

**COOKEVILLE CITY COUNCIL  
REGULAR MEETING  
OCTOBER 15, 2009  
6:00 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, October 15, 2009, at 6:00 p.m., in the Municipal Building, 45 East Broad Street. Mayor Sallee announced a moment of silent prayer. Pledge of Allegiance was led by Mayor Sallee. Mayor Sallee then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Sam Sallee  
Vice-Mayor Jean Davis  
Councilman Alma Anderson

ABSENT: Councilman Ricky Shelton  
Councilman Ryan Williams

Also present: Jim Shipley, City Manager and Cathy McClain, City Clerk.

**CONSIDER APPROVAL OF  
AGENDA AS PRESENTED**

Vice-Mayor Davis made a motion, seconded by Councilman Anderson, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Sam Sallee  
Vice-Mayor Jean Davis  
Councilman Alma Anderson

ABSENT: Councilman Ricky Shelton  
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**OLD BUSINESS:**

**CONSIDER APPROVAL OF  
MINUTES OF COUNCIL  
MEETING HELD ON  
OCTOBER 1, 2009**

Councilman Anderson made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Vice-Mayor Davis. Upon call for a vote, the following voted aye:

Mayor Sam Sallee  
Vice-Mayor Jean Davis  
Councilman Alma Anderson

ABSENT: Councilman Ricky Shelton  
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL  
MINUTES  
OCTOBER 15, 2009**

**CONSENT AGENDA:**

**SET A DATE (11-19-09) FOR A  
PUBLIC HEARING ON  
ORDINANCE #009-10-19,  
AMENDING THE ZONING  
CODE PERTAINING TO  
MINIMUM LOT & YARD  
REQUIREMENTS FOR  
SINGLE-FAMILY ATTACHED  
DWELLINGS (TOWNHOUSES)  
IN ZONING DISTRICTS  
ALLOWING CONDOMINIUMS  
AS USES PERMITTED ON  
REVIEW**

**CONSIDER AWARDING BIDS  
FOR TRANSFORMERS &  
LUMINAIRES – ELECTRIC  
DEPARTMENT**

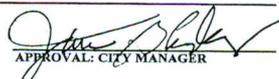
**CITY OF COOKEVILLE  
ELECTRIC DEPT.  
BID TABULATION SCHEDULE  
BID NOTICE # 09090801**

DATE OF BID OPENING: 9-22-2009 TIME: 2:00 PM CST  
BIDS OPENED BY: Glenn Greenwood  
BIDS WITNESSED BY: Brandon Jones  
DEPARTMENT: Electric

BIDDERS	QTY	75 Kva Pad Transformer	evaluated cost						
		\$ 2,255.00							
Deco		\$ 6,765.00	\$ 3,827.38						
		\$ 2,761.00							
Stuart Irby		\$ 8,283.00	\$ 4,376.95						
		\$ 1,825.00							
<b>Power Supply</b>		<b>\$ 5,475.00</b>	<b>\$ 3,307.27</b>						
		\$ 2,135.00							
Utilicor		\$ 6,405.00	\$ 3,627.15						

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Power Supply  
BE AWARDED FOR THE FOLLOWING REASON: low evaluated bid meeting specs.

  
RECOMMENDED: DEPT. HEAD

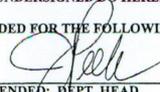
  
APPROVAL: CITY MANAGER

**CITY OF COOKEVILLE  
ELECTRIC DEPT.  
BID TABULATION SCHEDULE  
BID NOTICE # 09100101**

DATE OF BID OPENING: 10-7-2009 TIME: 2:00 PM CST  
BIDS OPENED BY: Glenn Greenwood  
BIDS WITNESSED BY: Brandon Jones  
DEPARTMENT: Electric

BIDDERS	QTY	250/400 WHPS Off Roadway Luminaire							
		\$ 427.36							
Stuart Irby		\$ 20,513.28							
		\$ 419.50							
<b>Wesco</b>		<b>\$ 20,136.00</b>							

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Wesco  
BE AWARDED FOR THE FOLLOWING REASON: low bid meeting specs.

