

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
DECEMBER 18, 2008
6:00 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, December 18, 2008, at 6:00 p.m., in the Municipal Building, 45 East Broad Street. Mayor Sallee announced a moment of silent prayer. Pledge of Allegiance was led by Mayor Sallee. Mayor Sallee then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk; and Dan Rader, City Attorney.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Councilman Anderson made a motion, seconded by Vice-Mayor Davis, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

OLD BUSINESS:

**CONSIDER APPROVAL OF
MINUTES OF COUNCIL
MEETING HELD ON
DECEMBER 4, 2008**

Councilman Williams made a motion to dispense with reading the minutes and approve said minutes as submitted. The motion was seconded by Councilman Anderson. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

CONSENT AGENDA:

**CONSIDER AWARDING BID FOR
ROCK – PUBLIC WORKS DEPT.**

**COOKEVILLE CITY COUNCIL
MINUTES
DECEMBER 18, 2008**

**CITY OF COOKEVILLE
BID TABULATION RECORD
ROCK**

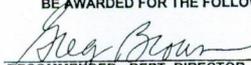
DEPARTMENT Public Works
BIDS OPENED BY: Greg Brown
OPENING WITNESSED BY Debbie Swallows

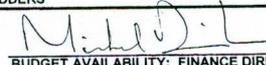
DATE OF BID OPENING: December 11, 2008
TIME OF BID OPENING: 2:00 pm

BIDDERS	CRUSHER RUN	#57 STONE	2 INCH ROCK	3 INCH ROCK	CLEAN RIPRAP	PUG MIX	SHOT ROCK	DELIVERY COST
ROGERS GROUP	\$4.45	\$5.45	\$5.45	\$5.45	\$7.95	\$4.95	\$5.00	\$2.70
CKVL LIMESTONE	\$5.00	\$6.50	\$6.00	\$6.00	\$7.50	\$5.50	\$5.75	\$2.75
VULCAN MATERIALS	\$5.00	\$6.75	\$6.50	NO BID	\$8.45	\$5.20	\$6.00	\$2.75

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM ROGERS GROUP & COOKEVILLE LIMESTONE

BE AWARDED FOR THE FOLLOWING REASON: LOW BIDDERS


RECOMMENDED: DEPT. DIRECTOR


BUDGET AVAILABILITY: FINANCE DIRECTOR


APPROVAL: CITY MANAGER

**CONSIDER APPROVAL OF
REPAIR TO DITCH TRENCHER
- WATER QUALITY CONTROL
DEPARTMENT**

MEMORANDUM

TO: City Manager
City Council

FROM: Ronnie J. Kelly, Director *RJK*

DATE: December 11, 2008

SUBJ: Trencher Repair

We recently needed to have our large ditch trencher repaired. The repairs required that the dealer perform the work and obtain the needed parts from the manufacturer. The repairs have now been completed and we have received the final invoice for payment. The final invoice total is \$9,067.90.

We will be requesting authorization to pay for these repairs during the December 18th City Council meeting. If you have any questions please feel free to give me a call.

Vice-Mayor Davis made a motion, seconded by Councilman Anderson, to award the consent agenda items as recommended. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ryan Williams

NAY: Councilman Ricky Shelton

The City Clerk announced that the motion carried.

NEW BUSINESS:

**CONSIDER APPROVAL OF
THE 2009 HEALTH
INSURANCE PLAN**

**COOKEVILLE CITY COUNCIL
MINUTES
DECEMBER 18, 2008**

Mike Davidson, Finance Director, gave the following report:

**Employee Health/Dental/RX Plan
Overview**

- Self funded 11 years
- BlueCross BlueShield Network for past 6 years
- BlueCross BlueShield Administers Plan
- Stop Loss Insurance – reduce plan’s financial risk associated with catastrophic medical claims
- Stop Loss - \$150,000 deductible per covered member

