

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
SEPTEMBER 18, 2008
6:00 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, September 18, 2008, at 6:00 p.m., in the Municipal Building, 45 East Broad Street. Mayor Sallee announced a moment of silent prayer. Pledge of Allegiance was led by Mayor Sallee. Mayor Sallee then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk; and Dan Rader, City Attorney.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Councilman Shelton made a motion, seconded by Councilman Anderson, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

OLD BUSINESS:

**CONSIDER APPROVAL OF
MINUTES OF COUNCIL
MEETINGS HELD ON
AUGUST 7TH, 21ST, AND
SEPTEMBER 4, 2008**

Vice-Mayor Davis made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Anderson. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER ON SECOND AND FINAL
READING ORDINANCE #008-08-12,
REZONING A PORTION OF 1724
& 1742 EAST SPRING STREET
FROM RS20 (SINGLE-FAMILY
RESIDENTIAL) TO CL (LOCAL
COMMERCIAL)**

**COOKEVILLE CITY COUNCIL
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Councilman Shelton made a motion, seconded by Councilman Williams, to approve on second and final reading Ordinance #O08-08-12. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER ON SECOND AND FINAL
READING ORDINANCE #O08-08-13,
HISTORIC OVERLAY ZONING
FOR THE PROPERTY AT 118
EAST FIRST STREET**

Councilman Shelton made a motion, seconded by Councilman Anderson, to approve on second and final reading Ordinance #O08-08-13. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER ON SECOND AND FINAL
READING ORDINANCE #O08-08-14,
CLOSURE & ABANDONMENT
OF A PORTION OF THE
UNDEVELOPED RIGHT-OF-WAY
OF POPLAR AVENUE**

Vice-Mayor Davis made a motion, seconded by Councilman Anderson, to approve on second and final reading Ordinance #O08-08-14, closing & abandoning a 20' wide portion of right-of-way of Poplar Avenue & designating the remaining portion of Poplar Avenue as an alley & a portion of Craighead Drive as an alley, subject to removal of an existing structure & purchase at a price established by the City Manager. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER ON SECOND AND FINAL
READING ORDINANCE #O08-09-19,
AMENDING TITLE 18, CHAPTER
1; TITLE 19, CHAPTERS 1 & 2 OF
THE COOKEVILLE MUNICIPAL
CODE, RELATIVE TO INCREASE
IN APPLICATION FEES FOR
UTILITY SERVICES**

**COOKEVILLE CITY COUNCIL
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Vice-Mayor Davis made a motion, seconded by Councilman Williams, to approve on second and final reading Ordinance #O08-09-19. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

NEW BUSINESS:

**CONSIDER ON FIRST READING
ORDINANCE #O08-09-20,
INCREASING ELECTRICIANS
LICENSE FEES**

MEMORANDUM

TO: Jim Shipley, City Manager
City Council Members

FROM: Jeff Littrell, Director *JL*
Department of Planning & Codes

DATE: September 11, 2008

SUBJECT: Electricians Licenses

At the September 18 City Council meeting, I will be asking the Council to approve an ordinance that would increase the electricians license fee from \$10 to \$50 a year. Our records indicate that the fee has not been raised since 1970.

We surveyed several cities that perform their own electrical inspections and found that the fees ranged from \$0 in Sparta and Greenville to \$300 in Knox County. Cities like Oak Ridge and Johnson City charge \$50. A \$50 license fee would be comparable to other cities, as well as the same fee we charge for a plumbing license.

Councilman Anderson made a motion, seconded by Councilman Williams, to approve on first reading Ordinance #O08-09-20. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF FIRE
ALARM/SECURITY SYSTEM
MONITORING PROPOSALS**

COOKEVILLE CITY COUNCIL
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MEMORANDUM

TO: City Council
City Manager

FROM: Ronnie J. Kelly, Director *RJK*

DATE: September 11, 2008

SUBJ: Fire Alarm/Security System Monitoring Proposals

During the next City Council meeting I will be seeking approval of a proposal to replace and upgrade the current fire alarm system at our office/warehouse complex and to add a monitored security system. I have included a copy of the price proposals for your review.

In 2007 the TML Insurance Pool inspected our facility and recommended that we upgrade our existing fire alarm system. TML recommended that the fire alarm system be tied into a round-the-clock monitoring facility so that the fire department would be notified when a fault was activated. While we were discussing the fire alarm system we decided to request a monitored security system in the proposal. This proposal will provide those services.

After reviewing the proposals and evaluating the cost over a five-year window it is my recommendation to award the installation and monitoring to Van De Voorde Electric. This item was included in our recently approved budget.

If you have any questions or comments please feel free to give me a call.

To: Ronnie J. Kelly
From: Barry K. Turner
Date: 9/10/2008
Re: Building Fire Alarm System and Security System

On August 7, 2008, we received proposals to install a new security system in our warehouse building and replace the existing fire alarm system. I have thoroughly examined the proposals and I am recommending the proposal from Van De Voorde Electric. We received four proposals, with each being different in layout and price. The following table shows the price of the system as well as the system yearly monitoring cost and a cost of the system with monitoring for two years and for five years.

