

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
JANUARY 6, 2011
5:30 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, January 6, 2011, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Mayor Swallows announced a moment of silent prayer. Pledge of Allegiance was led by Mayor Swallows. Mayor Swallows then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk; and Lane Moore, serving as City Attorney.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Councilman Albrecht made a motion, seconded by Councilman Anderson, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

OLD BUSINESS:

**CONSIDER APPROVAL OF MINUTES
OF COUNCIL MEETING HELD ON
DECEMBER 16, 2010**

Councilman Anderson made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Woodford. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

NEW BUSINESS:

**HOLD A PUBLIC HEARING AND
CONSIDER ON FIRST READING
ORDINANCE #O10-12-15, CLOSURE
AND ABANDONMENT OF AN
UNDEVELOPED ALLEY RIGHT-
OF-WAY LOCATED BETWEEN
BYRNE AND LEE AVENUES
THROUGH PARCEL 7.00 ON
MAP 40G, GROUP C, AND
DECLARING IT AS SURPLUS**

**COOKEVILLE CITY COUNCIL
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Councilman Woodford made a motion, seconded by Councilman Albrecht, to approve on first reading Ordinance #O10-12-15. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**HOLD A PUBLIC HEARING AND
CONSIDER ON FIRST READING
ORDINANCE #O10-12-16, REZONING
580 & 600 CORA ROAD FROM MS
(MEDICAL SERVICES) TO RD
(SINGLE-FAMILY AND DUPLEX
RESIDENTIAL)**

Councilman Anderson made a motion, seconded by Councilman Woodford, to approve on first reading Ordinance #O10-12-16. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**HOLD A PUBLIC HEARING AND
CONSIDER ON FIRST READING
ORDINANCE #O10-12-17,
AMENDMENT TO ZONING CODE
SECTION 230, FL (FLOODPLAIN
DISTRICT) TO REFLECT
REVISIONS TO THE FLOOD
INSURANCE RATE MAP (FIRM)
RESULTING FROM A LETTER OF
MAP REVISION (LOMR)**

Councilman Anderson made a motion, seconded by Councilman Albrecht, to approve on first reading Ordinance #O10-12-17. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
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**HOLD A PUBLIC HEARING AND
CONSIDER ON FIRST READING
ORDINANCE #O10-12-18,
AMENDMENT TO ZONING
CODE RELATING TO PACKAGE
STORE LOCATIONS**

James Mills, City Planner, stated that when the Planning Commission previously reviewed the zoning areas (recommending CN, CL, CG, CR & PCD) they were under the impression that only four retail package stores would be permitted.

Councilman Anderson made a motion to approve on first reading Ordinance #O10-12-18 as submitted. The motion failed due to the lack of a second.

Vice-Mayor Epps made a motion, seconded by Councilman Albrecht, to approve on first reading Ordinance #O10-12-18, excluding the CN (Neighborhood Commercial District) Zone. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER REAPPOINTMENT
TO THE COOKEVILLE
MUNICIPAL PLANNING
COMMISSION**

MEMORANDUM

TO: CITY COUNCIL MEMBERS
FROM: JAMES MILLS, PLANNING DIRECTOR
DATE: DECEMBER 23, 2010
SUBJECT: PLANNING COMMISSION APPOINTMENT

The current term of Mr. Chris Wakefield for service on the Planning Commission will expire in January 2011. Members of the Planning Commission serve five-year terms and are appointed by the City Council. Mr. Wakefield has indicated that he would like to continue to serve if reappointed and the Planning Department recommends he be reappointed.

If you have any questions or need further information please contact me at your convenience.

Councilman Albrecht made a motion, seconded by Councilman Woodford, to reappoint Mr. Chris Wakefield to the Cookeville Municipal Planning Commission as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
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**CONSIDER REAPPOINTMENT
TO THE BOARD OF ZONING
APPEALS**

MEMORANDUM

TO: CITY COUNCIL MEMBERS
FROM: JAMES MILLS, PLANNING DIRECTOR
DATE: DECEMBER 23, 2010
SUBJECT: BOARD OF ZONING APPEALS APPOINTMENTS

The current terms of Tracy Cody and Sid Gilbreath as members of the Board of Zoning Appeals will expire in January 2011. Members of the Board of Zoning Appeals serve three-year terms and are appointed by the Council.

Mr. Cody and Mr. Gilbreath have been contacted and have agreed to continue to serve if reappointed by the City Council. The Planning Department recommends for their reappointment.

