

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
APRIL 5, 2012
5:30 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, April 5, 2012, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Mayor Swallows called for a moment of silent prayer, and led the audience in the Pledge of Allegiance. Mayor Swallows then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk; and Dan Rader, City Attorney.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

OLD BUSINESS:

**CONSIDER APPROVAL OF
MINUTES OF COUNCIL
MEETING HELD ON
MARCH 15, 2012**

Councilman Anderson made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Woodford. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSENT AGENDA:

**SET A DATE (5-3-12) FOR A PUBLIC
HEARING ON ORDINANCE #O12-04-04,
AMENDMENTS TO THE
OFFICIAL STREET MAP**

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 5, 2012**

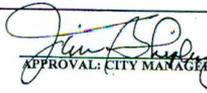
**SET A DATE (5-3-12) FOR A PUBLIC
HEARING ON ORDINANCE #O12-04-05,
AMENDMENTS TO THE ZONING CODE
SECTION 207, GENERAL SIGN
REGULATIONS, RELATING TO
BILLBOARDS**

**CONSIDER AWARDED BIDS FOR
TRANSFORMERS – ELECTRIC
DEPARTMENT**

**CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 12031201**

DATE OF BID OPENING: 3-28-2012 TIME: 2:00 PM CST
 BIDS OPENED BY: Glenn Greenwood
 BIDS WITNESSED BY: Jeff Dilline
 DEPARTMENT: Electric

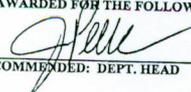
BIDDERS	QTY	50 Kva Con. Transformer	evaluated cost						
Stuart Irby		\$ 1,423.00							
		\$ 8,538.00	\$ 2,513.71						
Stuart Irby		\$ 1,413.00							
		\$ 8,478.00	\$ 2,315.37						
Power Supply		\$ 1,781.00							
		\$ 10,686.00	\$ 2,761.91						
Deco		\$ 1,417.00							
		\$ 8,502.00	\$ 2,535.73						
Utilicor		\$ 1,105.00							
		\$ 6,630.00	\$ 2,145.12						
HD Utilities		\$ 1,399.00							
		\$ 8,394.00	\$ 2,438.41						

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Utilicor
 BE AWARDED FOR THE FOLLOWING REASON: low evaluated bid meeting specs.
 RECOMMENDED: DEPT. HEAD  APPROVAL: CITY MANAGER 

**CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 12022701**

DATE OF BID OPENING: 3-14-2012 TIME: 2:00 PM CST
 BIDS OPENED BY: Glenn Greenwood
 BIDS WITNESSED BY: Brandon Jones
 DEPARTMENT: Electric

BIDDERS	QTY	75 Kva Conv. Transformer	evaluated cost						
HD Supply		\$ 2,025.00							
		\$ 12,150.00	\$ 3,490.05						
Power Supply		\$ 2,460.00							
		\$ 14,760.00	\$ 3,869.15						
Gresco		\$ 1,973.00							
		\$ 11,838.00	\$ 3,430.26						
Deco		\$ 2,442.00							
		\$ 14,652.00	\$ 3,998.74						
Utilicor		\$ 1,825.00							
		\$ 10,950.00	\$ 3,313.27						

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Utilicor
 BE AWARDED FOR THE FOLLOWING REASON: low evaluated bid meeting specs.
 RECOMMENDED: DEPT. HEAD  APPROVAL: CITY MANAGER 

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 5, 2012**

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the consent agenda items as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

NEW BUSINESS:

**CONSIDER RESOLUTION #R12-04-05,
ADOPTING THE PUTNAM COUNTY
MULTI-JURISDICTIONAL HAZARD
MITIGATION PLAN UPDATE**

Councilman Anderson made a motion, seconded by Councilman Woodford, to adopt Resolution #R12-04-05 (includes Algood, Baxter, Cookeville & Monterey). Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER REAPPOINTMENT OF
REPRESENTATIVE TO THE
PUTNAM COUNTY TAX
EQUALIZATION BOARD**

