

**COOKEVILLE CITY COUNCIL  
REGULAR MEETING  
JULY 17, 2014  
5:30 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, July 17, 2014, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Vice-Mayor Epps called for a moment of silence, and led the audience in the Pledge of Allegiance. Vice-Mayor Epps then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

ABSENT: Mayor Matt Swallows

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk and Dan Rader, City Attorney.

**CONSIDER APPROVAL OF  
AGENDA AS PRESENTED**

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

ABSENT: Mayor Matt Swallows

The City Clerk announced that the motion carried.

**OLD BUSINESS:**

**CONSIDER APPROVAL OF  
MINUTES OF COUNCIL  
MEETING HELD ON  
JUNE 30, 2014**

Councilman Anderson made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Woodford. Upon call for a vote, the following voted aye:

Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

ABSENT: Mayor Matt Swallows

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL  
MINUTES  
JULY 17, 2014**

**NEW BUSINESS:**

**CONSIDER RESOLUTION #R14-07-12,  
APPROVING A MEMO OF  
UNDERSTANDING FOR PROJECT  
VICTOR; AUTHORIZING THE  
INDUSTRIAL DEVELOPMENT  
BOARD TO NEGOTIATE/ACCEPT  
PAYMENTS IN-LIEU OF AD  
VALOREM TAXES; AND  
AUTHORIZE THE CITY  
MANAGER TO EXECUTE ALL  
INSTRUMENTS NECESSARY  
TO EFFECTUATE SAME**

Jim Shipley, City Manager, read Resolution #R14-07-12/powerpoint bullet notes in detail & said the project will be located on 257.37 acres at a cost of \$11,088,880.00.

Councilman Anderson made a motion, seconded by Councilman Woodford, to adopt Resolution #R14-07-12. Upon call for a vote, the following voted aye:

Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

ABSENT: Mayor Matt Swallows

The City Clerk announced that the motion carried.

At this time, Councilman Anderson made a motion, seconded by Councilman Woodford, to take a short recess to sign documents pertaining to Project Victor. Upon call for a vote, the following voted aye:

Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

ABSENT: Mayor Matt Swallows

The Council reconvened at 5:45 p.m.

**CONSIDER RESOLUTION #R14-07-13,  
AUTHORIZING THE SUBMISSION OF  
A GRANT APPLICATION TO TDECD  
FOR FASTTRACK ECONOMIC  
DEVELOPMENT FUNDS, AND IF  
APPROVED SAID GRANT FUNDS  
WILL PROVIDE ASSISTANCE IN  
ACQUIRING LAND FOR PROJECT  
VICTOR**

Mike Davidson, Finance Director, recommended applying for the FastTrack Economic Development Funds in the amount of \$4,827,500.00.

**COOKEVILLE CITY COUNCIL  
MINUTES  
JULY 17, 2014**

Councilman Anderson made a motion, seconded by Councilman Woodford, to adopt Resolution #R14-07-13. Upon call for a vote, the following voted aye:

Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

ABSENT: Mayor Matt Swallows

The City Clerk announced that the motion carried.

**HOLD A PUBLIC HEARING AND  
CONSIDER ON FIRST READING  
ORDINANCE #O14-07-13,  
AMENDING THE BUDGET OF  
THE ECONOMIC DEVELOP-  
MENT FUND OF THE CITY  
OF COOKEVILLE, TN, FOR  
THE FISCAL YEAR ENDED  
JUNE 30, 2015**

Mike Davidson, Finance Director, explained that the amendment to the budget is revenue/expenditure of \$9,630,665.23 contributions & \$4,827,500.00 grant funds = \$14,458,165.23 total (Project Victor).

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve on first reading Ordinance #O14-07-13. Upon call for a vote, the following voted aye:

Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

ABSENT: Mayor Matt Swallows

The City Clerk announced that the motion carried.

**CONSIDER APPOINTMENT TO  
THE COOKEVILLE REGIONAL  
MEDICAL CENTER BOARD OF  
TRUSTEES**

June 2, 2014

Jim Shipley, City Manager  
City of Cookeville  
45 East Broad Street  
Cookeville, TN 38501

RE: CRMC Board of Trustee Nominations

Dear Mr. Shipley,

Paul Swallows will complete his term on Cookeville Regional Medical Center's Board of Trustees on July 31, 2014.

