

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
JULY 6, 2006
6:00 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, July 6, 2006, at 6:00 p.m., in the Municipal Building, 45 East Broad Street. Invocation was given by Mayor Womack. Pledge of Allegiance was led by Mayor Womack. Mayor Womack then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk; and Mike O'Mara, City Attorney.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Councilman Sallee made a motion, seconded by Councilman Shelton, to amend the agenda by withdrawing item 8 - consider authorizing an appeal of the ruling of the BZA regarding a billboard permit at 1191 S. Jefferson Avenue. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

OLD BUSINESS:

**CONSIDER APPROVAL OF
MINUTES OF COUNCIL
MEETING HELD ON
JUNE 15, 2006**

Councilman Shelton made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Sallee. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
JULY 6, 2006**

NEW BUSINESS:

**SET A DATE FOR A PUBLIC
HEARING ON ORDINANCE
#O06-07-16, AMENDING
SECTION 207 GENERAL
SIGN REGULATIONS OF
THE COOKEVILLE
ZONING CODE**

Mayor Womack set the date for August 3, 2006, at 6:00 p.m.

**CONSIDER DECLARING
SURPLUS PROPERTY
LOCATED AT 208
NORTH WILLOW
AVENUE**

Officers of the Board of Trustees

John Story
Chairman of the Board

Jim Martin
Vice-Chairman of the Board

Bernard Mattingly
Chief Executive Officer



142 West Fifth Street • Cookeville, TN 38501
931.528.2541

Medical Staff Officers

Vaughn Barnard, M.D.
President of Medical Staff

Timothy Fournet, M.D.
Vice-President of Medical Staff

Dale Douglas, M.D.
Secretary of Medical Staff

June 28, 2006

Jim Shipley
City Manager
City of Cookeville
45 East Broad Street
Cookeville, TN 38501

Dear Jim:

The hospital Board of Trustees would like to request that the Cookeville City Council declare the 2 acres of property owned by the hospital and located on Willow Avenue (208 North Willow Avenue) as surplus and to allow the hospital to sell the property and the sale be restricted to medical office use and to allow the hospital to use the funds for future hospital development.

Please add this to the July 6, 2006 City Council Agenda for approval.

If you have any questions, please contact me at any time.

Sincerely,

A handwritten signature in black ink, appearing to read 'Paul Korth'.

Paul Korth
Chief Financial Officer

Councilman Shelton made a motion, seconded by Councilman Davis, to declare surplus the property at 208 North Willow Avenue as requested. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
JULY 6, 2006**

**CONSIDER APPROVAL FOR
FUNDING OF THE NORTH
TOWER NOT TO EXCEED
\$80,000,000**

Officers of the Board of Trustees

John Story
Chairman of the Board

Jim Martin
Vice-Chairman of the Board

Bernard Mattingly
Chief Executive Officer



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Dale Douglas, M.D.
Secretary of Medical Staff

June 28, 2006

Jim Shipley
City Manager
City of Cookeville
45 East Broad Street
Cookeville, TN 38501

Dear Jim:

The hospital Board of Trustees would like to request approval from the City Council to approve funding for the North Patient Tower in the amount not to exceed \$80,000,000.

The Council previously approved a not to exceed amount of \$70,000,000. Due to the cost of inflation it is necessary to increase the budget. The additional funds will be paid for out of the operations budget.

Please add this to the July 6, 2006 City Council Agenda for approval.

If you have any questions, please contact me at any time.

Sincerely,

Paul Korth
Chief Financial Officer

Vice-Mayor Qualls made a motion, seconded by Councilman Sallee, to approve the funding of the North Tower not to exceed \$80,000,000 (if price increases, contractor will assume) as recommended. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER APPOINTMENT
TO THE COOKEVILLE
REGIONAL MEDICAL
CENTER BOARD OF
TRUSTEES**

June 27, 2006

Jim Shipley, City Manager
City of Cookeville
45 East Broad Street
Cookeville, TN 38501

Dear Mr. Shipley,

Larry Nunn will complete his term on Cookeville Regional Medical Center's Board of Trustees on July 31, 2006. On behalf of the Board of Trustees of Cookeville Regional Medical Center, we respectfully submit the name of Mr. Drue Huffines to the City Council for consideration in filling this position.

