

**COOKEVILLE CITY COUNCIL  
REGULAR MEETING  
OCTOBER 17, 2013  
5:30 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, October 17, 2013, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Mayor Swallows called for a moment of silent prayer, and led the audience in the Pledge of Allegiance. Mayor Swallows then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk and Dan Rader IV, serving as City Attorney.

**CONSIDER APPROVAL OF  
AGENDA AS PRESENTED**

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**OLD BUSINESS:**

**CONSIDER APPROVAL OF  
MINUTES OF COUNCIL  
MEETING HELD ON  
OCTOBER 3, 2013**

Councilman Anderson made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Woodford. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSENT AGENDA:**

**CONSIDER AWARDING BID  
FOR REFUSE & CARDBOARD  
CONTAINERS - PUBLIC  
WORKS DEPARTMENT**

**COOKEVILLE CITY COUNCIL  
MINUTES  
OCTOBER 17, 2013**

**CITY OF COOKEVILLE  
BID TABULATION RECORD  
REFUSE AND CARDBOARD CONTAINERS  
ANNUAL CONTRACT**

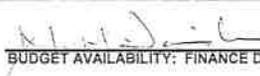
DEPARTMENT: Public Works DATE OF BID OPENING: October 8, 2013  
 BIDS OPENED BY: Greg Brown TIME OF BID OPENING: 10:00 AM  
 OPENING WITNESSED BY: Debbie Swallows

BID PRICE PER UNIT						
BIDDERS	4 YARD	6 YARD	8 YARD	8 YD CARDBOARD	30 YARD ROLL-OFF CONTAINERS	DELIVERY TIME
WASTEQUIP MFG	\$489.00	\$652.00	\$765.00	\$790.00	\$3,768.00	3-4 weeks
BAKERS WASTE	\$545.00	\$713.00	\$811.00	\$826.00	\$4,026.00	2-3 weeks

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID WASTEQUIP MFG CO

BE AWARDED FOR THE FOLLOWING REASON LOW BID

  
 RECOMMENDED: DEPT. DIRECTOR

  
 BUDGET AVAILABILITY: FINANCE DIRECTOR

  
 APPROVAL: CITY MANAGER

**CONSIDER AWARDED BID  
FOR UNIFORMS – WATER  
QUALITY CONTROL &  
LEISURE SERVICES DEPTS.**

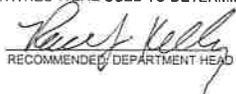
**CITY OF COOKEVILLE  
DEPARTMENT'S OF WATER QUALITY CONTROL & LEISURE SERVICES  
ANNUAL UNIFORM BID**

DATE OF BID OPENING: 10-Oct-13 TIME: 10:00 A.M.  
 BIDS OPENED BY: MARLIN HAGGARD  
 BIDS WITNESSED BY: STEVE SMITH, RONNIE KELLY

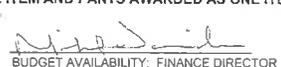
BIDDERS	Shirts/Jackets												
	#1 MEN'S INDUSTRIAL SS SHIRT	#2 MEN'S INDUSTRIAL LS SHIRT	#3 MEN'S COTTON SS SHIRT	#4 MEN'S COTTON LS SHIRT	#5 MEN'S STRIPE SS SHIRT	#6 MEN'S STRIPE LS SHIRT	#7 MEN'S MESH KNIT SS SHIRT	#8 MEN'S 100% COTTON SS SHIRT	#9 MEN'S MESH KNIT SS SHIRT	#10 MEN'S 100% COTTON T-SHIRT	#11 MEN'S 50/50 T-SHIRT	#12 MEN'S WAIST LGTH JACKET	#13 MEN'S PERMALINED JACKET
ARAMARK	\$20.34	\$21.08	\$17.08	\$20.08	\$18.47	\$20.01	\$19.23	\$26.08	\$19.08	\$13.58	\$13.58	\$25.08	\$25.08
CMS UNIFORMS	\$8.95	\$12.00	\$14.00	\$15.50	\$15.00	\$16.40	\$14.90	\$14.50	\$17.00	\$9.00	\$7.50	\$25.00	\$28.00
NEW DAY UNIFORMS							NO	BID					
PERFECT FIT	\$12.50	\$13.75	\$15.85	\$18.00	\$16.75	\$18.50	\$16.95	\$17.15	\$19.25	\$10.50	\$9.50	\$25.50	\$27.50
UNIFIRST CORP.	\$10.25	\$11.00	\$10.50	\$14.00	\$13.75	\$16.00	\$14.00	\$18.00	\$16.36	\$10.00	\$11.00	\$23.00	\$24.70

