

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
OCTOBER 21, 2010
5:30 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, October 21, 2010, at 5:30 p.m., in the Municipal Building, 45 East Broad Street. Mayor Swallows announced a moment of silent prayer. Pledge of Allegiance was led by Mayor Swallows. Mayor Swallows then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk; and Dan Rader, City Attorney.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Councilman Albrecht made a motion, seconded by Councilman Anderson, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

OLD BUSINESS:

**CONSIDER APPROVAL OF MINUTES
OF COUNCIL MEETING HELD ON
OCTOBER 7, 2010**

Councilman Albrecht made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Anderson. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER ON SECOND AND FINAL
READING ORDINANCE #O10-09-11,
REZONING A PORTION OF THE
PROPERTY ON BOYD FARRIS
ROAD (TAX MAP 83, PORTION
OF PARCEL 57.01) FROM LM
(LIGHT MANUFACTURING)
TO RS20 (SINGLE-FAMILY
RESIDENTIAL)**

**COOKEVILLE CITY COUNCIL
MINUTES
OCTOBER 21, 2010**

Councilman Anderson made a motion, seconded by Councilman Albrecht, to approve on second and final reading Ordinance #O10-09-11. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

NEW BUSINESS:

**CONSIDER ON FIRST READING
ORDINANCE #O10-10-12,
AMENDING TITLE 5, CHAPTER
1, SECTION 5-101 OF THE
COOKEVILLE MUNICIPAL
CODE, PERTAINING TO
PURCHASING**

Councilman Anderson made a motion, seconded by Vice-Mayor Epps, to approve on first reading Ordinance #O10-10-12. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER RESOLUTION
#R10-10-11, AUTHORIZING
APPLICATION TO THE
SECRETARY OF STATE
TO FORM A SPORTS
AUTHORITY**

Councilman Anderson made a motion, seconded by Vice-Mayor Epps, to adopt Resolution #R10-10-11. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER APPOINTMENT
TO THE PLANNING
COMMISSION**

**COOKEVILLE CITY COUNCIL
MINUTES
OCTOBER 21, 2010**

Councilman Woodford made a motion, seconded by Councilman Anderson, to appoint Judy Jennings to the Planning Commission as council's appointment (replacing Matt Swallows). Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF LEASE
BETWEEN NASHVILLE &
EASTERN RAILROAD
CORPORATION & TENNESSEE
CENTRAL HERITAGE RAIL
TRAIL AUTHORITY**

Vice-Mayor Epps made a motion, seconded by Councilman Anderson, to approve the lease agreement between Nashville & Eastern Railroad Corporation & Tennessee Central Heritage Rail Trail Authority.

Councilman Anderson stated that "I will do anything to move this along".

Councilman Anderson made a motion, seconded by Councilman Woodford, to amend the motion to approve the lease agreement subject to the City Attorney's final approval for minor adjustments.

Upon call for a vote on the amendment to the motion, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the amendment to the motion carried.

Upon call for a vote on the motion as amended, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the amended motion carried.

**CONSIDER AWARDING BID FOR
PURCHASE & INSTALLATION
OF MANUFACTURED STONE
VENEER AT DOGWOOD PARK**

**COOKEVILLE CITY COUNCIL
MINUTES
OCTOBER 21, 2010**

**CITY OF COOKEVILLE
TABULATION SCHEDULE**

Manufactured Stone Veneer at Dogwood Park

DATE OF BID OPENING: **Monday, October 18, 2010**

Time: 10:00 a.m.

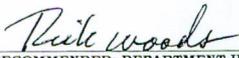
BIDS OPENED BY: **Rick Woods & Janice Myers**

DEPARTMENT: **Leisure Services & Public Facilities**

BIDDER	Total Bid	
1. Todd Masonry, Inc	\$24,780.00	
3. P & H Masonry	\$22,926.88	

We, the undersigned, do hereby recommend the bid from **P & H Masonry** for the following reason:

Low Bid Meeting Specifications


RECOMMENDED: DEPARTMENT HEAD


BUDGET AVAILABILITY: FINANCE DIRECTOR


APPROVAL: CITY MANAGER

Councilman Anderson made a motion, seconded by Councilman Woodford, to award the stone veneer bid as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF
EMERGENCY PURCHASE OF
DOOR PANELS FOR
INCINERATOR – PUBLIC
WORKS DEPARTMENT**

