COOKEVILLE CITY COUNCIL
REGULAR MEETING
AUGUST 7, 2014
5:30 P.M.

The Council of the City of Cookeville met in regular session on Thursday, August 7, 2014, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Mayor Swallows called for a moment of silence, and Coach Brian Dudney led the audience in the Pledge of Allegiance. Mayor Swallows then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Matt Swallows
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk and Dan Rader, City Attorney.

At this time, Mayor Swallows proudly read & presented a proclamation to the Putnam County 10 & under All-Star Baseball Team/Coaches Mike Hall, Ryan Sullivan & Brian Dudney:

PROCLAMATION

Whereas: local coaches and league board members selected a team of 10 and Under Baseball All Stars to represent Cookeville and Putnam County recently in the Cal Ripken All-Star competitions; and

Whereas: by the efforts of the esteemed 10 and Under Putnam County All-Stars, great achievements have been made; and

Whereas: the team participated in the Cal Ripken All-Star District tournament June 19th-23rd and by doing so advanced to the State level July 4th-6th; and

Whereas: after winning the prestigious State title, the All-Star team gained momentum and the opportunity to travel and compete in the Regional tournament held in Matthews, North Carolina.

Now, therefore, I, Matt Swallows, Mayor of the City of Cookeville, do hereby offer heartiest congratulations and sincere appreciation to the Putnam County 10 and Under All-Star Baseball Team for their hard work, determination and accomplishments during the 2014 Cal Ripken Tournament series.

This 7th day of August, 2014.

_____
Mayor, Matt Swallows

CONSIDER APPROVAL OF AGENDA AS PRESENTED

Councilman Anderson made a motion, seconded by Councilman Woodford, to add item #22 – consider awarding bid for one (1) backhoe – Public Works Department and approve the agenda as amended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

COOKEVILLE CITY COUNCIL
MINUTES
AUGUST 7, 2014

OLD BUSINESS:

CONSIDER APPROVAL OF MINUTES OF COUNCIL MEETING HELD ON JULY 17, 2014

Councilman Anderson made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Woodford. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

HOLD A PUBLIC HEARING AND CONSIDER ON SECOND AND FINAL READING ORDINANCE #O14-07-13, AMENDING THE BUDGET OF THE ECONOMIC DEVELOPMENT FUND OF THE CITY OF COOKEVILLE, TN, FOR THE FISCAL YEAR ENDED JUNE 30, 2015

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve on second and final reading Ordinance #O14-07-13. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

CONSENT AGENDA:

SET A DATE (9-4-14) FOR A PUBLIC HEARING ON ORDINANCE #O14-08-14, ANNEXATION OF PROPERTIES LOCATED ON BENNETT ROAD AND IDENTIFIED AS PARCELS 72.00, 73.00, 73.01 & 74.01 ON TAX MAP #64, AND ESTABLISHING THE ZONING FOR THE AREA, AND RESOLUTION #R14-08-15, ADOPTING PLAN OF SERVICES FOR SAME

COOKEVILLE CITY COUNCIL
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SET A DATE (9-4-14) FOR A PUBLIC HEARING ON ORDINANCE #O14-08-15, REZONING 420/430 PEEK DRIVE & 412 BLAKE CIRCLE FROM RS10 (SINGLE-FAMILY RESIDENTIAL) TO RM8 (MULTI-FAMILY RESIDENTIAL). ***THE COOKEVILLE PLANNING COMMISSION DENIED THE REZONING REQUEST ON 6-23-14 AND THE PROPERTY OWNER, MICHAEL GAW, IS APPEALING THEIR DECISION TO THE CITY COUNCIL***

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the consent agenda items (public hearing date set for 9-4-14 @ 5:30 p.m.) as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

NEW BUSINESS:

HOLD A PUBLIC HEARING AND CONSIDER ON FIRST READING ORDINANCE #O14-06-12, REZONING 1100 SOUTH WILLOW AVENUE (TAX MAP #65-98.00) FROM LM (LIGHT MANUFACTURING) TO CG (GENERAL COMMERCIAL)

