COOKEVILLE CITY COUNCIL
REGULAR MEETING
OCTOBER 20, 2011
5:30 P.M.

The Council of the City of Cookeville met in regular session on Thursday, October 20, 2011, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Mayor Swallows called for a moment of silent prayer, and led the audience in the Pledge of Allegiance. Mayor Swallows then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk; and Dan Rader, City Attorney.

CONSIDER APPROVAL OF AGENDA AS PRESENTED

City Manager Jim Shipley requested to delete part of item #13 – consider awarding bid for truck – Electric Department.

Vice-Mayor Epps made a motion, seconded by Councilman Anderson, to delete truck bid in item #13 and to approve the agenda as amended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

OLD BUSINESS:

CONSIDER APPROVAL OF MINUTES OF COUNCIL MEETING HELD ON OCTOBER 6, 2011

Councilman Anderson made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Woodford. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER ON SECOND AND FINAL READING ORDINANCE #O11-09-16, REZONING A PORTION OF 644 WHITSON CHAPEL ROAD (TAX MAP #52O-B PORTION OF PARCEL 9.00) FROM RS20 (SINGLE-FAMILY RESIDENTIAL) TO CL (LOCAL COMMERCIAL)

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve on second and final reading Ordinance #O11-09-16. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER ON SECOND AND FINAL READING ORDINANCE #O11-09-17, REZONING 1491 & 1493 WEST BROAD STREET FROM RS20 (SINGLE-FAMILY RESIDENTIAL) TO CL (LOCAL COMMERCIAL)

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve on second and final reading Ordinance #O11-09-17. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER ON SECOND AND FINAL READING ORDINANCE #O11-09-18, AMENDMENTS TO THE ZONING CODE

Councilman Woodford made a motion, seconded by Councilman Anderson, to approve on second and final reading Ordinance #O11-09-18. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

COOKEVILLE CITY COUNCIL
MINUTES
OCTOBER 20, 2011

NEW BUSINESS:

CONSIDER RESOLUTION #R11-10-15, AUTHORIZING THE CITY OF COOKEVILLE, IN CONJUNCTION WITH PUTNAM COUNTY, TO SUBMIT AN AMENDMENT TO THE APPLICATION TO THE BUILDING & FINANCE COMMITTEE OF THE TN BOARD OF ECONOMIC GROWTH TO AMEND CERTIFICATES OF PUBLIC PURPOSE & NECESSITY FOR THE HIGHLANDS INDUSTRIAL/BUSINESS PARK

Jim Shipley, City Manager, reported the following:

In 2009, the city and county applied for and received two certificates of public purpose and necessity for the Highand's Industrial/Business Park.

One certificate was for an industrial park, and one was for a business park.

At that time, we were involved in litigation with one of the property owners of the property (about 74 acres) at the western end of the park, so the decision was made to omit that property from the certificate applications.

The litigation was settled by deeding 15 acres to the litigant: 9 acres south of I-40, and 6 acres north of I-40.

The settlement left the city and county with 5.27 acres north of I-40, and 53.81 acres south of I-40, which now needs to be added to the certificates of public purpose and necessity.

Total acres in the litigation	*74.08*
Less: 15 acres to litigant	*15.00*
Less: Remaining acres north of I-40	*5.27*
Acres to add	*53.81*

The Electric Department bond issue for the substation previously approved by the council also needs to be added to the certificate applications.

Councilman Anderson made a motion, seconded by Councilman Woodford, to adopt Resolution #R11-10-15. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER APPROVAL OF PURCHASE OF EMERGENCY RESPONSE EQUIPMENT AND INSTALLATION FOR TWO (2) MOTORCYCLES (SOLE SOURCE PROVIDER) – POLICE DEPT.

MEMO

To: Chief R.E. Terry
From: Major Mark Maxwell
Date: October 4, 2011
Re: Purchase of Motorcycle Emergency Response Equipment

We have leased two more Harley Davidson motorcycles and its time to order emergency response equipment for these units. We have enough money in capital outlay to purchase the equipment for these bikes and I'm requesting to do so. The emergency response equipment is plug and play with the wiring harnesses on the motorcycles from the factory making it a sole source. I have a quote (attached) from Boswells Harley Davidson of Cookeville for this equipment. The cost of the emergency response equipment and instillation will be $5,129.55 for each motorcycle. With your approval I'm requesting this purchase be placed on the council agenda for approval.

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the purchase of emergency response equipment/installation for motorcycles as submitted. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER AUTHORIZING THE CITY MANAGER TO EXECUTE AN ENGINEERING CONTRACT WITH CTI ENGINEERS, INC., TO DESIGN A NEW WATER TANK INLET/TANK MIXING SYSTEM FOR THE BUCK MOUNTAIN WATER TANK

MEMORANDUM

TO: City Council
City Manager

FROM: Ronnie J. Kelly, Director RJK

DATE: October 14, 2011

SUBJ: Engineering Contract – Buck Mtn. Water Tank Improvements

During the next City Council meeting I will be seeking authorization for the City Manager to enter into an engineering contract with CTI Engineers, Inc., to design a new water tank inlet and a tank mixing system for the Buck Mountain Water Tank.

