion, seconded by Councilman Womack, to approve the emergency services for wood debris grinding and removal of wood/ground material as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Councilman Dwight Henry

The City Clerk announced that the motion carried.

CONSIDER APPROVAL TO PURCHASE A PRE-OWNED VEHICLE FOR THE CRIMINAL INVESTIGATION DIVISION – POLICE DEPT.

CID Vehicle

- Request to purchase a Pre-owned 2012 Dodge Chargers
- Purchased from Missouri State Highway Patrol
- Vehicles are Police Pursuit Vehicles
- Complete w/remainder of factory warranty and maintenance records
- Cost per unit $15,500
- Drug fund purchase

Councilman Woodford made a motion, seconded by Councilman Womack, to approve the purchase of one (1) pre-owned 2012 Dodge Charger as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Councilman Dwight Henry

The City Clerk announced that the motion carried.

CONSIDER AWARDING BID FOR FENCING AT THE NEW ANIMAL SHELTER

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

Animal Shelter Perimeter and Pressure Treated Privacy Fencing

DATE OF BID OPENING: 2-Mar-15 TIME: 10:00a.m.
BIDS OPEND BY: Mike Davidson
BIDS WITNESSED BY: Brenda Imel, Cathy McClain
DEPARTMENTS: Animal Control

ELIGIBLE BIDDERS	Perimeter and Privacy Fence		Alternate 1 - Pens		Alernate 2 - Screening
Ace Fence	no bid		no bid		no bid
Putnam Co. Fencing	no bid		no bid		no bid
Security Fence, Inc	**$ 10,716.00**		**$695 per pen**		**$2,200**
	Approve a NOT TO EXCEED $16,391				
	fencing, screening and 5 pens				

WE THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM **Security Fence** BE AWARDED
FOR THE FOLLOWING REASON: lowest bid received

RECOMMENDED: DEPT. HEAD BUDGET AVAILABILITY: FINANCE DIRECTOR

APPROVAL: CITY MANAGER

Mike Davidson, Finance Director, stated that the *Friends of Cookeville/Putnam County Animals* will donate $7,000.00 toward the perimeter fencing/$3,475.00 for the pens.

Councilman Woodford made a motion, seconded by Councilman Womack, to award the fencing bid to Security Fence, Inc. for fencing, screening & 5 pens not-to-exceed $16,391.00 as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Councilman Dwight Henry

The City Clerk announced that the motion carried.

CONSIDER AWARDING BID FOR MOWERS – LEISURE SERVICES DEPARTMENT

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

3 Commercial Grade Mowers

DATE OF BID OPENING: Tuesday, February 24, 2015 **TIME: 10:00 a.m.**

BIDS OPENED BY: Rick Woods and Cathy Benich

DEPARTMENT: Leisure Services & Public Facilities

		Bid Price per unit	Total Bid
1. Upper Cumberland Rental & Sales		$7,168.32	$21,504.96
2. Southern Landscape Supply - Outlaw Extreme		$7,249.00	$21,747.00
3. Southern Landscape Supply – Outlaw XP		$7,649.00	$22,947.00
4. TriGreen Equipment		$8,500.00	$25,500.00

We, the undersigned, do hereby recommend the bid from Southern Landscape Supply (Outlaw Extreme) for the following reason:

Lowest bid meeting specifications

RECOMMENDED: DEPARTMENT HEAD BUDGET AVAILIBILITY: FINANCE DIRECTOR

APPROVAL: CITY MANAGER

Councilman Woodford made a motion, seconded by Councilman Womack, to award the mower bid as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Councilman Dwight Henry

The City Clerk announced that the motion carried.

CONSIDER AWARDING BID FOR LEAK DETECTION SERVICES – WATER QUALITY CONTROL DEPARTMENT

CITY OF COOKEVILLE
DEPARTMENT OF WATER QUALITY CONTROL

PRICE PROPOSALS - LEAK DETECTION SERVICES

DATE OF BID PROPOSALS - FEBRUARY 20, 2015

NAME	PROPOSAL	139 MILES	ADDITIONAL 150 MILES OPTION	TOTAL
RICHARDS LMC	**$110/MILE**	$15,290	$16,500	$31,790
DAN WEAVER SERVICES	$200/MILE	$27,800	$30,000	$57,800
MATCHPOINT, INC.	NO BID			
VAUGHN & MELTON	NO BID			
WACHS COMPANIES	NO BID			
WATER SYSTEMS OPTIMIZATION, INC.	NO BID			

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM - **RICHARDS LMC** - BE AWARDED FOR THE FOLLOWING REASON:
LOW BID MEETING SPECIFICATIONS.

