

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
APRIL 7, 2011
5:30 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, April 7, 2011, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Mayor Swallows called for a moment of silent prayer, and led the audience in the Pledge of Allegiance. Mayor Swallows then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk; and Dan Rader IV, serving as City Attorney.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Councilman Anderson made a motion, seconded by Councilman Albrecht, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

OLD BUSINESS:

**CONSIDER APPROVAL OF MINUTES
OF COUNCIL MEETING HELD ON
MARCH 17, 2011**

Councilman Woodford made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Anderson. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER ON SECOND AND FINAL
READING ORDINANCE #O11-03-03,
AMENDING TITLE 9, CHAPTER
4 OF THE COOKEVILLE
MUNICIPAL CODE, PERTAINING
TO TAXI REGULATIONS**

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 7, 2011**

Councilman Anderson made a motion, seconded by Councilman Albrecht, to approve on second and final reading Ordinance #O11-03-03. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

CONSENT AGENDA:

SET A DATE (5-5-11) FOR A PUBLIC HEARING ON ORDINANCE #O11-04-05, AMENDMENTS TO THE ZONING CODE RELATING TO BED & BREAKFAST ESTABLISHMENTS IN RS ZONES

CONSIDER AWARDED BIDS FOR DECORATIVE LED LIGHTS & TRANSFORMERS – ELECTRIC DEPARTMENT

**CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 11022401**

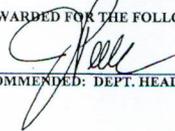
DATE OF BID OPENING: 3-15-2011
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Tiffany Capps
DEPARTMENT: Electric

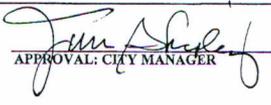
TIME: 2:00 PM CST

BIDDERS	QTY	Decorative LED Lights							
		45							
		\$ 891.89							
Stuart Irby		\$ 40,135.05							
		\$ 822.23							
Rexel, Inc.		\$ 37,000.35							
		\$ 759.87							
BCG Tech, Inc.		\$ 34,194.15							

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM BCG Tech, Inc.

BE AWARDED FOR THE FOLLOWING REASON: low bid meeting specs


RECOMMENDED: DEPT. HEAD


APPROVAL: CITY MANAGER

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 7, 2011**

CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 11022402

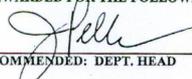
DATE OF BID OPENING: 3-15-2011
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Tiffany Capps
DEPARTMENT: Electric

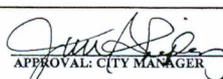
TIME: 2:30 PM CST

BIDDERS	QTY	25 Kva. Conv. Transformer	9 evaluated cost					
Harris Electric		\$ 998.00						
		\$ 8,982.00	\$ 1,591.25					
Power Supply		\$ 1,012.20						
		\$ 9,109.80	\$ 1,555.75					
Gresco		\$ 910.00						
		\$ 8,190.00	\$ 1,473.69					
Deco		\$ 849.00						
		\$ 7,641.00	\$ 1,434.59					
Utilicor		\$ 784.00						
		\$ 7,056.00	\$ 1,364.28					

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Utilicor

BE AWARDED FOR THE FOLLOWING REASON: low evaluated bid meeting specs.


RECOMMENDED: DEPT. HEAD


APPROVAL: CITY MANAGER

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve the consent agenda items as submitted. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

NEW BUSINESS:

**CONSIDER REAPPOINTMENT
TO THE HISTORIC ZONING
COMMISSION**

MEMORANDUM

TO: CITY COUNCIL MEMBERS
FROM: JAMES MILLS, PLANNING DIRECTOR
DATE: APRIL 1, 2011
SUBJECT: HISTORIC ZONING COMMISSION APPOINTMENT

The current term of Mr. Greg Stamps on the Historic Zoning Commission expired on April 4, 2011. Mr. Stamps fills the architect position on the Commission. Members of the Historic Zoning Commission serve five-year terms and are appointed by the Mayor with confirmation by a majority vote of the City Council.

Mr. Stamps has been contacted and has agreed to continue to serve if reappointed. The Planning Department recommends for his reappointment.

If you have any questions or need further information please contact me at your convenience.

