

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
DECEMBER 20, 2007
6:00 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, December 20, 2007, at 6:00 p.m., in the Municipal Building, 45 East Broad Street. Mayor Sallee announced a moment of silent prayer. Pledge of Allegiance was led by Mayor Sallee. Mayor Sallee then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk; and Dan Rader, City Attorney.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Councilman Shelton made a motion, seconded by Councilman Anderson, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

OLD BUSINESS:

**CONSIDER APPROVAL OF
MINUTES OF COUNCIL
MEETING HELD ON
DECEMBER 6, 2007**

Vice-Mayor Davis made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Williams. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER ON SECOND AND FINAL
READING ORDINANCE #O07-11-33,
REZONING PROPERTIES
ALONG WHITSON AVENUE
BETWEEN EAST HUDGENS
STREET AND EAST STEVENS
STREET FROM RS-5 (SINGLE-
FAMILY RESIDENTIAL) TO
RS-10 (SINGLE-FAMILY
RESIDENTIAL)**

**COOKEVILLE CITY COUNCIL
MINUTES
DECEMBER 20, 2007**

Councilman Shelton made a motion, seconded by Councilman Anderson, to approve on second and final reading Ordinance #O07-11-33. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER ON SECOND AND FINAL
READING ORDINANCE #O07-11-34,
COMPREHENSIVE REZONING
ALONG NORTH WASHINGTON
AVENUE & 10TH STREET FROM
CL (LOCAL COMMERCIAL)
TO CN (NEIGHBORHOOD
COMMERCIAL)**

Councilman Anderson made a motion, seconded by Councilman Williams, to approve on second and final reading Ordinance #O07-11-34.

Ernest Boyd, nephew of Houston Boyd, requested his property be excluded from the rezoning.

Bill Walker, owner of Northside Shopping Center, requested the area North of 10th Street & West of Washington Avenue be excluded from the rezoning.

Vice-Mayor Davis made a motion, seconded by Councilman Shelton, to amend the motion to remove the properties located West of North Washington Avenue from the rezoning.

Upon call for a vote on the amendment to the motion, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Ricky Shelton

NAY: Councilman Alma Anderson
Councilman Ryan Williams

The City Clerk announced that the amendment to the motion carried.

Upon call for a vote on the amended motion, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Ricky Shelton

NAY: Councilman Alma Anderson
Councilman Ryan Williams

The City Clerk announced that the amended motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
DECEMBER 20, 2007**

**CONSIDER ON SECOND AND FINAL
READING ORDINANCE #O07-11-35,
REZONING PROPERTIES
LOCATED AT EAST 10TH
STREET AND FISK ROAD
FROM CL (LOCAL
COMMERCIAL) TO RS-10
(SINGLE-FAMILY
RESIDENTIAL) TO CN
(NEIGHBORHOOD
COMMERCIAL)**

Councilman Anderson made a motion, seconded by Vice-Mayor Davis, to approve on second and final reading Ordinance #O07-11-35. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER ON SECOND AND FINAL
READING ORDINANCE #O07-11-31,
AMENDING THE COOKEVILLE
ZONING CODE PERTAINING
TO SECTION 207, GENERAL
SIGN REGULATIONS**

Councilman Shelton made a motion, seconded by Councilman Anderson, to approve on second and final reading Ordinance #O07-11-31. Upon call for a vote, the following voted aye:

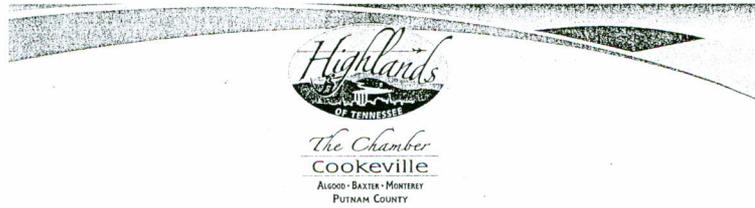
Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

NEW BUSINESS:

**CONSIDER APPOINTMENTS
TO THE INDUSTRIAL
DEVELOPMENT BOARD**

COOKEVILLE CITY COUNCIL
MINUTES
DECEMBER 20, 2007



December 20, 2007

Mr. Jim Shipley, City Manager
City of Cookeville
PO Box 998
Cookeville, TN 38503

Dear Mr. Shipley:

After conferring with Cookeville Industrial Development Board Chairman, Dr. Bob Bell and Chamber of Commerce Chair Elect Allen Ray, please allow me to recommend Bob Allen, president of PrePak, to fill the expired position of Thomas Lynn on the Cookeville Industrial Development Board (IDB). We recommend reappointment of Randy Carlile and J.D. Parks.