RECOMMENDED:
DIRECTOR

APPROVAL:
CITY MANAGER

BUDGET AVAILABILITY:
FINANCE DIRECTOR

Councilman Womack made a motion, seconded by Councilman Woodford, to award the leak detection services bid as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Councilman Dwight Henry

The City Clerk announced that the motion carried.

CONSIDER RESOLUTION #R15-03-04, COMMENDING JIM SHIPLEY FOR SERVING AS COOKEVILLE CITY MANAGER

Mayor Shelton read Resolution #R15-03-04 as follows:

RESOLUTION

A RESOLUTION OF THE COUNCIL OF THE CITY OF COOKEVILLE, TENNESSEE, COMMENDING JIM SHIPLEY FOR SERVING AS CITY MANAGER

RESOLUTION NUMBER: R15-03-04
REQUESTED BY: CITY COUNCIL
PREPARED BY: CITY CLERK
APPROVED AS TO FORM AND CORRECTNESS:

_____
(City Attorney)

ADOPTED: _____

MINUTE BOOK _____ PAGE _____

WHEREAS, Mr. Jim Shipley embarked on a remarkable journey over 31 years ago as he began his employment with the City of Cookeville in 1983 as City Clerk and Finance Director, followed by the appointment of City Manager in 1995; and

WHEREAS, Jim's illustrious career as City Manager and Chief Executive Officer of the City of Cookeville has spanned almost two decades - having served with ten city councils gives testament to his leadership and success as evidenced by enjoying the longest tenure of any City Manager in the history of Cookeville; and

WHEREAS, under his guidance, with his uncanny ability to enable Councils to enjoy visionary goals, this City has experienced positive growth with inter-governmental and public-private partnerships being fostered and nurtured, resulting in countless projects coming to fruition; and

WHEREAS, while Jim's foresight and successes will forever leave a footprint on this City, perhaps some of the most notable projects include the ever popular Dogwood Park, the new Cookeville/Putnam County Animal Shelter and his contributions to the economic growth of this City and Region with the creation of the Highlands Business Park; and

WHEREAS, forever the quintessential public servant, Jim Shipley has worked tirelessly for the community he is proud to call home; rising to all occasions as a true leader, with honesty, integrity, and dedication, providing direction, forging strong relationships and maintaining his fiduciary responsibilities as a trustee of the City's assets.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF COOKEVILLE, TENNESSEE, that on behalf of current and former councils, as well as the citizens and employees of the City of Cookeville, deepest appreciation and congratulations are hereby extended to Jim Shipley for his esteemed service to country and community, with best wishes bestowed for enjoyment and continued prosperity in the years ahead upon the occasion of his retirement from service as a "Private in the Peoples' Army".

Adopted, this _____ day of _____, 2015.

_____
Ricky Shelton, Mayor

ATTEST:

_____
Cathy McClain, City Clerk

Councilman Womack made a motion, seconded by Councilman Woodford, to adopt Resolution #R15-03-04. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Councilman Dwight Henry

The City Clerk announced that the motion carried.

CITIZENS REQUEST FOR HEARING BEFORE CITY COUNCIL:

Former Mayor Matt Swallows expressed his appreciation for the great learning experience by serving for four (4) years with the City Staff & proud to be a father/local resident of Cookeville!

HEARING FROM OFFICERS, COUNCILMEN AND CITY MANAGER:

Vice-Mayor Epps, Councilman Womack & Councilman Woodford expressed their deep appreciation to City Manager Jim Shipley for his many years of service to the City of Cookeville!

MAYOR'S COMMENTS:

Mayor Shelton also thanked City Manager Jim Shipley for his service to the City of Cookeville & invited everyone to Jim's Retirement Reception at City Hall on Friday, March 6th @ 4:00 p.m.

There being no further business, Mayor Shelton declared the meeting adjourned at 6:04 p.m.

_____
Ricky Shelton, Mayor

ATTEST:

_____
Cathy McClain, City Clerk