

**COOKEVILLE CITY COUNCIL  
REGULAR MEETING  
FEBRUARY 20, 2014  
5:30 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, February 20, 2014, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Mayor Swallows called for a moment of silence, and led the audience in the Pledge of Allegiance. Mayor Swallows then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk and Dan Rader, City Attorney.

**CONSIDER APPROVAL OF  
AGENDA AS PRESENTED**

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**OLD BUSINESS:**

**CONSIDER APPROVAL OF  
MINUTES OF COUNCIL  
MEETING HELD ON  
FEBRUARY 6, 2014**

Councilman Anderson made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Woodford. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL  
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**NEW BUSINESS:**

**CONSIDER RESOLUTION #R14-02-05,  
SETTING A DATE (3-20-14) FOR A  
PUBLIC HEARING ON RESOLUTION  
#R14-02-06, CALLING FOR THE  
ANNEXATION OF CERTAIN  
TERRITORY AND A REFERENDUM  
TO DETERMINE WHETHER THE  
TERRITORY SHOULD BE ANNEXED  
TO THE CITY OF COOKEVILLE,  
TENNESSEE; SCHEDULING A PUBLIC  
HEARING (3-20-14) CONCERNING A  
PLAN OF SERVICES TO BE PROVIDED  
TO SAID TERRITORY; AND TO GIVE  
NOTICE OF SAME**

James Mills, Planning Department Director, stated that this proposed annexation is the Old Stewart Road Area & proper notification will be sent to the owners (Carter, Maynard & Moss) upon approval by the City Council.

Councilman Anderson made a motion, seconded by Councilman Woodford, to adopt Resolution #R14-02-05, setting a date (3-20-14 at 5:30 p.m.) for a public hearing on Resolution #R14-02-06. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER RESOLUTION #R14-02-07,  
ENTERING INTO A CONTRACT  
WITH TDOT FOR A PROPOSED  
INDUSTRIAL ACCESS HIGHWAY**

***RESOLUTION***

A RESOLUTION ENTERING INTO  
A CONTRACT WITH (TDOT)  
TENNESSEE DEPARTMENT OF  
TRANSPORTATION FOR  
ASSISTANCE IN CONSTRUCTION  
AND COMPLETION OF  
PROPOSED INDUSTRIAL  
ACCESS HIGHWAY

RESOLUTION NO. R14-02-07  
REQUESTED BY: JIM SHIPLEY  
PREPARED BY: JIM SHIPLEY  
APPROVED AS TO FORM &  
CORRECTNESS:

\_\_\_\_\_  
(City Attorney)

ADOPTED: \_\_\_\_\_

MINUTE BOOK \_\_\_\_\_ PAGE \_\_\_\_\_

WHEREAS, the City of Cookeville, Tennessee, is vitally interested in the economic welfare of its citizens and wishes to provide the necessary leadership to enhance this area's capabilities for growth and development; and

WHEREAS, the provision of jobs to area citizens by local industry is both necessary and vital to the economic well-being of the City of Cookeville, TN; and

WHEREAS, the Industrial Highway Act of 1959 authorizes the Tennessee Department of Transportation to contract with cities and counties for the construction and maintenance of "Industrial Highways" to provide access to industrial areas and to facilitate the development and expansion of industry within the State of Tennessee; and

WHEREAS, Victor plans to construct a Facility in the City of Cookeville and Putnam County; and

WHEREAS, the construction of an industrial access road to serve said proposed plant is necessary and vital to the successful completion of this project and the future economic well-being of this area.

NOW, THEREFORE, BE IT RESOLVED BY THE COOKEVILLE CITY COUNCIL, that a contract be entered into with the Tennessee Department of Transportation for assistance in construction and completion of the herein proposed industrial access highway under the provisions of the Industrial Highway Act of 1959.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

**COOKEVILLE CITY COUNCIL  
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Councilman Anderson made a motion, seconded by Councilman Woodford, to adopt Resolution #R14-02-07. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER AWARDING BID FOR  
SANITARY SEWER & WATER  
REPLACEMENT PROJECT –  
WATER QUALITY CONTROL  
DEPARTMENT**

CITY OF COOKEVILLE  
DEPARTMENT OF WATER QUALITY CONTROL  
COOKEVILLE SANITARY SEWER AND WATER REPLACEMENT PROJECT

DATE OF BID OPENING: 13-Feb-14 TIME: 10:00 A.M.  
BIDS OPENED BY: CAREY VAUGHN  
BIDS WITNESS BY: BONNIE TINCH

BIDDERS	TOTAL BID				
CLEARY CONSTRUCTION	\$749,074.00				
ELK MOUNTAIN CONSTRUCTION	<b>\$544,730.01</b>				
J & S CONSTRUCTION	\$972,752.00				
JOHN HALL CONSTRUCTION	\$739,887.00				
W & W CONSTRUCTION CO. LLC	DNB				

