

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
AUGUST 19, 2010
6:00 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, August 19, 2010, at 6:00 p.m., in the Municipal Building, 45 East Broad Street. Mayor Sallee announced a moment of silent prayer. Pledge of Allegiance was led by Mayor Sallee. Mayor Sallee then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk; and Dan Rader, City Attorney.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Councilman Shelton made a motion, seconded by Councilman Anderson, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

OLD BUSINESS:

**CONSIDER APPROVAL OF MINUTES
OF COUNCIL MEETING HELD ON
AUGUST 5, 2010**

Councilman Shelton made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Anderson. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER ON SECOND AND
FINAL READING ORDINANCE
#O10-06-09, REZONING 1100
OLD CALVARY ROAD (TAX
MAP 67-7.01) FROM RS20
(SINGLE-FAMILY
RESIDENTIAL) TO QM
(QUARRY & MINING) AND
REZONING A PORTION OF
1805 EAST SPRING STREET
(TAX MAP 67-15.00) FROM
RS20 (SINGLE-FAMILY
RESIDENTIAL) TO CL
(LOCAL COMMERCIAL)**

**COOKEVILLE CITY COUNCIL
MINUTES
AUGUST 19, 2010**

Councilman Shelton made a motion, seconded by Vice-Mayor Davis, to approve on second and final reading Ordinance #O10-06-09. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**HOLD A PUBLIC HEARING AND
CONSIDER ON SECOND AND
FINAL READING ORDINANCE
#O10-08-10, AMENDING THE
BUDGETS OF THE GENERAL
& ECONOMIC DEVELOPMENT
FUNDS OF THE CITY OF
COOKEVILLE, TN, FOR THE
FISCAL YEAR ENDED
JUNE 30, 2011**

Vice-Mayor Davis made a motion, seconded by Councilman Anderson, to approve on second and final reading Ordinance #O10-08-10. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

CONSENT AGENDA:

**CONSIDER AWARDED BID FOR
VEHICLE SERVICING – ALL
DEPARTMENTS**

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

VEHICLE SERVICING (1YEAR)

DATE OF BID OPENING: 7-29-10 TIME: 10:00 A.M.
BIDS OPENED BY: LYDIA DANIELS
BIDS WITNESSED BY: KIM HENDERSON
DEPARTMENT: ALL DEPARTMENTS

BIDDERS	6 QTS OIL 1 FILTER (PT INSPEC)						
XPRESS LUBE	\$20.99						

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM xpress lube BE AWARDED FOR THE FOLLOWING REASON: ONLY BID - GOOD BID

[Signature]
RECOMMENDED: DEPT. HEAD

[Signature]
APPROVAL: CITY MANAGER

[Signature]
BUDGET AVAILABILITY: FINANCE DIRECTOR

**COOKEVILLE CITY COUNCIL
MINUTES
AUGUST 19, 2010**

**CONSIDER AWARDING BIDS FOR
TRANSFORMERS & RUBBER
SLEEVES – ELECTRIC DEPT.**

**CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 10073101**

DATE OF BID OPENING: 8-9-2010 TIME: 2:00 PM CST
 BIDS OPENED BY: Glenn Greenwood
 BIDS WITNESSED BY: Brandon Jones
 DEPARTMENT: Electric

BIDDERS	QTY	item 1		item 2	
		25 Kva Csp Transformer	12 evaluated cost	50 Kva Con. Transformer	3 evaluated cost
Stuart Irby		\$985.50 \$ 11,826.00	\$ 1,574.03	\$1519.70 \$ 4,559.10	\$ 2,626.87
Power Supply		\$998.00 \$ 11,976.00	\$ 1,540.31	\$2032.00 \$ 6,096.00	\$ 3,044.82
Gresco		\$939.00 \$ 11,268.00	\$ 1,522.81	\$1318.00 \$ 3,954.00	\$ 2,369.52
Deco		\$889.00 \$ 10,668.00	\$ 1,480.18	\$1487.00 \$ 4,461.00	\$ 2,626.58

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Deco item 1 Gresco item 2

BE AWARDED FOR THE FOLLOWING REASON: low evaluated bid meeting specs.

