

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
MAY 15, 2008
6:00 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, May 15, 2008, at 6:00 p.m., in the Municipal Building, 45 East Broad Street. Mayor Sallee announced a moment of silent prayer. Pledge of Allegiance was led by Mayor Sallee. Mayor Sallee then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

Also present: Jim Shipley, City Manager and Cathy McClain, City Clerk.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Councilman Williams made a motion, seconded by Councilman Anderson, to amend the agenda by adding item #10 – consider Resolution #R08-05-12, requesting the Putnam County Commission to comply with the Future Land Use Plans/Zoning Requirements inside Cookeville in determining a location of a County Jail Facility. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

OLD BUSINESS:

**CONSIDER APPROVAL OF
MINUTES OF COUNCIL
MEETING HELD ON
MAY 1, 2008**

Councilman Shelton made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Anderson. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER ON SECOND AND FINAL
READING ORDINANCE #O08-05-05,
AMENDING TITLE 9, CHAPTER
4, SECTION 9-411 (3) & (4),
PERTAINING TO TAXI CABS**

**COOKEVILLE CITY COUNCIL
MINUTES
MAY 15, 2008**

Vice-Mayor Davis made a motion, seconded by Councilman Anderson, to approve on second and final reading Ordinance #O08-05-05. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER ON SECOND AND FINAL
READING ORDINANCE #O08-04-04,
AMENDMENTS TO THE OFFICIAL
STREET MAP**

Councilman Shelton made a motion, seconded by Vice-Mayor Davis, to approve on second and final reading Ordinance #O08-04-04. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

NEW BUSINESS:

**CONSIDER APPOINTMENT
TO THE HISTORIC
ZONING COMMISSION**

MEMORANDUM

TO: CITY COUNCIL MEMBERS
FROM: JAMES MILLS, PLANNING DIRECTOR
DATE: APRIL 23, 2008
SUBJECT: HISTORIC ZONING COMMISSION APPOINTMENT

As you are aware due to the resignation of Mr. Charles Martin a vacancy exists on the Historic Zoning Commission. Mr. Martin served as the representative of the Cream City Historic District. Mrs. Cathy Lamb has been contacted by Mr. Don Prince, Chairman of the Historic Zoning Commission and Mrs. Lamb has agreed to serve and complete Mr. Martin's term which will expire on January 1, 2011. Members of the Historic Zoning Commission are appointed by the Mayor with confirmation by a majority vote of the City Council.

The Planning Department recommends for the appointment of Mrs. Lamb.

If you have any questions or need further information please contact me at your convenience.

Mayor Sallee made a motion, seconded by Vice-Mayor Davis, to appoint Cathy Lamb to the Historic Zoning Commission. Upon call for a vote, the following voted aye

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

COOKEVILLE CITY COUNCIL
MINUTES
MAY 15, 2008

CONSIDER APPOINTMENT TO
THE TREE BOARD



COOKEVILLE
TREE BOARD

Cookeville Tree Board
45 East Broad Street
Cookeville TN 38501

April 29, 2008

Mayor Sam Sallee
Cookeville City Council
Cookeville TN 38501

Dear Mayor Sallee,

The Cookeville Tree Board now has two openings and the enclosed is an applicant the Board wants to add. We have met with Marti and feel she would be a good addition to the Board.

The Board asks that the Council approve the addition of Marti Foster as a new Cookeville Tree Board member.

Sincerely,

Peggy Evans, Chair
Cookeville Tree Board

Mayor Sallee made a motion, seconded by Councilman Anderson, to appoint Marti Foster to the Tree Board. Upon call for a vote, the following voted aye

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

CONSIDER APPROVAL OF
EMERGENCY REPAIR OF
TOWER 1 LADDER TRUCK
- FIRE DEPARTMENT



FIRE DEPARTMENT
P.O. Box 998 - 45 East Broad Street
Cookeville, TN 38503-0998
Phone: 931-520-5255
Fax: 931-520-5399
e-mail: ahoward@cookeville-tn.org

TO: JIM SHIPLEY, CITY MANAGER
FROM: JOHN KENDRICK, FIRE CHIEF
DATE: APRIL 25, 2008
SUBJECT: EMERGENCY REPAIR ON 2001 SUTPHEN TOWER

The aerial swivel on Tower 1 had an internal failure causing the unit to malfunction, thus placing fire fighters and the public at risk. The swivel contains all the electronic contacts which allow the Smart boom sensor to work. The smart sensors prevent the aerial from operating in unsafe areas. The sensors calculate the angles of operations, the water flow rates along with the position of the outriggers. Because of the immediate danger to personnel I contacted Rush Truck Center, which is the authorized repair center for Sutphen products, for immediate repair. The failure of the swivel also caused electrical damage to the control box and other remote sensors.