We are requesting that a replacement for Mr. Swallows to be added as an agenda item at the next City Council meeting. Thank you in advance for your assistance.

Sincerely,



Bob Allen  
Chairman, CRMC Board of Trustees

BA/my

C: Paul Korth, Chief Executive Officer

**COOKEVILLE CITY COUNCIL  
MINUTES  
JULY 17, 2014**

Vice-Mayor Epps recommended appointing Wayne Spain to the CRMC Board of Trustees.

Councilman Anderson made a motion, seconded by Councilman Woodford, to appoint Wayne Spain to the CRMC Board of Trustees for a seven (7) year term. Upon call for a vote, the following voted aye:

Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

ABSENT: Mayor Matt Swallows

The City Clerk announced that the motion carried.

**CONSIDER AUTHORIZING THE  
CITY MANAGER TO ENTER  
INTO ENGINEERING  
CONTRACT FOR UTILITY  
RELOCATION RELATIVE TO  
THE NEW 5<sup>TH</sup> INTERCHANGE  
PROJECT**

**MEMORANDUM**

TO: City Council  
City Manager

FROM: Ronnie J. Kelly, Director *RJK*

DATE: July 11, 2014

SUBJ: Engineering Services – Utility Relocation - New 5<sup>th</sup> Interchange  
@ Mine Lick Creek Road

During the July 17<sup>th</sup> City Council meeting I will be seeking authorization for the City Manager to enter into an engineering contract with Consolidated Technologies, Inc., to perform professional services for utility line installation and relocation within TDOT's Interchange Project at Mine Lick Creek Road.

CTI's services will allow our department to meet TDOT's time frame for including our utility relocation into the TDOT project. CTI will also act as our representative during the construction project and help assure that all TDOT requirements for followed for reimbursement.

We have negotiated a not to exceed fee of \$181,000, which is broken down below:

Pre-Construction -----	\$77,300
Construction -----	\$36,500
Inspection -----	<u>\$67,200</u>
Total not to exceed -----	\$181,000

Based on preliminary estimates, we believe that \$132,306.92 of this engineering cost will be reimbursable.

If you have any questions or comments please feel free to give me a call.

Councilman Anderson made a motion, seconded by Councilman Woodford, to authorize the City Manager to execute an engineering contract for the 5<sup>th</sup> Interchange Project as recommended. Upon call for a vote, the following voted aye:

Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

ABSENT: Mayor Matt Swallows

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL  
MINUTES  
JULY 17, 2014**

**CONSIDER AUTHORIZING THE  
CITY MANAGER TO ENTER  
INTO ENGINEERING  
CONTRACT TO RELOCATE &  
EXTEND NATURAL GAS  
FACILITIES RELATIVE TO  
THE NEW 5<sup>TH</sup> INTERCHANGE  
PROJECT**

**Memorandum**

To: Larry Epps, Vice Mayor  
From: Jeff Mills, Gas Department Director   
Date: July 14<sup>th</sup>, 2014  
Re: Engineering Agreement Concerning I-40 Interchange

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The Gas Department is requesting approval to enter into an agreement with CTI Engineers, Inc. concerning the engineering needed to relocate Cookeville's natural gas facilities located within the State of Tennessee's I-40 Interchange Project at Mine Lick Creek Road. CTI Engineers will be responsible for the design and meeting TDOT's requirements concerning the gas facilities which are in conflict with this project. CTI will also be responsible for meeting TDOT's requirements on eligibility of getting the construction project added to the overall TDOT contract.

During the scope of this project CTI will also design and submit for TDOT's approval to be added to this project, the main extension from Highlands Park Blvd south alongside Bennett Road to the outer TDOT project right-of-way. This main extension will be used as an additional supply source from the interconnect site we plan to construct in the near future with Middle Tennessee Natural Gas Utility District.

This proposed agreement between the City of Cookeville Gas Department and CTI Engineers is for the cost of engineering and inspection services to be performed by CTI Engineers on a cost plus contract basis not to exceed \$51,500 without additional City Council authorization.

Councilman Anderson made a motion, seconded by Councilman Woodford, to authorize the City Manager to execute an engineering contract for the 5<sup>th</sup> Interchange Project as recommended. Upon call for a vote, the following voted aye:

Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

ABSENT: Mayor Matt Swallows

The City Clerk announced that the motion carried.