Bob agreed to accept the nomination, and his professional leadership and dedication to the economic and community development of our community will be an asset to the IDB.

Sincerely,

George F. Halford, President
Cookeville-Putnam County
Chamber of Commerce

GFH:dla

Cc: Dr. Bob Bell
Allen Ray

Councilman Shelton made a motion, seconded by Councilman Williams, to appoint Bob Allen & reappoint Randy Carlile & J.D. Parks to the Industrial Development Board as recommended. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF THE
2008 HEALTH INSURANCE
ADMINISTRATIVE AND
STOP LOSS CONTRACTS**

MEMORANDUM

TO: City Council
City Manager

FROM: Michael Davidson, Finance Director *MTJ*

DATE: December 12, 2007

RE: Medical / Dental Insurance Renewals: Effective January 1, 2008

The City maintains a self funded group health plan. Since 2003 we have contracted with Blue Cross Blue Shield to participate in their healthcare network and for BCBS to administer our health care plan. Because we maintain a self funded plan, we reduce our exposure to catastrophic claims by purchasing stop loss reinsurance. These contracts expire annually and we have been working with both groups for our 2008 renewal.

BCBS Contract:

Our administrative network fee with BCBS for the 2008 plan year will increase 3.03% or \$7,184. On an annual basis this fee is approximately \$244,641 compared to the expiring fee of \$237,457.

Stop Loss Reinsurance:

Under our stop loss plan we pay the first claims on each individual until we reach our stop loss deductible. The past five years we have maintained a deductible of \$125,000 on each individual. The 2007 annual premium for stop loss coverage is approximately \$202,286. To retain a \$125,000 deductible for 2008 will require a 15% or \$30,342 annual increase.

An option for 2008 is to increase our deductible on each covered life to \$150,000. With a \$150,000 stop loss deductible our 2008 annual premium will be \$182,000. This represents a 10% decrease over the expiring 2007 rates.

We have significant reserves in place for health care expenses. In addition to significant reserves, over the past five years we have had only one individual exceed the stop loss deductible and only by \$15,000. I would recommend that we assume the additional exposure in claims and increase our stop loss deductible to \$150,000 and continue our stop loss coverage through Sun Life Assurance Company

I would be happy to discuss our health plan at any time. If you have any questions please stop by my office or you can reach me at 520-5292.

**COOKEVILLE CITY COUNCIL
MINUTES
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Councilman Williams made a motion, seconded by Councilman Anderson, to approve the 2008 Health Insurance Administrative and Stop Loss Contracts as recommended. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF
PURCHASE OF ONE (1) 2006
CHEVROLET TRAILBLAZER
4 X 4 – CODES DEPARTMENT**

MEMORANDUM

TO: Jim Shipley, City Manager
FROM: Jeff Littrell, Director of Codes and Computer Operations *JL*
DATE: December 13, 2007
SUBJECT: Council Meeting December 20, 2007

At the December 20, 2007 Council Meeting I will be asking for approval to purchase a 2006 Chevrolet Trailblazer 4 X 4 from Brewco Automotive of Cookeville with a purchase price of \$13,500. This vehicle has 30,000 miles on it with a NADA value of \$19,000. This is a budgeted item

Councilman Shelton made a motion, seconded by Councilman Anderson, to approve the purchase of one (1) 2006 Chevrolet Trailblazer as requested. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF
PURCHASE OF FOUR (4)
DOOR PANELS FOR THE AIR
CURTAIN INCINERATOR –
PUBLIC WORKS DEPT.**

MEMORANDUM

TO: Jim Shipley
City Council Members
FROM: Greg Brown *GB*
DATE: December 11, 2007
SUBJ: December 20, 2007, City Council Agenda Item

The panels in the air curtain incinerator are deteriorating. The door panels are in the worst shape. I would like to replace the four door panels now, and replace the remainder of the panels in the next budget year. The cost of the door panels from the manufacturer (Crochet Equipment Company, Inc.) is \$1,845 each plus shipping. The total cost will not exceed \$9,000.00.

