COOKEVILLE CITY COUNCIL
REGULAR MEETING
DECEMBER 4, 2014
5:30 P.M.

The Council of the City of Cookeville met in regular session on Thursday, December 4, 2014, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Pastor Joe Roberts of the Collegeside Church of Christ gave the invocation, and led the audience in the Pledge of Allegiance. Mayor Shelton then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Councilman Dwight Henry

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk; and Dan Rader IV, serving as City Attorney.

CONSIDER APPROVAL OF AGENDA AS PRESENTED

Councilman Womack made a motion, seconded by Councilman Woodford, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Councilman Dwight Henry

The City Clerk announced that the motion carried.

APPOINTMENTS, PROCLAMATIONS, PRESENTATIONS OR AWARDS:

No business to consider.

OLD BUSINESS:

CONSIDER APPROVAL OF MINUTES OF COUNCIL MEETING HELD ON NOVEMBER 20, 2014

Councilman Woodford made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Womack. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Councilman Dwight Henry

The City Clerk announced that the motion carried.

COOKEVILLE CITY COUNCIL
MINUTES
DECEMBER 4, 2014

CONSENT AGENDA:

SET A DATE (1-8-15) FOR A PUBLIC HEARING ON ORDINANCE #O14-12-21, REZONING 385 EAST 13TH STREET (PARCEL 4.00, MAP 40K, GROUP H) FROM RS10 (SINGLE-FAMILY RESIDENTIAL) TO RM8 (MULTI-FAMILY RESIDENTIAL)

SET A DATE (1-8-15) FOR A PUBLIC HEARING ON ORDINANCE #O14-12-22, REZONING 319 & 339 WEST 8TH STREET AND 340 WEST 9TH STREET FROM RD (SINGLE-FAMILY & DUPLEX RESIDENTIAL) TO CL (LOCAL COMMERCIAL)

CONSIDER AWARDING BID FOR UNIFORMS – WATER QUALITY CONTROL & LEISURE SERVICES DEPTS.

CITY OF COOKEVILLE
DEPARTMENT'S OF WATER QUALITY CONTROL & LEISURE SERVICES
ANNUAL UNIFORM BID

DATE OF BID OPENING: 13-Nov-14
BIDS OPENED BY: MARLIN HAGGARD
BIDS WITNESSED BY: PAULINE WHITESIDE
TIME: 10:00 A.M.

BIDDERS	#1 MEN'S INDUSTRIAL SS SHIRT	#2 MEN'S INDUSTRIAL LS SHIRT	#3 MEN'S COTTON SS SHIRT	#4 MEN'S COTTON LS SHIRT	#5 MEN'S STRIPE SS SHIRT	#6 MEN'S STRIPE LS SHIRT	#7 MEN'S MESH KNIT SS SHIRT	#8 MEN'S 100%COTTON SS SHIRT	#9 MEN'S MESH KNIT SS SHIRT	#10 MEN'S 100%COTTON T-SHIRT	#11 MEN'S 50/50 T-SHIRT	#12 MEN'S WAIST LGTH. JACKET	#13 MEN'S PERMALINED JACKET
AMERIPRIDE							N/B						
ARAMARK							DNMS						
CMS UNIFORMS	**$12.50**	**$12.99**	**$16.00**	**$17.50**	**$16.00**	**$18.00**	**$16.00**	**$12.50**	**$19.50**	**$10.00**	**$8.50**	**$28.00**	**$30.25**
PERFECT FIT							N/B	REQUEST	TO	KEEP	ON	BID	LIST
UNIFIRST CORP.							DNMS						

WE, THE UNDERSIGNED, DO HERBY RECOMMEND THE BID FROM-CMS UNIFORMS- BE AWARDED. FOR THE FOLLOWING REASON:
ONLY BIDDER MEETING SPECIFICATIOS.
ESTIMATED QUANTITIES OF EACH ITEM WERE USED TO DETERMINE LOW BIDDER. ALL SHIRTS AND JACKETS TO BE AWARDED AS ONE ITEM.

