

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
NOVEMBER 17, 2011
5:30 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, November 17, 2011, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Mayor Swallows called for a moment of silent prayer, and led the audience in the Pledge of Allegiance. Mayor Swallows then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk; and Dan Rader, City Attorney.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

City Manager Jim Shipley requested to add item #10 – consider emergency approval of repair at Water Plant (sole source provider) – Water Quality Control Department.

Councilman Anderson made a motion, seconded by Councilman Woodford, to add item #10 and to approve the agenda as amended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

OLD BUSINESS:

**CONSIDER APPROVAL OF
MINUTES OF COUNCIL
MEETING HELD ON
NOVEMBER 3, 2011**

Councilman Anderson made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Woodford. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
NOVEMBER 17, 2011**

NEW BUSINESS:

**CONSIDER APPROVAL OF
PROPERTY ACQUISITION
FOR THE COOKEVILLE
ELECTRIC DEPARTMENT**

Tony Peek, Electric Department Director, gave the following report:

- The Cookeville Electric Department is making a four million dollar investment to construct a substation to serve area residents and business that will also serve the Highlands Industrial/Business Park. TVA will also be an investor in this project and the power distributors should be the owners of the property upon which their facilities are built. The substation will be constructed on approximately 1.65 acres inside the boundaries of the Highlands Industrial/Business Park.
- The City of Cookeville and Putnam County desire to sell their one-half interest in the 1.65 acres to the Cookeville Electric Department.
- The tract is located on the Sheridan property that the city and county paid \$15,000.00 per acre in 2006.
- Using the consumer price index calculator to arrive at fair market value in 2011, the value of the property today is \$16,856.00. Using the value computed by the calculator, the 1.65 acres in 2011 is worth \$27,812.40 (\$16,856 x 1.65).
- Putnam County Commission and City of Cookeville agree to sell the property to CED for \$13,960.20 each. Putnam County Commission approved the sale at their last meeting.

Councilman Woodford made a motion, seconded by Councilman Anderson, to approve the property acquisition for the Electric Department as requested. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

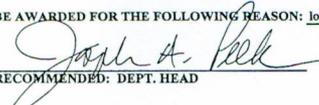
The City Clerk announced that the motion carried.

**CONSIDER AWARDED BID FOR
TRUCK – ELECTRIC DEPT.**

**CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # #11092701**

DATE OF BID OPENING: 10-10-2011
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Jeff Dilldine
DEPARTMENT: Electric
TIME: 2:00 PM CST

BIDDERS	QTY	2012 Yr. Model Pickup Truck 1							
Country Ford (MS)		\$ 21,944.88							
Mall of Georgia Ford (GA)		\$ 21,950.00							
Cookeville Ford		\$ 22,697.00							
Dodge of Columbia		\$ 22,849.00							
Freeland Chevrolet		\$ 23,975.00							
Bill Boruff Dodge		\$ 29,869.00							

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Country Ford
BE AWARDED FOR THE FOLLOWING REASON: low bidder meeting specs.

 RECOMMENDED: DEPT. HEAD

 APPROVAL: CITY MANAGER

**COOKEVILLE CITY COUNCIL
MINUTES
NOVEMBER 17, 2011**

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the truck bid as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER AWARDING BIDS FOR
EMERGENCY RESPONSE VEHICLE
EXHAUST SYSTEM & EMERGENCY
GENERATOR SYSTEM – FIRE
DEPARTMENT**

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

EMERGENCY RESPONSE VEHICLE EXHAUST SYSTEMS

DATE OF BID OPENING: 11/01/11 TIME: 10:00 A.M.
BIDS OPENED BY: Roger Fuqua
BIDS WITNESSED BY: Tom Brown
DEPARTMENT: Fire

BIDDERS	AMOUNT		
MagneGrip Group	\$13,508.00		
Franklin Plumbing & Heating Co.	\$16,900.00		
Ward Diesel Filter Systems	\$18,888.02		
Industrial Air Purification (IAP)	\$21,795.00		

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM MAGNEGRIP GROUP BE AWARDED
FOR THE FOLLOWING REASON: LOWEST BID MEETING SPECIFICATIONS. BID WILL BE PURCHASED THROUGH GRANT FUNDS

Roger Fuqua
RECOMMENDED: DEPARTMENT HEAD

Jim Woodford
APPROVAL: CITY MANAGER

Brandi Amel
BUDGET AVAILABILITY: FINANCE DIRECTOR

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the emergency response vehicle exhaust system bid as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

