

**COOKEVILLE CITY COUNCIL  
REGULAR MEETING  
MARCH 21, 2013  
5:30 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, March 21, 2013, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Mayor Swallows called for a moment of silent prayer, and led the audience in the Pledge of Allegiance. Mayor Swallows then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Matt Swallows  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk and Dan Rader, City Attorney.

**CONSIDER APPROVAL OF  
AGENDA AS PRESENTED**

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

**OLD BUSINESS:**

**CONSIDER APPROVAL OF  
MINUTES OF COUNCIL  
MEETING HELD ON  
MARCH 7, 2013**

Councilman Anderson made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Woodford. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

**CONSIDER ON SECOND AND FINAL  
READING ORDINANCE #O13-02-03,  
AMENDMENTS TO THE OFFICIAL  
STREET MAP**

**COOKEVILLE CITY COUNCIL  
MINUTES  
MARCH 21, 2013**

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve on second and final reading Ordinance #O13-02-03. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

ABSENT:

Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

**NEW BUSINESS:**

**CONSIDER RESOLUTION #R13-03-02,  
APPROVING A NAME CHANGE OF  
THE COOKEVILLE HOUSING  
AUTHORITY**

***RESOLUTION***

A RESOLUTION  
APPROVING A NAME  
CHANGE OF THE  
COOKEVILLE HOUSING  
AUTHORITY

RESOLUTION # R13-03-02  
REQUESTED BY: CITY COUNCIL  
PREPARED BY: CITY MANAGER  
APPROVED AS TO FORM &  
CORRECTNESS:

\_\_\_\_\_  
(City Attorney)

ADOPTED: \_\_\_\_\_  
MINUTE BOOK \_\_\_\_ PAGE \_\_\_\_

WHEREAS, the Board of Commissioners of the Cookeville Housing Authority has resolved that it is in the best interest of the corporation to change the name of said corporation to "Highlands Residential Services"; and

WHEREAS, the Cookeville City Council agrees with the name change.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Cookeville, that the Cookeville Housing Authority shall hereafter be known as the "Highlands Residential Services".

Adopted this the \_\_\_\_ day of \_\_\_\_\_, 2013.

Councilman Anderson made a motion, seconded by Councilman Woodford, to adopt Resolution #R13-03-02. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

ABSENT:

Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

**CONSIDER FOR APPROVAL  
ESRI ENTERPRISE LICENSE  
AGREEMENT FOR ALL  
CITY DEPARTMENTS**

**COOKEVILLE CITY COUNCIL  
MINUTES  
MARCH 21, 2013**



**Quotation**

Date: 03/13/2013 Quotation Number: 25571601

Send Purchase Orders To:  
Esri, Inc.  
380 New York Street  
Redlands, CA 92373-8100  
Attn: Ana Rosales  
Please include the following remittance address  
on your Purchase Order:  
Esri, Inc.  
File #54630  
Los Angeles, CA 90074-4630

CITY OF COOKEVILLE  
PLANNING & CODES DEPT  
P.O. Box 998  
COOKEVILLE TN 38503-0998  
Attn: Katherine Phipps

**Budget Allocation**

Water Department:	\$7,500.00
Gas Department:	\$7,500.00
Electric Department:	\$8,250.00
General Department:	<u>\$12,500.00</u>
<b>TOTAL</b>	<b>\$35,750.00</b>

Customer Number: 19499

For questions regarding this document, please contact Customer Service at 888-377-4575.

Item	Qty	Material#	Unit Price	Extended Price
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Per the terms and conditions in your Esri Enterprise License Agreement, your organization is required to provide an annual usage report. This report should detail all deployments made under this agreement for your previous term, and should be provided to Esri as an Excel spreadsheet.

The annual usage report must include actual license counts by product, licensee, and location.

Please return your report via email to [ela\\_usage\\_reports@esri.com](mailto:ela_usage_reports@esri.com).

Thank you in advance for your prompt attention to this matter.

10	1	110036 Populations of 25,001 to 50,000 Small Government Term Enterprise License Agreement Start Date: 07/01/2013 End Date: 06/30/2014	35,000.00	35,000.00
1010	1	115572 ArcPad Populations of 25,001 to 50,000 Small Government Enterprise License Agreement Start Date: 07/01/2013 End Date: 06/30/2014	750.00	750.00

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the Esri Enterprise License Agreement as recommended. Upon call for a vote, the following voted aye:

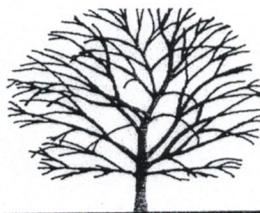
Mayor Matt Swallows  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

ABSENT:

Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

**CONSIDER APPOINTMENT  
TO THE COOKEVILLE  
TREE BOARD**



**COOKEVILLE  
TREE BOARD**

March 5, 2013

To: Mayor Swallows and City Council Members

On behalf of the Cookeville Tree Board, I submit for approval the following name to fill the remaining vacant position on the Tree Board. Julia Lowe, who was placed into nomination and approved by the City Council in October of 2012, has resigned her position because of personal conflicts. Because of her departure one of the five appointed positions remain open.