BIDDERS	Shirts/Jackets								Pants							
	#14 MEN'S TEAM JACKET	#15 OXFORD LS SHIRT	#16 DENIM LS SHIRT	#17 MEN'S RED-E-PREST PANTS	#18 MEN'S JEAN-CUT PANTS	#19 MEN'S COTTON PANTS	#20 MEN'S Twill PANTS	#21 WOMEN'S CASUAL PANTS	#22 MEN'S CASUAL PANTS	#23 MEN'S PREWASHED DENIM JEANS	#24 MEN'S PREWASHED JEANS R/F	#25 MEN'S UNIFORM SHORTS	#26 MEN'S PLEATED SHORTS			
ARAMARK	\$28.08	\$23.08	\$21.08	\$18.34	\$23.08	\$20.08	\$20.08	\$30.08	\$20.08	\$24.08	\$33.08	\$17.08	\$15.38			
CMS UNIFORMS	\$27.00	\$16.00	\$18.00	\$14.75	\$14.95	\$18.10	\$19.70	\$16.00	\$20.40	\$14.95	\$22.25	\$11.35	\$13.35			
NEW DAY UNIFORMS						NO	BID									
PERFECT FIT	\$27.50	\$18.50	\$19.15	\$15.05	\$15.05	\$17.25	\$19.25	\$19.25	\$21.05	\$15.20	\$22.50	\$12.50	\$15.75			
UNIFIRST CORP.	\$21.45	\$13.50	\$15.50	\$16.00	\$14.75	\$19.00	\$18.00	\$18.00	\$19.50	\$15.00	\$19.50	\$10.50	\$11.00			

WE, THE UNDERSIGNED, DO HERBY RECOMMEND THE BID FOR SHIRTS AND JACKETS BE AWARDED TO -UNIFIRST CORP.- AND THE BID FOR PANTS BE AWARDED TO -CMS UNIFORMS- FOR THE FOLLOWING REASON LOW BIDDERS MEETING SPECIFICATIONS. ESTIMATED QUANTITIES WERE USED TO DETERMINE LOW BIDDER. SHIRTS AND JACKETS AWARDED AS ONE ITEM AND PANTS AWARDED AS ONE ITEM.

  
 RECOMMENDED: DEPARTMENT HEAD

  
 APPROVAL: CITY MANAGER

  
 BUDGET AVAILABILITY: FINANCE DIRECTOR



**COOKEVILLE CITY COUNCIL  
MINUTES  
OCTOBER 17, 2013**

**CITY OF COOKEVILLE  
ELECTRIC DEPT.  
BID TABULATION SCHEDULE  
BID NOTICE # 13090501**

DATE OF BID OPENING: 9-26-2013  
BIDS OPENED BY: Glenn Greenwood  
BIDS WITNESSED BY: Garry Allen  
DEPARTMENT: Electric

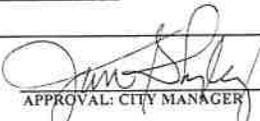
TIME: 2:00 PM CST

BIDDERS	QTY	225 Kva Pad Transformer	1	evaluated cost					
Stuart Irby		\$ 7,464.00		\$ 13,300.01					
Stuart Irby		\$ 8,085.00		\$ 13,255.73					
Power Supply		\$ 6,798.00		\$ 12,741.74					
HD Supply		\$ 8,111.00		\$ 14,096.63					
<b>Utilicor Border States</b>		<b>\$ 6,828.00</b>		<b>\$ 12,663.59</b>					

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Utilicor Border States

BE AWARDED FOR THE FOLLOWING REASON: low evaluated bid meeting specs.

  
RECOMMENDED: DEPT. HEAD

  
APPROVAL: CITY MANAGER

**CITY OF COOKEVILLE  
ELECTRIC DEPT.  
BID TABULATION SCHEDULE  
BID NOTICE # 13090901**

DATE OF BID OPENING: 9-26-2013  
BIDS OPENED BY: Glenn Greenwood  
BIDS WITNESSED BY: Garry Allen  
DEPARTMENT: Electric

TIME: 2:30 PM CST

BIDDERS	QTY	Install Tile Flooring							
Migliores Carpets & Interiors		\$ 10,900.00							
Custom Tile Works		\$ 11,980.82							
<b>Jones Flooring</b>		<b>\$ 10,700.00</b>							
Upper Cumberland Decorating		\$ 10,875.00							
Genesis Construction		\$ 11,450.00							

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Jones Flooring

BE AWARDED FOR THE FOLLOWING REASON: low bid meeting specs.