We are requesting that this agenda item be considered at the next City Council meeting. Thank you in advance for your assistance.

Sincerely,

John Story
Chairman CRMC Board of Trustees

**COOKEVILLE CITY COUNCIL
MINUTES
JULY 6, 2006**

Mayor Womack nominated Mr. Drue Huffines, seconded by Councilman Shelton, to serve on the CRMC Board of Trustees.

Councilman Davis moved that nominations cease.

Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF
PAYMENT OF ATTORNEY
FEES RELATIVE TO
PALKWAY/VETERANS
DRIVE AND REOPENING
PALKWAY AS A CITY
STREET**

Jim Shipley, City Manager, gave a brief history (1978 to present) of the Veterans Drive Project. He stated that he did not formally present Palkway Drive to the Planning Commission/City Council for closure (Palkway was dedicated to the city in 1978 by Mr. Palk in exchange for ROW). A lawsuit was filed in 2005 by the Car Wash & Bus Station. He recommended reopening Palkway Drive & requested approval of Mr. Palk's attorney fees be paid in the amount of \$9,500.00, due to invalid warranty deeds issued to Mr. Palk.

Councilman Davis made a motion, seconded by Councilman Sallee, to authorize the reopening of Palkway Drive as a city street & to pay Mr. Palk's Attorney fees. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF
CHANGE ORDER FOR
RHEA AVENUE & RACHEL
LANE SEWER PROJECT**

**COOKEVILLE CITY COUNCIL
MINUTES
JULY 6, 2006**

MEMORANDUM

TO: City Council
City Manager

FROM: Ronnie J. Kelly, Director *RJK*

DATE: June 28, 2006

SUBJ: Requested Change To Contract Price - Rhea Ave. & Rachel Lane Sewer Project

I will be presenting a request by the contractor, J&H Construction Company, to increase the contract price for pipe on the Rhea Avenue and Rachel Lane Sewer Project during the next City Council Meeting. The Contractor has requested this increase in price due to the impacts Hurricane Katrina had on the availability and price of pipe.

The contract was signed during the middle of August, which was just prior to Hurricane Katrina. The Contractor had included prices for plastic pipe in his bid that he had obtained from his pipe supplier. Those prices were quoted in late July. When the Contractor requested delivery later in the fall the pipe supplier informed the Contractor that they could not get pipe from the manufacture due to Katrina. The supplier informed the Contractor that it would be early winter before he would be able to obtain pipe and that the price would be higher.

The original price quoted price for the 6-inch pipe was \$1.95 per foot. The after Katrina price of the 6-inch pipe was \$2.96 per foot. The original price quoted for the 8-inch pipe was \$3.49 per foot. The after Katrina price of the 8-inch pipe was \$5.30. The total price increase of the six and eight-inch pipe totaled \$4969.07. If the price increase is approved the change in the original contract price will be increased from \$142,392 to \$146,113.09 or \$3,721.09.

If you have any questions concerning this matter please give me a call.

Councilman Sallee made a motion, seconded by Vice-Mayor Qualls, to approve the change order for Rhea Avenue & Rachel Lane Sewer Project as requested. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF
EMERGENCY SEWER LINE
REPAIR ON PEACHTREE
AVENUE**

MEMORANDUM

TO: City Manager
City Council

FROM: Ronnie J. Kelly, Director *RJK*

DATE: June 27, 2006

SUBJ: Emergency Sewer Line Repair - Peachtree Avenue

An 8-inch sanitary sewer line installed in 1935 recently collapsed in Peachtree Avenue between 7th and 8th Street. This segment of line serves a restaurant and an apartment complex. The line remained open enough to allow flow but was backing up a manhole that served the restaurant. We did not have the necessary equipment to repair the collapse and we were afraid that the line would completely stop flowing if we did not repair it immediately.

