COOKEVILLE CITY COUNCIL
REGULAR MEETING
MARCH 7, 2013
5:30 P.M.

The Council of the City of Cookeville met in regular session on Thursday, March 7, 2013, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Mayor Swallows called for a moment of silent prayer, and led the audience in the Pledge of Allegiance. Mayor Swallows then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

Also present: Cathy McClain, City Clerk and Dan Rader IV, serving as City Attorney.

CONSIDER APPROVAL OF AGENDA AS PRESENTED

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

OLD BUSINESS:

CONSIDER APPROVAL OF MINUTES OF COUNCIL MEETING HELD ON FEBRUARY 21, 2013

Councilman Anderson made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Woodford. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

HOLD A PUBLIC HEARING AND CONSIDER ON SECOND AND FINAL READING ORDINANCE #O13-02-05 AMENDING THE BUDGET OF THE GENERAL, WATER QUALITY CONTROL & ECONOMIC DEVELOPMENT FUNDS OF THE CITY OF COOKEVILLE, TN, FOR THE 2012-2013 FISCAL YEAR

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve on second and final reading Ordinance #O13-02-05. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

NEW BUSINESS:

HOLD A PUBLIC HEARING AND CONSIDER ON FIRST READING ORDINANCE #O13-02-03, AMENDMENTS TO THE OFFICIAL STREET MAP

NEW STREETS OR STREET EXTENSIONS										
STREET NAME	LOCATION	Index	Function	Feet	Miles	Surface	Condition	Width	Category	Notes
Buffalo Valley Road (por)	Between Sherrill	O-13	Through	5,470	1.04	Asphalt	Good	20	Local	Annexed 1/5/2013
Center Court	West Haven Subdivision	M-13	Dead end	327	0.06	Asphalt	Good	20	Local	Annexed 1/5/2013
Dyer Grimes Road	Off W. Broad St	M-13	Dead end	485	0.09	Asphalt	Fair/Poor	10	Local	Annexed 1/5/2013
Eaton Road (portion)	Off Locust Grove Rd	N-13	Through	181	0.03	Asphalt	Good	20	Local	Annexed 1/5/2013
East Road (portion)	Off W. Broad St	M-13	Dead end	231	0.04	Asphalt	Fair	14	Local	Annexed 1/5/2013
Grand Ridge Drive	West Haven Subdivision	N-13	Through	731	0.14	Asphalt	Good	20	Local	Annexed 1/5/2013
Herald Court	West Haven Subdivision	M-13	Dead end	651	0.12	Asphalt	Good	20	Local	Annexed 1/5/2013
Jean Court	Cane Creek Estates	O-14	Dead end	816	0.15	Asphalt	Good	20	Local	Annexed 1/5/2013
Lee Seminary Road	Off Burgess Falls Rd	R-14	Through	605	0.11	Asphalt	Good	40	Local	New street extension
Locust Grove Road	Off W. Broad St	N-13	Through	7,174	1.36	Asphalt	Good	20	Local	Annexed 1/5/2013
Louis Avenue	Off W. Broad St	M-14	Dead end	641	0.12	Asphalt	Fair	10	Local	Annexed 1/5/2013
Miller Road	Off W. Broad St	M-14	Dead end	1,261	0.24	Asphalt	Good	20	Local	Annexed 1/5/2013
Oak Hill Drive	Off Buffalo Valley Rd	O-14	Dead end	2,556	0.48	Asphalt	Good	19	Local	Annexed 1/5/2013
Reeser Lane	Off Buffalo Valley Rd	O-13	Through	6,420	1.22	Asphalt	Good	19	Local	Annexed 1/5/2013
Sherrill Drive	Off Buffalo Valley Rd	O-14	Dead end	375	0.07	Tar-chip	Fair/Poor	9	Local	Annexed 1/5/2013
Speck Road	Off W. Broad St	M-13	Through	1,103	0.21	Asphalt	Good/Fair	18	Local	Annexed 1/5/2013
West Haven Drive	West Haven Subdivision	N-13	Dead end	2,379	0.45	Asphalt	Good	20	Local	Annexed 1/5/2013
Willow Brook Drive	West Haven Subdivision	N-13	Through	1,438	0.27	Asphalt	Good	20	Local	Annexed 1/5/2013
West Broad Street		N-13	Through	4,495	0.85				State	Annexed 1/5/2013
TOTALS				37,339	7.07					