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve on first reading Ordinance #O14-06-12 (old Norwalk Industries). Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

CONSIDER RESOLUTION #R14-08-14, AUTHORIZING THE PARTICIPATION IN THE TML RISK MANAGEMENT POOL "SAFETY PARTNERS" LOSS CONTROL MATCHING SAFETY GRANT PROGRAM

Gail Fowler, Human Resources Director, reported the following:

- 50% matching funds for the purchase of employee safety equipment
  - Maximum reimbursement of $2000.00

- Items to be purchased by Public Works if awarded
  - Ten Hearing Protection Devices - $168.15
  - One Hundred Traffic Cones - $1674.00
  - Twenty Traffic Safety Vests - $348.80
  - Total Price - $2190.95
  - Price After Matching Funds - $1190.95

- Items to be purchased by the Fire Department if awarded
  - Twenty-Five Firefighting Hoods - $985.00
  - Fifty-Three Traffic Safety Vests - $1255.57
  - Twelve pair rescue/extrication gloves - $479.88
  - Total Price - $2720.45
  - Price After Matching Funds - $1720.45

Councilman Anderson made a motion, seconded by Councilman Woodford, to adopt Resolution #R14-08-14. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

CONSIDER RESOLUTION #R14-08-16, AUTHORIZING THE ISSUANCE, SALE AND PAYMENT OF THREE-YEAR CAPITAL OUTLAY NOTES NOT-TO-EXCEED $500,000

Mike Davidson, Finance Director, gave the following report:

• Not to Exceed		$500,000
– 3 annual principal payments		
• Equipment		
– Public Works		
• Backhoe	$88,980	
– Police		
• Fencing at Impound Lot	$22,000	
• Digital MVRs (60)	$220,020	
• Dispatch Radio Console	$46,000	
– Fire Dept		
• AED 12 lead with monitor	$30,000	
– Codes Dept		
• Large Format Scanner	$10,000	
– Leisure Services Dept		
• Repair, reglue, remark gym floor	$8,000	
• Service Truck 2wd regular cab	$20,000	
– Maintenance Dept		
• Rebuild Cane Creek Park Concession Stand	$35,000	
• Service Truck 2wd regular cab	$20,000	

Councilman Anderson made a motion, seconded by Councilman Woodford, to adopt Resolution #R14-08-16. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

CONSIDER RESOLUTION #R14-08-17, TO AUTHORIZE THE CITY MANAGER TO EXECUTE WRITTEN AGREEMENTS AND INSTRUMENTS TO ADVANCE UP TO $1.25 MILLION DOLLARS IN INCENTIVES AND ENTER INTO AN AGREEMENT TO TRANSFER THE ONE-HALF UNDIVIDED INTEREST OF THE CITY OF COOKEVILLE'S APPROXIMATELY 36 ACRES LOCATED IN THE NORTH WESTERN SECTION OF THE HIGHLANDS BUSINESS PARK TO ATTRACT THE POTENTIAL INDUSTRIAL PROSPECT "UNO"

Councilman Anderson made a motion, seconded by Councilman Woodford, to adopt Resolution #R14-08-17. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

COOKEVILLE CITY COUNCIL
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CONSIDER RESOLUTION #R14-08-18, AUTHORIZING THE COOKEVILLE ELECTRIC DEPARTMENT TO BECOME A MEMBER OF THE SEVEN STATES POWER CORPORATION

Tony Peek, Electric Department Director, gave the following report:

SEVEN STATES POWER CORPORATION MEMBERSHIP

- SPPC was created several years ago to operate as a joint equity cooperative
- CED remitted an initial payment to TVPPA to be used for the expenses of creating and operating Seven States, with a portion of the assessment to be a membership fee
- To fully formalize its membership in SPPC, a resolution authorized by the governing body and an application is required.
- Allow participating members to have the potential to participate in generation, transmission, energy efficiency, demand response services, and other services .
- Membership in the SPCC does not obligate the Electric System to enter into any future wholesale power contracts or other service contract with SPCC

Councilman Anderson made a motion, seconded by Councilman Woodford, to adopt Resolution #R14-08-18. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