EMERGENCY GENERATOR SYSTEMS

DATE OF BID OPENING: 11/01/11 TIME: 2:00 P.M.
BIDS OPENED BY: Roger Fuqua
BIDS WITNESSED BY: Tom Brown
DEPARTMENT: Fire

BIDDERS	AMOUNT		
Cummins Crosspoint	\$81,252.00		
Thompson Power Corp.	\$99,996.00		
Nixon Power Services Company	\$86,423.00		

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM CUMMINS CROSSPOINT BE AWARDED
FOR THE FOLLOWING REASON: LOWEST BID MEETING SPECIFICATIONS. BID WILL BE PURCHASED THROUGH GRANT FUNDS

Roger Fuqua
RECOMMENDED: DEPARTMENT HEAD

Jim Woodford
APPROVAL: CITY MANAGER

Brandi Amel
BUDGET AVAILABILITY: FINANCE DIRECTOR

**COOKEVILLE CITY COUNCIL
MINUTES
NOVEMBER 17, 2011**

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the emergency generator system bid as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER DECLARING PISTOLS
& SHOTGUNS AS SURPLUS –
POLICE DEPARTMENT**

11-17-11
COOKEVILLE POLICE DEPT.
LIST OF PISTOLS & SHOTGUNS TO SURPLUS

MAKE	MODEL	CALIBER	TYPE	SERIAL NUMBER
S&W	4506	45 ACP	Pistol	TZS2769
S&W	4506	45 ACP	Pistol	TZR8035
S&W	4506	45 ACP	Pistol	TCU1712
S&W	4506	45 ACP	Pistol	TDA8552
S&W	4506	45 ACP	Pistol	TZS2733
S&W	3000	12ga	Shotgun	FC29035
S&W	3000	12ga	Shotgun	FC28730
S&W	3000	12ga	Shotgun	FC28993
S&W	3000	12ga	Shotgun	FC28663
S&W	3000	12ga	Shotgun	FC28988
S&W	3000	12ga	Shotgun	FC28687
S&W	3000	12ga	Shotgun	FC28989
S&W	3000	12ga	Shotgun	FC28692
S&W	3000	12ga	Shotgun	FC28637
S&W	3000	12ga	Shotgun	FC28672
S&W	3000	12ga	Shotgun	FC29023
S&W	3000	12ga	Shotgun	FC29082
S&W	3000	12ga	Shotgun	FC29057
S&W	3000	12ga	Shotgun	FC28691
S&W	3000	12ga	Shotgun	FC28673
Ithaca	37	12ga	Shotgun	371135169
Ithaca	37	12ga	Shotgun	371135172

Councilman Anderson made a motion, seconded by Councilman Woodford, to declare as surplus the list of pistols & shotguns (15 years old – used by police officers) as submitted. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER AWARDING BID FOR
AUCTIONEER SERVICES –
POLICE DEPARTMENT**

**COOKEVILLE CITY COUNCIL
MINUTES
NOVEMBER 17, 2011**

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

DATE OF BID OPENING: 11/14/2011, 10am
 BIDS OPENED BY: Major Evans, USD Commander
 BIDS WITNESSED BY: Cathy McClain, City Clerk; Clarence Tays, Tays Realty & Auction, LLC.
 DEPARTMENT: Police

BIDDERS	Commission	In Compliance with TCA 39-17-1317
Tays Realty & Auction LLC	10% Seller 10% Buyer	yes
Horizon Realty & Auction	17.5% Seller	yes

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM: Tays Realty & Auction LLC

BE AWARDED FOR THE FOLLOWING REASON: Lowest Commission meeting standards


 RECOMMENDED: DEPARTMENT HEAD


 BUDGET AVAILABILITY: FINANCE DIRECTOR


 APPROVAL: CITY MANAGER

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the auctioneer services bid (to sell seized firearms) as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
 Vice-Mayor Larry Epps
 Councilman Connie Albrecht
 Councilman Alma Anderson
 Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER AWARDED BID FOR
SEWER REHAB PROJECTS –
WATER QUALITY CONTROL
DEPARTMENT**

CITY OF COOKEVILLE
DEPARTMENT OF WATER QUALITY CONTROL
2011 CURED IN PLACE PIPE REHABILITATION PROJECT

DATE OF BID OPENING: November 10, 2011
 BIDS OPENED BY: BARRY TURNER
 BIDS WITNESS BY: RONNIE KELLY
 TIME: 10:00 A.M.