**CONSIDER AUTHORIZING THE  
CITY MANAGER TO EXECUTE  
UTILITY RELOCATION  
CONTRACTS WITH TDOT  
RELATIVE TO THE NEW  
5<sup>TH</sup> INTERCHANGE  
PROJECT**

**COOKEVILLE CITY COUNCIL  
MINUTES  
JULY 17, 2014**

**MEMORANDUM**

**TO:** City Council  
City Manager

**FROM:** Ronnie J. Kelly, Director *RJK*

**DATE:** July 11, 2014

**SUBJ:** City Manager Authorization to Execute TDOT Contracts– Utility Relocation - New 5<sup>th</sup> Interchange @ Mine Lick Creek Road

During the July 17<sup>th</sup> City Council meeting I will be seeking authorization for the City Manager to execute utility relocation contracts with TDOT relating to the 5<sup>th</sup> Interchange Project.

Contracts are required for all relocations associated with the TDOT project. The contracts will specify how the City of Cookeville will provide funds to TDOT to place utilities or upgrades into the 5<sup>th</sup> Interchange Project. Due to the short amount of time available to comply with TDOT's requirements, I would recommend that the City Council go ahead and authorize the City Manager to enter into the TDOT utility contracts associated with the 5<sup>th</sup> Interchange Project.

If you have any questions or comments please feel free to give me a call.

Councilman Anderson made a motion, seconded by Councilman Woodford, to authorize the City Manager to execute utility relocation contracts with TDOT for the 5<sup>th</sup> Interchange Project as recommended. Upon call for a vote, the following voted aye:

Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

ABSENT: Mayor Matt Swallows

The City Clerk announced that the motion carried.

**CONSIDER AUTHORIZING THE  
CITY MANAGER TO EXECUTE  
TDOT LICENSE AGREEMENT  
RELATIVE TO THE TN CENTRAL  
HERITAGE RAIL-TRAIL  
CONSTRUCTION**

Greg Brown, Public Works Director, reported the following:

- Provides for 'access' to a portion of sidewalk on State Route 136 Washington Ave.
- Agreement is a 25 year - \$0 cost License Agreement

Councilman Anderson made a motion, seconded by Councilman Woodford, to authorize the City Manager to execute the TDOT License Agreement for the TN Central Heritage Rail-Trail Project as recommended. Upon call for a vote, the following voted aye:

Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

ABSENT: Mayor Matt Swallows

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL  
MINUTES  
JULY 17, 2014**

**CONSIDER AWARDING BIDS FOR  
ANNUAL AND SEMI-ANNUAL  
MATERIALS – PUBLIC WORKS  
DEPARTMENT**

**CITY OF COOKEVILLE  
BID TABULATION RECORD  
ANNUAL CONTRACTS**

DEPARTMENT Public Works  
BIDS OPENED BY: Greg Brown  
OPENING WITNESSED BY: Tracy Meggs

DATE OF BID OPENING: July 11, 2014  
TIME OF BID OPENING: 10:00 am

BIDDERS	BID ITEM
IMI	CONCRETE MIX
CONTECH	METAL PIPE
FERGUSON	PLASTIC PIPE (HDPE)
MAGGART TIRE CO	RECAPPING TIRE SERVICE
VOLUNTEER HIGHWAY SUPPLY CO	STRIPING / PAVEMENT MARKING

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM \_\_\_\_\_ THE COMPANIES LISTED ABOVE  
\*\* SEE ATTACHED DETAILED BID SHEET \*\*

BE AWARDED FOR THE FOLLOWING REASON: \_\_\_\_\_ LOWEST EVALUATED BIDDER

Greg Brown  
RECOMMENDED: DEPT. DIRECTOR

Michael  
BUDGET AVAILABILITY: FINANCE DIRECTOR

John  
APPROVAL: CITY MANAGER

**SUBMITTED BID PRICES - JULY 11, 2014**

DESCRIPTION	THERMOPLASTIC	
	UNIT PRICE	UNIT PRICE
24" STOP BAR	\$20.00	\$12.00
TURN ARROW	\$175.00	\$125.00
STRAIGHT ARROW	\$175.00	\$125.00
COMB. ARROW	\$250.00	\$200.00
8" CROSSWALK	\$20.00	\$12.00
CONT. CROSSWALK	\$25.00	\$20.00
RR ROSSING	\$500.00	\$450.00
SCHOOL CROSS ONLY	\$500.00	\$450.00
STOP AHEAD	\$550.00	\$450.00
YIELD	\$250.00	\$175.00
4" DOTTED LINE	\$3.00	\$2.00
6" DOTTED LINE	\$5.00	\$4.00
12" CHNL	\$10.00	\$6.00

