

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
DECEMBER 19, 2013
5:30 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, December 19, 2013, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Mayor Swallows called for a moment of silent prayer, and led the audience in the Pledge of Allegiance. Mayor Swallows then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk and Dan Rader, City Attorney.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

City Manager Jim Shipley requested to add item #8 – consider approval of change order for epoxy sealing sections of concrete floor at the new Public Works Facility.

Councilman Woodford made a motion, seconded by Councilman Albrecht, to approve adding item #8 to the agenda. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the amendment to the agenda carried.

Upon call for a vote on the agenda as amended, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the amended agenda carried.

OLD BUSINESS:

**CONSIDER APPROVAL OF
MINUTES OF COUNCIL
MEETING HELD ON
DECEMBER 5, 2013**

**COOKEVILLE CITY COUNCIL
MINUTES
DECEMBER 19, 2013**

Councilman Anderson made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Woodford. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

NEW BUSINESS:

**CONSIDER ON FIRST READING
ORDINANCE #O13-12-20,
AMENDING THE COOKEVILLE
MUNICIPAL CODE BY
REPEALING TITLE 20, CHAPTER
1, SECTIONS 20-101 THROUGH
20-106, RELATIVE TO
EMERGENCY MANAGEMENT
AGENCY**

Jim Shipley, City Manager, reported the following:

- The Emergency Management Agency, by virtue of an Intergovernmental Agreement between the City and Putnam County, is now a county department.
- This ordinance is no longer applicable, and this action will remove it from our Municipal Code.

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve on first reading Ordinance #O13-12-20. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER ON FIRST READING
ORDINANCE #O13-12-21,
AMENDING THE COOKEVILLE
MUNICIPAL CODE TITLE 5,
CHAPTER 3, SECTION 5-301,
RELATIVE TO BUSINESS TAX
ACT**

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Jim Shipley, City Manager, stated that this ordinance adopts Chapter 313 of the Public Acts of 2013 passed by the State Legislature known as the “*Uniformity and Small Business Relief Act of 2013*” – changing the filing dates; requiring businesses with between \$3,000 & \$10,000 in annual gross receipts to obtain a \$15.00 minimal activity business license & etc.

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve on first reading Ordinance #O13-12-21. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER AUTHORIZING
THE CITY MANAGER TO
EXECUTE AN AGREEMENT
WITH RICHARD C. RINKS
AND ASSOCIATES, INC.
FOR THE CPAC EXTERIOR
RENOVATION PROJECT**

Jim Shipley, City Manager, reported the following:

- Bid Amount for replacing the roof on CPAC is \$266,600
- Richard Rinks & Associates will perform construction inspection services for 6% of the bid amount.
- \$15,996.00

Councilman Anderson made a motion, seconded by Councilman Woodford, to authorize the City Manager to execute the services agreement for CPAC renovations as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER AWARDING BID FOR
FATHER/DAUGHTER DATE
NIGHT FULL CATERED MEAL -
LEISURE SERVICES DEPT.**

**COOKEVILLE CITY COUNCIL
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Councilman Anderson made a motion, seconded by Councilman Woodford, to award the transformer bid as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF
CHANGE ORDER FOR
EPOXY SEALING SECTIONS
OF CONCRETE FLOOR AT
NEW PUBLIC WORKS
FACILITY**

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the change order for epoxy sealing of concrete floor at the Public Works Facility in the amount not-to-exceed \$15,000.00. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

HEARING OF CITIZENS AND/OR DELEGATIONS:

The Council wished everyone a Merry Christmas & Happy New Year!

There being no further business to discuss, Councilman Woodford made a motion, seconded by Councilman Anderson, to adjourn the meeting at 5:48 p.m. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

Matt Swallows, Mayor

ATTEST:

Cathy McClain, City Clerk