RECOMMENDED: DEPARTMENT HEAD

APPROVAL: CITY MANAGER

BUDGET AVAILABILITY: FINANCE DIRECTOR

CITY OF COOKEVILLE
DEPARTMENT'S OF WATER QUALITY CONTROL & LEISURE SERVICES
ANNUAL UNIFORM BID

DATE OF BID OPENING: 13-Nov-14
BIDS OPENED BY: MARLIN HAGGARD
BIDS WITNESSED BY: PAULINE WHITESIDE

TIME: 10:00 A.M.

BIDDERS	#14 MEN'S TEAM JACKET	#15 OXFORD LS SHIRT	#16 DENIM SHIRT LS SHIRT	#17 MEN'S RED-E-PREST PANTS	#18 MEN'S JEAN-CUT PANTS	#19 MEN'S COTTON PANTS	#20 MEN'S TWILL PANTS	#21 WOMEN'S CASUAL PANTS	#22 MEN'S CASUAL PANTS	#23 MEN'S PREWASHED DENIM JEANS	#24 MEN'S PREWASHED JEANS R/F	#25 MEN'S UNIFORM SHORTS	#26 MEN'S PLEATED SHORTS
AMERIPRIDE						**N/B**							
ARAMARK						**DNMS**							
CMS UNIFORMS	**$28.00**	**$17.50**	**$19.50**	$15.10	$15.30	$18.55	$20.20	$19.00	$20.90	$14.90	$22.25	$11.65	$13.75
PERFECT FIT						**N/B**							
UNIFIRST CORP.				**$15.00**	**$15.00**	**$16.00**	**$16.00**	**$14.00**	**$15.00**	**$17.00**	**$24.00**	**$12.00**	**$12.00**

WE, THE UNDERSIGNED, DO HERBY RECOMMEND THE BID FROM-UNIFIRST CORP.- BE AWARDED, FOR THE FOLLOWING REASON:
LOW BIDDER MEETING SPECIFICATIONS.
ESTIMATED QUANTITIES OF EACH ITEM WERE USED TO DETERMINE LOW BIDDER. **ALL PANTS TO BE AWARDED AS ONE ITEM.**

RECOMMENDED: DEPARTMENT HEAD

BUDGET AVAILABILITY: FINANCE DIRECTOR

APPROVAL: CITY MANAGER

Councilman Womack made a motion, seconded by Councilman Woodford, to approve the consent agenda items as submitted & public hearings set for 1-8-15 at 5:30 p.m. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Councilman Dwight Henry

The City Clerk announced that the motion carried.

NEW BUSINESS – PUBLIC HEARINGS AND ACTION ITEMS:

HOLD A PUBLIC HEARING AND CONSIDER ON FIRST READING ORDINANCE #O14-11-18, REZONING 670 & 740 EAST 22ND STREET FROM CI (COMMERCIAL/ INDUSTRIAL MIXED USE) TO CL (LOCAL COMMERCIAL) AND 411, 435 & 438 VICKERS LANE FROM LM (LIGHT MANUFACTURING) TO CL (LOCAL COMMERCIAL)

Councilman Woodford made a motion, seconded by Councilman Womack, to approve on first reading Ordinance #O14-11-18. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Councilman Dwight Henry

The City Clerk announced that the motion carried.

COOKEVILLE CITY COUNCIL
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HOLD A PUBLIC HEARING AND CONSIDER ON FIRST READING ORDINANCE #O14-11-19, REZONING 601, 611 & 621 BUFFALO VALLEY ROAD FROM RD (SINGLE-FAMILY & DUPLEX RESIDENTIAL) TO CL (LOCAL COMMERCIAL)

Councilman Womack made a motion, seconded by Councilman Woodford, to approve on first reading Ordinance #O14-11-19. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Councilman Dwight Henry

The City Clerk announced that the motion carried.

HOLD A PUBLIC HEARING AND CONSIDER ON FIRST READING ORDINANCE #O14-11-20, AMENDMENTS TO THE ZONING CODE PERTAINING TO ARCHITECTURAL DESIGN REQUIREMENTS

Recommended Amendments

1. Insert in Section 208A.2 a subsection 208A.2I to read as follows:

208A.2I Structures consisting of a minimum of 200,000 square feet and used for industrial purposes, as determined by the Directors of the Codes and Planning Departments, and located within the CI, Commercial-Industrial Mixed Use and LM, Light Manufacturing Districts.