We contacted three local contractors and requested quotes to immediately replace approximately 384 feet of sewer line. We received three quotes. The quotes were as follows:

- 1) J&S Construction - \$23,400
- 2) Loftis Underground - \$23,034
- 3) Elk Mountain Construction - \$19,000

We discussed the issue with the City Manager and recommended to him that we proceed with the Elk Mountain quote under the emergency purchase provision of the Tennessee Code. The line has been replaced and put back into service and we recommend payment to Elk Mountain Construction. If you have any questions concerning this matter please feel free to give me a call.

**COOKEVILLE CITY COUNCIL
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Vice-Mayor Qualls made a motion, seconded by Councilman Sallee, to approve the emergency sewer line repair on Peachtree Avenue as requested. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF
REPAIR OF TRANSFER
SWITCH AT THE
BOOGER SWAMP
PUMP STATION**

MEMORANDUM

TO: City Council
City Manager

FROM: Ronnie J. Kelly, Director

RJK

DATE: June 28, 2006

SUBJ: Booger Swamp Transfer Switch Repair

During the next City Council meeting I will be requesting payment for repairs made to an electrical transfer switch at the Booger Swamp Pump Station.

The transfer switch transfers electric power from the Upper Cumberland Electric system to the City of Cookeville Electric system in the event of a power outage at the Booger Swamp Pumping Station. The transfer switch recently shorted out and required replacement parts. We had to contact the manufacturer of the switch for the parts and to perform the needed repairs. The cost of the repair is \$6,252.84. This is a sole source purchase and would recommend your approval for payment.

If you have any questions concerning this matter please give me a call.

Councilman Sallee made a motion, seconded by Vice-Mayor Qualls, to approve the Booger Swamp transfer switch repair as requested. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
JULY 6, 2006**

**CONSIDER APPROVAL OF
PURCHASE OF MOWER –
PUBLIC WORKS DEPT.**

Councilman Davis made a motion, seconded by Councilman Sallee, to approve the purchase of mower (Grasshopper Model #227/61) in the amount of \$5,887.00. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER AWARDED BIDS FOR
MISC. MATERIALS & SERVICES,
RECAP TIRES, UNIFORMS –
PUBLIC WORKS DEPT.**

**CITY OF COOKEVILLE
BID TABULATION RECORD
ANNUAL & SEMI-ANNUAL CONTRACTS / JULY 2006 - JUNE 2007**

DEPARTMENT: Public Works
BIDS OPENED BY: Greg Brown
OPENING WITNESSED BY: Debbie Swallows
DATE OF BID OPENING: June 22, 2006
TIME OF BID OPENING: 10:00 AM

BIDDERS	BID
HIGHWAYS, INC.	PAVING & HOT MIX ASPHALT - (6 MONTH CONTRACT)
LOJAC ENTERPRISES	COLD MIX - (6 MONTH CONTRACT)
IRVING MATERIALS, INC. (IMI)	CONCRETE MIX
SHERMAN-DIXIE	CONCRETE PIPE
MIDDLE TENNESSEE CURB	EXTRUDED CURB
PLATEAU PIPE COMPANY	METAL PIPE
MAGGART TIRE COMPANY	RECAPPING / RETREADING TIRE SERVICE
ROGERS GROUP & COOKEVILLE LIMESTONE	ROCK
ENGLAND STRIPING	STRIPING, PAVEMENT MARKING
UNIFIRST CORPORATION	UNIFORM RENTAL SERVICE

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM _____ THE COMPANIES LISTED ABOVE
BE AWARDED FOR THE FOLLOWING REASON: _____ LOW BIDDER
Greg Brown
RECOMMENDED: DEPT. DIRECTOR
[Signature]
BUDGET AVAILABILITY: FINANCE DIRECTOR
APPROVAL: CITY MANAGER