CONSIDER APPOINTMENT TO THE COOKEVILLE-PUTNAM COUNTY ANIMAL CONTROL BOARD

COOKEVILLE TENNESSEE *Office of the City Manager*

MEMORANDUM

FROM: Jim Shipley, City Manager

TO: City Council

DATE: August 4, 2014

RE: Animal Control Board Membership

The Animal Control Board was established in 2000. The membership was to consist of five members:

1. The Cookeville City Manager
2. The Putnam County Executive
3. 1 City Appointee
4. 1 County Appointee
5. The President of the Humane Society.

At some point, the representative from the Humane Society resigned, so the board has been operating with only four members. I am recommending that we revise the board to include a member of the Friends of Cookeville/Putnam County Animals. This group has been a tremendous supporter of the shelter, and actually raised the funds to purchase the Pet Campus property, which they subsequently deeded to the city for the new shelter facility.

Councilman Anderson made a motion, seconded by Councilman Woodford, to appoint a representative of the "*Friends of Cookeville/Putnam County Animals Board of Directors*" to the Cookeville-Putnam County Animal Control Board. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

CONSIDER AUTHORIZING THE CITY MANAGER TO EXECUTE A LEASE WITH *THE "FRIENDS OF COOKEVILLE/PUTNAM COUNTY ANIMALS"*

- ***The Friends of Cookeville/Putnam County Animals purchased 9.4 Acres on the Gainesboro Grade and donated the property to the city for a new animal shelter.***
- ***The shelter facility is using about 5 acres.***
- ***The remaining property includes a house, barn and will include dog parks and some natural areas. The Friends Group wishes to utilize the remaining property under a lease agreement with the city.***

Councilman Anderson made a motion, seconded by Councilman Woodford, to authorize the City Manager to execute a lease with the "*Friends of Cookeville/Putnam County Animals Board of Directors*" as requested. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

COOKEVILLE CITY COUNCIL
MINUTES
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CONSIDER REJECTING ALL BIDS RECEIVED ON 7-28-14, AND APPROVE THE PURCHASE OF SIX (6) POLICE PURSUIT VEHICLES FROM THE STATE BID CONTRACT

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

PATROL VEHICLES - SEDANS

DATE OF BID OPENING: July 28, 2014 10am
BIDS OPENED BY: Major David Dukes, USD Commander
BIDS WITNESSED BY: C. McClain, City Clerk; T. McNett, USD Asst.; D. Wright, On-Duty Depot; M. Steinmann, Trkrs Lighthouse
DEPARTMENT: Police

BIDDERS	Dodge Charger 2014	Ford Interceptor FWD 2015	Ford Interceptor AWD 2015	
Chrysler, Dodge, Jeep, Ram of Columbia	$23,476.00			
Ford of Murfreesboro		$23,061.00		
State Contract		$21,588.58 includes 7% prompt pay discount	$22,588.59 x 3 = $67,765.77 includes 7% prompt pay discount	

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM: State Contract
BE AWARDED FOR THE FOLLOWING REASON: lowest bid meeting specifications

RECOMMENDED: DEPARTMENT HEAD
BUDGET AVAILABILITY: FINANCE DIRECTOR
APPROVAL: CITY MANAGER

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

PATROL VEHICLES - SUV's

DATE OF BID OPENING: July 28, 2014 10am
BIDS OPENED BY: Major David Dukes, USD Commander
BIDS WITNESSED BY: C. McClain, City Clerk; T. McNett, USD Asst.; D. Wright, On-Duty Depot; M. Steinmann, Trkrs Lighthouse
DEPARTMENT: Police

BIDDERS	Jeep Grand Cherokee 2014	Ford Explorer 4WD 2015	Ford Explorer AWD 2015	
Chrysler, Dodge, Jeep, Ram of Columbia	$28,693.00			
Ford of Murfreesboro		$25,804.00		
State Contract			$24,829.34 x 3 = $74,488.02 includes 7% prompt pay discount	

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM: State Contract
BE AWARDED FOR THE FOLLOWING REASON: lowest bid meeting specifications