DESCRIPTION	THERMOPLASTIC PAVEMENT MARKINGS		
	0-2 MILES	2-4 MILES	4 MILES +
4" LINE PLASTIC - LM	\$ 5,500.00	\$ 4,500.00	\$3,000.00
4" SKIP PLASTIC - LM	\$ 6,500.00	\$ 5,000.00	\$4,200.00
4" SPRAY THERMO 40 MIL	\$ 5,500.00	\$ 4,500.00	\$2,400.00
8" SPRAY THERMO 40 MIL	\$ 6,500.00	\$ 5,500.00	\$3,000.00

DESCRIPTION	PAINTED PAVEMENT MARKINGS		
	0-2 MILES	2-4 MILES	4 MILES +
4" PAINTED LINE - LM	\$ 700.00	\$ 600.00	\$475.00
6" PAINTED LINE - LM	\$ 900.00	\$ 800.00	\$600.00

CONCRETE MIX					
IMI	W/OUT FIBER	W/1/2" SLUMP	W/1/2" CHIPS	DEL	
	\$79.50	\$86.50	\$79.50	\$81.50	NC
SEQUATCHIE CONCRETE				DEL	
	\$85.00	\$91.00	\$85.00	\$88.00	\$75.00

RECAPPING TIRE SERVICE	
MAGGART TIRE -	\$131.00
BEST ONE TIRES -	134.50
AMERICAN TIRE -	135.00

METAL PIPE - CONTECH			
SIZE	PRICE	SIZE	PRICE
12"	\$7.38	48"	\$27.84
	\$8.89		\$35.76
15"	\$8.87		\$48.58
	\$11.18	54"	\$36.85
18"	\$11.04		\$45.00
	\$13.44		\$59.89
24"	\$13.88	60"	\$39.81
	\$17.78		\$49.27
	\$24.75		\$67.38
30"	\$17.88	66"	\$44.12
	\$22.43		\$54.68
	\$30.78		\$75.15
36"	\$21.41	72"	\$48.43
	\$26.64		\$60.28
	\$36.51		\$81.19
42"	\$24.99		\$31.08
	\$42.57		

PLASTIC PIPE - FERGUSON							
SIZE	PRICE	SIZE	PRICE	SIZE	PRICE	SIZE	
12"	\$6.24	15"	\$7.90	18"	\$10.94	24"	\$18.35
						30"	\$26.10
						36"	\$34.82

**CITY OF COOKEVILLE  
BID TABULATION RECORD  
ROCK**

**6 MONTH CONTRACT - AUGUST 18, 2014 - FEBRUARY 18, 2015**

DEPARTMENT Public Works  
BIDS OPENED BY: Greg Brown  
OPENING WITNESSED BY: Tracy Meggs

DATE OF BID OPENING: July 11, 2014  
TIME OF BID OPENING: 10:00 am

BIDDERS	CRUSHER RUN	#57 STONE	2 INCH ROCK	3 INCH ROCK	CLEAN RIPRAP	PUG MIX	SHOT ROCK	DELIVERY COST
ROGERS GROUP	\$8.00	\$11.25	\$10.25	No Bid	\$12.25	\$8.50	\$8.00	\$3.50
VULCAN MATERIALS	\$8.50	\$13.50	\$13.50	No Bid	\$13.50	\$8.50	\$8.50	\$3.75