**METAL PIPE
PLATEAU PIPE - PER L.F.**

12" 16 gauge	5.49
12" 14 gauge	6.69
15" 16 gauge	6.59
15" 14 gauge	8.39
18" 16 gauge	7.89
18" 14 gauge	10.19
24" 16 gauge	10.39
24" 14 gauge	13.09
24" 12 gauge	18.59
30" 16 gauge	13.49
30" 14 gauge	16.79
30" 12 gauge	23.09
36" 16 gauge	15.99
36" 14 gauge	19.89
36" 12 gauge	28.39
42" 16 gauge	18.09
42" 14 gauge	23.39
42" 12 gauge	31.49
48" 16 gauge	21.69
48" 14 gauge	25.79
48" 12 gauge	36.79
54" 16 gauge	25.79
54" 14 gauge	29.67
54" 12 gauge	42.59
60" 16 gauge	29.99
60" 14 gauge	32.89
60" 12 gauge	44.59
66" 16 gauge	N/A
66" 14 gauge	38.39
66" 12 gauge	60.99
72" 16 gauge	N/A
72" 14 gauge	38.39
72" 12 gauge	52.49

**CONCRETE PIPE
SHERMAN-DIXIE - PER L.F.**

DEL	PICK UP
18"	9.45
18"	8.98
18"	12.15
18"	11.54
24"	18.45
24"	17.63
30"	28.50
30"	27.07
36"	37.24
36"	35.66
42"	47.25
42"	44.89
48"	60.00
48"	57.00
54"	74.25
54"	70.54
60"	91.80
60"	87.21

CONCRETE MIX

WITHOUT FIBER	WITH FIBER	WITH SLUMP	DELIVERY CHRG
\$71.50 PER CY	\$78.50 PER CY	\$71.50 PER CY	\$75.00 LESS 3 YDS

ROCK

	ROGERS GROUP	COOKEVILLE LIMESTONE	VULCAN MATERIALS	MIDDLE TN LIMESTONE
CRUSHER RUN	4.35	4.35	4.70	5.00
#57 STONE	6.20	6.20	6.25	5.00
2 - INCH ROCK	6.20	6.20	6.00	5.00
3 - INCH ROCK	6.00	6.00	NO BID	5.00
CLEAN RIPRAP	6.00	6.00	7.95	5.00
PUG MIX	4.60	4.60	4.95	NO BID
SHOT ROCK	4.25	4.25	5.50	5.00
DELIVERY COST	2.00	2.00	2.25	4.00
SHOT ROCK DEL	2.50	2.50	2.75	5.00

**PAVING - ASPHALT IN PLACE, HOT & COLD MIX
HIGHWAYS, INC.**

COMPLETE IN PLACE - PRICE PER TON						CITY PICK UP				
GRADE	D	E	F	A	B	C	C-W	B-MOD	411	COLD MIX
	\$62.00	\$57.00	\$62.00	\$49.00	\$52.00	\$53.00	\$57.00	\$52.00	\$47.00	\$59.00

LOJAC ENTERPRISES

COMPLETE IN PLACE - PRICE PER TON						CITY PICK UP				
GRADE	D	E	F	A	B	C	C-W	B-MOD	411	COLD MIX
	\$63.00	\$58.00	\$64.00	\$49.00	\$51.00	\$53.00	\$57.00	\$56.00	\$46.50	\$50.00