**Health/Dental/RX Plan Summary
7/1/07 – 6/30/08**

- Average of 462 employees/retirees covered
- 1,100 total plan members
- In-network utilization, as % billed charges 96.2%
- Total Covered Benefits \$3,073,399
 - Plan paid \$2,165,662 (84.6%) - employee cost share \$907,667 (15.4%)
- Average claim cost per employee \$4,688
- 12 members had claims in excess of \$25,000
 - \$554,324 or 25.6% of plan paid claims
- Average Age of covered employees is 49 years
- Average Age of all covered members is 37.3 years

**Health/Dental/RX/Life Plan
2009 Renewal Summary**

	Expiring 2008 \$150,000	Alternatives					
		Renewal 2009 \$150,000	Percent Change	Option 2 - Recommended		Option 3	
				Aggregating Specific Ded \$150,000 + \$50,000	Percent Change	Aggregating Specific Ded \$175,000 + 30,000	Percent Change
BCBS Admin Fees	\$ 246,247	\$ 251,767	2.24%	\$ 251,767	2.24%	\$ 251,767	2.24%
PCPM	\$44.61	\$45.61		\$45.61		\$45.61	
Sun Life Reinsurance	\$ 187,404	\$ 212,332	13.30%	\$ 162,300	-13.40%	\$ 142,992	-23.70%
Single	\$18.11	\$20.62		\$15.08		\$13.82	
Family	\$44.51	\$50.43		\$38.55		\$33.09	
Life Insurance (Sun Life)	\$ 77,412	\$ 68,220	-11.87%	\$ 68,220	-11.87%	\$ 68,220	-11.87%
Projected Claims	\$ 2,435,496	\$ 2,746,421	12.77%	\$ 2,746,421	12.77%	\$ 2,746,421	12.77%
Total Estimated Expenses	\$ 2,946,559	\$ 3,278,740	11.27%	\$ 3,228,708	9.58%	\$ 3,209,400	8.92%

**COOKEVILLE CITY COUNCIL
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Employee Insurance Fund
Estimated Expenses and Change in Fund Balance
Plan Year 2009

	Alternatives		
	Reinsurance ASD \$150,000 + \$50,000	Reinsurance ASD \$175,000 + \$30,000	Reinsurance Specific \$175,000
Estimated Revenue	\$ 3,370,500	\$ 3,370,500	\$ 3,370,500
Estimated Expenditures			
Claims (estimated)	\$ 2,746,421	\$ 2,746,421	\$ 2,746,421
BCBS Admin Fees	\$ 251,767	\$ 251,767	\$ 251,767
Life Ins Premiums	\$ 68,220	\$ 68,220	\$ 68,220
Reinsurance (Sun Life)	\$ 162,300	\$ 142,992	\$ 172,044
Total Expenditures	\$ 3,228,708	\$ 3,209,400	\$ 3,238,452
Increase (Decrease) Fund Balance	\$ 141,792	\$ 161,100	\$ 132,048
Unappropriated Fund Balance @ 7/1/2008	\$ 4,690,471	\$ 4,690,471	\$ 4,690,471
Estimated Fund Balance @ 7/1/2009	\$ 4,832,263	\$ 4,851,571	\$ 4,822,519

Councilman Anderson made a motion, seconded by Councilman Williams, to approve the 2009 Health Insurance Plan as recommended. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER APPOINTMENTS TO
THE PLANNING COMMISSION**

MEMORANDUM

TO: CITY COUNCIL MEMBERS
FROM: JAMES MILLS, PLANNING DIRECTOR
DATE: NOVEMBER 12, 2008
SUBJECT: PLANNING COMMISSION APPOINTMENTS

The current terms of service for three (3) members of the Planning Commission, Dr. Angelo Volpe, Jim Stafne, and Randy Dalton, will expire on January 1, 2009. Each has indicated that they would continue to serve if reappointed and the Planning Department respectfully recommends they be reappointed at the December 18, 2008 meeting of the City Council. Members of the Planning Commission serve five-year terms and are appointed by the City Council.

If you have any questions or need further information please contact me at your convenience.