If you have any questions or need further information please contact me at your convenience.

Councilman Anderson made a motion, seconded by Councilman Albrecht, to reappoint Tracy Cody & Sid Gilbreath to the Board of Zoning Appeals as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER REAPPOINTMENT
TO THE HISTORIC ZONING
COMMISSION**

MEMORANDUM

TO: CITY COUNCIL MEMBERS
FROM: JAMES MILLS, PLANNING DIRECTOR
DATE: DECEMBER 23, 2010
SUBJECT: HISTORIC ZONING COMMISSION APPOINTMENTS

The current terms of Lee Carney and Cathy Lamb as members of the Historic Zoning Commission will expire in January 2011. Both members fill community in general positions with Mr. Carney representing the East Broad-Freeze Street District and Mrs. Lamb representing the Cream City District. Members of the Historic Zoning Commission serve five-year terms and are appointed by the Mayor with confirmation by a majority vote of the City Council.

Mr. Carney and Mrs. Lamb have been contacted and have agreed to continue to serve if reappointed. The Planning Department recommends for their reappointment.

If you have any questions or need further information please contact me at your convenience.

Councilman Woodford made a motion, seconded by Councilman Anderson, to reappoint Lee Carney & Cathy Lamb to the Historic Zoning Commission as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
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**CONSIDER APPOINTMENT TO
THE ALCOHOLIC BEVERAGE
CONTROL BOARD**

MEMORANDUM

TO: Mayor Swallows
Vice-Mayor Epps
Councilman Anderson
Councilman Albrecht
Councilman Woodford

FROM: Cathy McClain, CMC, City Clerk *Cm*

DATE: January 6, 2011

RE: Vacancy on the Alcoholic Beverage Control Board

We have (1) one vacancy on the Alcoholic Beverage Control Board. David Storm's term on the board has expired. Matt Faier, a resident @709 W. Little John Lane, has shown an interest in serving on the board. It is my recommendation to appoint Mr. Faier to the ABCB - term expiring 9/2013. If you have any questions, please call me at 520-5246.

Thank you for your attention to this matter.

Vice-Mayor Epps made a motion, seconded by Councilman Anderson, to appoint Matt Faier to the Alcoholic Beverage Control Board as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER AWARDING
CLEANING SERVICES
BID - WATER QUALITY
CONTROL DEPT.**

CITY OF COOKEVILLE
DEPARTMENT OF WATER QUALITY CONTROL
CLEANING SERVICES
WATER QUALITY CONTROL OFFICE/WAREHOUSE

DATE OF BID OPENING
BIDS OPENED BY
BIDS WITNESS BY

17-Dec-10
RONNIE J. KELLY
BONNIE TINCH

TIME: 10:00 A.M.

BIDDERS	BID/MONTH	(INCLUDES MORE MAN HOURS)			
A & M CLEANING	\$1,350.00				
ADVANCED CLEANING SERVICES	DNB				
CLEAN CORP	DNB				
DCS RESTORATION	DNB				
DEPENDABLE CLEANING SERVICE	DNB				
DIAMOND CARPET CLEANING	DNB				
JANI KING OF NASHVILLE	\$1,640.00				
JOHNSON CLEANING SERVICE	\$1,810.00				
L & R CLEANING	\$1,648.00				
MIXED COMPANY	\$1,350.00				
PROFESSIONAL TOUCH	DNB				
THOMPSON, ERIC	DNB				
VAUGHT'S JANITORIAL SERVICE	\$1,400.00				

*DNB-DID NOT BID

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM - **A & M CLEANING** - BE AWARDED FOR THE FOLLOWING REASON: LOW BID MEETING SPECIFICATIONS

Ronnie J. Kelly
RECOMMENDED:
DEPARTMENT HEAD

Jim Woodford
APPROVAL:
CITY MANAGER

M. Epps
BUDGET AVAILABILITY:
FINANCE DIRECTOR

**COOKEVILLE CITY COUNCIL
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Councilman Anderson made a motion, seconded by Councilman Woodford, to award the cleaning services bid as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

HEARING OF CITIZENS AND/OR DELEGATIONS:

No one spoke at this time.

There being no further business to discuss, Councilman Anderson made a motion, seconded by Councilman Albrecht, to adjourn the meeting at 6:00 p.m. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

Matt Swallows, Mayor

ATTEST:

Cathy McClain, City Clerk