[Signature]
RECOMMENDED: DEPT. HEAD

[Signature]
APPROVAL: CITY MANAGER

**CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 10073101**

DATE OF BID OPENING: 8-9-2010 TIME: 2:00 PM CST
 BIDS OPENED BY: Glenn Greenwood
 BIDS WITNESSED BY: Brandon Jones
 DEPARTMENT: Electric

BIDDERS	QTY	item 1		item 2	
		5 Kva Csp Transformer	6 evaluated cost	15 Kva Con. Transformer	12 evaluated cost
Stuart Irby		\$467.50 \$ 2,805.00	\$632.51	\$739.10 \$ 8,869.20	\$1112.70
Power Supply		\$569.00 \$ 3,414.00	\$737.42	\$793.00 \$ 9,516.00	\$1131.23
Gresco		\$644.00 \$ 3,864.00	\$824.35	\$746.00 \$ 8,952.00	\$1094.15
Deco		\$490.00 \$ 2,940.00	\$686.19	\$689.00 \$ 8,376.00	\$1063.02

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Stuart Irby item 1 Deco item 2

BE AWARDED FOR THE FOLLOWING REASON: low evaluated bid meeting specs.

[Signature]
RECOMMENDED: DEPT. HEAD

[Signature]
APPROVAL: CITY MANAGER

**ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 10080301**

DATE OF BID OPENING: 8-11-2010 TIME: 2:00 PM CST
 BIDS OPENED BY: Glenn Greenwood
 BIDS WITNESSED BY: Jeff Peek
 DEPARTMENT: Electric

BIDDERS	QTY	Rubber Sleeves	Rubber Sleeves	Rubber Sleeves
		Size Reg. 26 pr.	Size Large 4 pr.	Size X-Large 6 pr.
HD Supply		\$220.80/pr. \$ 5,740.80	\$236.90/pr. \$ 947.60	\$259.80/pr. \$ 1,558.80
Gresco		\$220.00/pr. \$ 5,720.00	\$237.00/pr. \$ 948.00	\$260.00/pr. \$ 1,560.00
Stuart Irby		\$217.80/pr. \$ 5,662.80	\$233.69/pr. \$ 934.76	\$256.20/pr. \$ 1,537.20

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Stuart Irby

BE AWARDED FOR THE FOLLOWING REASON: low evaluated bid meeting specs.

[Signature]
RECOMMENDED: DEPT. HEAD

[Signature]
APPROVAL: CITY MANAGER

**COOKEVILLE CITY COUNCIL
MINUTES
AUGUST 19, 2010**

Councilman Shelton made a motion, seconded by Councilman Anderson, to approve the consent agenda items as recommended. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER RESOLUTION #R10-08-06,
EXPRESSING APPRECIATION FOR
SERVICES RENDERED BY ELLENE
DUNCAN TO THE COOKEVILLE-
PUTNAM COUNTY CHAMBER
OF COMMERCE**

Mayor Sallee made a motion, seconded by Councilman Anderson, to adopt Resolution #R10-08-06. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

NEW BUSINESS:

**CONSIDER APPROVAL OF
ENGINEERING CONTRACT
FOR PHASE II OF THE
WATER PLANT EXPANSION**

TO: City Council
City Manager

FROM: Ronnie J. Kelly, Director *RJK*

DATE: August 13, 2010

SUBJ: Engineering Contract – Water Plant Upgrade and Expansion Project

During the next City Council meeting I will be seeking approval to enter into an engineering contract to design the next phase of our Water Treatment Plant Land Use and Expansion Plan. The original water plant was constructed in 1971 and expanded in 1982.

The design of the next phase of the Water Treatment Plant Expansion Plan will include the following major elements:

- Replacement of the four (4) high service pumps and motors. This will increase the plant's pumping capacity up to 22.5 MGD. Variable frequency drives will be added to all pumps to allow finished water delivery from the plant to be varied anywhere from 4.5 MGD to 22.5 MGD.
- Construction of a new pump discharge header and re-configuration of the existing header to allow capacity expansion to the proposed 22.5 MGD and ultimately to 30 MGD.
- Complete overhaul and replacement of the existing electrical system. The new electrical system would include a manual transfer switch for connection to a trailer mounted emergency generator.

- Add a new 500,000-gallon clearwell plus modification of the existing clearwell.
- Expansion of the existing laboratory and personnel building.
- Add new backwash pump motors, variable speed flocculators, and air scour blower and piping.

The estimated cost of the project is in the 6.1 million dollar range.

The negotiated fees are as follows:

- Design Phase Services -----\$290,000
- Construction Phase Services ----- \$124,000
- Resident Project Representation -----\$ 95,000 (hourly, not to exceed)
- Geotechnical & Permits ----- \$ 15,000 (as needed)
- State Revolving Loan ----- \$ 5,000 (if needed)
- Treatability Study ----- \$ 25,000 (hourly, not to exceed)

If you have any questions or comments please feel free to give me a call.

