

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
FEBRUARY 16, 2012
5:30 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, February 16, 2012, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Mayor Swallows called for a moment of silent prayer, and led the audience in the Pledge of Allegiance. Mayor Swallows then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk; and Dan Rader, City Attorney.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

OLD BUSINESS:

**CONSIDER APPROVAL OF
MINUTES OF COUNCIL
MEETING HELD ON
FEBRUARY 2, 2012**

Councilman Anderson made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Woodford. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
FEBRUARY 16, 2012**

NEW BUSINESS:

**CONSIDER DECLARING AS
SURPLUS SIXTY-FIVE (65)
GLOCK 21 SERVICE PISTOLS
& APPROVE TRADE OF
SURPLUS PISTOLS &
PURCHASE OF ADDITIONAL
TEN (10) NEW PISTOLS –
POLICE DEPARTMENT**

- *Trade 65 Pistols @ \$168 per unit (cost \$10,920)*
- *Purchase 10 New Pistols @ \$473 (cost \$4,730)*
- *Total Cost \$ 15,650*
- *Grant funds \$6,919*
- *Seized firearm auction funds \$8,731*

Councilman Anderson made a motion, seconded by Councilman Woodford, to declare as surplus sixty-five (65) glock 21 service pistols & approve the trade of surplus pistols to purchase ten (10) new pistols as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF TDOT
CONSULTANT SELECTION
POLICY FOR PROJECTS
FUNDED BY THE FEDERAL
HIGHWAY ADMINISTRATION
OR TDOT**

**Consultant Selection Policy for Projects Funded in Whole or in Part with Funds
Provided by the Federal Highway Administration or TN Department of Transportation**

Purpose:

- To prescribe to the required policy applicable to the retention of consultant services for architectural, engineering, and technical services for projects funded in part or whole with funds provided by the Federal Highway Administration

Description:

- Adoption of this policy is required.
- This Consultant Selection Policy describes procedure and policy that must be used for obtaining these services for our current Rail-Trail project and any future TDOT project we may undertake.
- The policy covers both small procurement (under \$100,000) and large procurement procedures, selection criteria, negotiation, accounting procedures and contract development and execution to be applied to TDOT/FHWA grant funds.

**COOKEVILLE CITY COUNCIL
MINUTES
FEBRUARY 16, 2012**

Councilman Woodford made a motion, seconded by Councilman Anderson, to adopt the Tennessee Department of Transportation Consultant Selection Policy as required. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF
ENGINEERING CONTRACT
FOR PHASE I OF THE
TENNESSEE CENTRAL
HERITAGE RAIL TRAIL
PROJECT**

TN Central Heritage Rail Trail Phase I

Phase I Design Request for Qualifications - February 10, 2012 - 2:00p.m.	Wiser Company LLC	Clinton Engineering	Ingram Civil Engineering Group
a. qualifications and availability of staff	14	15	13
b. demonstrated ability to meet schedules	12	15	12
c. past experience in the required disciplines with TDOT and/or other clients	15	15	12
d. evaluations on prior TDOT projects, if available	14	12	8
e. any other factors/information you deem necessary for evaluation	11	15	7
f. all firms must be pre-qualified or have a completed prequalification form filed with the Dept of Transportation by the deadline for the Letter of Interest	15	15	6
Scale of 1 to 5 with 5 being highest			
TOTALS	81	87	58
Matrix submitted to TDOT Local Programs 2-13-2012 and choice of firm was approved 2-13-2010			

Clinton Engineering services to be provided:

- Project designed to required AASHTO standards
(American Assoc of State and Highway Officials)
- Scope of work to include:
 - Plan and profile sheets
 - Typical sections and detailed sections as necessary
 - Coordination/meetings with TDOT as necessary
 - Preparation of Water Pollution Prevention Plan
 - Preparation of Aquatic Resource Alteration Permits
 - Calculation of quantities for bid documents
- Fee for providing these services: \$34,000.00

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve Clinton Engineering for Phase I of the Tennessee Central Heritage Rail Trail Project as submitted. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
FEBRUARY 16, 2012**

**CONSIDER AWARDED BID FOR
LEE SEMINARY ROAD
IMPROVEMENTS – PUBLIC
WORKS DEPARTMENT**

**CITY OF COOKEVILLE
BID TABULATION RECORD
LEE SEMINARY ROAD IMPROVEMENTS**

DEPARTMENT Public Works
BIDS OPENED BY: Greg Brown
OPENING WITNESSED BY Tracy Meggs

DATE OF BID OPENING: February 7, 2012
TIME OF BID OPENING: 2:00 p.m.