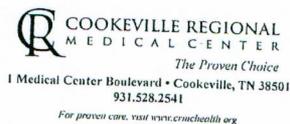
Councilman Albrecht made a motion, seconded by Councilman Woodford, to reappoint Judy Mainord to the Putnam County Tax Equalization Board for a two (2) year term to expire May 2014 (previously appointed to fill an unexpired term on 4-21-11) as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER APPOINTMENT TO
THE COOKEVILLE REGIONAL
MEDICAL CENTER BOARD OF
TRUSTEES**

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 5, 2012**



March 22, 2012

Jim Shipley, City Manager
City of Cookeville
45 East Broad Street
Cookeville, TN 38501

RE: CRMC Board of Trustee Nominations

Dear Mr. Shipley,

Jeffrey Gleason, M.D. will resign his position on Cookeville Regional Medical Center's Board of Trustees on April 1, 2012. On behalf of the Medical Staff of Cookeville Regional Medical Center, we respectfully submit the following nominee to the City Council for consideration in filling this position.

Jason Nolan, M.D.

We are requesting that this agenda item be considered at the next City Council meeting. Thank you in advance for your assistance.

Sincerely,

Sullivan Smith, M.D.
President of the Medical Staff

SS/my

cc: Drue Huffines, Chairman, Board of Trustees

Vice-Mayor Epps made a motion, seconded by Councilman Anderson, to appoint Dr. Jason Nolan to the Cookeville Regional Medical Center Board of Trustees until July 2017 as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF CHANGE
ORDER TO THE SEWER REHAB
CONTRACT – WATER QUALITY
CONTROL DEPARTMENT**

MEMORANDUM

TO: City Manager
City Council

FROM: Ronnie J. Kelly, Director *RJK*

DATE: March 29, 2012

SUBJ: Change Order - Sewer Rehab Contract

On November 17, 2011, the City Council approved a contract for \$295,566 with American Infrastructure Technologies Corp. for sewer rehab work that our department annually bids out to replace aged and defective sewer lines throughout the City. We annually budget \$300-\$500,000 to replace sewer lines within our system.

In this year's contract we had anticipated that there would be 15 sewer laterals that could be repaired using no-dig technology and 18 laterals that would be repaired using dig and replace technology. This estimate was based on our experience with similar sewer rehab projects that we had previously completed. Once the sewer line was televised and reviewed by our engineer, it became apparent that there were additional sewer laterals that needed attention.

We are requesting approval of a change order to rehabilitate a total of 17 laterals using no-dig technology and 35 using dig and replace technology. This change order would be accomplished using unit prices that were approved in the original contract. If approved this change order would add \$35,828 to the contract amount and an additional 30 calendar days for completion.

If you have any questions concerning this matter please feel free to give me a call.

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 5, 2012**

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the change order to the Sewer Rehab Contract as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER AUTHORIZING THE
ELECTRIC DEPARTMENT
DIRECTOR TO EXECUTE A
JOINT POLE ATTACHMENT
AGREEMENT WITH TENNESSEE
TECHNOLOGICAL UNIVERSITY**

Joint Pole Attachment Agreement w/ TTU

- Agreement to attach fiber cable to Cookeville Electric Department poles from the University Services Building along 9th Street then north to Old Prescott Middle School.
- This agreement has been reviewed by the City Attorney and recommended by the Electric Director.
- Annual attachment fee of \$12.52 per pole
- Licensee required to pay for all make-ready work including other communication providers
- Initial term is 5 years automatically renewable annually thereafter

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the joint pole attachment agreement with TTU as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

HEARING FROM OFFICERS, COUNCILMEN AND CITY MANAGER:

**RECEIVE THE CITY'S FINANCIALS
FOR 7-1-11 THROUGH 2-29-12**

Mike Davidson, Finance Director, gave a detailed report of the city's financials.

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 5, 2012**

HEARING OF CITIZENS AND/OR DELEGATIONS:

Mayor Swallows recognized Boy Scout Troop #196 working on their Citizenship & Community Badges.

Councilman Anderson announced on Saturday, April 14th from 1:00 p.m. until 4:00 p.m. will be "Dogapalooza at Dogwood Park" and the proceeds to benefit the Cookeville-Putnam County Animal Shelter.

There being no further business to discuss, Councilman Albrecht made a motion, seconded by Councilman Anderson, to adjourn the meeting at 6:03 p.m. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

Matt Swallows, Mayor

ATTEST:

Cathy McClain, City Clerk