

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
MARCH 15, 2012
5:30 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, March 15, 2012, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Mayor Swallows called for a moment of silent prayer, and led the audience in the Pledge of Allegiance. Mayor Swallows then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk; and Dan Rader, City Attorney.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

OLD BUSINESS:

**CONSIDER APPROVAL OF
MINUTES OF COUNCIL
MEETING HELD ON
MARCH 1, 2012**

Councilman Anderson made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Woodford. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER ON SECOND AND FINAL
READING ORDINANCE #O12-02-01,
REZONING 423 NORTH PEACHTREE
AVENUE FROM MS (MEDICAL
SERVICES) TO UNV (UNIVERSITY)
REQUEST SUBMITTED BY CRMC**

**COOKEVILLE CITY COUNCIL
MINUTES
MARCH 15, 2012**

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve on second and final reading Ordinance #O12-02-01. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSENT AGENDA:

**SET A DATE (4-19-12) FOR A
PUBLIC HEARING ON
ORDINANCE #O12-03-02,
REZONING 610 & 626 NORTH
PEACHTREE AVENUE FROM
MS (MEDICAL SERVICES) TO
UNV (UNIVERSITY)**

**CONSIDER AWARDED BID FOR
TRANSFORMERS – ELECTRIC
DEPARTMENT**

**CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 12021001**

DATE OF BID OPENING: 2-28-2012 TIME: 2:00 PM CST
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Jeff Dildine
DEPARTMENT: Electric

BIDDERS	QTY	500 Kva Pad Transformer	2 evaluated cost						
Wesco		\$ 11,790.00							
		\$ 23,580.00	\$ 21,725.91						
Wesco		\$ 10,000.00							
		\$ 20,000.00	\$ 23,365.70						
Power Supply		\$ 17,484.00							
		\$ 34,968.00	\$ 27,003.75						
Gresco		\$ 11,508.00							
		\$ 23,018.00	\$ 22,861.52						
Utilicor		\$ 9,334.00							
		\$ 18,668.00	\$ 20,829.74						
Deco		\$ 10,128.00							
		\$ 20,256.00	\$ 21,515.90						

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Utilicor

BE AWARDED FOR THE FOLLOWING REASON: low evaluated bid meeting specs.

RECOMMENDED: DEPT. HEAD 

APPROVAL: CITY MANAGER 

**CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 12022001**

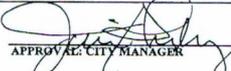
DATE OF BID OPENING: 3-6-2012 TIME: 2:00 PM CST
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Brandon Jones
DEPARTMENT: Electric

BIDDERS	QTY	500 Kva Pad Transformer	2 evaluated cost						
HD Supply		\$ 11,636.00							
		\$ 23,272.00	\$ 23,970.53						
Power Supply		\$ 12,421.00							
		\$ 24,842.00	\$ 23,375.80						
Gresco		\$ 11,458.00							
		\$ 22,916.00	\$ 23,765.86						
Deco		\$ 10,328.00							
		\$ 20,656.00	\$ 22,775.24						
Utilicor		\$ 9,925.00							
		\$ 19,850.00	\$ 22,469.39						

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Utilicor

BE AWARDED FOR THE FOLLOWING REASON: low evaluated bid meeting specs.

RECOMMENDED: DEPT. HEAD 

APPROVAL: CITY MANAGER 

**COOKEVILLE CITY COUNCIL
MINUTES
MARCH 15, 2012**

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the consent agenda items as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

NEW BUSINESS:

**CONSIDER ON FIRST READING
ORDINANCE #O12-03-03,
AMENDING THE COOKEVILLE
MUNICIPAL CODE TITLE 9,
BY ADDING CHAPTER 11,
RELATIVE TO ADOPTING
REGULATIONS FOR THE
FARMER'S MARKET**

- Establishes rules and regulations for the farmer's market, and defines home-grown goods that can be offered for sale at the market.
- Establishes that residents of the Upper Cumberland area and residents of southern Kentucky will be allowed to use the market.
- Requires that an application be completed, and that the applicant must certify that all of his/her goods are "home-grown".

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve on first reading Ordinance #O12-03-03.