**COOKEVILLE CITY COUNCIL
MINUTES
AUGUST 19, 2010**

Councilman Williams made a motion, seconded by Vice-Mayor Davis, to approve the engineering contract for Phase II of the Water Plant Expansion as requested. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF
ENGINEERING CONTRACT
FOR PAINTING WATER
TANK**

MEMORANDUM

TO: City Council
City Manager

FROM: Ronnie J. Kelly, Director *RJK*

DATE: August 12, 2010

SUBJ: Shoney's Water Tank Rehabilitation - Engineering Contract

During the next City Council meeting I will be seeking approval of an engineering contract with Consolidated Technologies, Inc, to provide investigation, design, bidding assistance, construction administration and resident project representation services in connection with rehabilitation and repainting of the 2 MG Shoney's Water Storage Tank. The proposed rehabilitation and repainting work will be bid this winter and completed in the late spring and early summer of 2011.

The tank was constructed in 1970 and is long past due for rehabilitation and repainting. The total amount of the engineering contract being proposed is \$50,000

If you have any questions or comments please feel free to give me a call.

Councilman Shelton made a motion, seconded by Councilman Anderson, to approve the engineering contract for painting water tank as requested. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER AUTHORIZING THE
CITY MANAGER TO APPROVE
CONTRACT BETWEEN CITY
OF COOKEVILLE AND PUTNAM
COUNTY RELATIVE TO BRIDGE
REPLACEMENT**

**COOKEVILLE CITY COUNCIL
MINUTES
AUGUST 19, 2010**

MEMORANDUM

TO: City Manager
City Council

FROM: Ronnie J. Kelly, Director *RJK*

DATE: August 12, 2010

SUBJ: Consider Agreement with Putnam County Highway Department to include waterline relocation into Bridge Replacement Contract.

During the August 19th City Council meeting I will be requesting authorization for the City Manager to enter into an agreement between the Department of Water Quality Control and the Putnam County Highway Department.

The Putnam County Highway Department is currently under design to replace a bridge that crosses the Falling Water River. During the design process the County's Engineer brought to our attention that the proposed bridge abutments would need to be constructed in close proximity to our existing water line. The existing 6-inch water line was obtained from the Dry Valley Utility District and was constructed underneath the river. The County's Engineer suggested that if we were ever planning to upgrade this section of water line, now might be the time to consider those upgrades.

In reviewing our long-range plan for this area, the water line needs to be upgrade to meet the future demand across the Falling Water River. The size of the water line needs to be increased and we believe that attaching it to the new bridge would be the best long-term solution.

We would like to incorporate our water line improvements into the bridge project and pay for our share of the costs. Our intent would be to pay part of the engineering and inspection cost to design the water line improvements and include them in the bridge bid. Separate bid items would identify our water line improvements so that we would only pay for our portion of the construction.

Article II of the proposed agreement states that we agree to pay our pro-rata share of the engineering costs up to \$21,000. Article III states that we agree to pay our pro-rata share of the construction costs associated with moving the water line up to \$140,000. We have included these costs in our proposed budget for the 2011 physical year.

If you have any questions concerning this item please feel free to give me a call.

Councilman Anderson made a motion, seconded by Vice-Mayor Davis, to approve the contract for bridge replacement as requested. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**RECEIVE AND CONSIDER
CERTIFIED ELECTION
RETURNS FROM THE
CITY COUNCIL ELECTION
HELD ON AUGUST 5, 2010**

8/16/2010

State of Tennessee - PUTNAM County

1

Municipal Election
August 5, 2010
City Council - Cookeville

1. Connie Albrecht
2. Alma Anderson
3. Zach Papa Bollen
4. John Donnelly, Jr.
5. Larry A. Epps

6. Harold Jackson
7. Anthony C. Maxwell
8. Paul Spite
9. Matt Swallows
10. Jim Woodford

Precinct	1	2	3	4	5	6	7	8	9	10
1A Capshaw	356	463	120	317	484	355	236	62	504	344
1C South Cookeville	98	114	44	82	120	89	93	20	133	89
2A Northeast	535	600	156	344	657	397	331	104	656	507
3A University	78	80	45	65	76	109	52	17	83	78
5A Cookeville CC	43	49	23	41	61	59	27	6	71	59
5C Prescott South	95	73	42	70	87	90	75	35	138	87
6A Cane Creek	318	353	155	229	328	345	303	79	370	325
7A Burgess Falls	107	106	33	57	104	87	65	30	96	84
9A D Springs North	2	5	1	1	5	0	2	1	3	2
10B Sycamore	138	153	51	94	154	148	128	34	172	152
11B Cookeville High	28	25	11	24	16	37	25	6	32	21
Totals	1798	2021	681	1324	2090	1714	1337	394	2258	1748

**COOKEVILLE CITY COUNCIL
MINUTES
AUGUST 19, 2010**

Councilman Shelton made a motion, seconded by Councilman Anderson, to accept the August 5, 2010 Certified Election Returns. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

HEARING FROM OFFICERS, COUNCILMEN AND CITY MANAGER:

Thank you comments were made by the entire City Council.