MIDDLE TENNESSEE LIMESTONE

						CITY PICK UP				
GRADE	D	E	F	A	B	C	C-W	B-MOD	411	COLD MIX
	NO BID	NO BID	NO BID	\$60.00	\$55.00					

**COOKEVILLE CITY COUNCIL
MINUTES
JULY 6, 2006**

STRIPING		
ENGLAND THERMOPLASTIC DESCRIPTION	UNDR 1000 UNIT PRICE	OVR 1000 UNIT PRICE
24" STOP BAR	\$10.00	\$9.00
TURN ARROW	\$95.00	\$85.00
STRAIGHT ARROW	\$80.00	\$70.00
COMB. ARROW	\$110.00	\$100.00
CROSS WALK	\$10.00	\$9.00
RAIL ROAD CROSSING	\$375.00	\$350.00
SCHOOL CROSSING	\$375.00	\$350.00
ONLY	\$130.00	\$125.00
STOP AHEAD	\$350.00	\$325.00
YIELD	\$125.00	\$110.00
4" LINE	\$0.75	\$0.60
DOTTED LINE	\$3.50	\$3.00
6" SOLID LINE	\$4.50	\$4.00
6" SKIP LINE	\$1.25	\$1.25
SOLID PAINTED LINES		
4" LINE - LM	\$ 325.00	\$ 300.00
4" SKIP - LM	\$ 325.00	\$ 300.00
6" LINE - LM	\$ 460.00	\$ 425.00
6" SKIP - LM	\$ 460.00	\$ 425.00

EXTRUDED CURB	
	PRICE PER FOOT
MIDDLE TENNESSEE CURB	\$3.30
ROBERTS CURBING	\$3.45
HIGHWAYS, INC.	\$5.00

RECAPPING / RETREADING TIRE SERVICE

MAGGART TIRE CO.	BID PRICE PER TIRE (Includes all repairs) \$132.50
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UNIFORM RENTAL SERVICE

ONE YEAR CONTRACT - (MAY BE EXTENDED UP TO 3 YEARS)
COSTS PER WEEK - BASED ON A TOTAL OF 60 EMPLOYEES
INCLUDES: SHIRTS, PANTS, JACKETS - 18 WITH LAUNDRY SERVICE - 32 WITHOUT

UNIFIRST CORP	\$187.00	PER WEEK
AMERIPRIDE	\$189.58	PER WEEK

Councilman Davis made a motion, seconded by Councilman Sallee, to award the Public Works Dept. bids as recommended. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER AWARDED BID FOR
CHEMICALS – WATER QUALITY
CONTROL DEPARTMENT**

CITY OF COOKEVILLE
DEPARTMENT OF WATER QUALITY CONTROL
CHEMICALS
WATER AND WASTEWATER TREATMENT PLANTS

DATE OF BID OPENING: June 15, 2006
BIDS OPENED BY: RODGER PHILLIPS
BIDS WITNESS BY: BONNIE TINCH
TIME: 10:00 A.M.

BIDDERS	1 LIQUID FERRIC CHLORIDE	2 SODIUM HYDROXIDE	3 HYDRO- FLUOSILICIC ACID	4 CHLORINE TON CYLINDERS	5 HYDROGEN PEROXIDE 50%	6 FERROUS SULFATE SOLUTION	7 POWDERED ACTIVATED CARBON-BULK	8 HIGH CALCIUM QUICKLIME
BRENNTAG MID-SOUTH	DNB							
DPC ENTERPRISES				\$572.00/TON				
DYCHO CO., INC.		\$432.95/TON	\$1281.25/TON	\$584.00/TON	\$0.284/LB.		\$0.62/LB.	
HARCROS CHEMICALS		\$490.00/TON						
KA STEEL CHEMICALS		\$443.84/TON						
KEMIRON ATLANTIC/MIDLAND	\$502.27/TON							
LCL LTD			\$1934.70/TON					
MEADWESTVACO							\$0.65/lb. - \$0.52/lb.*	
O-N MINERALS (LUTTRELL) CO								\$118.40/TON
PENCCO, INC.	DNB							
PVS TECHNOLOGIES INC	\$445.00/TON							
UNIVAR		\$500.00/TON			\$0.80/LB.			
US FILTER/DAVIS PRODUCTS						\$0.496/GAL.		
AWARD BIDS TO	PVS	DYCHO	DYCHO	DPC	DYCHO	USFILTER	DYCHO	O-N

DNB-Old Not Bid
*New Product

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID AS INDICATED ABOVE BE AWARDED FOR THE FOLLOWING REASON: LOW BID SUBMITTED.