Jason Kryscio, local farmer, expressed his ideas & stated that Scott Chadwell, local agricultural agent, has scheduled a meeting for April 23rd to discuss the farmer's market ordinance.

Councilman Epps made a motion, seconded by Councilman Anderson, to amend the motion to include delaying the second reading of Ordinance #O12-03-03 until after the farmer's market meeting.

Upon call for a vote on the amendment to the motion, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the amendment to the motion carried.

Upon call for a vote on the motion as amended, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the amended motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
MARCH 15, 2012**

**CONSIDER APPOINTMENTS
TO THE PUBLIC BUILDING
AUTHORITY**



February 24, 2012

Mr. Jim Shipley, City Manager
City of Cookeville
P.O. Box 998
Cookeville, TN 38501

Dear Mr. Shipley:

The Public Building Authority of the City of Cookeville respectfully submits the following replacement for appointment to the board effective immediately for Melinda Swann's vacancy, as we received notification that she can no longer serve:

	Term #	Term Expiration
Jill Horner Hooper, Huddleston, & Horner Funeral Homes	1	05/16

In addition, the board respectfully submits the following replacement for appointment to the board effective May 2012, as Clarence Smith's term is up and he would like to retire:

	Term #	Term Expiration
Mark Hutchins Tennessee Technological University	1	05/18

Thank you for your consideration.

Sincerely,

Jim Martin
Chairman of the Board
Public Building Authority of the City of Cookeville

Councilman Anderson made a motion, seconded by Councilman Woodford, to appoint Jill Horner & Mark Hutchins to the Public Building Authority as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER AUTHORIZING THE
ELECTRIC DEPARTMENT
DIRECTOR TO EXECUTE AN
AGREEMENT WITH
WINDSTREAM KDL, INC.
FOR JOINT USE POLE
ATTACHMENTS**

Pole Attachment License Agreement w/ Windstream KDL, Inc.

- Agreement to attach fiber cable Cookeville Electric Department poles along pre-approved route
- This agreement is almost verbatim to other cable attachment agreements
- Annual attachment fee of \$12.52 per pole
- Licensee required to pay for all make-ready work including other communication providers
- Initial term is 5 years automatically renewable annually thereafter

Councilman Anderson made a motion, seconded by Councilman Woodford, to authorize the Electric Department Director to execute an agreement with Windstream KDL, Inc. as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
MARCH 15, 2012**

**CONSIDER AWARDING BID FOR
LABOR FOR THE SOUTHWEST
SUBSTATION 13 KV FEEDERS
INTERSTATE CROSSING -
ELECTRIC DEPARTMENT**

CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 12011101

DATE OF BID OPENING: 1-23-2012
BIDS OPENED BY: Charles Dykes
BIDS WITNESSED BY: Dillard Smith, Service Electric
DEPARTMENT: Electric
TIME: 12:00 PM CST

BIDDERS	Labor for Southwest Sub. 13 kv Feeders		Interstate	Crossing					
	QTY								
Service Electric Co.		\$162,794.06							
Dillard Smith Construction		\$192,314.00							

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Service Electric Co.
BE AWARDED FOR THE FOLLOWING REASON: low bid meeting specs.
 RECOMMENDED: DEPT. HEAD
 APPROVAL: CITY MANAGER

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the bid for the labor on the Southwest Substation 13 kv feeders interstate crossing as recommended. Upon call for a vote, the following voted aye:

- Mayor Matt Swallows
- Vice-Mayor Larry Epps
- Councilman Connie Albrecht
- Councilman Alma Anderson
- Councilman Jim Woodford

The City Clerk announced that the motion carried.

HEARING OF CITIZENS AND/OR DELEGATIONS:

No one spoke at this time.

There being no further business to discuss, Councilman Albrecht made a motion, seconded by Councilman Anderson, to adjourn the meeting at 5:58 p.m. Upon call for a vote, the following voted aye:

- Mayor Matt Swallows
- Vice-Mayor Larry Epps
- Councilman Connie Albrecht
- Councilman Alma Anderson
- Councilman Jim Woodford

The City Clerk announced that the motion carried.

Matt Swallows, Mayor

ATTEST:

Cathy McClain, City Clerk