Councilman Anderson made a motion, seconded by Councilman Woodford, to reappoint Greg Stamps to the Historic Zoning Commission. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 7, 2011**

**CONSIDER AWARDING CONTRACT
FOR INTERSECTION
IMPROVEMENTS – PUBLIC
WORKS DEPARTMENT**

**CITY OF COOKEVILLE
BID TABULATION RECORD
INTERSECTION IMPROVEMENTS**

DEPARTMENT: Public Works DATE OF BID OPENING: January 27, 2011
 BIDS OPENED BY: Greg Brown TIME OF BID OPENING: 2:00 pm
 OPENING WITNESSED BY: Tracy Meggs

BIDDERS	TOTAL BID	
HIGHWAYS, INC.	\$348,520.00	
LOJAC ENTERPRISES	\$369,131.75	
ELK MOUNTAIN	NO BID	
SWIFT CONSTRUCTION	NO BID	

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM HIGHWAYS, INC.

BE AWARDED FOR THE FOLLOWING REASON: LOW BIDDER

RECOMMENDED: DEPT. DIRECTOR _____

BUDGET AVAILABILITY: FINANCE DIRECTOR _____

APPROVAL: CITY MANAGER _____

Intersection Improvements

Original bid by Highways, Inc. was \$348,520. This was to add turning lanes to the following intersections:

- West Jackson Street and South Walnut Avenue
- Old Bridge Road and Old Sparta Road
- Buffalo Valley Road and West Jackson Street

Highways has estimated the cost to construct West Jackson Street/South Walnut Avenue and Old Bridge Road/Old Sparta Road intersections to be \$253,011. This was a unit price bid, so the exact price will be based on the quantities used.

Due to budget concerns, the Public Works Department would recommend awarding the contract for the price of \$253,011 to construct the two intersections indicated.

Councilman Anderson made a motion, seconded by Councilman Albrecht, to award the contract for intersection improvements to Highways, Inc. for only two (2) intersections in the amount of \$253,011 as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
 Vice-Mayor Larry Epps
 Councilman Connie Albrecht
 Councilman Alma Anderson
 Councilman Jim Woodford

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 7, 2011**

**CONSIDER AWARDING BID FOR
DRY VALLEY ROAD GAS LINE
PROJECT**

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

Item for Bid: Dry Valley Rd Gas Line Project

DATE OF BID OPENING: March 14th, 2011 TIME: 2:00p.m.
 BIDS OPENED BY: Jeff Mills
 BIDS WITNESSED BY: Hank Adams, Consolidated Pipe; Steve Watts, Bush Const; Betty Whitehead, CGD
 DEPARTMENTS: Gas

BIDDERS	PRICE						
Highways, Inc.	\$387,245.00						
King Pipeline	\$383,431.00						
Cleary Construction	\$314,427.00						
James N. Bush Construction	\$266,636.00						

WE THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM Bush Construction BE AWARDED
 FOR THE FOLLOWING REASON: low bid meeting specifications


 RECOMMENDED: DEPT. HEAD


 BUDGET AVAILABILITY: FINANCE DIRECTOR


 APPROVAL: CITY MANAGER

Councilman Albrecht made a motion, seconded by Vice-Mayor Epps, to award the Dry Valley Road Gas Line Project bid as recommended. Upon call for a vote, the following voted aye:

- Mayor Matt Swallows
- Vice-Mayor Larry Epps
- Councilman Connie Albrecht
- Councilman Alma Anderson
- Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER AWARDING BID FOR
REHABILITATION AND
REPAINTING WITH LEAD
ABATEMENT THE SHONEY'S
(2MG) WATER STORAGE TANK
- WATER QUALITY CONTROL
DEPARTMENT**

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 7, 2011**

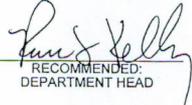
CITY OF COOKEVILLE
DEPARTMENT OF WATER QUALITY CONTROL
**SHONEY'S (2MG) WATER STORAGE TANK
REHABILITATION AND REPAINTING WITH LEAD ABATEMENT**

