

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
JUNE 19, 2014
5:30 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, June 19, 2014, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Mayor Swallows called for a moment of silence, and led the audience in the Pledge of Allegiance. Mayor Swallows then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk and Dan Rader, City Attorney.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

OLD BUSINESS:

**CONSIDER APPROVAL OF
MINUTES OF COUNCIL
MEETING HELD ON
JUNE 5, 2014**

Councilman Anderson made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Woodford. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**HOLD A PUBLIC HEARING AND
CONSIDER ON SECOND AND
FINAL READING ORDINANCE
#O14-06-08, PROVIDING A TAX
LEVY FOR THE 2014-2015
FISCAL YEAR**

**COOKEVILLE CITY COUNCIL
MINUTES
JUNE 19, 2014**

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve on second and final reading Ordinance #O14-06-08. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**HOLD A PUBLIC HEARING AND
CONSIDER ON SECOND AND
FINAL READING ORDINANCE
#O14-06-09, AUTHORIZING
APPROPRIATIONS FOR THE
FINANCIAL AID TO PUBLIC
SERVICE, NON-PROFIT, AND
CHARITABLE ORGANIZATIONS
FOR THE 2014-2015 FISCAL YEAR**

Mike Davidson, Finance Director, reported the following:

Changes to Appropriations for NonProfit and Other
Governmental Entities
Since First Reading

- Chamber \$130,000 Same award amount as 2013-2014
 - First reading \$105,000
- Chamber \$30,000 (\$14,750 general and \$15,250 utilities)
- Chamber Sports Council \$50,000
- Chamber Highlands \$50,000
 - \$25,000 first reading
- Total Non Profits/Other Govt Entities \$739,855

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve on second and reading Ordinance #O14-06-09 as revised. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**HOLD A PUBLIC HEARING AND
CONSIDER ON SECOND AND
FINAL READING ORDINANCE
#O14-06-10, MAKING
APPROPRIATIONS FOR THE
VARIOUS FUNDS/DEPTS., AND
AGENCIES OF THE CITY OF
COOKEVILLE, TN, FOR THE
2014-2015 FISCAL YEAR**

Mike Davidson, Finance Director, reported the following:

**COOKEVILLE CITY COUNCIL
MINUTES
JUNE 19, 2014**

**Changes to Appropriations Since First
Reading**

- General Fund Transfers In
 - \$100,000 from Economic Development
 - \$75,000 first reading
- Total Revenue/Transfers In \$24,626,123
 - \$24,601,123 first reading
- General Fund Appropriations
 - \$739,855 nonprofits/other govt entities
 - \$714,855 first reading
- General Fund Appropriations \$25,124,547
 - \$25,099,547 first reading

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve on second and final reading Ordinance #O14-06-10 as revised. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

NEW BUSINESS:

**HOLD A PUBLIC HEARING AND
CONSIDER ON FIRST READING
ORDINANCE #O14-05-06,
ANNEXATION AND ZONING
OF 1.3 ACRES LOCATED ON
THE NORTHWEST CORNER
OF SUMMERFIELD ROAD
AND FISK ROAD AND
RESOLUTION #R14-05-10,
ADOPTING PLAN OF
SERVICES FOR SAME**

James Mills, Planning Department Director, advised that Donnie Meadows, owner, submitted this request & it is inside the Urban Growth Boundary (*no referendum required by State Law*).

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve on first reading Ordinance #O14-05-06 & adopt Resolution #R14-05-10. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER ON FIRST READING
ORDINANCE #O14-06-11,
AMENDING THE COOKEVILLE
MUNICIPAL CODE TITLE 12,
CHAPTERS 1, 2, 4, 5, 6, 7, 8, 9
AND TITLE 7, CHAPTER 2,
RELATIVE TO ADOPTING
THE 2012 INTERNATIONAL
CODES**

**COOKEVILLE CITY COUNCIL
MINUTES
JUNE 19, 2014**

Jeff Littrell, Codes Department Director, stated that this ordinance upon approval shall take effect on 1-1-15.

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve on first reading Ordinance #O14-06-11. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL TO
PURCHASE 156, 164 & 170
WEST 1ST STREET –
GAS DEPARTMENT**

Memorandum

To: Jim Shipley, City Manager
From: Jeff Mills, Gas Department Director 
Date: June 10th, 2014
Re: Proposed Property Purchase

The Gas Department is requesting approval to purchase three properties adjacent to our current operations and service center location @ 16 North Oak Street. The proposed properties located at 156 and 164 West 1st Street are owned by Richard Selby and currently being used as Selby Cab Company and a vehicle storage area. The 3rd property located @ 170 West 1st Street is owned by Jean Montgomery and contains a 2,112 sq. ft. building which is currently vacant.

As the use of our training facility continues to grow for city functions, we suffer from the ability to safely park vehicles.

Our plan is to use the recommended land adjacent to our facility as parking and maintain the current building on the third lot as a storage facility.

The price negotiations for the two lots owned by Mr. Selby have been agreed upon at a total price of \$130,000; with the lot/building owned by Mrs. Montgomery has an agreed price of \$90,000.

This is a projected purchase that we had allocated money for in our 2013-2014 budget.

This purchase will allow us to address immediate parking concerns and permit us to have additional options for future operational needs.