DNB - DID NOT BID

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM - ELK MOUNTAIN CONSTRUCTION - BE AWARDED FOR THE FOLLOWING REASON: LOW BID MEETING SPECIFICATIONS

  
RECOMMENDED.  
DEPARTMENT HEAD

  
APPROVAL  
CITY MANAGER

  
BUDGET AVAILABILITY:  
FINANCE DIRECTOR

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the Sanitary Sewer & Water Replacement Project bid as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL  
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**CONSIDER APPROVAL OF  
ADDITIONAL FOOTAGE  
TO THE SANITARY SEWER  
& WATER REPLACEMENT  
PROJECT – WATER  
QUALITY CONTROL  
DEPARTMENT**

**MEMORANDUM**

**TO:** City Manager  
City Council

**FROM:** Ronnie J. Kelly, Director *RJK*

**DATE:** February 14, 2014

**SUBJ:** Add Additional Footage – Sanitary Sewer and Water Replacement Project

During the time the Sanitary Sewer and Water Replacement Project was out to bid we discovered another sanitary sewer line segment that needs immediate attention. This segment of sewer line is located along Buffalo Valley Road and runs out into Willow Avenue. We have asked the contractor if they would do the repairs at this intersection using the unit prices contained within their bid. They have indicated that they would execute the work at the unit prices contained within their bid, plus an additional \$5,000 for traffic control. Three or four lanes of traffic will be effected. This will force the contractor to reroute traffic around the construction zone and require TDOT approval. This would add approximately \$34,940 to the project.

I am requesting approval to add this section of sewer line repair to the project contract and increase the contract amount by \$35,000. If we had been aware of the Buffalo Valley Road problem before we put the project out to bid, we would have included it into the original project.

If you have any questions concerning this matter please feel free to give me a call.

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the additional footage to the Sanitary Sewer & Water Replacement Project as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER AWARDING BID FOR  
UNIFORMS – ELECTRIC  
DEPARTMENT**

**COOKEVILLE CITY COUNCIL  
MINUTES  
FEBRUARY 20, 2014**

**CITY OF COOKEVILLE  
ELECTRIC DEPT.  
BID TABULATION SCHEDULE  
BID NOTICE # 14011301**

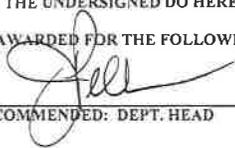
DATE OF BID OPENING: 2-4-2014  
BIDS OPENED BY: Glenn Greenwood  
BIDS WITNESSED BY: Scottie Roberts  
DEPARTMENT: Electric

TIME: 2:00 PM CST

BIDDERS	item #1	item #2	item #3			
	Flame Retardant Work Shirt	Flame Retardant Work Pants	Flame Retardant Work Jacket			
Perfect Fit	\$45.50/ea.	\$49.00/ea.	\$142.50/ea.			
Unifirst	\$51.86/ea.	\$50.99/ea.	<b>\$112.12/ea.</b>			
Aramark	\$55.00/ea.	\$62.00/ea.	\$135.00/ea.			
Wesco	No bid	\$51.50/ea.	No bid			

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Perfect Fit Unifirst

BE AWARDED FOR THE FOLLOWING REASON: low bid meeting specs.

  
RECOMMENDED: DEPT. HEAD

  
APPROVAL: CITY MANAGER

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the uniform bid as recommended. Upon call for a vote, the following voted aye:

- Mayor Matt Swallows
- Vice-Mayor Larry Epps
- Councilman Alma Anderson
- Councilman Connie Albrecht
- Councilman Jim Woodford

The City Clerk announced that the motion carried.

**HEARING FROM OFFICERS, COUNCILMEN AND CITY MANAGER:**

**RECEIVE THE CITY'S  
FINANCIALS FOR 7-1-13  
THROUGH 12-31-13**

Mike Davidson, Finance Director, gave a detailed report of the city's financials for 7-1-13 through 12-31-13.

**HEARING OF CITIZENS AND/OR DELEGATIONS:**

Mayor Swallows gave thanks to Putnam County Officials for being good partners!

**COOKEVILLE CITY COUNCIL  
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There being no further business to discuss, Councilman Woodford made a motion, seconded by Councilman Anderson, to adjourn the meeting at 5:55 p.m. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

The City Clerk announced that the motion carried.

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Matt Swallows, Mayor

ATTEST:

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Cathy McClain, City Clerk