CONTRACTOR	TOTAL BID			
AMERICAN INFRASTRUCTURE TECHNOLOGIES CORP.	\$295,566.00			
IMPROVED TECHNOLOGIES GROUP, LLC	\$367,963.25			
INSITUFORM TECHNOLOGIES INCORPORATED	\$309,776.85			
REYNOLDS INLINER, LLC	\$377,659.00			
SAK CONSTRUCTION, LLC	\$318,228.50			

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM AMERICAN INFRASTRUCTURE TECHNOLOGIES, CORP.
 BE AWARDED FOR THE FOLLOWING REASON: LOW BID MEETING SPECIFICATIONS


 RECOMMENDED: DEPARTMENT HEAD


 APPROVAL: CITY MANAGER


 BUDGET AVAILABILITY: FINANCE DIRECTOR

**COOKEVILLE CITY COUNCIL
MINUTES
NOVEMBER 17, 2011**

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the sewer rehab project bid as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER AUTHORIZING
THE CITY MANAGER TO
EXECUTE AN AMENDMENT
TO THE ORIGINAL
ENGINEERING CONTRACT
TO DESIGN CHANGES TO
THE WATER PLANT
IMPROVEMENT PROJECT**

MEMORANDUM

TO: City Council
City Manager

FROM: Ronnie J. Kelly, Director *RJK*

DATE: November 10, 2011

SUBJ: Engineering Contract Amendment – Water Plant Redesign

Our department received City Council approval on August 19, 2010, to enter into an engineering agreement with Consolidated Technologies to perform professional engineering services in connection with the design and construction phase of upgrading the existing water plant. That project was designed, bid, and all bids rejected by the City Council on November 3, 2011.

During the next City Council meeting I will be seeking approval of an amendment to the original engineering contract to redesign changes to the water plant project. After the design revisions are complete we plan to re-advertise the project and open bids in early 2012. The total increase of the proposed contract amendment totals \$21,280.

I would be happy to discuss this with you further if you have questions or comments. Please feel free to give me a call and we can discuss any concerns that you may have concerning this amendment.

Councilman Anderson made a motion, seconded by Councilman Woodford, to authorize the City Manager to execute an amendment to the original engineering contract to design changes to the Water Plant Improvement Project as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER EMERGENCY
APPROVAL OF REPAIR
TO WATER PLANT
(SOLE SOURCE
PROVIDER) – WATER
QUALITY CONTROL
DEPARTMENT**

**COOKEVILLE CITY COUNCIL
MINUTES
NOVEMBER 17, 2011**



Walker Process
Equipment
840 N. Russell Ave
Aurora, IL 60506
(630)892-7921
Fax: (630) 892-7951
FEIN # 31-0884304

Invoice Number **INV004116**
Invoice Date 11/11/2011
Order Number 34-1185

RECEIVED NOV 16 2011

Bill To:
COOKEVILLE, TN
JEFF POTTS
1860 SOUTH JEFFERSON
COOKEVILLE, TN 38506
USA
Phone: (931) 858-2646 Cell Ph: (000) 000-0000
Fax: (000) 000-0000

4R-CO0001

Ship To:
COOKEVILLE, TN
9722 WATER PLANT ROAD
BAXTER, TN 38544
USA
Phone: (931) 858-2646 Phone 2: (000) 000-0000
Cell Ph: (000) 000-0000 Fax: (000) 000-0000

PO Number	Proposal	Sales Rep	Ship Method	Payment Terms	
90-0129	70W212 - RJF100611	W52	BW	N15	
Consulting Engineer		Job Name		Sales Mgr	
				ED BEVERLY	
Qty	U of M	Item	Description	Unit Price	Extended Price
1	EA	REPAIR	S42N12 SPUR GEAR DRIVE WITH FRT & FS	\$35,000.00	\$35,000.00

Please REMIT TO:
WALKER PROCESS EQUIPMENT
840 N. RUSSELL AVE.
AURORA, IL 60506

Subtotal	\$35,000.00
Tax	\$0.00
Total	\$35,000.00

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the emergency repair at the water plant as submitted. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

HEARING OF CITIZENS AND/OR DELEGATIONS:

Mayor Swallows recognized the TTU Journalism Class.

Mayor Swallows announced that the Christmas Parade will be on Monday, November 28th at 7:00 p.m. & the Dogwood Park ribbon cutting will be at 5:00 p.m. followed by the Christmas Tree Lighting & Music at CPAC (if rains – Dec. 5th)!!!

Councilman Anderson reminded everyone to shop local!!

Councilman Woodford announced the TSSAA BlueCross Bowl Football Games coming up on December 1st through 3rd, 2011 at TTU's Tucker Stadium.

There being no further business to discuss, Councilman Albrecht made a motion, seconded by Councilman Anderson, to adjourn the meeting at 5:50 p.m. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

Matt Swallows, Mayor

ATTEST:

Cathy McClain, City Clerk