**COOKEVILLE CITY COUNCIL
MINUTES
DECEMBER 20, 2007**

Councilman Shelton made a motion, seconded by Councilman Anderson, to approve the purchase of door panels as requested. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER AWARDING BID FOR
BLEACHERS FOR NEW GYM –
LEISURE SERVICES DEPT.**

**CITY OF COOKEVILLE
TABULATION SCHEDULE
Gymnasium Bleacher Bid**

DATE OF BID OPENING: Friday, December 14, 2007

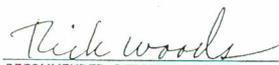
Time: 10:00 a.m.

BIDS OPENED BY: Rick Woods and Anna Blaylock

DEPARTMENT: Leisure Services & Public Facilities

	Price Per Bleacher	Total Ten Bleachers w/shipping	
1. Collegiate Pacific - BSN Sports, TX	\$785.89	\$7,858.90	Does not meet specs
2. Mid-America Sales Associates, IN	\$949.95	\$10,399.50	
3. Bliss Products, TN	\$950.00	\$10,175.00	
4. Anthem Sports, CT	\$794.00	\$7,940.00	Does not meet specs
5. Sports House, TN	\$1,450.00	\$14,500.00	
6. Reliable Seating, AL	\$925.00	\$9,250.00	Does not meet specs
7. Swartz Associates, FL	\$786.00	\$7,860.00	Does not meet specs

We, the undersigned, do hereby recommend the bid from Bliss Products for the following reason:


RECOMMENDED: DEPARTMENT HEAD

Lowest Bid Meeting Specifications


APPROVAL: CITY MANAGER


BUDGET AVAILABILITY: FINANCE DIRECTOR

Councilman Shelton made a motion, seconded by Councilman Williams, to award the bleacher bid as recommended. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**CONSIDER AWARDING BIDS FOR
BACKHOE & MEMBRANE UNITS
- WATER QUALITY CONTROL
DEPARTMENT**

**COOKEVILLE CITY COUNCIL
MINUTES
DECEMBER 20, 2007**

CITY OF COOKEVILLE
DEPARTMENT OF WATER QUALITY CONTROL
BACKHOE BID

DATE OF BID OPENING 13-Dec-07 TIME: 10:00 A.M.
BIDS OPENED BY BARRY TURNER
BIDS WITNESS BY Marlin Haggard, Doug Stephens, Alan Brown, John Waits.

BIDDERS	BACKHOE	Bid Price			
DIAMOND EQUIPMENT	Case 580 SM	\$81,059.00			
DITCH WITCH	Terex 860 B	\$69,802.20			
HIX BROTHERS	New Holland B95	\$67,990.00			
NORTRAX SOUTH	John Deere 310SJ	\$71,996.00			
POWER EQUIPMENT	Komatsu WB146P-5	\$80,534.00			
SCOTT COMPANIES	Volvo BL70	\$78,448.07			
SUNBELT RENTALS	NO/BID				
THOMPSON MACHINERY	Caterpillar 420E	\$79,731.93			

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FOR A NEW 2008 BACKHOE, BE AWARDED TO -**HIX BROTHERS** - FOR THE FOLLOWING REASON: LOW BIDDER MEETING SPECS.