MEMORANDUM

TO: Jim Shipley
City Council Members

FROM: Greg Brown 

DATE: October 13, 2010

SUBJ: October 21, 2010, City Council Agenda Item

The door panels in the air curtain incinerator that is used to burn brush have deteriorated beyond repair. In order not to fall behind burning brush, the panels were ordered from the incinerator manufacturer, Waste Reduction Technologies, at a total cost of \$12,200. I would recommend your approval.

Councilman Anderson made a motion, seconded by Councilman Albrecht, to approve the purchase of door panels as recommended. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
OCTOBER 21, 2010**

REPORTS FROM OFFICERS, COUNCILMEN & CITY MANAGER:

**PRESENTATION OF CITY
OF COOKEVILLE/CUMMINS
FILTRATION ENERGY
EFFICIENCY PARTNERSHIP**

Melinda Keifer, Economic & Community Development Coordinator, proudly gave a power point presentation of the following (Cummins Filtration (Fleetguard) in Cookeville since 1967):

White Paper presented to City Manager by Elizabeth Hoegeman, plant manager Cummins Filtration 9/20/2010

City of Cookeville / Cummins Filtration Energy Efficiency Partnership:

Objective: Create a partnership between Cummins Filtration – Cookeville and the City of Cookeville to create an "Unplugged Challenge" for the City of Cookeville as part of Cummins Inc.'s Environmental Challenge.

Background: Cummins has long maintained a commitment to the communities where we do business, furthering one of the company's mission statements: "demanding that everything we do leads to a cleaner, healthier, safer environment." To honor this commitment, Cummins created the Environmental Challenge in 2009. The program is designed to harness the knowledge, skills and interest of Cummins employees by asking their participation in a Community Based Environmental Project of their choice.

The Cummins Unplugged Challenge showed that engaging the great collaborative and environmentally-conscious spirit of Cummins employees can realize substantial savings in both energy costs and greenhouse gas emissions. Results exceeded all expectations. Fifty-four Cummins sites, representing roughly 90 percent of Cummins' total energy use, took the challenge and reported verified results. In total Cummins saved \$908,710 from reduced electrical and natural gas usage, representing 7,221 tons of greenhouse gases emissions avoided.

Concept: Using the successful Cummins "Unplugged Challenge" model lead the development and implementation of an "Unplugged Challenge" for the City of Cookeville to reduce energy usage and related costs.

The Challenge concept is simple – for departments/facilities which have a shut-down period the fixed or "at rest" energy state may be significantly lowered by aggressive facility system "power-down" actions coupled with many conservation steps that every employee can take. Although the idea is simple, the implementation requires planning and engagement from several key groups: leadership, facilities staff, environmental management teams, operations leaders, and the great collective of Cookeville employees.

Tasks: Train City of Cookeville Energy Champions
Develop City of Cookeville Department Energy Hunts
Provide training resources and materials
Develop a comprehensive 3-5 year plan to expand the program beyond the City of Cookeville facilities

Cost: City of Cookeville – man hours in training and use of facility for training

Benefit: City of Cookeville – reduction in energy costs and green house gas emissions

Other than the environmental benefit this project will have in our community, the Cummins Foundation will award \$10,000.00 each to the 15 best environmental projects from those submitted. The grant is to be used to support a community partner of the site's choice.

HEARING OF CITIZENS AND/OR DELEGATIONS:

Keith Lilly, Representative of the Rail Trail Authority, expressed thanks for moving forward with the Rail Trail Project which will pave the way to grant monies.

Councilman Anderson announced the "Cooking on the Square" to benefit Habitat for Humanity on Friday, October 29th.

Councilman Albrecht recognized Clay Robertson, Putnam County Library Director since September 2010.

There being no further business to discuss, Councilman Anderson made a motion, seconded by Councilman Woodford, to adjourn the meeting at 6:15 p.m. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

Matt Swallows, Mayor

ATTEST:

Cathy McClain, City Clerk