RECOMMENDED: DEPARTMENT HEAD
BUDGET AVAILABILITY: FINANCE DIRECTOR
APPROVAL: CITY MANAGER

Councilman Anderson made a motion, seconded by Councilman Woodford, to reject all bids received on 7-28-14 and approve the purchase of six (6) Police Pursuit Vehicles as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

COOKEVILLE CITY COUNCIL
MINUTES
AUGUST 7, 2014

CONSIDER AWARDING BIDS FOR BODY ARMOR, UNIFORMS & EMERGENCY RESPONSE EQUIPMENT – POLICE DEPT.

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

BODY ARMOR

DATE OF BID OPENING: July 28, 2014 10am
BIDS OPENED BY: Major David Dukes, USD Commander
BIDS WITNESSED BY: C. McClain, City Clerk; T. McNett, USD Asst.; D. Wright, On-Duty Depot; M. Steinmann, Trkrs Lighthouse
DEPARTMENT: Police

BIDDERS	Level II w/two carriers	Level IIIA w/two carriers
Law Enforcement Supply	$495.00	$565.00
Craig's Firearm Supply	$548.79	$573.19
GT Distributors	$574.95	$649.95
Gall's	$598.00	$617.00
CMS Uniforms	$539.00	$630.00
BKT Uniforms	$594.50	$594.50

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM: Law Enforcement Supply

BE AWARDED FOR THE FOLLOWING REASON: lowest combined bid meeting specifications

RECOMMENDED: DEPARTMENT HEAD

BUDGET AVAILABILITY: FINANCE DIRECTOR

APPROVAL: CITY MANAGER

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

UNIFORMS

DATE OF BID OPENING: July 28, 2014 10am
BIDS OPENED BY: Major David Dukes, USD Commander
BIDS WITNESSED BY: Cathy McClain, City Clerk; Tallas McNett, USD Asst.; David Wright, On-Duty Depot; Mark Steinmann, Trks Lighthouse
DEPARTMENT: Police

BIDDERS	Class A Shirt L/S M/W	Class A Shirt S/S M/W	Class A Trouser M/W	Class B Shirt L/S M/W	Class B Shirt S/S M/W	Class B Trouser NO TUNNEL	Class B Trouser M/W	Parka 3 in 1	Rain Pant	Rain Coat	Safety Vest
Gall's	$30.00	$26.00	$33.00	$37/$41	$34/$37	$60.00	$44.00	$58.00	no bid	$94.00	$19.00
BlueGrass Uniforms	$38.65	$32.80	$40.00	$50.90	$46.90	$63.70	$58.35	$194.05	$76.75	$100.95	$56.50
ASR Public Safety	$28.00	$25.00	$31.00	$42.00	$41.00	$58.00	$45.00	$180.00	$70.00	$102.00	$42.00
CMS Uniforms	$29.15	$25.75	$37.50	$44.00	$39.50	$60.50	$50.75	$183.50	$75.70	$105.00	$39.50
BKT Uniforms	$34.50 / $38.95	$32.50 / $37.95	$34.89 / $38.95	(Southeastern) $44.67	$43.67	(Horace Small)	$49.50	$207.50	no bid	$85.50	$30.50

BIDDERS	Badges Hat, Ofcr	Hat, rank	Shirt, Ofcr	Shirt, rank	Coat, Ofcr	Coat, rank
BlueGrass Uniforms	$59.25	$59.25	$70.65	$70.65	$57.50	$57.50
ASR Public Safety	$87.00	$87.00	$113.00	$113.00	$84.00	$84.00
CMS Uniforms	$82.00	$82.00	$73.00	$73.00	$59.50	$59.50
Gall's	$69.00	$77.00	$88.00	$88.00	$65.00	$70.00
BKT Uniforms	$59.64	$74.14	$69.28	$89.28	$42.50	$66.35

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BIDS FROM: Gall's/ASR/Bluegrass

BE AWARDED FOR THE FOLLOWING REASONS: lowest bid meeting specifications

RECOMMENDED: DEPARTMENT HEAD

BUDGET AVAILABILITY: FINANCE DIRECTOR

APPROVAL: CITY MANAGER

Gall's 3 in 1 Parka does not meet specs.