Leslie M. Sullins

516 North Washington

Cookeville, Tenn. 38501

Ph. 520-3393

E-mail: [lesthmes@yahoo.com](mailto:lesthmes@yahoo.com)

Respectfully submitted

*E. Michael Witt*  
E. Michael Witt/chair

**COOKEVILLE CITY COUNCIL  
MINUTES  
MARCH 21, 2013**

Councilman Anderson made a motion, seconded by Councilman Woodford, to appoint Leslie Sullins to the Cookeville Tree Board as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

**CONSIDER AWARDING BID FOR  
POPLAR GROVE AREA WATER  
LINE EXTENSION PROJECT –  
WATER QUALITY CONTROL  
DEPARTMENT**

CITY OF COOKEVILLE  
DEPARTMENT OF WATER QUALITY CONTROL  
POPLAR GROVE AREA WATER LINE EXTENSION PROJECT

DATE OF BID OPENING: 14-Mar-13  
BIDS OPENED BY: BARRY TURNER  
BIDS WITNESS BY: STEVE SMITH  
TIME: 10:00 A.M.

PLAN HOLDERS	TOTAL BID				
CLEARY CONSTRUCTION, LLC	\$713,060.00				
ELK MT CONSTRUCTION	DNB				
G MEEKS CONST, LLC	DNB				
HALL CONST. INC., JOHN T	\$458,527.50				
HALL LLC, MG	DNB				
HAWKINS & PIERCE, LLC	\$603,926.00				
J & S CONSTRUCTION CO., INC.	\$848,465.50				
J CUMBY CONSTRUCTION, INC.	\$1,522,105.00				
KEMP BROTHERS CONSTRUCTION, INC.	\$581,499.50				
KENNEDY DOZER SERVICE	DNB				
MADEWELL CONSTRUCTION	DNB				
MID-SOUTH UTILITY GROUP, INC.	\$585,236.98				
NORRIS BROTHERS	\$526,807.50				
PIPEWORKS PLUS, INC.	DNB				
TWIN STATES UTILITIES	DNB				
W & O CONSTRUCTION	\$567,945.00				

DNB - DID NOT BID

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM - JOHN T HALL CONSTRUCTION, INC. - BE AWARDED FOR THE FOLLOWING REASON: LOW BID MEETING SPECIFICATIONS

  
RECOMMENDED:  
DEPARTMENT HEAD

  
APPROVAL:  
CITY MANAGER

  
BUDGET AVAILABILITY:  
FINANCE DIRECTOR

2013 Mt Pleasant/Poplar Grove Waterline Project Timeline

- ~1999 – City first approached about water service for Mt Pleasant Road Area. Ordinance required customer to bear all costs.
- 99-05 - Approximately 3650 ft. of waterline installed by private individuals and turned over to City.
- 2007 - Preliminary agreement to install remainder of Polar Grove Road waterline initiated but failed to be implemented.
- 2008 – Putnam County Commission formed a Committee to study how to serve public water to the Mt Pleasant/Poplar Grove Rd Area.
- 2012 – City Council budgeted funds to install waterline along Mt Pleasant Road and part of Poplar Grove Road.

**COOKEVILLE CITY COUNCIL  
MINUTES  
MARCH 21, 2013**

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the Poplar Grove Area Water Line Extension Project bid as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

**HEARING OF CITIZENS AND/OR DELEGATIONS:**

Mayor Swallows welcomed the Boy Scout Troops #196 & #108.

There being no further business to discuss, Councilman Woodford made a motion, seconded by Councilman Albrecht, to adjourn the meeting at 5:50 p.m. Upon call for a vote, the following voted aye:

Mayor Matt Swallows  
Councilman Alma Anderson  
Councilman Connie Albrecht  
Councilman Jim Woodford

ABSENT: Vice-Mayor Larry Epps

The City Clerk announced that the motion carried.

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Matt Swallows, Mayor

ATTEST:

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Cathy McClain, City Clerk