  
RECOMMENDED: DEPT. HEAD

  
APPROVAL: CITY MANAGER

**COOKEVILLE CITY COUNCIL  
MINUTES  
OCTOBER 15, 2009**

Vice-Mayor Davis made a motion, seconded by Councilman Anderson, to approve the consent agenda items as submitted. Upon call for a vote, the following voted aye:

Mayor Sam Sallee  
Vice-Mayor Jean Davis  
Councilman Alma Anderson

ABSENT: Councilman Ricky Shelton  
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**NEW BUSINESS:**

**CONSIDER APPOINTMENT TO  
THE COOKEVILLE PLANNING  
COMMISSION**

**MEMORANDUM**

TO: CITY COUNCIL MEMBERS  
FROM: JAMES MILLS, PLANNING DIRECTOR  
DATE: OCTOBER 12, 2009  
SUBJECT: PLANNING COMMISSION APPOINTMENT

Due the resignation of Mr. Tod Williams, a vacancy currently exists on the Planning Commission. The Planning Department respectfully requests that the City Council fill this vacancy at its meeting on October 15, 2009. The person appointed by the City Council would complete the remainder of Mr. Williams' term which expires January 2012.

If you have any questions or need further information please contact me at your convenience.

Councilman Anderson made a motion to appoint Mr. Matt Swallows to the Cookeville Planning Commission. The motion was seconded by Vice-Mayor Davis by moving that nominations cease & be elected by acclamation. Upon call for a vote, the following voted aye:

Mayor Sam Sallee  
Vice-Mayor Jean Davis  
Councilman Alma Anderson

ABSENT: Councilman Ricky Shelton  
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER AUTHORIZING THE  
CITY MANAGER TO EXECUTE  
A CONTRACT WITH TDOT  
FOR INTERSECTION  
IMPROVEMENTS AT  
HUDGENS STREET AND  
SOUTH MAPLE AVENUE**

**COOKEVILLE CITY COUNCIL  
MINUTES  
OCTOBER 15, 2009**

Item 6-TDOT Contract-Hudgens/Maple

• Total Contract	\$ 134,000
City's Match	19,600
City budgeted	\$50,000

Councilman Anderson made a motion, seconded by Vice-Mayor Davis, to authorize the City Manager to execute a contract with TDOT as recommended. Upon call for a vote, the following voted aye:

Mayor Sam Sallee  
Vice-Mayor Jean Davis  
Councilman Alma Anderson

ABSENT: Councilman Ricky Shelton  
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF  
SURPLUS EQUIPMENT  
PURCHASED AT AUCTION  
ON OCTOBER 2, 2009**

TO: Jane Foutch  
Accounts Payable

FROM: Jim Shipley  
City Manager

DATE: October 5, 2009

Please issue a check in the amount of \$11,825.00 payable to Tays Realty & Auction payable from the General Fund as allocated below:

  
\_\_\_\_\_  
City Manager

DESCRIPTION: *(Bill Bullington property)*

Straw-blower, Auger & attachments, Rock Hound to be utilized by Public Works/ Maintenance

ACCOUNT NUMBER	LINE ITEM DESCRIPTION	AMOUNT
121-43590-312	State Street Aid Fund	\$11,825.00

Vice-Mayor Davis made a motion, seconded by Councilman Anderson, to approve the purchase of surplus equipment as requested. Upon call for a vote, the following voted aye:

Mayor Sam Sallee  
Vice-Mayor Jean Davis  
Councilman Alma Anderson

ABSENT: Councilman Ricky Shelton  
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL  
MINUTES  
OCTOBER 15, 2009**

**CONSIDER APPROVAL OF  
GOVERNOR'S HIGHWAY  
SAFETY OFFICE GRANT  
FOR THE COOKEVILLE  
POLICE DEPARTMENT**

From: Mark Maxwell <mmaxwell@cookeville-tn.org>  
Date: Mon, 5 Oct 2009 15:52:08 -0500  
To: Bob Terry <rterry@cookeville-tn.org>  
Subject: GHSO Grant

The Total Grant including our match is \$ 44,591.00. \$ 33,443.25 is funded by federal dollars through the GHSO, we have to match \$ 11,147.75.

The Grant will fund the following:

Personnel Services (Overtime) 19,296.00

Non-Personnel (schools, conferences, training) \$ 1,000.00

Capital Purchases: Total \$ 24,295.00

1. Mobile Radar Unit for Motorcycle \$ 2,495.00
2. Two in-car video cameras for patrol \$ 8,200.00
3. One Motorcycle Camera \$ 5,000.00
4. Motorcycle Lease for one year \$ 3,600.00
5. Motorcycle Emergency Response Equipment \$ 5,000.00

I have five days, upon receipt, to sign and have the contract mailed back in their office.  
I received the contract today.