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM \_\_\_\_\_ ROGERS GROUP

BE AWARDED FOR THE FOLLOWING REASON: \_\_\_\_\_ LOW BID

Greg Brown  
RECOMMENDED: DEPT. DIRECTOR

Michael  
BUDGET AVAILABILITY: FINANCE DIRECTOR

John  
APPROVAL: CITY MANAGER

**COOKEVILLE CITY COUNCIL  
MINUTES  
JULY 17, 2014**

CITY OF COOKEVILLE  
BID TABULATION RECORD

**PAVING, ASPHALT MIX AND MILLING**  
6 MONTH CONTRACT - AUGUST 18, 2014 - FEBRUARY 18, 2015

DEPARTMENT: Public Works  
BIDS OPENED BY: Greg Brown  
OPENING WITNESSED BY: Tracy Meggs

DATE OF BID OPENING: July 11, 2014  
TIME OF BID OPENING: 10:00 AM

BIDDERS	COMPLETE IN PLACE - PRICE PER TON				CITY PICK UP		MILLING				
	GRADE D	GRADE E	GRADE A	B-MOD	411 E	COLD MIX	MOBILIZATION AND SET UP PER L.S.	1" DEPTH PER S.Y.	1 1/2" DEPTH PER S.Y.	2" DEPTH PER S.Y.	2 1/2" DEPTH PER S.Y.
HIGHWAYS, INC.	\$90.00	\$80.00	\$68.00	\$78.00	\$70.00	\$88.00	\$2,000.00	\$1.95	\$2.45	\$3.45	\$4.45
LOJAC ENTERPRISES	\$95.00	\$85.00	\$72.00	\$82.00	\$70.00	\$80.00	\$2,500.00	\$1.95	\$2.95	\$3.95	\$4.95

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM HIGHWAYS, INC - (LOJAC FOR COLD MIX)  
BE AWARDED FOR THE FOLLOWING REASON: LOW BID

  
RECOMMENDED: DEPT DIRECTOR

  
BUDGET AVAILABILITY: FINANCE DIRECTOR

  
APPROVAL: CITY MANAGER

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the annual & semi-annual material bids as recommended. Upon call for a vote, the following voted aye:

Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

ABSENT: Mayor Matt Swallows

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF  
DESIGN COMPANY FOR  
THE COMMUNITY BUILD  
PLAYGROUND PROJECT**

Rick Woods, Leisure Services Director, reported that in 2008 money was donated to build a community playground & is currently in need for additional revenue for this project. He stated that a committee was formed that reviewed and scored companies that design *State of the Art* Playgrounds as follows:

Community-Built Playground Design Company Scores Summary 14-Jul-14						
Firm Name	Kelly Swallows	Ashley Swann	Jeff Davidson	Rick Woods	Cathy Benich	TOTAL
Miracle of KY and TN	40	63	55	48	48	254
Play by Design	66	96	40	62	79	343
Playgrounds By Leathers	98	96	94	94	97	479
Recreational Concepts	83	78	85	89	76	421
	Average	Rank				
Playgrounds By Leathers	95.8	1				
Recreational Concepts	84.2	2				
Play By Design	68.6	3				
Miracle of KY and TN	50.8	4				

**COOKEVILLE CITY COUNCIL  
MINUTES  
JULY 17, 2014**

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the use a portion of the property on Fleming Avenue (parking lot for Dogwood Park - approx. use 12 parking spaces) and negotiate a contract for the playground design with Playgrounds By Leathers as recommended.

Dan Rader, City Attorney, expressed the need to receive a design for a safe crosswalk to the playground.

Upon call for a vote, the following voted aye:

Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

ABSENT: Mayor Matt Swallows

The City Clerk announced that the motion carried.

**HEARING OF CITIZENS AND/OR DELEGATIONS:**

Boyd Kline, local resident, spoke to the Council asking if the *Victor Project* is a done deal.

City Manager Jim Shipley stated that the City will not spend any money until the *Victor Project* is officially announced as a done deal.

Vice-Mayor Epps announced that Mayor Swallows expressed his support for *Project Victor*, but is absent due to participation in a public debate.

Councilman Anderson reminded everyone about "Concerts in the Dogwood Park" by Community Bands & "Movies in the Park" (schedule on City website).

There being no further business to discuss, Councilman Woodford made a motion, seconded by Councilman Albrecht, to adjourn the meeting at 6:30 p.m. Upon call for a vote, the following voted aye:

Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

ABSENT: Mayor Matt Swallows

The City Clerk announced that the motion carried.

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Larry Epps, Vice-Mayor

ATTEST:

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Cathy McClain, City Clerk