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

EMERGENCY RESPONSE EQUIPMENT

DATE OF BID OPENING: July 28, 2014 10am
BIDS OPENED BY: Major David Dukes, USD Commander
BIDS WITNESSED BY: C. McClain, City Clerk; T. McNett, USD Asst.; D. Wright, On-Duty Depot; M. Steinmann, Trkrs Lighthouse
DEPARTMENT: Police

BIDDERS	Law Enforcement Supply	Truckers Lighthouse	GT Distributors	Gall's			
LIGHT BAR	$1,965.00 x 6 = $11,790.00	$1,990.00	$2,039.90	$2,130.00			
AVENGER	$177.95	$179.00	$187.90	$267.00			
DOMINATOR W/BRACKET	$369.63	$352.00	$373.95	$533.00			
SIREN & CONTRL CNTR	$590.00	$729.00	$888.90	$1,299.00			
TIR 3 LED W/MOUNT	$47.00 x 6 = $282.00	$54.25	did not bid	$74.00			
PARTITION 10-SL	$440.75 x 3 = $1,322.25	$480.00	$524.90	$541.00			
PARTITION P4704UINT13A	$464.25 x 3 = $1,392.75	$473.00	$559.90	$546.00			
CORNER LED	$55.60	$56.00	$48.00 x 24 = $1,152.00	$81.00			
TRANSPORT SEAT W/BELTS	$525.00	$825.00 (SUV) x 3 = $2,475.00	$649.88	$451.00 (Sedan) x 3 = $1,353.00			

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM: Law Enforcement Supply/Truckers Lighthouse/GT Distributors/Gall's

BE AWARDED FOR THE FOLLOWING REASON: lowest bid meeting specifications

RECOMMENDED: DEPARTMENT HEAD

BUDGET AVAILABILITY: FINANCE DIRECTOR

APPROVAL: CITY MANAGER

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the Police Department bids as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

CONSIDER APPROVAL TO PURCHASE TWO (2) PRE-OWNED VEHICLES FOR CRIMINAL INVESTIGATION DIVISION – POLICE DEPARTMENT

Randy Evans, Cookeville Police Chief, requested the following:

CID Vehicles

- Request to purchase (2) Pre-owned 2012 Dodge Chargers
- Purchased from Missouri State Highway Patrol
- Vehicles are Police Pursuit Vehicles
- Complete w/remainder of factory warranty and maintenance records
- Cost per unit $15,750- total cost $31,500
- Drug fund purchase

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the purchase of two (2) vehicles for the Police Department as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

CONSIDER APPROVAL TO RENEW LEASE FOR POLICE PATROL MOTORCYCLES

BOSWELL'S MOTORCYCLES EST. 1950 HARLEY-DAVIDSON

WE RIDE

July 22, 2014

To: Mark Maxwell
City of Cookeville

From: Betsy Boswell

RE: Police Bike Lease Payment

Please let this serve as invoice:

6 FLHTP's (6 x 283.29 x 12 months—7/1/2014 to 6/30/2015)

Total Due $20,396.88

Two payment options available: Payable in lump sum or 4 quarterly payments as follows:

7/1/14 to 9/30/14	$5,099.22
10/1/14 to 12/31/14	$5,099.22
1/1/14 to 3/31/14	$5,099.22
4/1/14 to 6/30/14	$5,099.22

Please send all payments to:

Boswell's Harley-Davidson
401 Fesslers Lane
Nashville, TN 37210

Thank you,
Betsy Boswell

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the lease renewal for six (6) Police Patrol Motorcycles as requested. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

CONSIDER APPROVAL TO PURCHASE TWO (2) DEMO E SERIES ACLS MANUAL DEFIBRILLATORS (SOLE-SOURCE PROVIDER) – FIRE DEPARTMENT

TO: CITY MANAGER AND CITY COUNCIL

FROM: ROGER FUQUA, FIRE CHIEF

DATE: AUGUST 19, 2014

SUBJECT: ZOLL DEFIBRILLATOR

I request your approval to purchase two (2) Demo E Series ACLS Manual Defibrillators at a purchase price of $30,000.00. This will be sole source purchased item.

