

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
OCTOBER 6, 2005
6:00 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, October 6, 2005, at 6:00 p.m., in the Municipal Building, 45 East Broad Street. Invocation was given by Mayor Womack. Pledge of Allegiance was led by Mayor Womack. Mayor Womack then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk and Mike O'Mara, City Attorney.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Councilman Davis made a motion, seconded by Councilman Sallee, to amend the agenda by removing item 3 – consider rescinding motion of 9-15-05 regarding bid for sanitation carts, due to City Attorney Mike O'Mara explaining that after reviewing the bid documents the Dixie Materials bid (low bid) did not meet specifications – process of manufacturing & purchase price to remain open for 1 year; and add 10d – consider awarding bid for used vehicle – Police Department. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

OLD BUSINESS:

**CONSIDER APPROVAL OF
MINUTES OF COUNCIL
MEETING HELD ON
SEPTEMBER 15, 2005**

Councilman Sallee made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Davis. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
OCTOBER 6, 2005**

NEW BUSINESS:

**HOLD A PUBLIC HEARING
AND CONSIDER ON FIRST
READING ORDINANCE
#005-09-20, REZONING
1821 FORREST ROAD
FROM RS-15 (SINGLE-
FAMILY RESIDENTIAL)
TO RS-10 (SINGLE-
FAMILY RESIDENTIAL)**

Councilman Sallee made a motion, seconded by Councilman Davis, to approve on first reading Ordinance #005-09-20. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER RESOLUTION
#R05-10-19, APPROVING
THE EXECUTION AND
DELIVERY OF ONE
OR MORE LOAN
AGREEMENTS FOR THE
PURPOSE OF PROVIDING
FUNDS FOR CERTAIN
PUBLIC WORKS PROJECTS**

Vice-Mayor Qualls made a motion, seconded by Councilman Sallee, to adopt Resolution #R05-10-19. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**SET A DATE FOR A PUBLIC
HEARING ON ORDINANCE
#005-10-21, REZONING
PROPERTY ON
HUDDLESTON DRIVE/
SHARON AVENUE (TAX
MAP #27, PARCEL 134.00)
FROM RS-15 (SINGLE-
FAMILY RESIDENTIAL)
TO RS-5 (SINGLE-
FAMILY RESIDENTIAL)**

Mayor Womack set the date for November 3, 2005, at 6:00 p.m.

**COOKEVILLE CITY COUNCIL
MINUTES
OCTOBER 6, 2005**

**CONSIDER APPROVAL OF
EXTENSION OF CONTRACT
WITH SOUTHERN NATURAL
GAS COMPANY**

Extension of contract with Southern Natural Gas Co.

Extension of Firm Contract with Southern Natural Gas to August 31, 2010
Reduction of fuel cost of approximately 8 – 10 cents per 1000 cu. ft. at \$10 gas
5 – 6 cents per 1000 cu. ft. at \$6 gas
For 1500 MCF per day (MCF = 1000 cu. ft.)
Receive gas at Cleveland, TN into ETNG line
If signed by October 10, 2005 refund credit will be on September bill for usage March
thru September 2005.

Councilman Sallee made a motion, seconded by Vice-Mayor Qualls, to approve the extension of contract with Southern Natural Gas Company. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF
PROPERTY ACQUISITION
FOR THE CITY OF
COOKEVILLE LOCATED
AT 40 E. BROAD STREET
AND 46 E. BROAD STREET**

Jim Shipley, City Manager, explained that the purchase of these properties would be for the future expansion of the Library, Dogwood Park & moving History Museum to 40 E. Broad Street. He stated that the purchase price would be \$225,000 for 40 E. Broad Street & \$400,000 for 46 E. Broad Street.

Councilman Sallee made a motion, seconded by Councilman Davis, to approve the purchase of properties at 40 & 46 E. Broad Street as recommended. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
OCTOBER 6, 2005**

**CONSIDER APPROVAL OF
SEWER COST SHARING
AGREEMENT**

Cost Sharing Agreement Highlights

(EXTENDING CITY SEWER FROM S. JEFFERSON AVE. & PIGEON TO SITE)

- ❖ Developer responsible for design, as-built drawings, property acquisition, construction and maintenance of the facilities until accepted by City. (RYAN WILLIAMS)
- ❖ All easement obtained and assigned to City by Developer. City to use condemnation if Developer unable to obtain easements. Developer responsible for legal costs up to \$10,000 deducted from monies owed to Developer.
- ❖ City to pay Developer \$74,000 for Line A.
City to pay developer \$6,000 for Line B.
City to pay Developer \$20,000 for Line A & B.
- ❖ 90% payment to be made upon acceptance by City.
10% payment to be made upon receipt of notarized lien of waivers and as-built drawings.
- ❖ Developer to donate easements on subdivision plat to complete delivery of sewer service to the general area.
- ❖ City responsible for repaving Pigeon Rd. and White Rd.
- ❖ Developer shall warrant facilities for one year.