**COOKEVILLE CITY COUNCIL
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Mayor Sallee made a motion, seconded by Vice-Mayor Davis, to appoint the Planning Commission members as recommended. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER APPOINTMENTS TO
THE SEWER REGULATIONS
APPEALS BOARD**

MEMORANDUM

TO: City Council
City Manager
FROM: Ronnie J. Kelly, Director *RJK*
DATE: December 9, 2008
SUBJ: Sewer Regulations Appeals Board

During the December 18th City Council meeting the City Council will need to appoint two members to the Sewer Regulations Appeals Board. The terms of Larry Wheaton and Ernie Taubert expire this month.

The Board is made up of five members appointed to three-year terms and shall not serve more than two full, three-year terms without a one-year break. The Board is set up to conduct hearings on appeals of decisions of the Director in actions taken under and pursuant to the Sewer Use Ordinance.

It is my recommendation that Dan Eich, with Dixie Imperial Plating, and Dr. Martha Wells, Professor of Chemistry at Tennessee Tech, be appointed to fill the two Board vacancies.

If you have any questions concerning this appointment please give me a call.

Vice-Mayor Davis made a motion, seconded by Councilman Anderson, to appoint the Sewer Regulations Appeals Board members as recommended. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER DECLARING AS
SURPLUS VEHICLES &
EQUIPMENT**

**COOKEVILLE CITY COUNCIL
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Surplus Vehicles at Public Works Garage

Customer Service

Lumina #176 VIN 2G1WL52M5T9281231 137,254 miles
Dodge Dynasty VIN 1B3XC46ROMD259414 177,549 miles

Animal Shelter

GMC Van Dura 3500 VIN 2GDGG35J6G4527644 10,328 miles

Police Department

Ford Crown Vic VIN 2FALP71W8RX187044 111,495 miles
Ford Crown Vic VIN 2FALP71W5RX187048 109,642 miles

Human Resources

Pontiac Bonneville VIN 1G2HX54C5M1245509 127,775 miles

Public Works

2002 Elgin Pelican Sweeper Series P Serial # P3701DX
1985 F250 Pickup VIN 2FTHF25L4FC837427 104,322 miles

Cathy McClain

From: April Howard
Sent: Thursday, December 11, 2008 2:44 PM
To: Cathy McClain
Subject: surplus vehicle

We will have the following for the next agenda. Let me know if you need anything else.

License #	Year	Model	Type	Vin #
GU-5271	1970	Mack	Pumper	CF685F1188

Councilman Williams made a motion, seconded by Mayor Sallee, to declare as surplus the city vehicles & equipment as submitted. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER AWARDING BID FOR
TREES**

CITY OF COOKEVILLE
BID TABULATION RECORD

DEPARTMENT Tree Board
BIDS OPENED BY: Guy Zimmerman
OPENING WITNESSED BY: _____

DATE OF BID OPENING: 10/25/2008
TIME OF BID OPENING: 4:00 PM

BIDDERS			
Funks Landscaping	3,749		
Putnam County Contracting Services	6,860.00		
Hallers Landscaping	6,050.00		

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Cathy Andrews, Guy Zimmerman

BE AWARDED FOR THE FOLLOWING REASON: Low Bidder

RECOMMENDED: DEPT. DIRECTOR

M. Williams
BUDGET AVAILABILITY: FINANCE DIRECTOR

Jim Anderson
APPROVAL: CITY MANAGER

**COOKEVILLE CITY COUNCIL
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Councilman Williams made a motion, seconded by Councilman Anderson, to award the tree bid as recommended. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

HEARING OF CITIZENS AND/OR DELEGATIONS:

Mayor Sallee announced the next council meeting will be Thursday, January 15, 2009.

Vice-Mayor Davis wished everyone Happy Holidays & remember to shop local.

There being no further business to discuss, Vice-Mayor Davis made a motion, seconded by Councilman Anderson, to adjourn the meeting at 6:20 p.m. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

ATTEST:

Sam Sallee, Mayor

Cathy McClain, City Clerk