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the purchase of two (2) Demo E Series ACLS Manual Defibrillators as requested. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

COOKEVILLE CITY COUNCIL
MINUTES
AUGUST 7, 2014

CONSIDER APPROVAL TO PURCHASE REPLACEMENT SERVER FOR UTILITY BILLING SYSTEM (SOLE-SOURCE PROVIDER)

MEMORANDUM

TO: City Council
City Manager, Jim Shipley

FROM: Michael Davidson, Finance Director MTD

DATE: August 4, 2014

RE: Replacement Computer Server for Utility Billing System

Our utility billing system software and hardware partner is Associated Systems Incorporated (ASI). Our current computer server for the utility billing system was purchased through ASI in 2001 when we first moved to the ASI system. The computer server for the utility billing system is 13 years old and has exceeded its useful life. The current server is an IBM iSeries machine running IBM's OS operating system. The server needs to be replaced to reduce the likelihood of any operational issues with our billing system. This server maintains multiple layers of historical billing data for our 30,000 utility customer accounts.

Funds were included in the 2014-2015 budget to replace this server and upgrade to the most current operating system for an iSeries machine. I am requesting approval to purchase a replacement server from our billing system partner ASI as a sole source provider for this server. Once the replacement hardware is purchased, ASI will install the machine and migrate our billing software and data files to the new server. I have attached a copy of the replacement cost of this server for your review. If you have any questions please give me a call at 520-5292.

just 1, 2014

ASI

Mike Davidson
City of Cookeville
PO Box 998
Cookeville, TN 38503

Customer # 5292
Quote # 40801

---QUOTE---

Item #	Description	Quantity	Cost	Total
1	IBM Power Server Hardware Model 8202-E4D Power 720	1	$13,444.00	$13,444.00
	with Four (4) 139GB drives, 16GB Memory, 1.5TB/3.0TB Tape Drive			
	and 4-core 3.6GHz Power7 processor			
2	IBM Power Server Software (max. 30 concurrent users)	1	$6,250.00	$6,250.00
	Users are priced in sets of 5 at $1,250 for each set			
3	IBM Software Maintenance for 1 year	1	$2,845.20	$2,845.20
4	Hardware Maintenance for 3 year 24x7	1	$1,000.00	$1,000.00
5	ASI installation and migration to new system	1	$4,160.00	$4,160.00
		Subtotal		$27,699.20
		Shipping		included
			Total Due	$27,699.20

For more information, contact:
Rusty Pryor
Associated Systems, Inc.
(864) 240-6066
rpryor@assocsys.com

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the purchase of a replacement server as requested. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

CONSIDER APPROVAL TO PURCHASE U.V. RELACEMENT BULBS (SOLE-SOURCE PROVIDER) FOR THE WASTEWATER TREATMENT PLANT

TO: City Council
City Manager

FROM: Ronnie J. Kelly, Director RJK

DATE: August 1, 2014

SUBJ: U.V. Replacement Bulb Purchase – Wastewater Treatment Plant

During the next City Council meeting I will be requesting authorization to purchase up to thirty two (32) replacement U.V. bulbs for our ultraviolet disinfection equipment located at our Wastewater Treatment Facility. The disinfection equipment is made up of two separate banks of bulbs, each containing thirty six bulbs, for a total of seventy two (72).

The bulbs are a single source item and can only be purchased through the manufacturer of our U.V. system, Trojan Technologies. The cost of the replacement bulbs are $418.00 per bulb for a maximum purchase of $13,376.

If you have any questions concerning this matter please give me a call.