System Integrator	Fire	Security	Fire + Security	Yearly Monitoring	System with 2 years monitoring	System with 5 years monitoring
Lakeland Electric	\$16,100.00	\$9,200.00	\$25,300.00	\$420.00	\$26,140.00	\$27,400.00
Pioneer Communications	\$12,601.00	\$3,468.00	\$16,069.00	\$960.00	\$17,989.00	\$20,869.00
Superior Security & Telecommunications	\$22,850.00	\$9,100.00	\$31,950.00	\$420.00	\$32,790.00	\$34,050.00
Van De Voorde Electric	\$13,064.44	\$4,182.32	\$17,246.76	\$360.00	\$17,966.76	\$19,046.76

After starting the evaluation of each, I have talked to and meet with representatives of Pioneer Communications and Van De Voorde Electric, and feel that mainly due to the monitoring cost Van De Voorde Electric is the better choice.

Councilman Anderson made a motion, seconded by Councilman Shelton, to approve the fire alarm/security system monitoring proposals as recommended. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

COOKEVILLE CITY COUNCIL
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CONSIDER APPROVAL OF
PURCHASE OF K-9'S FOR
COOKEVILLE POLICE
DEPARTMENT

Memorandum

To: Robert Terry, Chief of Police
From: Captain Randy Evans
Date: September 8, 2008
Re: K-9 purchase

Due to the recent diagnosis of Officer Harris' K-9 partner Jim (veterinary recommendation enclosed) and the recent retirement of K-9 Melo, there is a need to replace both of these K-9s as well as expand the program in the future.

Realizing the need to revitalize our program, I directed Captain Sealy, along with the K-9 unit, to research vendors and formulate a recommendation. After a comprehensive evaluation process, we recommend Tar Heel K-9 as our best option as our K-9 professional service provider.

The evaluation criteria included:

- Quality of the training program
- Quality of the K-9
- Availability to select our own K-9s (dogs on site)
- Price
- Location
- Travel and lodging costs
- Willingness of the vendor to provide litigation support
- Previous experience with the vendor (if any)

In the past, we have purchased K-9s for around \$7,500, but prices for quality dogs now varies from \$7,500 to \$12,500. Tar Heel's price for a dual purpose K-9 and the 160 hour handler's course is \$9,500. Tar Heel also agreed to reduce the price by \$500 per K-9 if we purchase more than one dog and has agreed to provide a handler's course for Officer Matheney and K-9 Rocko at no additional cost which is a savings of \$3,000. (Another great feature is that Tar Heel K-9 has dogs on site from which to choose unlike some kennels that have limited choices and/or require the agency to take the K-9 they bought for the agency).

Secondly, Tar Heel K-9 has agreed to provide us with a health guarantee on the K-9 for two years and free training for the life of the dog (both options are exceptional). Additionally, Tar Heel provides accommodations for the handlers during their four week training course as part of the purchase which saves on the lodging cost.

Lastly, Tar Heel provides full documentation of the handler's training as well as the K-9's training. They also provide the handler with take home training material and access to multiple subject matter experts in the field of K-9 training and handling.

In conclusion, we recommend purchasing two dogs from Tar Heel K-9 at a total cost of \$18,000.

MEMORANDUM

TO : Jim Shipley, City Manager
FROM : Robert E. Terry, Chief of Police
DATE : September 12, 2008
RE : K9 and Digital Cameras purchase

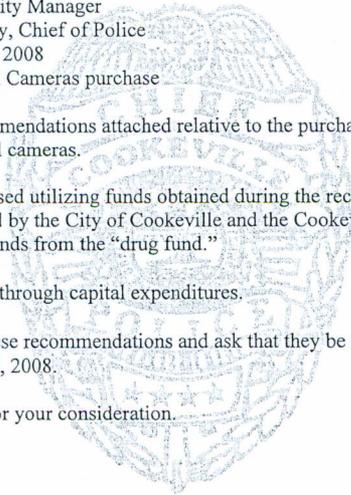
You will find two recommendations attached relative to the purchase of two K-9s and the purchase of in-car digital cameras.

The K-9s will be purchased utilizing funds obtained during the recent Detector Dog Trials (which was hosted by the City of Cookeville and the Cookeville Police Department) and with funds from the "drug fund."

The cameras are funded through capital expenditures.

I concur with both of these recommendations and ask that they be added to the council agenda on September 18, 2008.

Thank you in advance for your consideration.



**COOKEVILLE CITY COUNCIL
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Councilman Shelton made a motion, seconded by Councilman Anderson, to approve the purchase of K-9's as recommended. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF
PURCHASE OF DIGITAL
CAMERAS FOR PATROL
UNITS**

Memorandum

To: Robert Terry, Chief of Police
From: Captain Randy Evans
Date: September 8, 2008
Re: Digital car cameras

As you are aware, the council approved \$36,000 in this FYs budget to purchase cameras. We are currently using the Digital Ally system which includes the cameras, the software and the server. The current cost per camera unit is \$3,995.00 which is a total of \$35,955 for nine (9) cameras.

I would recommend that we seek approval to purchase the cameras as a sole source provider as they are the only cameras compatible with our system.

Vice-Mayor Davis made a motion, seconded by Councilman Williams, to approve the purchase of digital cameras as recommended. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

HEARING OF CITIZENS AND/OR DELEGATIONS:

Vice-Mayor Davis reminded everyone of the "Waste Day" on September 27, 2008, at the Putnam County Fairgrounds.

There being no further business to discuss, Vice-Mayor Davis made a motion, seconded by Councilman Anderson, to adjourn the meeting at 6:18 p.m. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

Sam Sallee, Mayor

ATTEST:

Cathy McClain, City Clerk