2. Delete the first sentence in Section 208A.4B (3) and insert the following:

The Directors may approve the use of prohibited building materials when being placed on additions to existing structures to maintain continuity when such additions are located entirely to the rear of the principal structure or do not exceed 25 percent of the square footage of the existing structure. The Board may approve the use of prohibited building materials when being placed on additions to existing structures to maintain continuity when such additions exceed 25 percent of the square footage of the existing structure.

Councilman Woodford made a motion, seconded by Councilman Womack, to approve on first reading Ordinance #O14-11-20. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Councilman Dwight Henry

The City Clerk announced that the motion carried.

CONSIDER APPROVAL OF CHANGE TO THE EMPLOYEE HEALTH INSURANCE PLAN BENEFITS

Employee Health Plan Benefit Change

- Affordable Care Act removed all $$ limits on health benefits
- City of Cookeville's Current Health Plan includes a $100 vision benefit
  - Exam, lens, materials
  - $100 limit
- **Recommended Health Benefit Plan Change**
  - Remove the $100 limit on vision benefit
  - Provide an Exam Only Vision benefit
  - Limit one Vision Exam per Calendar Year

Councilman Woodford made a motion, seconded by Councilman Womack, to approve the changes to the employee health insurance plan benefits as submitted & in compliance with the Affordable Care Act (ACA). Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Councilman Dwight Henry

The City Clerk announced that the motion carried.

CONSIDER APPROVAL OF CHANGE TO THE FLEXIBLE SPENDING ACCOUNT (FSA) PLAN

2015 Health FSA Plan

- Flexible Spending Account (medical benefits only)
  - Employee Participation Voluntary
  - Maximum contributions limit $2,500
  - Pretax earnings deducted/contributed to offset certain medical claims
    - City Advantages
      - Lower FICA taxes
      - Simple additional quality benefit as health cost continue to rise
    - City Risk
      - Employee leaves prior to fully funding FSA account and received full reimbursement
    - Employee Advantages
      - Tax Savings (federal, FICA)
      - More spendable income
      - Way to save and pay for planned out of pocket medical expenses
    - Employee Risk
      - Can't change contribution amount or drop out of plan during plan year unless family status change
      - Unused money in employees FSA at end of year cannot be reimbursed
      - (use it or lose it)

- Flexible Spending Account (medical benefits only)
  - Carryover Provision
    - Carryover up to $500 for medical expenses
    - Establish a Run Out Period
      - 3 months (January – March 31)
    - Change from Grace Period / (use it or lose it)
  - Maximum contributions limit $2,550
    - $50 increase from 2014
  - Increase Employee Participation

Councilman Womack made a motion, seconded by Councilman Woodford, to approve the changes to the Flexible Spending Account (FSA) plan as submitted. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Councilman Dwight Henry

The City Clerk announced that the motion carried.

CONSIDER AWARDING BIDS FOR WALK BEHIND CONCRETE SAW, BRUSH TRUCK/EXTENDED WARRANTY, SERVICE TRUCK & TRACTOR/BOOM MOWER – PUBLIC WORKS DEPARTMENT

CITY OF COOKEVILLE
BID TABULATION RECORD
WALK BEHIND CONCRETE SAW

DEPARTMENT Public Works
BIDS OPENED BY: Greg Brown
OPENING WITNESSED BY: Tommy Winningham

DATE OF BID OPENING: November 20, 2014
TIME OF BID OPENING: 2:00 pm

BIDDERS	TOTAL BID	BRAND
BLUEWATERS EQUIPMENT	$10,435.44	EDCO
MID-SOUTH EQUIPMENT	$11,500.00	MK-3000

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM BLUEWATERS EQUIPMENT

BE AWARDED FOR THE FOLLOWING REASON: LOWEST BIIDDER MEETING SPECIFICATIONS

RECOMMENDED: DEPT. DIRECTOR

BUDGET AVAILABILITY: FINANCE DIRECTOR

APPROVAL: CITY MANAGER

CITY OF COOKEVILLE
BID TABULATION RECORD
BRUSH TRUCK

DEPARTMENT PUBLIC WORKS
BIDS OPENED BY: Greg Brown
OPENING WITNESSED BY: Tommy Winningham