  
RECOMMENDED: DEPT. HEAD

  
APPROVAL: CITY MANAGER

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the consent agenda items as submitted. Upon call for a vote, the following voted aye:

- Mayor Matt Swallows
- Vice-Mayor Larry Epps
- Councilman Alma Anderson
- Councilman Connie Albrecht
- Councilman Jim Woodford

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL  
MINUTES  
OCTOBER 17, 2013**

**NEW BUSINESS:**

**CONSIDER RESOLUTION #R13-10-08,  
AUTHORIZING THE PARTICIPATION  
IN THE TML RISK MANAGEMENT  
POOL "DRIVER'S GRANT" LOSS  
CONTROL MATCHING GRANT  
PROGRAM**

- 50% matching funds for the purchase of driver training or safety equipment
  - Maximum reimbursement of \$5000.00
  
- Items to be purchased if awarded
  - 6 Backup Cameras for Sanitation Vehicles
  - Total Price - \$5100.00
  - Price After Matching Funds - \$2550.00

Councilman Anderson made a motion, seconded by Councilman Woodford, to adopt Resolution #R13-10-08. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER AUTHORIZING WALLER  
LANSDEN DORTCH AND DAVIS,  
LLP AS BOND COUNSEL FOR THE  
\$4,300,000 GENERAL OBLIGATION  
BONDS, SERIES 2013**

**\$4.3 Million General Obligation Bonds  
Bond Counsel**

- Law Firm – Waller, Lansden, Dortch and Davis
  - Bond Counsel on the city's last 2 bond issues
  
- Provide "Bond Opinion" regarding validity and binding effect of the bonds, including source of payment and security of the bonds and the excludability of interest on the bonds from gross income for federal and TN tax purposes
  
- Prepare documents necessary for the issuance of the bonds
  
- Review other documents prepared for the issuance of the bonds
  
- \$15,000 fee paid from proceeds of bond issue

**COOKEVILLE CITY COUNCIL  
MINUTES  
OCTOBER 17, 2013**

Councilman Anderson made a motion, seconded by Councilman Woodford, to authorize Waller Lansden Dortch and Davis, LLP as Bond Counsel for the \$4,300,000 General Obligation Bond Issue as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER AUTHORIZING  
STEPHENS INC. AS FINANCIAL  
ADVISOR AND BOND FISCAL  
AGENT FOR THE \$4,300,000  
IN GENERAL OBLIGATION  
BONDS, SERIES 2013**

**\$4.3 Million General Obligation Bonds**  
Financial Advisor

- Stephens Inc to act as financial advisor on the bond issue
  - Previously worked with Stephens Inc on other debt issues
- Prepare and publish official notices relating to the bonds and advertise the sale of the bonds in accordance with state law and city debt policy
- Coordinate, prepare and deliver all documents required for the issuance of the bonds
- Coordinate and supervise the bid process
- Evaluate the bids to determine the most favorable bid to the city
- Financial advisor fees and all bond issue cost will be paid from bond proceeds
  - \$20,000 financial advisor
  - \$1,500 preparing publishing official notice of sale
  - \$4,000 preparation and distribution of preliminary and final official statements
  - \$1,000 miscellaneous expenses, travel, etc.
- \$10,000 Moody's credit rating agency – Moody's

Councilman Anderson made a motion, seconded by Councilman Woodford, to authorize Stephens Inc. as Financial Advisor and Bond Fiscal Agent for the \$4,300,000 General Obligation Bond Issue as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL  
MINUTES  
OCTOBER 17, 2013**

**CONSIDER RESOLUTION #R13-10-09,  
INITIAL RESOLUTION AUTHORIZING  
THE ISSUANCE OF NOT-TO-EXCEED  
\$4,300,000 IN GENERAL OBLIGATION  
BONDS OF COOKEVILLE, TN**

City of Cookeville  
General Obligation Bonds

- Not to Exceed \$4,300,000
- Projects
  - Public Works Facility \$1,300,000
  - Animal Shelter \$1,400,000
  - Bennett Road North Design Fees \$742,000
  - CPAC Improvements \$401,500
    - Roof \$300,000
    - Fly System \$101,500
  - Dogwood Park Phase III \$287,000
    - Pavilion Dressing Room \$85,000
    - Fencing \$75,000
    - Bridge \$75,000
    - Arbor \$40,000
    - Event Barriers \$12,000
  - Bond Issuance Cost Underwriting Fees \$100,000
  - Contingencies \$69,500

City of Cookeville  
Future Projects Under Consideration

- FY 2015 \$2,950,000
  - Right of Way Acquisition Bennett Rd North
  - Bridge Replacement over Falling Water River
- FY 2016 \$10,500,000
  - City Hall/Police Station
  - Construction Bennett Road North
- Future Debt Capacity \$8,000,000

Councilman Anderson made a motion, seconded by Councilman Woodford, to adopt Resolution #R13-10-09 as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER RESOLUTION #R13-10-10,  
AUTHORIZING THE EXECUTION,  
TERMS, ISSUANCE, SALE AND  
PAYMENT OF NOT-TO-EXCEED  
\$4,300,000 IN GENERAL  
OBLIGATION BONDS, SERIES  
2013, OF THE CITY OF COOKEVILLE,  
TN AND PROVIDING THE DETAILS  
THEREOF**