DATE OF BID OPENING 29-Mar-11 TIME: 2:00 P.M.
BIDS OPENED BY JOHN KING
BIDS WITNESS BY BARRY TURNER

BIDDERS	TOTAL BID				
Classic Protective Coatings, Inc.	\$467,965.00				
Horizon Bros Painting Corp	\$457,700.00				
Superior Industrial Maintenance	\$821,044.00				
TMI Coatings, Inc.	\$502,200.00				

(DNB-DID NOT BID)

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM - **HORIZON BROS PAINTING CORP** BE AWARDED FOR THE FOLLOWING REASON: **LOW BID MEETING SPECIFICATIONS**


RECOMMENDED:
DEPARTMENT HEAD


APPROVAL:
CITY MANAGER


BUDGET AVAILABILITY:
FINANCE DIRECTOR

Councilman Anderson made a motion, seconded by Councilman Albrecht, to award the rehabilitation/repainting of the Shoney's (2MG) Water Storage Tank bid as recommended.

Vice-Mayor Epps requested Ronnie Kelly, WQC Department Director, to request prices on adding the city's logo to one of our water tanks.

Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

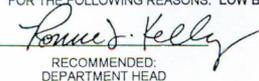
**CONSIDER AWARDED BIDS FOR
VEHICLES – CUSTOMER SERVICE,
PUBLIC WORKS & WATER
QUALITY CONTROL DEPTS.**

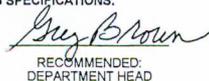
CITY OF COOKEVILLE
DEPARTMENTS OF CUSTOMER SERVICE, PUBLIC WORKS, AND WATER QUALITY CONTROL
VEHICLE BIDS

DATE OF BID OPENING 24-Mar-11 TIME: 10:00 A.M.
BIDS OPENED BY MARLIN HAGGARD
BIDS WITNESS BY Barry Turner, Ronnie Kelly, and Donald Stockton

BIDDERS	(1) COMPACT TRUCK EXTENDED CAB, FOR:	(1) PICKUP 1/2 TON REGULAR CAB, FOR:	(1) P/U 3/4 TON (4x4) EXTENDED CAB, FOR:	(2) P/U 1/2 TON (4x4) EXTENDED CABS, FOR:
	CUSTOMER SERVICE	PUBLIC WORKS	PUBLIC WORKS	WATER QUALITY
ALEXANDER AUTOMOTIVE	\$16,023.00	\$16,427.00	\$22,199.00	\$20,609.00 ea.
BILL BORUFF CHRYSLER	N/B	N/B	N/B	N/B
CARLEN MOTOR CO.	N/B	N/B	N/B	N/B
CUMBERLAND CHRYSLER	N/B	N/B	N/B	N/B
EDD ROGERS CHEVROLET	N/B	N/B	N/B	N/B
EDD ROGERS VALLEY FORD	\$15,765.00	\$16,235.00	\$23,500.00	\$21,600.00
CUMBERLAND TOYOTA	N/B	N/B	N/B	N/B

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BIDS FOR VEHICLES BE AWARDED AS INDICATED;
FOR THE FOLLOWING REASONS: **LOW BIDDER MEETING SPECIFICATIONS.**


RECOMMENDED:
DEPARTMENT HEAD


RECOMMENDED:
DEPARTMENT HEAD


BUDGET AVAILABILITY:
FINANCE DIRECTOR


RECOMMENDED:
DEPARTMENT HEAD


APPROVAL:
CITY MANAGER

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 7, 2011**

Councilman Albrecht made a motion, seconded by Councilman Woodford, to award the vehicle bids as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER AWARDING BID FOR
TREES FOR THE DOGWOOD
PARK – LEISURE SERVICES
DEPARTMENT**

Memo

To: Mayor, Matt Swallows
Vice-Mayor, Larry Epps
Councilman Alma Anderson
Councilman Connie Albrecht
Councilman Jim Woodford

From: Rick Woods, Director

CC: Jim Shipley, City Manager

Date: 4/4/2011

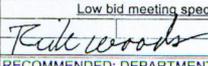
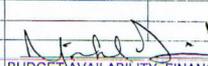
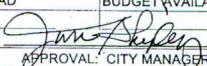
Re: Dogwood Park

At Thursday night's City Council meeting, I will be requesting your approval for the purchase of trees to be planted at Dogwood Park. We do not open bids until tomorrow, Tuesday, April 5, so I do not have bid tabulation forms for your review during the work session. I am attaching the bid sheet we sent to nurseries, garden centers and landscape contractors, which outlines the species, quantity, and size of the trees for which we have requested prices.