ADJOURN SINE DIE

Councilman Shelton made a motion, seconded by Councilman Williams, to adjourn sine die. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CALL TO ORDER
BY CITY CLERK**

At this time, John Maddux, Circuit Judge of the 13th Judicial District, swore in the newly elected City Council.

Cathy McClain, City Clerk, called the roll. The following were present:

Councilman Matt Swallows
Councilman Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Councilman Anderson made a motion, seconded by Councilman Albrecht, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Councilman Matt Swallows
Councilman Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
AUGUST 19, 2010**

**ELECTION OF MAYOR – CONDUCTED
BY CITY MANAGER**

Councilman Anderson nominated Matt Swallows to be elected by acclamation for the position of Mayor. Upon call for a vote, the following voted aye:

Councilman Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

ABSTAINED: Councilman Matt Swallows

The City Clerk announced that the motion carried.

ELECTION OF VICE-MAYOR

Councilman Anderson nominated Larry Epps to be elected by acclamation for the position of Vice-Mayor. Mayor Swallows moved that nominations cease. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

ABSTAINED: Councilman Larry Epps

The City Clerk announced that the motion carried.

**ANNOUNCEMENT OF
MAYOR'S
APPOINTMENT TO
THE PLANNING
COMMISSION**

Mayor Swallows announced his appointment of David Webb to the Planning Commission (presently Mayor's appointment).

**CONSIDER APPOINTMENT OF
COUNCIL'S REPRESENTATIVE
TO SERVE ON PLANNING
COMMISSION**

Councilman Anderson made a motion, seconded by Councilman Albrecht, to appoint Councilman Woodford as the Council's representative on the Planning Commission. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson

ABSTAINED: Councilman Jim Woodford

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
AUGUST 19, 2010**

**CONSIDER RESOLUTION
#R10-08-07, COMMENDING
MAYOR SAM SALLEE FOR
SERVING ON THE CITY
COUNCIL**

Mayor Swallows read Resolution #R10-08-07.

Councilman Albrecht made a motion, seconded by Councilman Anderson, to adopt Resolution #R10-08-07. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

**CONSIDER RESOLUTION
#R10-08-08, COMMENDING
VICE-MAYOR JEAN DAVIS
FOR SERVING ON THE
CITY COUNCIL**

Vice-Mayor Epps read Resolution #R10-08-08.

Councilman Anderson made a motion, seconded by Councilman Albrecht, to adopt Resolution #R10-08-08. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that that motion carried.

**CONSIDER RESOLUTION
#R10-08-09, COMMENDING
COUNCILMAN RICKY
SHELTON FOR SERVING
ON THE CITY COUNCIL**

Councilman Albrecht read Resolution #R10-08-09.

Councilman Anderson made a motion, seconded by Councilman Albrecht, to adopt Resolution #R10-08-09. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that that motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
AUGUST 19, 2010**

**CONSIDER RESOLUTION
#R10-08-10, COMMENDING
COUNCILMAN RYAN
WILLIAMS FOR SERVING
ON THE CITY COUNCIL**

Councilman Anderson read Resolution #R10-08-10.

Councilman Anderson made a motion, seconded by Councilman Albrecht, to adopt Resolution #R10-08-10. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that that motion carried.

**CONSIDER CHANGING
STARTING TIME FOR
COUNCIL MEETINGS
FROM 6:00 P.M. TO
5:30 P.M.**

Councilman Anderson made a motion, seconded by Councilman Albrecht, to change the starting time for the regular city council meetings to 5:30 p.m. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that that motion carried.

The newly elected city council gave thanks to the outgoing city council!!

There being no further business to discuss, Councilman Anderson made a motion, seconded by Councilman Albrecht, to adjourn the meeting at 6:50 p.m. Upon call for a vote, the following voted aye:

Mayor Matt Swallows
Vice-Mayor Larry Epps
Councilman Connie Albrecht
Councilman Alma Anderson
Councilman Jim Woodford

The City Clerk announced that the motion carried.

Matt Swallows, Mayor

ATTEST:

Cathy McClain, City Clerk