The project consists of designing modifications to the water tank that was constructed and put on line in 1978. Due to the location of this tank on the distribution system and the inlet/outlet water line connection, water does not mix well within the tank. During the summer months of the year water stratifies within the tank. This can lead to water quality degradation over time.

We have negotiated a not to exceed price of $21,500 and would recommend approval.

If you have any questions or comments please feel free to give me a call.

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the engineering contract with CTI Engineers, Inc. as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER AWARDING BIDS FOR UNIFORMS – WATER QUALITY CONTROL & LEISURE SERVICES DEPARTMENTS

CITY OF COOKEVILLE
DEPARTMENT OF WATER QUALITY CONTROL
UNIFORMS

DATE OF BID OPENING: 12-Oct-11
BIDS OPENED BY: MARLIN HAGGARD
BIDS WITNESSED BY: PAULINE WHITESIDE
DEPARTMENT: WQC & Leisure Services
TIME: 10:00 A.M.

BIDDERS	#1 MEN'S INDUSTRIAL SS SHIRT	#2 MEN'S INDUSTRIAL LS SHIRT	#3 MEN'S COTTON SS SHIRT	#4 MEN'S COTTON LS SHIRT	#5 MEN'S STRIPE SS SHIRT	#6 MEN'S STRIPE LS SHIRT	#7 MEN'S MESH KNIT SS SHIRT	#8 MEN'S 100%COTTON SS SHIRT	#9 MEN'S MESH KNIT SS SHIRT	#10 MEN'S 100%COTTON T-SHIRT	#11 MEN'S 50/50 T-SHIRT	#12 MEN'S WAIST LGTH. JACKET	#13 MEN'S PERMALINED JACKET
AMERIPRIDE													
CMS UNIFORMS	**$12.00**	**$11.00**	**$13.00**	**$14.00**	**$13.75**	**$15.00**	**$13.80**	**$14.00**	**$17.00**	**$9.00**	**$9.00**	**$25.00**	**$28.00**
NEW DAY UNIFORMS													
PERFECT FIT	$10.98	$12.25	$11.65	$15.75	$14.95	$16.50	$15.10	$16.25	$18.75	$10.50	$9.25	$26.70	$28.75
UNIFIRST CORP	$10.25	$11.20	$12.40	$14.35	$13.85	$16.00	$14.85	$20.65	$16.45	$11.50	$11.50	$23.15	$24.70
ARAMARK													

WE, THE UNDERSIGNED, DO HERBY RECOMMEND THE BID FROM -**CMS UNIFORMS**- BE AWARDED FOR THE FOLLOWING REASON:
LOW BID MEETING SPECS.
ESTIMATED QUANTITIES OF EACH ITEM WERE USED TO DETERMINE LOW BIDDER. **ALL SHIRTS AND JACKETS TO BE AWARDED AS ONE ITEM.**

RECOMMENDED: DEPARTMENT HEAD
BUDGET AVAILABILITY: FINANCE DIRECTOR
APPROVAL: CITY MANAGER

CITY OF COOKEVILLE
DEPARTMENT OF WATER QUALITY CONTROL
UNIFORMS

DATE OF BID OPENING: 12-Oct-11
BIDS OPENED BY: MARLIN HAGGARD
BIDS WITNESSED BY: PAULINE WHITESIDE
DEPARTMENT: WQC & Leisure Services
TIME: 10:00 A.M.

BIDDERS	#14 MEN'S TEAM JACKET	#15 OXFORD LS SHIRT	#16 DENIM SHIRT LS SHIRT	#17 MEN'S RED-E-PREST PANTS	#18 MEN'S JEAN-CUT PANTS	#19 MEN'S COTTON PANTS	#20 MEN'S TWILL PANTS	#21 WOMEN'S CASUAL PANTS	#22 MEN'S CASUAL PANTS	#23 MEN'S PREWASHED DENIM JEANS	#24 MEN'S PREWASHED JEANS R/F	#25 MEN'S UNIFORM SHORTS	#26 MEN'S PLEATED SHORTS
AMERIPRIDE													
CMS UNIFORMS	**$26.50**	**$13.80**	**$16.90**	**$13.20**	**$13.50**	**$16.00**	**$18.00**	**$18.00**	**$19.00**	**$15.00**	**$19.50**	**$10.55**	$12.25
NEW DAY UNIFORMS													
PERFECT FIT	$27.70	$15.65	$16.85	$14.85	$17.25	$21.50	$19.75	$18.85	$22.00	$15.25	$21.75	$12.50	$14.25
UNIFIRST CORP.	$21.45	$13.70	$15.70	$16.04	$15.02	$19.34	$20.38	$19.00	$20.50	$16.00	$21.00	$11.00	$11.00
ARAMARK													

WE, THE UNDERSIGNED, DO HERBY RECOMMEND THE BID FROM -**CMS UNIFORMS**- BE AWARDED FOR THE FOLLOWING REASON:
LOW BID MEETING SPECS.
ESTIMATED QUANTITIES OF EACH ITEM WERE USED TO DETERMINE LOW BIDDER. **ALL PANTS TO BE AWARDED AS ONE ITEM.**