STREET NAME CHANGES		
NEW STREET NAME	PREVIOUS STREET NAME	DESCRIPTION
Lee Seminary Court	Lee Seminary Road (portion)	between Lee Seminary Road and Burgess Falls Road

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve on first reading Ordinance #O13-02-03. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER AUTHORIZING THE CITY MANAGER TO EXECUTE AN ENGINEERING AGREEMENT FOR THE PUMPING STATION IMPROVEMENTS AND WASTE-WATER TREATMENT PLANT PROCESS CAPABILITIES AND IMPROVEMENT OPTIONS

MEMORANDUM

TO: City Council
City Manager

FROM: Ronnie J. Kelly, Director RJK

DATE: February 25, 2013

SUBJ: Agreement for Engineering Services – Pumping Station Improvements and Wastewater Treatment Plant Process Capabilities and Improvement Options

During the next City Council meeting I will be seeking authorization for the City Manager to enter into an engineering agreement with CTI Engineers, Inc., to provide a study of needed improvements at the Booger Swamp and Deberry Heights Pumping Stations, along with a study of improvements needed at the Wastewater Treatment Plant to meet possible nutrient limits.

The pumping station study will develop cost estimates to upgrade the pumping stations, both physically and hydraulically. The Wastewater Treatment Plant study will evaluate our existing treatment process to compare to other closed loop reactor systems and develop recommendations and cost estimates on how to meet nutrient limits if implemented.

We have negotiated a lump sum price of $13,900 for the plant study and $14,900 for the pumping station study and would recommend approval.

If you have any questions or comments please feel free to give me a call.

Councilman Anderson made a motion, seconded by Councilman Woodford, to authorize the City Manager to execute an engineering agreement with CTI Engineers, Inc. as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER AWARDING TRUCK BID – WATER QUALITY CONTROL DEPARTMENT

CITY OF COOKEVILLE
DEPARTMENT OF WATER QUALITY CONTROL
BID FOR: TWO EACH SERVICE BODY TRUCKS

DATE OF BID OPENING: 5-Mar-13 TIME: 10:00 A.M.
BIDS OPENED BY: MARLIN HAGGARD
BIDS WITNESS BY: Pauline Whiteside, Adam Johnson, and Donald Stockton

BIDDERS	SERVICE BODY TRUCK	PRICE EACH	TOTAL : FOR TWO	BODY MFG.
CARLEN MOTOR CO.	N/B	N/B	N/B	N/B
CHEVROLET OF MURFREESBORO	**CHEVY SILVERADO HD-3500**	**$35,609.00**	**$71,218.00**	**READING**
CUMBERLAND AUTO CENTER	N/B	N/B	N/B	N/B
DODGE OF COLUMBIA	N/B	N/B	N/B	N/B
FORD OF MURFREESBORO	FORD F-350 Super Duty	$36,119.00	$72,238.00	READING
MID-TENN FORD	FORD F-350 Super Duty	$37,023.00	$74,046.00	READING
VALLEY FORD MERCURY	FORD F-350 Super Duty	$36,250.00	$72,500.00	READING
WALKER CHEVROLET	N/B	N/B	N/B	N/B

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FOR: **TWO (2) EACH SERVICE BODY TRUCKS,** BE AWARDED TO: **-CHEVROLET OF MURFREESBORO-** FOR THE FOLLOWING REASONS: **LOW BIDDER MEETING SPECIFICATIONS.**