Councilman Shelton made a motion, seconded by Vice-Mayor Qualls, to approve the Sewer Cost Sharing Agreement as requested. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER AWARDED BIDS FOR
UNIFORMS – WATER QUALITY
CONTROL DEPARTMENT**

**CITY OF COOKEVILLE
DEPARTMENT OF WATER QUALITY CONTROL
UNIFORMS**

DATE OF BID OPENING: 29-Sep-05
BIDS OPENED BY: MARLIN HAGGARD
BIDS WITNESSED BY: STEVE SMITH

TIME: 10:00 A.M.

BIDDERS	#1 MEN'S INDUSTRIAL SS SHIRT	#2 MEN'S INDUSTRIAL LS SHIRT	#3 MEN'S COTTON SS SHIRT	#4 MEN'S COTTON LS SHIRT	#5 MEN'S STRIPE SS SHIRT	#6 MEN'S STRIPE LS SHIRT	#7 MEN'S MESH KNIT SS SHIRT	#8 MEN'S 100% COTTON SS SHIRT	#9 MEN'S MESH KNIT LS SHIRT	#10 MEN'S 100% COTTON T-SHIRT	#11 MEN'S 50/50 T-SHIRT	#12 MEN'S WAIST LGTH. JACKET	#13 MEN'S PERMALINED JACKET
ARAMARK UNIFORMS	\$13.84	\$16.21	\$18.50	\$19.70	\$18.95	\$20.84	\$19.44	\$27.47	\$23.56	\$16.88	\$14.88	\$29.53	\$31.13
KAY UNIFORMS	\$18.50	\$20.82	\$23.89	\$25.42	\$24.45	\$26.87	\$24.03	\$32.03	\$29.34	\$17.00	\$12.82	\$37.82	\$39.94
UNIFIRST CORP.	\$10.06	\$11.81	\$13.46	\$15.46	\$14.85	\$16.40	\$14.77	\$22.98	\$18.43	\$7.70	\$7.21	\$24.63	\$26.49
UNITED INDUSTRIAL	\$12.55	\$13.65	\$15.35	\$16.15	\$15.65	\$16.95	\$16.90	\$21.00	\$19.60	\$10.50	\$10.25	\$25.75	\$26.85
SAFETY & SECURITY	\$18.00	\$18.00	\$20.00	\$21.00	\$21.00	\$23.00	\$21.50	\$26.50	\$25.00	\$16.50	\$16.50	\$31.00	\$31.50

WE, THE UNDERSIGNED, DO HERBY RECOMMEND THE BID FROM UNIFIRST CORP. BE AWARDED FOR THE FOLLOWING REASON:
LOW BID MEETING SPECS.
ESTIMATED QUANTITIES OF EACH ITEM WERE USED TO DETERMINE LOW BIDDER. ALL SHIRTS AND JACKETS TO BE AWARDED AS ONE ITEM.


RECOMMENDED: DEPARTMENT HEAD


APPROVAL: CITY MANAGER


BUDGET AVAILABILITY: FINANCE DIRECTOR

**COOKEVILLE CITY COUNCIL
MINUTES
OCTOBER 6, 2005**

**CITY OF COOKEVILLE
DEPARTMENT OF WATER QUALITY CONTROL
UNIFORMS**

DATE OF BID OPENING: 22-Sept-05
BIDS OPENED BY: MARLIN HAGGARD
BIDS WITNESSED BY: STEVE SMITH

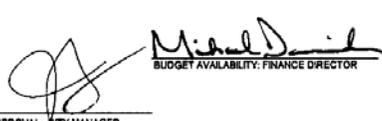
TIME: 10:00 A.M.

BIDDERS	#14 MEN'S TEAM JACKET	#15 OXFORD LS SHIRT	#16 DENIM SHIRT LS SHIRT	#17 MEN'S RED-E-PREST PANTS	#18 MEN'S JEAN-CUT PANTS	#19 MEN'S COTTON PANTS	#20 MEN'S TWILL PANTS	#21 WOMEN'S CASUAL PANTS	#22 MEN'S CASUAL PANTS	#23 MEN'S PREWASHED DENIM JEANS	#24 MEN'S UNIFORM SHORTS	#25 MEN'S PLEATED SHORTS
ARAMARK UNIFORMS	\$30.48	\$20.55	\$24.12	\$13.46	\$13.46	\$17.03	\$18.66	\$20.03	\$20.03	\$15.46	\$11.06	\$12.74
KAY UNIFORMS	\$39.13	\$25.00	\$27.11	\$16.30	\$16.30	\$20.16	\$22.62	\$21.31	\$21.31	\$15.46	\$13.06	\$16.82
UNIFIRST CORP.	\$25.67	\$19.18	\$19.60	\$10.58	\$10.60	\$14.16	\$16.23	\$16.76	\$16.72	\$12.82	\$9.72	\$11.00
UNITED INDUSTRIAL	\$26.50	\$18.50	\$20.75	\$10.65	\$10.85	\$14.20	\$15.25	\$15.75	\$15.75	\$12.85	\$9.75	\$11.25
SAFETY & SECURITY	\$30.50	\$22.25	\$22.75	\$13.00	\$13.00	\$16.25	\$18.25	\$18.75	\$18.75	\$14.50	\$11.50	\$13.50