DATE OF BID OPENING: November 20, 2014
TIME OF BID OPENING: 2:00:00 PM

BIDDERS	BID AMOUNT	TYPE	EXTENDED 5 YEAR WARRANTY	TOTAL BID
STRINGFELLOW	$118,757.00	2016 INTERNATIONAL	$2,875	$121,632.00
STRINGFELLOW	$122,102.00	2016 FREIGHTLINER	$4,524	$126,626.00
STRINGFELLOW	$123,718.00	2015 KENWORTH	$3,750	$127,468.00
CMI EQUIPMENT	$119,881.00	2015 INTERNATIONAL	$3,486	$123,367.00
CMI EQUIPMENT	$122,726.00	2016 FREIGHTLINER	$4,524	$127,250.00
CMI EQUIPMENT	$127,500.00	2014 FREIGHTLINER	$4,524	$132,024.00

WE, THE UNDERSIGNED DO HEREBY RECOMMEND T STRINGFELLOW

BE AWARDED FOR THE FOLLOWING REA: LOWEST BIDDER MEETING SPECS

RECOMMENDED: DEPT. DIRECTOR

BUDGET AVAILABILITY: FINANCE DIRECTOR

APPROVAL: CITY MANAGER

CITY OF COOKEVILLE
BID TABULATION RECORD
2WD PICKUP TRUCK

DEPARTMENT Public Works
BIDS OPENED BY: Greg Brown
OPENING WITNESSED BY: Tommy Winningham

DATE OF BID OPENING: November 20, 2014
TIME OF BID OPENING: 2:00 pm

BIDDERS	TOTAL BID REGULAR CAB, 3/4 TON WITH UTILITY BED
FORD OF MURFREESBORO	$25,697.00
BEAMAN AUTOMOTIVE GROUP	$26,075.00
COUNTRY FORD INC.	$27,438.00
SAM SWOPE AUTO GROUP	$30,386.00

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM FORD OF MURFREESBORO

BE AWARDED FOR THE FOLLOWING REASON: LOWEST BIIDDER MEETING SPECIFICATIONS

RECOMMENDED: DEPT. DIRECTOR

BUDGET AVAILABILITY: FINANCE DIRECTOR

APPROVAL: CITY MANAGER

CITY OF COOKEVILLE
BID TABULATION RECORD
TRACTOR W/ BOOM MOWER

DEPARTMENT Public Works
BIDS OPENED BY: Greg Brown
OPENING WITNESSED BY: Tommy Winningham

DATE OF BID OPENING: November 20, 2014
TIME OF BID OPENING: 2:00 pm

BIDDERS	TOTAL BID	BRAND
CMI EQUIPMENT	$114,500.00	JOHN DEERE CAB/ ALAMO MOWER
DICKSON COUNTY EQUIPMENT	$103,774.50	NEW HOLLAND CAB/ BENGAL BRUTE MOWER

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM CMI EQUIPMENT

BE AWARDED FOR THE FOLLOWING REASON: LOWEST BIIDDER MEETING SPECIFICATIONS

RECOMMENDED: DEPT. DIRECTOR

BUDGET AVAILABILITY: FINANCE DIRECTOR

APPROVAL: CITY MANAGER

Councilman Woodford made a motion, seconded by Councilman Womack, to award the Public Works Department bids as recommended. Upon call for a vote, the following voted aye:

Mayor Ricky Shelton
Vice-Mayor Larry Epps
Councilman Charles Womack
Councilman Jim Woodford

ABSENT: Councilman Dwight Henry

The City Clerk announced that the motion carried.

CITIZENS REQUEST FOR HEARING BEFORE CITY COUNCIL:

No citizens request.

HEARING FROM OFFICERS, COUNCILMEN AND CITY MANAGER:

No comments.

COOKEVILLE CITY COUNCIL
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MAYOR'S COMMENTS:

Mayor Shelton announced the TSSAA Champion Football Games at TTU going on December 4th – 6th & thank you to 700 plus volunteers for making this a successful event!!!

There being no further business, Mayor Shelton declared the meeting adjourned at 5:50 p.m.

_____
Ricky Shelton, Mayor

ATTEST:

_____
Cathy McClain, City Clerk