Ron Kelly
RECOMMENDED:
DEPARTMENT HEAD

[Signature]
APPROVAL:
CITY MANAGER

[Signature]
BUDGET AVAILABILITY:
FINANCE DIRECTOR

**COOKEVILLE CITY COUNCIL
MINUTES
JULY 6, 2006**

Councilman Sallee made a motion, seconded by Councilman Shelton, to award the chemical bid as recommended. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER AWARDING BID FOR
THIRD PARTY ELECTRONIC
PAYMENT SERVICE – FINANCE/
CUSTOMER SERVICE DEPTS.**



TO: Jim Shipley, City Manager and City Council Members
FROM: Mike Davidson, Finance Director *MD*
DATE: 6/30/06
RE: Third Party Electronic Payment Services

We recently requested proposals for third party electronic payment services. We required vendors to bid on the initial project of enabling the City to receive online credit card payments and interactive voice response system payments for utility payments. This would include electric, gas, water, sewer and sanitation bills. Depending on the success of the initial project, the City reserved the right to add other services at a future date.

The City started accepting credit card payments (face to face) for utility payments in August 2004. Customers using this payment method have grown steadily since that time. In May, 2006 we processed 798 credit card transactions for \$213,705. For the period July 2005 to May 2006 credit card payments were approximately \$1,450,000. However, the cost to the City in credit card fees is an average of 2.5% of that revenue amount. Fees for this same period were approximately \$36,000. Because of the increasing fees involved and the liability risk involved in data security, we required vendors to bid the project so as to eliminate the costs and risks involved to the City.

We are recommending approval of VitalChek Network, Inc. of Brentwood, Tennessee as the vendor for this project. VitalChek's proposal will be at no cost to the City while providing the lowest cost to our customers who choose to use the service. Customers who choose to use the service will pay the greater of \$3.00 or 3.5% of their bill as a fee to VitalChek. All customer credit card information would be maintained by VitalChek and they, not the City, will be subject to the Payment Card Industry Data Security Standards.

VitalChek has been providing credit card payment services to government agencies since 1987. We spoke to The City of Franklin and the Putnam County Circuit Court, both of whom use VitalChek for their processing. They were highly recommended by both.

If you have any questions, please let me know.

**COOKEVILLE CITY COUNCIL
MINUTES
JULY 6, 2006**

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

THIRD PARTY ELECTRONIC PAYMENT SERVICE

DATE OF BID OPENING: May 24, 2006 TIME: 2:00 PM
 BIDS OPENED BY: Mike Davidson
 BIDS WITNESSED BY: Cathy McClain & Brenda Imel
 DEPARTMENTS: Finance/Customer Service

BIDDERS	Convenience Fee						
VitalChek Network, Inc.	greater of \$3.00 or 3.5%						
AmSouth/NOVA Information Systems	\$8.95						
First Tennessee/First Horizon	5%						
US Bank	Bid received late - not considered						

WE THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM VitalChek Network, Inc. BE AWARDED
 FOR THE FOLLOWING REASON: Lowest Cost to Customers meeting all specs

n/a
 RECOMMENDED: DEPT. HEAD

Mike Davidson
 BUDGET AVAILABILITY: FINANCE DIRECTOR

[Signature]
 APPROVAL: CITY MANAGER

Vice-Mayor Qualls made a motion, seconded by Councilman Davis, to award the third party electronic payment service bid as recommended. Upon call for a vote, the following voted aye:

- Mayor Charles Womack
- Vice-Mayor Steve Qualls
- Councilman Jean Davis
- Councilman Sam Sallee
- Councilman Ricky Shelton

The City Clerk announced that the motion carried.

HEARING OF CITIZENS AND /OR DELEGATIONS:

No one spoke at this time.

There being no further business to discuss, Councilman Davis made a motion, seconded by Vice-Mayor Qualls, to adjourn the meeting at 6:48 p.m. Upon call for a vote, the following voted aye:

- Mayor Charles Womack
- Vice-Mayor Steve Qualls
- Councilman Jean Davis
- Councilman Sam Sallee
- Councilman Ricky Shelton

The City Clerk announced that the motion carried.

 Charles Womack, Mayor

ATTEST:

 Cathy McClain, City Clerk