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the purchase of U.V. replacement bulbs as requested. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

CONSIDER AWARDING BID FOR TWO (2) MFC CONTROLLERS WITH CHLORINE & PH ANALYZERS FOR THE WATER TREATMENT PLANT

CITY OF COOKEVILLE
DEPARTMENT OF WATER QUALITY CONTROL
TWO - MFC CONTROLLERS WITH CHLORINE AND ph ANALYZERS
WATER TREATMENT PLANT

DATE OF BID OPENING July 31, 2014
BIDS OPENED BY BARRY TURNER
BIDS WITNESS BY BONNIE TINCH
TIME: 10:00 A.M.

BIDDERS	BID
CHEMICAL FEED SYSTEMS INC	$24,111.00
SOUTHERN SALES COMPANY	DNB
WT TREATMENT & CONTROLS	DNB

DNMS - DID NOT MEET SPECS
DNB - DID NOT BID

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM - CHEMICAL FEED SYSEMS, INC. - BE AWARDED FOR THE FOLLOWING REASON - LOW BID SUBMITTED.

RECOMMENDED: DEPARTMENT HEAD

APPROVAL: CITY MANGER

BUDGET AVAILABILITY: FINANCE DIRECTOR

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the MFC Controller bid as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

CONSIDER AWARDING BID FOR ONE (1) SUV – ELECTRIC DEPARTMENT

CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 14042101

DATE OF BID OPENING: 5-7-2014
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Carl Haney
DEPARTMENT: Electric
TIME: 2:30 PM CST

BIDDERS	2015 Yr. Model S.U.V
QTY	1
Middle Tennessee Ford	$ 27,587.80
Ed Rogers	$ 27,200.00
Ford of Murfreesboro	$ 26,577.00

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Ford of Murfreesboro
BE AWARDED FOR THE FOLLOWING REASON: low bid meeting specs.

RECOMMENDED: DEPT. HEAD

APPROVAL: CITY MANAGER

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the SUV bid as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

CONSIDER AWARDING BID FOR ONE (1) BACKHOE – PUBLIC WORKS DEPARTMENT

CITY OF COOKEVILLE
BID TABULATION RECORD
BACKHOE

DEPARTMENT: Public Works
BIDS OPENED BY: Greg Brown
OPENING WITNESSED BY: David McConnell

DATE OF BID OPENING: July 25, 2014
TIME OF BID OPENING: 2:00 pm

BIDDERS	TOTAL BID	BRAND AND WARRANTY
DIAMOND EQUIPMENT INC.	$88,222.00	CASE 580SN / 24 MONTHS
CUMBERLAND TRACTOR & EQUIPMENT	$85,184.90	NEW HOLLAND B95C / 12 MONTHS
THOMPSON MACHINERY	$93,960.00	CATERPILLAR 2014 - 420F / 36 MON-3000 HRS.
NORTRAX, INC.	$89,200.00	JOHN DEERE 310SK / 24 MONTHS
SCOTT EQUIPMENT	$89,000.00	VOLVO BL70BT4 / 36 MONS OR 4500 HRS
SCOTT EQUIPMENT	$82,900.00	VOLVO BL70BT4 / 12 MONTHS

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM DIAMOND EQUIPMENT COMPANY

BE AWARDED FOR THE FOLLOWING REASON: LOWEST BIIDDER MEETING SPECIFICATIONS

RECOMMENDED: DEPT. DIRECTOR

BUDGET AVAILABILITY: FINANCE DIRECTOR

APPROVAL/ CITY MANAGER

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the backhoe bid as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

HEARING OF CITIZENS AND/OR DELEGATIONS:

Deborah Sam, local resident, voiced her concerns about wasted outdoor lights, light pollution & etc.

Bill Maclaney, local resident, complimented the City Officials for a very livable city with many services & parks!!!

Councilman Anderson reminded everyone that it is Election Day & to vote by 7:00 p.m.

COOKEVILLE CITY COUNCIL
MINUTES
AUGUST 7, 2014

There being no further business to discuss, Councilman Woodford made a motion, seconded by Councilman Albrecht, to adjourn the meeting at 6:18 p.m. Upon call for a vote, the following voted aye:

Matt Swallows, Mayor
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

_____
Matt Swallows, Mayor

ATTEST:

_____
Cathy McClain, City Clerk