*Capt. Mark Maxwell  
Traffic Division  
(931) 520-5370*

Councilman Anderson made a motion, seconded by Vice-Mayor Davis, to approve the Governor's Highway Safety Office Grant as submitted. Upon call for a vote, the following voted aye:

Mayor Sam Sallee  
Vice-Mayor Jean Davis  
Councilman Alma Anderson

ABSENT: Councilman Ricky Shelton  
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**HEARING OF CITIZENS AND/OR DELEGATIONS:**

Mayor Sallee recognized Dr. Earl Hutchison & his TTU Advanced Reporting Class.

The council announced current events: Brown Bag Concerts, Children's Museum Fundraiser & Shakespeare in the Park.

A representative of Papa John's Pizza expressed his concerns (currently caught violating city code) about the current sign ordinance. He recommended changes be made to allow the businesses to advertise specials off site.

COOKEVILLE CITY COUNCIL  
MINUTES  
OCTOBER 15, 2009

Mr. Al Doeve gave the following report:

Honorable Mayor, Vice Mayor, Members of Council, City Manager, Staff and Guests:

Thank you for the opportunity to provide an update on the Highlands Initiative, a community undertaking involving the chambers of commerce, the city and county as well as civic leadership in the adjoining counties of Overton, Putnam and White.

The program that started in 2006 as a "leap of faith" is currently in year four of operations.

Highlands Phase 1 has achieved the goal of earning community funding and support, with the prospect of even broader buy-in and investment by neighboring counties.

The initial effort is now a proven approach with an impressive track record, including enhanced regional notice and recognition at the state level.

Belief in the Highlands Initiative provides tangible evidence of need, and the results of the initiative have prompted a reassessment of (1) purpose and (2) funding necessary to move ahead with a second, follow-on initiative to achieve yet greater and more impactful results.

Highlands investors and the community have received periodic updates from campaign counsel, National Community Development Services, and these updates have received thorough coverage in the press.

In brief, direct jobs have increased payrolls while fresh capital investment has increased annual business output not only with respect to direct Highlands investments, but also through cooperative ventures such as the business parks and the Upper Cumberland Airport. There is unprecedented public/private teamwork and cooperation on multiple fronts.

Projects like workforce development, events such as TSSAA and numerous other improvements such as the Visitor Center are contributing to regional development and well-being.

To prepare for an upgrade of program infrastructure and address investor stated needs for continuous improvement, National Community Development Services has been engaged to obtain fresh points of view.

These points of view, gathered through upwards of seventy Overton, Putnam and White County interviews (by representatives of business, civic and public sectors), will be incorporated in an updated business case.

It will certainly be the purpose to (1) be inclusive, geographically and demographically, of priorities defined throughout the region, (2) provide an organizational structure that encourages investor and stakeholder control over program strategies and outcomes, and

(3) install a model-based business process that assures fidelity to Highland objectives, resource allocation, cost control and continual improvement.

It is expected that Phase 2 details, the fundraising target and the calendar will be finalized during the month of November. The chambers, as sponsoring business organizations in the counties of Overton, Putnam and White, will continue to provide regular updates on progress throughout the upcoming campaign, and indeed through the multi-year life cycle of the new Highlands initiative. (Pause)

I will be glad to leave a copy of my remarks with the city clerk for the record.

Thank you, Mayor and Council and city staff for your tradition of partnership on a local and regional basis.

If there are any questions, I will be glad to respond.

Al Doeve  
Project Director  
(931) 881-7592 Cell  
highlands@highlandsoftn.com

There being no further business to discuss, Vice-Mayor Davis made a motion, seconded by Councilman Anderson, to adjourn the meeting at 6:25 p.m. Upon call for a vote, the following voted aye:

Mayor Sam Sallee  
Vice-Mayor Jean Davis  
Councilman Alma Anderson

ABSENT: Councilman Ricky Shelton  
Councilman Ryan Williams

The City Clerk announced that the motion carried.

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Sam Sallee, Mayor

ATTEST:

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Cathy McClain, City Clerk