The repairs have been completed. I will be presenting the emergency repair invoice in the amount of \$13,485.82, for council approval during the May 15th City Council Meeting.

If you have any questions concerning this matter please give me a call.

**COOKEVILLE CITY COUNCIL
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MAY 15, 2008**

Vice-Mayor Davis made a motion, seconded by Councilman Anderson, to approve the emergency repair of Tower 1 Ladder Truck as submitted. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF
WATER AND WASTEWATER
RATES & FINANCIAL
PLANNING STUDY**

MEMORANDUM

TO: City Council
City Manager

FROM: Ronnie J. Kelly, Director *RJK*

DATE: May 7, 2008

SUBJ: Water & Wastewater Rates and Financial Planning Study

During the next City Council meeting I will be seeking approval of a contract, with the Raftelis Financial Consultant group, to perform a water and wastewater rate and financial study of our department. Raftelis will conduct a review of our existing rates, develop and recommended a rate structure that meets our funding needs, perform a wholesale rate analysis, develop capacity fees, and prepare a final report and present those findings to the City Council. The Raftelis group will help guide our department through the development of a rate structure and financial plan that will insure that we have the available funding in place to keep pace with the water and sewer infrastructure needs of the City of Cookeville. We have negotiated a price of \$44,861 and would recommend Council approval.

If you have any questions or comments please feel free to give me a call.

Councilman Shelton made a motion, seconded by Councilman Anderson, to approve the Water and Wastewater Rates & Financial Planning Study as recommended. Upon call for a vote, the following voted aye

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER AWARDING BIDS FOR
TRANSFORMERS & RE-BUILT
DIGGER DERRICK TRUCK –
ELECTRIC DEPARTMENT**

**COOKEVILLE CITY COUNCIL
MINUTES
MAY 15, 2008**

Councilman Shelton made a motion, seconded by Vice-Mayor Davis, to award the bids for transformers & re-built digger derrick truck as recommended. Upon call for a vote, the following voted aye

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER RESOLUTION #R08-05-12,
REQUESTING THAT THE PUTNAM
COUNTY COMMISSION COMPLY
WITH THE FUTURE LAND USE
PLANS/ZONING REQUIREMENTS
OF THE CITY OF COOKEVILLE
IN DETERMINING THE
LOCATION OF A COUNTY
JAIL FACILITY**

Mayor Sallee read the following Resolution #R08-05-12:

RESOLUTION NUMBER R08-05-12

A RESOLUTION OF THE CITY OF
COOKEVILLE CITY COUNCIL
REQUESTING THAT THE PUTNAM
COUNTY COMMISSION COMPLY
WITH THE FUTURE LAND USE
PLANS AND ZONING
REQUIREMENTS OF THE CITY OF
COOKEVILLE IN DETERMINING
THE LOCATION OF A COUNTY JAIL
FACILITY

RESOLUTION NUMBER: R08-05-12
REQUESTED BY: City Council
PREPARED BY: Planning Department
APPROVED FORM /CORRECTNESS:

(City Attorney)

ADOPTED: _____

MINUTE BOOK _____, PAGE _____

WHEREAS, the Putnam County Commission is considering the purchase of properties within the City of Cookeville for the location of a jail annex; and

WHEREAS, the City of Cookeville has adopted land use plans for the future development of the city and zoning provisions specifying how properties can be utilized, both of which identify where public and institutional uses such as jails can be located; and

WHEREAS, it appears the Putnam County Commission is considering the purchase of property for the jail annex which would not conform with the future plans of the city, would not be in compliance with the zoning regulations of the city and would negatively impact hundreds of established residential properties.

NOW THEREFORE BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF COOKEVILLE, TENNESSEE THAT the Putnam County Commission is hereby requested to consider locations for the jail annex outside the corporate limits of Cookeville or, if inside the City of Cookeville, locations which conform and comply with the future land use plans and zoning regulations of the city and which will affect the minimum number of residences.

ADOPTED AND EFFECTIVE THIS 15th DAY OF MAY, 2008.

THE CITY OF COOKEVILLE, TENNESSEE

Sam Sallee, Mayor

ATTEST:

Cathy McClain, City Clerk

**COOKEVILLE CITY COUNCIL
MINUTES
MAY 15, 2008**

Mayor Sallee made a motion, seconded by Councilman Anderson, to adopt Resolution #R08-05-12. Upon call for a vote, the following voted aye

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

Mayor Sallee recognized the following visitors: Avery Trace Middle School Student Counsel & Leadership Putnam Youth Group.

HEARING OF CITIZENS AND/OR DELEGATIONS:

No one spoke at this time.

There being no further business to discuss, Mayor Sallee made a motion, seconded by Councilman Anderson, to adjourn the meeting at 6:30 p.m. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

Sam Sallee, Mayor

ATTEST:

Cathy McClain, City Clerk