

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
NOVEMBER 7, 2013
5:30 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, November 7, 2013, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Mayor Swallows called for a moment of silent prayer, and led the audience in the Pledge of Allegiance. Mayor Swallows then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Jim Woodford

ABSENT: Councilman Connie Albrecht

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk and Dan Rader IV, serving as City Attorney.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Jim Woodford

ABSENT: Councilman Connie Albrecht

The City Clerk announced that the motion carried.

OLD BUSINESS:

**CONSIDER APPROVAL OF
MINUTES OF COUNCIL
MEETING HELD ON
OCTOBER 17, 2013**

Councilman Anderson made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Woodford. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Jim Woodford

ABSENT: Councilman Connie Albrecht

The City Clerk announced that the motion carried.

CONSENT AGENDA:

**SET A DATE (12-5-13) FOR
A PUBLIC HEARING ON
ORDINANCE #O13-11-18,
REZONING 218 & 233
EAST 8TH STREET, 706,
720, 734, 824, 832 & 836 N.
JEFFERSON AVENUE
FROM RS15 TO RS10**

**COOKEVILLE CITY COUNCIL
MINUTES
NOVEMBER 7, 2013**

NEW BUSINESS:

**HOLD A PUBLIC HEARING AND
CONSIDER ON FIRST READING
ORDINANCE #O13-10-15, CLOSURE
AND ABANDONMENT OF A
PORTION OF LAUREL AVENUE
LOCATED BETWEEN WEST 7TH
AND WEST 8TH STREETS AND
DECLARING IT AS SURPLUS**

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve on first reading Ordinance #O13-10-15. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Jim Woodford

ABSENT: Councilman Connie Albrecht

The City Clerk announced that the motion carried.

**HOLD A PUBLIC HEARING AND
CONSIDER ON FIRST READING
ORDINANCE #O13-10-16, RAO
(REDEVELOPMENT AREA
OVERLAY DISTRICT)
ZONING FOR UNIVERSITY
SQUARE PHASE II WHICH
INCLUDES THE FOLLOWING
PROPERTIES: 345 – 365 WEST
7TH STREET, 712 – 716 LAUREL
AVENUE, 350 – 364 WEST 8TH
STREET, AND 721 CHESTNUT
AVENUE**

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve on first reading Ordinance #O13-10-16.

Mr. Boyd Kline, local resident, questioned & voiced his concern about the setbacks on 7th Street & Franklin Avenue.

Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Jim Woodford

ABSENT: Councilman Connie Albrecht

The City Clerk announced that the motion carried.

**HOLD A PUBLIC HEARING AND
CONSIDER ON FIRST READING
ORDINANCE #O13-10-17, RAO
(REDEVELOPMENT AREA
OVERLAY DISTRICT) ZONING
FOR 423 & 429 WEST BROAD
STREET AND 116 & 118
CHESTNUT AVENUE**

**COOKEVILLE CITY COUNCIL
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NOVEMBER 7, 2013**

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve on first reading Ordinance #O13-10-17. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Jim Woodford

ABSENT: Councilman Connie Albrecht

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF
CONTRACT WITH MBI
(MICHAEL BRADY INC.)
FOR SERVICE ON THE
CONSTRUCTION,
INSPECTION & ETC. OF
THE NEW ANIMAL
SHELTER**

Jim Shipley, City Manager, gave the following report:

- MBI will provide administration of the Contract
- MBI will advise and consult with the city during the construction
- MBI will visit the construction site during the construction to determine that the work is being performed in accordance with the contract

- MBI will review and certify the amounts due the contractor
- Contract amount \$35,250.00

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the contract with Michael Brady Inc. as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Jim Woodford

ABSENT: Councilman Connie Albrecht

The City Clerk announced that the motion carried.

**CONSIDER CHANGES TO
CITY HEALTH INSURANCE
PLAN PREMIUMS**

**COOKEVILLE CITY COUNCIL
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Mike Davidson, Finance Director, gave a detailed report.