BIDDERS	ROAD IMPROVEMENTS	WATER LINES	TOTAL PROJECT BID
J & S CONSTRUCTION	\$1,057,656.00	\$147,874.00	\$1,205,530.00
HIGHWAYS, INC	\$1,117,838.00	\$111,242.00	\$1,229,080.00
CIVIL CONSTRUCTORS	\$1,123,598.50	\$156,743.40	\$1,280,341.90
JERRY YOUNG CONSTRUCTION	\$1,324,767.28	\$133,095.32	\$1,457,862.60
LOJAC ENTERPRISES	\$1,438,477.50	\$210,382.00	\$1,648,859.50
ELK MOUNTAIN	NO BID		

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM J & S CONSTRUCTION

BE AWARDED FOR THE FOLLOWING REASON: LOW BIDDER

Greg Brown
RECOMMENDED: DEPT. DIRECTOR

M. Kelly
BUDGET AVAILABILITY: FINANCE DIRECTOR

Jim Anderson
APPROVAL: CITY MANAGER

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the Lee Seminary Road Improvement bid as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER AWARDED BID FOR
WATER LINE LEAK SURVEY –
WATER QUALITY CONTROL
DEPARTMENT**

**CITY OF COOKEVILLE
DEPARTMENT OF WATER QUALITY CONTROL
PROPOSALS - WATER LINE LEAK SURVEY**

DATE OF BID OPENING
BIDS OPENED BY
BIDS WITNESS BY

9-Feb-12
RONNIE KELLY
BARRY TURNER

TIME: 2:00 P.M.

NAME	PROPOSAL			
DAN WEAVER SERVICES	DNB			
MATCHPOINT LEAK DETECTION SERVICES	\$219/MILE			
RICHARDS LMC	\$110/MILE			
WATER SYSTEMS OPTIMIZATION	DNB			

DNB - DID NOT BID

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM - RICHARDS LMC - BE AWARDED FOR THE FOLLOWING REASON: LOW BID MEETING SPECIFICATIONS.

Ronnie Kelly
RECOMMENDED:
DIRECTOR

Jim Anderson
APPROVAL:
CITY MANAGER

M. Kelly
BUDGET AVAILABILITY:
FINANCE DIRECTOR

**COOKEVILLE CITY COUNCIL
MINUTES
FEBRUARY 16, 2012**

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the Water Line Leak Survey bid as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER AWARDED BID FOR
BELLE ACRES PUMP STATION
REHABILITATION AND
MODIFICATIONS – WATER
QUALITY CONTROL
DEPARTMENT**

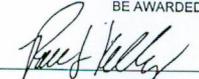
CITY OF COOKEVILLE
DEPARTMENT OF WATER QUALITY CONTROL
BELLE ACRES PUMP STATION REHABILITATION AND MODIFICATIONS

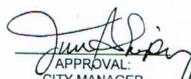
DATE OF BID OPENING: 9-Feb-12
DATE OF BID OPENING: JOHN KING
BIDS OPENED BY: BARRY K TURNER
TIME: 10:00 A.M.

PLAN HOLDERS	BID				
CLEARY CONSTRUCTION, INC	\$193,880.00				
ELK MOUNTAIN CONST CO., INC	\$199,575.00				
GILSPIE CONST ENTERPRISES, INC	DNB				
J CUMBY CONSTRUCTION, INC	\$154,000.00				
J & S CONSTRUCTION CO., INC	DNB				
JOHN HALL CONSTRUCTION, INC	\$129,511.00				
NORRIS BROS EXCAVATING	\$174,000.00				
W & O CONSTRUCTION CO., INC.	DNB				

DNB - DID NOT BID

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THAT - JOHN HALL CONSTRUCTION, INC. -
BE AWARDED THIS CONTRACT FOR THE FOLLOWING REASON: LOW BID MEETING SPECIFICATIONS


RECOMMENDED:
DEPARTMENT HEAD


APPROVAL:
CITY MANAGER


BUDGET AVAILABILITY:
FINANCE DIRECTOR

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the Belle Acres Pump Station Rehabilitation and Modification bid as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER AWARDED BID FOR
WATER TREATMENT PLANT
UPGRADE AND EXPANSION –
WATER QUALITY CONTROL
DEPARTMENT**

**COOKEVILLE CITY COUNCIL
MINUTES
FEBRUARY 16, 2012**

MEMORANDUM

TO: City Council
City Manager

FROM: Ronnie J. Kelly, Director *RJK*

DATE: February 10, 2012

SUBJ: Bids – Water Plant Upgrade and Expansion Project

During the next City Council meeting I will be seeking City Council approval of our Water Plant Upgrade and Expansion Project bids.

The original bids were opened on 9-29-11 with W. Rogers Co. being the apparent low bidder with a bid of \$7,488,000. This price was considerably over our engineer's estimate of \$6,000,000. We recommended to the Council that all bids be rejected and to let us make revisions and modifications to the project. City Council rejected all bids on 10-3-11.

Revisions and modifications were made to the project design and the project re-bid. Bids were opened on 1-26-12. The low bidder is W&O Construction Company with a recommended bid of \$6,951,000. W&O's bid reflects a \$30,000 deduct from the base bid for two additional months of construction time. If the \$30,000 deduct is accepted an engineering contract amendment will need to be considered since the engineering contract was negotiated and based on a ten (10) month construction schedule. I will have an engineering contract amendment on the agenda for your consideration.