We are requesting unit prices that include installation (planting). As you can see, some of the trees are large and not easily planted without proper equipment, so it is better to have the nursery plant the trees. This tree list comes directly from the landscape architect's plan for the park.

We are in the process of developing a promotional brochure that will outline opportunities for the public to contribute funds toward the purchase of a tree in honor or memory of a loved one. We will also have opportunities for lamps posts and benches and we anticipate the community contribution program to be successful. This memorial tree program will help off-set the cost of the tree purchase.

I will be happy to answer any questions you may have regarding the tree purchase or the Dogwood Park development. Thank you.

DOGWOOD PARK TREE BID							
TREES	Daylight Springs Nursery	Cherry Creek Nursery	Tennessee Landscape Co.	Bert Driver Nursery	Funk's Nursery	Southern Landscape	Turf Masters Landscape Mgt
Deciduous							
Red Maple	\$450.00	\$265.00	\$270.00	\$350.00	\$245.00	\$543.00	\$185.00
River Birch	\$330.00	\$165.00	\$260.00	\$195.00	\$195.00	\$333.00	\$165.00
Sycamore	\$330.00	\$175.00	\$260.00	\$195.00	\$195.00	\$363.00	\$120.00
Weeping Willow	\$360.00	\$175.00	\$140.00	\$195.00	\$145.00	\$303.00	\$110.00
Willow Oak	\$375.00	\$275.00	\$410.00	\$350.00	\$295.00	\$543.00	\$175.00
Zelkova	\$405.00	\$315.00	\$410.00	\$350.00	\$335.00	\$768.00	\$175.00
Evergreen							
American Holly	\$375.00	\$225.00	\$270.00	\$250.00	\$225.00	\$393.00	\$350.00
Nellie R. Stevens	\$300.00	\$175.00	\$135.00	\$350.00	\$155.00	\$273.00	\$265.00
Southern Magnolia	\$480.00	\$265.00	\$385.00	\$350.00	\$295.00	\$543.00	\$145.00
White Pine	\$180.00	\$125.00	\$100.00	\$150.00	\$135.00	\$273.00	\$120.00
Black Pine	\$210.00	\$125.00	\$130.00	\$250.00	\$135.00	\$243.00	\$120.00
Flowering							
Dogwood	\$240.00	\$165.00	\$140.00	\$195.00	\$145.00	\$273.00	\$135.00
Pink Dogwood	\$270.00	\$165.00	\$140.00	\$195.00	\$155.00	\$273.00	\$135.00
Redbud	\$180.00	\$165.00	\$130.00	\$195.00	\$145.00	\$243.00	\$125.00
TOTALS	\$4,485.00	\$2,780.00	\$3,180.00	\$3,570.00	\$2,800.00	\$5,367.00	\$2,325.00
We, the undersigned, do hereby recommend the bid from Turf Master, Landscape Mgt. for the following reason: Low bid meeting specifications							
 RECOMMENDED: DEPARTMENT HEAD				 BUDGET AVAILABILITY: FINANCE DIRECTOR			
 APPROVAL: CITY MANAGER							

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 7, 2011**

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the tree bids (1 yr. guaranty) as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

Rick Woods, Leisure Services Director, reported that the concession stand/restrooms are completed; working on planting approximately 318 trees, complete installing walkways, do irrigation, fencing, benches, trash receptacles, lamp posts, signs & etc. The CityScape group will help with receiving sponsors who would like to donate funds for some of the items needed for the Dogwood Park Expansion.

HEARING OF CITIZENS AND/OR DELEGATIONS;

Clay Robertson, Putnam County Library Director, invited the council to the library for various programs.

Councilman Anderson recognized her history class present at the meeting.

There being no further business to discuss, Councilman Anderson made a motion, seconded by Councilman Woodford, to adjourn the meeting at 6:03 p.m. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

Matt Swallows, Mayor

ATTEST:

Cathy McClain, City Clerk