- | Health Plan
Overview | Recent Plan Changes |
|---|--|
| <ul style="list-style-type: none"> • Self funded 16 years <ul style="list-style-type: none"> - City premiums/employee premiums/retiree premiums cover all plan expenses • BCBS PPO Network – 2003 <ul style="list-style-type: none"> - BCBS administers plan - Stop Loss protect against catastrophic claims • Average 1,122 plan members <ul style="list-style-type: none"> - Enrollment increase (up from 1077 last period) • Average Age of covered employees/retirees 50.7 years • Average Age of all covered members is 38.3 years | <ul style="list-style-type: none"> • Network S effective March 2010 <ul style="list-style-type: none"> - Projected lower claims expense • Employee deductible Increased Jan 2011 <ul style="list-style-type: none"> - to \$1,000 per member / \$1,500 max out of pocket • Employee Get Fit Program 2011 <ul style="list-style-type: none"> - Limited active participation • Employee Health Clinic 2011 <ul style="list-style-type: none"> - Partnered with CRMC - Open to employees and dependents • Last Premium Increase 2003 |

**2014 Employee Health Plan
Premium Changes**

	Current Premium	Recommended Premium	Monthly Increase
Active Employees / Medical & Dental			
Single Coverage	\$ 316.00	\$ 428.00	\$ 112.00
Family Coverage	\$ 824.00	\$ 1,041.00	\$ 217.00
Premium Breakdown			
Employee Premium Single	\$ 40.00	\$ 55.00	\$ 15.00
Employee Premium Family	\$ 197.00	\$ 250.00	\$ 53.00
City Premium Single	\$ 276.00	\$ 373.00	\$ 97.00
City Premium Family	\$ 627.00	\$ 791.00	\$ 164.00
Retirees / Medical Only			
Single Premium Coverage	\$ 289.00	\$ 401.00	\$ 112.00
Family Premium Coverage	\$ 428.00	\$ 572.00	\$ 144.00
Medicare Eligible	\$ 141.00	\$ 195.00	\$ 54.00
Retiree / Dental			
Single Coverage	\$ 27.00	\$ 27.00	\$ -
Family Coverage	\$ 60.00	\$ 68.00	\$ 8.00

- Last Premium Increase 2003
 - Employee Coverage Only
 - \$0 to \$40 per month
 - Family Coverage
 - \$156 to \$196 per month

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the changes to the city health insurance plan premiums as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Jim Woodford

ABSENT: Councilman Connie Albrecht

The City Clerk announced that the motion carried.

**CONSIDER AWARDING BIDS FOR
TRACTOR WITH SIDE MOWER &
LEAF VACUUM MACHINE -
PUBLIC WORKS DEPT.**

**COOKEVILLE CITY COUNCIL
MINUTES
NOVEMBER 7, 2013**

**CITY OF COOKEVILLE
BID TABULATION RECORD
TRACTOR WITH SIDE MOWER**

DEPARTMENT Public Works DATE OF BID OPENING: October 25, 2013
 BIDS OPENED BY: Greg Brown TIME OF BID OPENING: 10:00 am
 OPENING WITNESSED BY: Mike Netherton

BIDDERS	TOTAL BID	
CMI EQUIPMENT	\$51,995.00	
CUMBERLAND TRACTOR & EQUIPMENT	\$53,436.52	
TRIGREEN EQUIPMENT	\$54,929.50	
DICKSON COUNTY EQUIPMENT	\$56,250.00	\$59,000.00

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM CMI EQUIPMENT

BE AWARDED FOR THE FOLLOWING REASON:

LOW BIDDER

Greg Brown
RECOMMENDED: DEPT. DIRECTOR

Mike Smith
BUDGET AVAILABILITY: FINANCE DIRECTOR
Jim Shiley
APPROVAL: CITY MANAGER

**CITY OF COOKEVILLE
BID TABULATION RECORD
LEAF VACUUM MACHINE**

DEPARTMENT Public Works DATE OF BID OPENING: October 25, 2013
 BIDS OPENED BY: Greg Brown TIME OF BID OPENING: 10:00 am
 OPENING WITNESSED BY: Mike Netherton

BIDDERS	TOTAL BID	
ODB	\$24,087.00	
CMI EQUIPMENT	\$27,060.00	

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM ODB

BE AWARDED FOR THE FOLLOWING REASON:

LOW BIDDER

Greg Brown
RECOMMENDED: DEPT. DIRECTOR

Mike Smith
BUDGET AVAILABILITY: FINANCE DIRECTOR
Jim Shiley
APPROVAL: CITY MANAGER

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the Public Works Department bids as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
 Vice-Mayor Larry Epps
 Councilman Alma Anderson
 Councilman Jim Woodford

ABSENT: Councilman Connie Albrecht

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
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HEARING OF CITIZENS AND/OR DELEGATIONS:

Councilman Anderson reminded everyone to shop local!

The Council announced the local "Art Prowl on the Westside" on November 8th & 9th (funded by a grant from the Cookeville Arts Council).

There being no further business to discuss, Councilman Woodford made a motion, seconded by Councilman Anderson, to adjourn the meeting at 6:45 p.m. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Jim Woodford

ABSENT: Councilman Connie Albrecht

The City Clerk announced that the motion carried.

Matt Swallows, Mayor

ATTEST:

Cathy McClain, City Clerk