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the purchase of properties at 156, 164 & 170 West 1st Street as requested. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER AWARDED BIDS FOR
TRANSFORMERS & CABLE –
ELECTRIC DEPARTMENT**

**COOKEVILLE CITY COUNCIL
MINUTES
JUNE 19, 2014**

**CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 14042901**

DATE OF BID OPENING: 5-20-2014
BIDS OPENED BY: Regina Walker
BIDS WITNESSED BY: Carl Haney
DEPARTMENT: Electric

TIME: 2:00 PM CST

| BIDDERS | QTY | 112.5 Kva Pad Transformer | | evaluated cost | | | | | |
|---------------|-----|---------------------------|--|----------------|--|--|--|--|--|
| | | | | | | | | | |
| HD Supply | | \$ 3,888.00 | | \$ 8,784.00 | | | | | |
| | | \$ 11,376.00 | | | | | | | |
| Power Supply | | \$ 5,100.00 | | \$ 7,985.00 | | | | | |
| | | \$ 10,200.00 | | | | | | | |
| Border States | | \$ 9,972.00 | | \$ 9,011.00 | | | | | |
| | | \$ 11,944.00 | | | | | | | |
| Deco | | \$ 5,066.00 | | \$ 8,237.00 | | | | | |
| | | \$ 10,132.00 | | | | | | | |
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WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Power Supply

BE AWARDED FOR THE FOLLOWING REASON: low evaluated bid meeting specs.

RECOMMENDED: DEPT. HEAD


APPROVAL: CITY MANAGER


**CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 14052201**

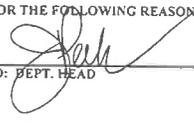
DATE OF BID OPENING: 6-10-2014
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Jeff Peck
DEPARTMENT: Electric

TIME: 2:00 PM CST

| BIDDERS | QTY | 15 Kva Csp Transformer | | evaluated cost | | 25 Kva Csp Transformer | | evaluated cost | | | | |
|---------------|-----|------------------------|--|----------------|--|------------------------|--------------|----------------|--|--|--|--|
| | | | | | | | | | | | | |
| Power Supply | | \$ 582.00 | | \$ 927.28 | | \$ 740.00 | | \$ 1,289.83 | | | | |
| | | \$ 9,312.00 | | | | | \$ 11,840.00 | | | | | |
| Deco | | \$ 726.00 | | \$ 1,086.70 | | \$ 897.00 | | \$ 1,506.40 | | | | |
| | | \$ 11,648.00 | | | | | \$ 14,352.00 | | | | | |
| Stuart Irby | | \$ 669.59 | | \$ 1,026.22 | | \$ 862.35 | | \$ 1,438.42 | | | | |
| | | \$ 10,713.44 | | | | | \$ 13,797.60 | | | | | |
| Border States | | \$ 792.00 | | \$ 1,163.32 | | \$ 917.00 | | \$ 1,502.78 | | | | |
| | | \$ 12,672.00 | | | | | \$ 14,672.00 | | | | | |
| Wesco | | \$ 662.00 | | \$ 1,010.23 | | \$ 785.77 | | \$ 1,345.26 | | | | |
| | | \$ 10,592.00 | | | | | \$ 12,572.32 | | | | | |
| HD Supply | | \$ 608.00 | | \$ 968.78 | | \$ 768.00 | | \$ 1,328.40 | | | | |
| | | \$ 9,728.00 | | | | | \$ 12,288.00 | | | | | |
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RECOMMENDED: DEPT. HEAD


APPROVAL: CITY MANAGER


**CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 14052801**

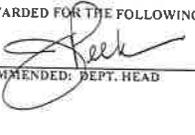
DATE OF BID OPENING: 6-11-2014
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Carl Haney
DEPARTMENT: Electric

TIME: 2:00 PM CST

| BIDDERS | QTY | 50 Kva Pad Transformer | | evaluated cost | | 75 Kva Pad Transformer | | evaluated cost | | | | |
|--------------|-----|------------------------|--|----------------|--|------------------------|--------------|----------------|--|--|--|--|
| | | | | | | | | | | | | |
| Power Supply | | \$ 1,271.00 | | \$ 2,282.87 | | \$ 1,667.00 | | \$ 3,090.69 | | | | |
| | | \$ 15,252.00 | | | | | \$ 20,004.00 | | | | | |
| Wesco | | \$ 1,883.00 | | \$ 3,035.45 | | \$ 2,302.00 | | \$ 3,894.11 | | | | |
| | | \$ 22,596.00 | | | | | \$ 27,624.00 | | | | | |
| HD Supply | | \$ 1,592.00 | | \$ 2,703.60 | | \$ 1,672.00 | | \$ 3,395.89 | | | | |
| | | \$ 19,104.00 | | | | | \$ 22,464.00 | | | | | |
| Deco | | \$ 1,727.00 | | \$ 2,881.04 | | \$ 2,284.00 | | \$ 3,853.09 | | | | |
| | | \$ 20,724.00 | | | | | \$ 27,408.00 | | | | | |
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WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Power Supply

BE AWARDED FOR THE FOLLOWING REASON: low evaluated bid meeting specs.

RECOMMENDED: DEPT. HEAD


APPROVAL: CITY MANAGER


**COOKEVILLE CITY COUNCIL
MINUTES
JUNE 19, 2014**

HEARING OF CITIZENS AND/OR DELEGATIONS:

Mayor Swallows announced that the regularly scheduled City Council work session set for July 1st has been cancelled & meeting set for July 3rd will be rescheduled for Monday, June 30, 2014, at 4:00 p.m.

Boyd Kline, local resident, requested that the Council consider the feasibility of a community swimming pool for the kids to enjoy.

Councilman Anderson expressed her appreciation for the beautiful "*Dogwood Park & Water Fountain*".

There being no further business to discuss, Councilman Woodford made a motion, seconded by Councilman Albrecht, to adjourn the meeting at 6:00 p.m. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

Matt Swallows, Mayor

ATTEST:

Cathy McClain, City Clerk