RECOMMENDED:
DEPARTMENT HEAD


APPROVAL:
CITY MANAGER

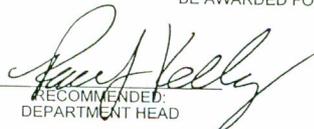

BUDGET AVAILABILITY:
FINANCE DIRECTOR

CITY OF COOKEVILLE
DEPARTMENT OF WATER QUALITY CONTROL
WATER TREATMENT PLANT - MEMBRANE FILTRATION EQUIPMENT PROCUREMENT

DATE OF BID OPENING 11-Dec-07 TIME: 2:00 P.M.
BIDS OPENED BY DUDNEY FOX
BIDS WITNESS BY RONNIE KELLY/BARRY TURNER/RODGER PHILLIPS

BIDDERS	TOTAL BID				
ECO-TECH, INC.	NO BID				
LAYNE CHRISTENSEN CO	\$1,165,994.00				
PALL WATER PROCESSING	\$699,132.00				
SOUTHERN SALES CO., INC.	NO BID				
ZENON MEMBRANE SOLUTIONS	NO BID				

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM - PALL WATER PROCESSING BE AWARDED FOR THE FOLLOWING REASON: LOW BID MEETING SPECIFICATIONS


RECOMMENDED:
DEPARTMENT HEAD


APPROVAL:
CITY MANAGER


BUDGET AVAILABILITY:
FINANCE DIRECTOR

Vice-Mayor Davis made a motion, seconded by Councilman Anderson, to award the backhoe & membrane unit bids as recommended. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
DECEMBER 20, 2007**

**CONSIDER AWARDING BIDS FOR
GENERATOR & FAULT
INDICATORS – ELECTRIC
DEPARTMENT**

CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 07103001

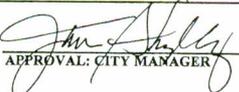
DATE OF BID OPENING: 12/10/2007
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Ed Greenwell, Mike Corbett, Jimmy Mansell
DEPARTMENT: Electric
TIME: 2:00 PM CST

BIDDERS	QTY	230 KW Diesel Generator							
D & D Enterprises		\$ 96,360.00							
M & D Electric		\$ 78,350.00							
Lakeland Electric		\$ 89,200.00							
Cherry Creek Electric		\$ 91,440.00							
Kollstedt Electric		\$ 85,736.87							

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM M & D Electric

BE AWARDED FOR THE FOLLOWING REASON: low bid meeting specifications.


RECOMMENDED: DEPT. HEAD


APPROVAL: CITY MANAGER

CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 07112901

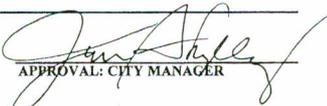
DATE OF BID OPENING: 12/11/2007
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: John Brewington
DEPARTMENT: Electric
TIME: 2:00 PM CST

BIDDERS	QTY	Fault Indicators							
HD Supply		\$ 136.50							
		\$ 27,300.00							
Wesco		\$ 122.50							
		\$ 24,500.00							
		\$ 158.20							
Stuart Irby		\$ 31,640.00							

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Wesco

BE AWARDED FOR THE FOLLOWING REASON: low bid meeting specs.


RECOMMENDED: DEPT. HEAD


APPROVAL: CITY MANAGER

Vice-Mayor Davis made a motion, seconded by Councilman Anderson, to award the generator & fault indicator bids as recommended. Upon call for a vote, the following voted aye:

- Mayor Sam Sallee
- Vice-Mayor Jean Davis
- Councilman Alma Anderson
- Councilman Ricky Shelton
- Councilman Ryan Williams

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
DECEMBER 20, 2007**

HEARING OF CITIZENS AND/OR DELEGATIONS:

Mayor Sallee & City Council wished City Clerk Cathy McClain Happy Birthday! They also, thanked everyone for attending the “City Hall Holiday Open House” – enjoying refreshments/DVD of 1965 Dedication Ceremony of the Cookeville Municipal Building & touring of the recently renovated Council Chambers.

There being no further business to discuss, Mayor Sallee made a motion, seconded by Councilman Anderson, to adjourn the meeting at 6:40 p.m. Upon call for a vote, the following voted aye:

Mayor Sam Sallee
Vice-Mayor Jean Davis
Councilman Alma Anderson
Councilman Ricky Shelton
Councilman Ryan Williams

The City Clerk announced that the motion carried.

Sam Sallee, Mayor

ATTEST:

Cathy McClain, City Clerk