RECOMMENDED:
DEPARTMENT HEAD

APPROVAL:
CITY MANAGER

BUDGET AVAILABILITY:
FINANCE DIRECTOR

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the truck bid as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER APPROVAL TO RENEW LEASE FOR ONE (1) POLICE PATROL MOTORCYCLE

BOSWELL'S MOTORCYCLES

February 5, 2012

TO: Mark Maxwell
City of Cookeville

FROM: Betsy Boswell, Operations Manager

RE: Police Bike Lease

Please accept this letter as an official lease agreement between Boswell's Harley-Davidson and the City of Cookeville for 1--2013 FLHTP Harley-Davidson motorcycle with the following terms:

1. Lease is for period of two years beginning July 1, 2013 and ending on June 30, 2015.
2. The first annual payment will be for July 1, 2013 to June 30, 2014 (283.29 x 12 months) totaling $3399.48.
3. There are two payment options available: Payable in a lump sum or 4 quarterly payments.
4. City of Cookeville will be responsible for purchasing the emergency equipment and paying for the installation (labor) of the emergency equipment on the 2013 model.
5. If the lease is extended, the City of Cookeville will be responsible for the labor to transfer the emergency equipment to the new model motorcycles.
6. City of Cookeville will be responsible for the recommended scheduled maintenance and repair of the motorcycles at the following mileage intervals: 1,000, 5,000, and 10,000 and every 2,500 thereafter. Boswell's Harley-Davidson will be the sole provider.
7. City of Cookeville will be responsible for maintaining proper full-coverage insurance coverage on the motorcycles.
8. At the end of the lease, the bikes are to be returned to Boswell's Harley-Davidson in good working order with the expected amount of wear and tear. Any excessive wear and tear will be repaired at the City of Cookeville's expense. The City of Cookeville will be responsible for the labor charges necessary to remove the emergency equipment.
9. The lease may be extended at the agreement of both parties.
10. Cookeville Police Dept. will receive a 15% discount on parts and $60.00/hr labor rate on all bikes in service.

_____ Lannie Boswell, President

_____ City of Cookeville Official

Councilman Anderson made a motion, seconded by Councilman Woodford, to renew the lease for one (1) Patrol Motorcycle as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER APPROVAL OF BID FOR COMMERCIAL GRADE MOWER – LEISURE SERVICES DEPARTMENT

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

Commercial Grade Mower

DATE OF BID OPENING: Thursday, February 28, 2013 TIME: 10:00 a.m.

BIDS OPENED BY: Rick Woods and Janice Myers

DEPARTMENT: Leisure Services & Public Facilities

Bidder	Mower	30hp	31hp	33hp	34hp	36hp
1. Gentry's Power Equip.	Exmark				$9500.00	
2. Southern Landscape Supply	Bad Boy	$6649.00	$7699.00 XP			$7599.00 XP
3. Southern Landscape Supply	Bad Boy	$6399.00	$7299.00 EX			$7349.00 EX
4. Upper Cumberland Rental & Sales	Bob-Cat				$8499.95	
5. R.F. McCormick Equip. Sales	Dixon		$8500.00			
6. Crowe Small Engine	Dixie Chopper			$8499.00		

We, the undersigned, do hereby recommend the bid from Southern Landscape Supply ($7299.00) for the following reason:

Low bid meeting specs

Rick Woods
RECOMMENDED: DEPARTMENT HEAD

Mitch Denton
BUDGET AVAILIBILITY: FINANCE DIRECTOR

APPROVAL: CITY MANAGER

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the mower bid as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

HEARING OF CITIZENS AND/OR DELEGATIONS:

Mayor Swallows welcomed the Boy Scout Troop #156.

There being no further business to discuss, Councilman Woodford made a motion, seconded by Councilman Albrecht, to adjourn the meeting at 5:40 p.m. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

_____
Matt Swallows, Mayor

ATTEST:

_____
Cathy McClain, City Clerk