

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
DECEMBER 20, 2012
5:30 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, December 20, 2012, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Mayor Swallows called for a moment of silent prayer, and led the audience in the Pledge of Allegiance. Mayor Swallows then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk; and Dan Rader, City Attorney.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

City Manager Jim Shipley requested to add item #8 – consider approval to purchase sanitation carts – Public Works Department.

Councilman Anderson made a motion, seconded by Councilman Albrecht, to add item #8 & approve the agenda as amended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

OLD BUSINESS:

**CONSIDER APPROVAL OF
MINUTES OF COUNCIL
MEETING HELD ON
DECEMBER 6, 2012**

Councilman Anderson made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Woodford. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
DECEMBER 20, 2012**

**CONSIDER ON SECOND AND
FINAL READING ORDINANCE
#O12-11-20, AMENDING THE
ZONING CODE SECTION 231,
SRA, SINKHOLE RETENTION
AREA**

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve on second and final reading Ordinance #O12-11-20. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSENT AGENDA:

**CONSIDER AWARDING BID FOR
FATHER DAUGHTER FULL
CATERED MEAL – LEISURE
SERVICES DEPARTMENT**

**CITY OF COOKEVILLE
BID TABULATION SCHEDULE**

Father Daughter Full Catered Meal

DATE OF BID OPENING: Tuesday, December 11, 2012

TIME: 10:00 a.m.

BIDS OPENED BY: Rick Woods and Cara Sheets

DEPARTMENT: Leisure Services & Public Facilities

	Total for 3 night event	Option (choc fountain)
1. Royal Act Catering	\$11,750.00	\$1,175.00
2. Grade A Catering	\$13,537.32	\$509.30 per night

We, the undersigned, do hereby recommend the bid from Royal Act Catering for the following reason:

Low bid meeting specs

Rick Woods
RECOMMENDED: DEPARTMENT HEAD

Jim Woodford
APPROVAL: CITY MANAGER

Mike Smith
BUDGET AVAILABILITY: FINANCE DIRECTOR

**COOKEVILLE CITY COUNCIL
MINUTES
DECEMBER 20, 2012**

**CONSIDER AWARDING BID FOR
FATHER DAUGHTER
PHOTOGRAPHY – LEISURE
SERVICES DEPARTMENT**

**CITY OF COOKEVILLE
BID TABULATION SCHEDULE**

Father Daughter Photography

DATE OF BID OPENING: Tuesday, December 11, 2012

TIME: 10:30 a.m.

BIDS OPENED BY: Rick Woods and Cara Sheets

DEPARTMENT: Leisure Services & Public Facilities

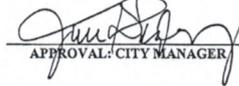
	Designated fee paid to Leisure Services for 3 night event
1. Tyrus Kernea Photography	\$1,050.00
2. Captured Forever	\$700.00

We, the undersigned, do hereby recommend the bid from Tyrus Kernea for the following reason:

High Bid meeting specs


RECOMMENDED: DEPARTMENT HEAD


BUDGET AVAILABILITY: FINANCE DIRECTOR


APPROVAL: CITY MANAGER

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the consent agenda items as submitted. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

NEW BUSINESS:

**CONSIDER AWARDING BID FOR
COPIER LEASE/MAINTENANCE
- ALL DEPARTMENTS**

**CITY OF COOKEVILLE
BID TABULATION SCHEDULE**

Copier Leasing
(3 YEARS w/OPTION TO RENEW)

DATE OF BID OPENING: November 26, 2012

TIME: 2:00pm central time

BIDS OPENED BY: Mike Davidson, Cathy McClain

BIDS WITNESSED BY: Charles Sweeney, Ab Brumfield, Kim Junnier, Keith Chester

DEPARTMENTS: all city departments

BIDDERS	Digital Color Copier 30cpm	Color Maintenance Cost per Copy	B&W Maintenance Cost per Copy	B&W Copier 35cpm	Maintenance Cost Per copy	B&W Copier 35cpm	Maintenance Cost Per Copy
RJ Young	\$ 161.00	\$ 0.06130	\$ 0.00783	\$ 149.00	\$ 0.00783	\$ 30.00	\$ 0.01580
RJ Young	\$ 152.50	\$ 0.05850	\$ 0.00909	\$ 99.50	\$ 0.00783	\$ 30.00	\$ 0.01580
RJ Young	\$ 130.00	\$ 0.05850	\$ 0.00909	\$ 99.50	\$ 0.00783	\$ 30.00	\$ 0.01580
N & L Copiers	\$ 184.75	\$ 0.09000	\$ 0.01500	\$ 159.80	\$ 0.01100	\$ 25.65	\$ 0.01800
Xerox	\$ 358.11	\$ 0.06370	\$ 0.01400	\$ 542.29	\$ 0.01070	\$ 542.29	\$ 0.01070
see attached sheet for optional accessories							

WE THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM _____
FOR THE FOLLOWING REASON: lowest and best evaluated bid.