I recommend accepting W&O Construction Company's low bid of \$6,951,000, which includes the \$30,000 deduct for an additional two (2) months of construction time. This reflects a savings of \$537,000 from the original bid.

If you have any questions concerning this matter please feel free to give me a call.

CITY OF COOKEVILLE
DEPARTMENT OF WATER QUALITY CONTROL
WATER TREATMENT PLANT UPGRADE AND EXPANSION

DATE OF REBID OPENING
BIDS OPENED BY
BIDS WITNESS BY

26-Jan-12
NEAL HALL
RONNIE KELLY

TIME: 2:00 P.M.

PLAN HOLDERS	TOTAL BASE BID			
P.F. MOON & COMPANY, INC.	\$8,195,000			
W. ROGERS COMPANY	\$7,193,000			
W & O CONSTRUCTION CO., INC.	\$6,951,000			

DNB - DID NOT BID

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM - **W & O CONSTRUCTION CO., INC.** - BE AWARDED FOR THE FOLLOWING REASON: LOW BID MEETING SPECIFICATIONS.

Ronnie Kelly
RECOMMENDED:
DIRECTOR

Neal Hall
APPROVAL
CITY MANAGER

Mike D. L.
BUDGET AVAILABILITY:
FINANCE DIRECTOR

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the Water Treatment Plant Upgrade and Expansion bid as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
FEBRUARY 16, 2012**

**CONSIDER APPROVAL OF
WATER PLANT ENGINEERING
CONTRACT AMENDMENT -
WATER QUALITY CONTROL
DEPARTMENT**

MEMORANDUM

TO: City Council
City Manager

FROM: Ronnie J. Kelly, Director *RJK*

DATE: February 10, 2012

SUBJ: Engineering Contract Amendment -- Water Plant Upgrade and Expansion Project

During the next City Council meeting I will be seeking Council authorization for the City Manager to enter into an engineering contract amendment to our Water Plant Design contract with CTI Engineers, Inc. The original engineering contract was approved by the City Council on August, 19, 2010.

The original engineering contract was negotiated and approved using a ten (10) month project schedule. Accepting the contractor's \$30,000 deduct in contract price to extend the construction schedule from ten (10) months to twelve (12) months necessitates that we amend the engineering contract to reflect that change in construction schedule.

The contract will be amended by adding \$19,000 to the Resident Project Representation portion of the contract and \$8,000 to the Construction Phase Services portion of the contract. The total increase to the engineering contract equals \$27,000.

Taking into account the \$30,000 deduct offered by the contractor for the two (2) month time extension and subtracting the \$27,000 increase in engineering fees, we net \$3,000 to the positive and hopefully allow the contractor plenty of time to complete the project.

If you have any questions concerning this matter please feel free to give me a call.

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the Water Plant Engineering Contract amendment as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER AWARDDING BIDS FOR
CABLE & HENDRIX SPACER
CABLE SYSTEM FOR
SOUTHWEST SUBSTATION -
ELECTRIC DEPARTMENT**

**CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 12012401**

DATE OF BID OPENING: 2-7-2012
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Jeff Dilldine
DEPARTMENT: Electric

TIME: 2:00 PM CST

BIDDERS	QTY	500 Cu. Underground Cable 3,100'						
Stuart Irby		\$13.819/ft \$ 42,838.90						
Wesco		\$16.34/ft \$ 50,654.00						
HD Supply		No Bid						
Power Supply		No Bid						

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Stuart Irby

BE AWARDED FOR THE FOLLOWING REASON: low bid meeting specs.

[Signature]
RECOMMENDED: DEPT. HEAD

[Signature]
APPROVAL: CITY MANAGER

**COOKEVILLE CITY COUNCIL
MINUTES
FEBRUARY 16, 2012**

CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 12012402

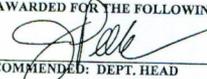
DATE OF BID OPENING: 2-7-2012
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Chuck Fedigo
DEPARTMENT: Electric

TIME: 2:15 PM CST

BIDDERS		Hendrix Spacer Cable System for Southwest Substation					
	QTY						
HD Supply		\$123,745.00					
Wesco		\$125,144.00					
Stuart Irby		\$125,075.00					

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM HD Supply

BE AWARDED FOR THE FOLLOWING REASON: low bid meeting specs


RECOMMENDED: DEPT. HEAD


APPROVAL: CITY MANAGER

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the cable & hendrix spacer cable system bids as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

HEARING OF CITIZENS AND/OR DELEGATIONS:

No one spoke at this time.

There being no further business to discuss, Councilman Albrecht made a motion, seconded by Councilman Anderson, to adjourn the meeting at 6:00 p.m. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

Matt Swallows, Mayor

ATTEST:

Cathy McClain, City Clerk