RECOMMENDED: DEPARTMENT HEAD
BUDGET AVAILABILITY: FINANCE DIRECTOR
APPROVAL: CITY MANAGER

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the uniform bids as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER AWARDING ANNUAL BID FOR REFUSE AND CARDBOARD CONTAINERS – PUBLIC WORKS DEPARTMENT

CITY OF COOKEVILLE
BID TABULATION RECORD
REFUSE AND CARDBOARD CONTAINERS
ANNUAL CONTRACT

DEPARTMENT: Public Works
BIDS OPENED BY: Greg Brown
OPENING WITNESSED BY: Debbie Swallows
DATE OF BID OPENING: October 10, 2011
TIME OF BID OPENING: 10:00 AM

BID PRICE PER UNIT

BIDDERS	4 YARD	6 YARD	8 YARD	8 YD CARDBOARD	30 YARD ROLL-OFF CONTAINERS	DELIVERY TIME
WASTEQUIP MFG	**$522.00**	**$668.00**	**$764.00**	**$782.00**	**$3,661.00**	1-2 WKS
BAKERS WASTE	$542.00	$720.00	$804.00	$822.00	$3,779.00	3-4 WKS
STOLTZFUS STEEL	NO BID	NO BID	NO BID	NO BID	$3,700.00	30 DAYS

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID WASTEQUIP MFG CO

BE AWARDED FOR THE FOLLOWING REASON LOW BID

RECOMMENDED: DEPT. DIRECTOR
BUDGET AVAILABILITY: FINANCE DIRECTOR
APPROVAL: CITY MANAGER

Councilman Woodford made a motion, seconded by Councilman Anderson, to award the refuse & cardboard container bid as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT FOR NATURAL GAS SUPPLY CAPACITY

- ***Replaces two contracts expiring Oct 31, 2011***
- ***Current contracts monthly cost***
  - ***$15,186.80***

- ***New Supply Contracts with Atmos Energy Mkt***
  - ***Contract period Nov 1, 2011 – Oct 31, 2016***
  - ***Monthly cost $14,160.00***
  - ***Annual savings $12,321.16***

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the contract for natural gas supply capacity as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER AWARDING BID FOR VACUUM EXCAVATOR MACHINE – GAS DEPARTMENT

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

Item for Bid: Vacuum Excavator Machine

DATE OF BID OPENING: August 26th, 2011 TIME: 10:00a.m.
BIDS OPEND BY: Jeff Mills
BIDS WITNESSED BY: Jude Hodupp;Wayne Dulworth;Doug Stephens
DEPARTMENTS: Gas

BIDDERS	QUANTITY	PRICE					
Vermeer Heartland	1	$22,637.25					
Ditch Witch of TN	1	$23,058.82					

WE THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM Vermeer Heartland BE AWARDED
FOR THE FOLLOWING REASON: low bid.

RECOMMENDED: DEPT. HEAD

BUDGET AVAILABILITY: FINANCE DIRECTOR

APPROVAL: CITY MANAGER

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the vacuum excavator machine bid as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSIDER AWARDING BIDS FOR CAB/CHASSIS & AERIAL DEVICE - ELECTRIC DEPARTMENT

CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 11091301

DATE OF BID OPENING: 9-26-2011 **TIME:** 2:00 PM CST
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Garry Allen, Matt Mahaney, Jim Cook, Adam Gray
DEPARTMENT: Electric

BIDDERS / QTY	2012 Yr. Model Cab&Chassis 1							
MHC Kenworth	$ 75,049.58							
Neely Coble Freightliner	**$ 70,075.00**							
Tri State International	$ 72,110.00							

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Neely Coble Freightliner
BE AWARDED FOR THE FOLLOWING REASON: low evaluated bid meeting specs.

RECOMMENDED: DEPT. HEAD **APPROVAL: CITY MANAGER**

CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 11091302

DATE OF BID OPENING: 9-26-2011 **TIME:** 2:15 PM CST
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Adam Gray, Garry Allen, Brad Bass
DEPARTMENT: Electric

BIDDERS / QTY	50' Aerial Device 1							
Altec	**$ 88,117.00**							
Terex	No Bid							

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Altec
BE AWARDED FOR THE FOLLOWING REASON: low bid meeting specs.

RECOMMENDED: DEPT. HEAD **APPROVAL: CITY MANAGER**

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the cab/chassis & aerial device bids as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

HEARING OF CITIZENS AND/OR DELEGATIONS:

Mayor Swallows recognized the TTU Journalism Class.

Councilman Anderson announced the current events – "Brown Bag Lunch" at Depot on 10-21-11; "Cooking on the Square" for Habitat on 10-28-11; and "Trick or Treat on the Westside" on 10-31-11.

Vice-Mayor Epps announced that the 3rd Annual "Haunted Half Marathon" will be on Saturday, 10-29-11.

There being no further business to discuss, Councilman Albrecht made a motion, seconded by Councilman Anderson, to adjourn the meeting at 5:58 p.m. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

_____
Matt Swallows, Mayor

ATTEST:

_____
Cathy McClain, City Clerk