**COOKEVILLE CITY COUNCIL  
MINUTES  
OCTOBER 17, 2013**

**City of Cookeville  
General Obligation Bonds**

- Resolution provides details and various provisions of the bonds
  - Not to exceed \$4,300,000
  - Definitions
  - Authorizes Mayor to execute all documents related to bond sale
  - Sets forth Maturity and Redemption Dates
  - Other provisions

Councilman Anderson made a motion, seconded by Councilman Woodford, to adopt Resolution #R13-10-10 as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER AWARDED BIDS FOR  
SERVICE TRUCKS – PUBLIC  
WORKS, GAS & WATER  
QUALITY CONTROL DEPTS.**

CITY OF COOKEVILLE  
BID TABULATION SCHEDULE

Service Vehicles for Gas, Public Works, and Water Quality

DATE OF BID OPENING: October 11th, 2013 TIME: 2:00pm  
BIDS OPENED BY: Jeff Mills  
BIDS WITNESSED BY: J. Hodupp, M. Haggard, D. Stockton, H. Odom  
DEPARTMENTS: Gas, Public Works, Water Quality

BIDDERS	4 x 2 Regular Cab 8' Bed Truck	4 x 4 Ext Cab 6' Bed Truck	4 x 4 Extended Cab service body
Ford of Murfreesboro	\$ 18,998.00	\$ 22,818.00	\$ 28,650.00
Country Ford	\$ 19,506.88	no bid	\$ 29,252.82
Dodge of Columbia	\$ 18,972.00 does not meet spec	no bid	\$ 30,918.00
Mid Tenn Ford	\$ 23,462.00	\$ 26,942.00	\$ 30,684.00
Valley Ford	\$ 20,100.00	\$ 24,900.00	no bid
Beaman Automotive	\$ 19,381.00	\$ 23,474.00	\$ 29,206.00
	2 - Public Works	2 - Water	1 - Water
		1 - Gas	1 - Gas

WE THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM Ford of Murfreesboro  
BE AWARDED FOR THE FOLLOWING REASON: Low Bidder Meeting Specifications

RECOMMENDED: DEPT. HEAD - GAS  
RECOMMENDED: DEPT. HEAD - WATER

BUDGET AVAILABILITY: FINANCE DIRECTOR  
RECOMMENDED: DEPT. HEAD - PUBLIC WORKS

APPROVAL CITY MANAGER

**COOKEVILLE CITY COUNCIL  
MINUTES  
OCTOBER 17, 2013**

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the service truck bids as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER AWARDING BID FOR  
RESURFACING VARIOUS CITY  
STREETS USING STP FUNDS –  
PUBLIC WORKS DEPT.**

**CITY OF COOKEVILLE  
BID TABULATION RECORD  
RESURFACING OF SEVEN CITY STREETS**

(STP FUNDS)

NEAL STREET, INTERSTATE DR., HOLLADAY RD., W. JACKSON ST. (WILLOW - BROAD ST)  
S. WALNUT (BROAD - JACKSON) AVENUE  
FISK RD. (10TH - SHAG RAG RD.), BROAD ST. (E. SPRING - W. SPRING)

DEPARTMENT: Public Works  
BIDS OPENED BY: Andy Barlow  
OPENING WITNESSED BY: Greg Brown

DATE OF BID OPENING: OCT 17, 2013  
TIME OF BID OPENING: 10:00AM

BIDDERS	BID AMOUNT		
HIGHWAYS, INC.	\$2,178,960.00		
LOJAC	\$2,349,652.25		

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM HIGHWAYS, INC.

BE AWARDED FOR THE FOLLOWING REASON: LOW BID

Greg Brown  
RECOMMENDED: DEPT. DIRECTOR

N. H. D. Smith  
BUDGET AVAILABILITY: FINANCE DIRECTOR

Jim Woodford  
APPROVAL: CITY MANAGER

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the street resurfacing bid as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL  
MINUTES  
OCTOBER 17, 2013**

**HEARING OF CITIZENS AND/OR DELEGATIONS:**

Mayor Swallows announced that TTU will be celebrating “National Chemistry Week” October 20<sup>th</sup> – 26<sup>th</sup>!!!

Councilman Anderson reminded everyone of several upcoming events – Brown Bag Concert at the Depot; Cookeville High School Soccer Championship; Depot Train rides & WCTE Haunted ½ Marathon!!!!

There being no further business to discuss, Councilman Woodford made a motion, seconded by Councilman Albrecht, to adjourn the meeting at 6:00 p.m. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Vice-Mayor Larry Epps  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

The City Clerk announced that the motion carried.

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Matt Swallows, Mayor

ATTEST:

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Cathy McClain, City Clerk