RJ Young BE AWARDED


RECOMMENDED: DEPT. HEAD


BUDGET AVAILABILITY: FINANCE DIRECTOR


APPROVAL: CITY MANAGER

**COOKEVILLE CITY COUNCIL
MINUTES
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Equipment	Vendor					
	RJ Young #1	RJ Young #2	RJ Young #3	N&L	Xerox	
	Ricoh MP C3002	Canon C5035	Canon C2030	Kyocera 3050ci	Xerox W7530p	
Color Copier / 30 cpm	\$ 161.00	\$ 152.50	\$ 130.00	\$ 184.75	\$ 358.11	
maintenance color copies	\$ 0.06130	\$ 0.05850	\$ 0.05850	\$ 0.09000	\$ 0.06370	
maintenance b&w copies	\$ 0.00783	\$ 0.00909	\$ 0.00909	\$ 0.01500	\$ 0.01400	
Accessories:	no					
Dual 500 Sheet Trays	\$ 13.00	\$ 12.50	\$ 14.50	\$ 11.95		
Dual 1500 Sheet Trays	\$ 13.50	n/a	n/a	\$ 13.12		
3,000 Sheet Side LCT	\$ 17.50	\$ 38.00	n/a	\$ 18.19		
1,000 Sheet Finisher	\$ 24.00	\$ 14.00	\$ 20.00	\$ 21.80		
4,000 Sheet Finisher	n/a	\$ 35.00	n/a	\$ 34.12		
Punch Unit	\$ 9.50	\$ 15.00	n/a	\$ 8.59		
Booklet/Trifold Unit	\$ 41.50	\$ 62.00	n/a	\$ 18.38		

Equipment	Vendor					
	Ricoh MP 4002sp	Canon 4035	Canon 4035	Kyocera 3500i	Xerox WC5740A	
B&W / 35 cpm	\$ 149.00	\$ 99.50	\$ 99.50	\$ 159.80	\$ 542.29	
maintenance b&w copies	\$ 0.00783	\$ 0.00783	\$ 0.00783	\$ 0.01100	\$ 0.01070	
Accessories:	no					
Dual 500 Sheet Trays	\$ 16.00	\$ 22.50	\$ 22.50	\$ 11.95		
Dual 1500 Sheet Trays	\$ 13.50	n/a	n/a	\$ 13.12		
3,000 Sheet Side LCT	\$ 17.50	\$ 41.50	\$ 41.50	\$ 18.19		
1,000 Sheet Finisher	\$ 24.00	\$ 15.50	\$ 15.50	\$ 21.80		
4,000 Sheet Finisher	\$ 42.00	\$ 47.50	\$ 47.50	\$ 34.12		
Punch Unit	\$ 8.50	\$ 15.00	\$ 15.00	\$ 8.59		
Booklet/Trifold Unit	\$ 55.00	\$ 62.50	\$ 62.50	\$ 18.38		

Equipment	Vendor					
	Lexmark X5463de	Lexmark X5463de	Lexmark X5463de	Kyocera 1135mfp	Xerox WC5740A	
B&W / 35 cpm	\$ 30.00	\$ 30.00	\$ 30.00	\$ 25.65	\$ 542.29	
maintenance b&w copies	\$ 0.01580	\$ 0.01580	\$ 0.01580	\$ 0.01800	\$ 0.01070	

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the copier lease/maintenance bid as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER AUTHORIZING THE
CITY MANAGER TO ENTER
INTO A DEMAND RESPONSE
SALES AND SERVICE
AGREEMENT WITH
ENERNOC, INC. – WATER
QUALITY CONTROL DEPT.**

MEMORANDUM

TO: City Council
City Manager

FROM: Ronnie J. Kelly, Director *RJK*

DATE: December 12, 2012

SUBJ: TVA-EnerNOC Demand Response Sales & Service Agreement

During the next City Council meeting I will be seeking authorization for the City Manager to enter into a Demand Response Sales and Services Agreement between EnerNOC, Incorporated and the Cookeville Wastewater Treatment Plant.

The TVA Demand Response Program will compensate the Cookeville Wastewater Treatment Plant for reducing electricity consumption when demand for electricity is high on the TVA electric system. The program is designed to help maintain reliable and affordable electricity across the Tennessee Valley.

EnerNOC has projected that by signing this five (5) year agreement, Cookeville will receive direct payments in the amount of \$56,763. EnerNOC also anticipates that Cookeville will receive a five (5) year benefit of \$21,948 in avoided electricity costs and a \$5,000 indirect benefit in the use of the EnerNOC Site Server and hardware.

If you have any questions or comments please feel free to give me a call.

**COOKEVILLE CITY COUNCIL
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There being no further business to discuss, Councilman Woodford made a motion, seconded by Councilman Albrecht, to adjourn the meeting at 5:42 p.m. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

The City Clerk announced that the motion carried.

Matt Swallows, Mayor

ATTEST:

Cathy McClain, City Clerk