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM UNIFIRST CORP. - BE AWARDED FOR THE FOLLOWING REASON:
LOW BID MEETING SPECS.

ESTIMATED QUANTITIES OF EACH ITEM WERE USED TO DETERMINE LOW BIDDER. ALL PANTS TO BE AWARDED AS ONE ITEM.


RECOMMENDED: DEPARTMENT HEAD


BUDGET AVAILABILITY: FINANCE DIRECTOR

APPROVAL: CITY MANAGER

Councilman Sallee made a motion, seconded by Councilman Davis, to award the uniform bids as recommended. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER AWARDED BID FOR
TOTAL STATION & SOFTWARE
- POLICE DEPARTMENT**

**CITY OF COOKEVILLE
BID TABULATION SCHEDULE**

Total Station, Tripod, Single Tilt Prism with Safety Strobe Light, & Automated Accident & Homicide Mapping Software

DATE OF BID OPENING: September 27, 2005 TIME: 10:00 a.m.
BIDS OPENED BY: Captain Mark Maxwell
BIDS WITNESSED BY: Lieutenant Mike Lee & Sergeant Randy Brown
DEPARTMENT: Police

BIDDERS							
Hayes Instrument Co.	\$10,343.00						
Precision Products	\$14,000.00						

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM Hayes Instrument Co.

BE AWARDED FOR THE FOLLOWING REASON: low bid meeting specs


RECOMMENDED: DEPARTMENT HEAD


BUDGET AVAILABILITY: FINANCE DIRECTOR

APPROVED: CITY MANAGER

Bob Terry, Police Chief, stated that this bid is with a 10% matching grant.

Councilman Sallee made a motion, seconded by Councilman Shelton, to award the total station & software bid as recommended. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

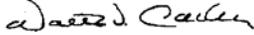
**COOKEVILLE CITY COUNCIL
MINUTES
OCTOBER 6, 2005**

**CONSIDER AWARDING BID FOR
USED VEHICLE – POLICE DEPT.**

Dear Chief Terry:

We will be pleased to deliver to the City of Cookeville one 2002 Chrysler Concorde Sedan Vin.#. 2C3HD36M92H24111, for the sum of ten thousand five hundred dollars and 00/100. \$10,500.00 (NADA VALUE \$11,525)

Sincerely,



Walter W. Carlen
Carlen Chevrolet

Councilman Sallee made a motion, seconded by Vice-Mayor Qualls, to award the used vehicle bid as recommended. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER AWARDING BID FOR
UTILITY VEHICLE - PUBLIC
WORKS DEPARTMENT**

MEMORANDUM

TO: Cathy McClain
FROM: Greg Brown 
DATE: September 27, 2005
SUBJ: October 6, 2005 City Council Agenda Item

Consider awarding the following bid: (1) Used utility vehicle (2002 Chevrolet Blazer, 48,931 miles) for inspector from Bob Johnson Auto Sales of Cookeville. Purchase price is \$10,419.00. This vehicle has a NADA value of \$14,700.

Councilman Sallee made a motion, seconded by Councilman Davis, to award the utility vehicle bid as recommended. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
OCTOBER 6, 2005**

HEARING OF CITIZENS AND/OR DELEGATIONS:

Mayor Womack recognized Pack 156 Cub Scouts from Capshaw School & Dr. Earl Hutchison & his TTU Journalism Class.

Councilman Davis showed pictures of the destruction of Hurricane Katrina in the Bay St. Louis and Waveland, Mississippi areas (19,000 population). She stated that the city has decided to adopt this area to help, due to the recommendation of Ruth Jones.

Mayor Womack read the following resolution:

RESOLUTION

A RESOLUTION FOR THE CITY OF
COOKEVILLE TO PROVIDE AID AND
ASSISTANCE TO THE CITIES OF BAY
ST. LOUIS AND WAVELAND,
MISSISSIPPI

RESOLUTION: R05-10-20
REQUESTED BY: CITY COUNCIL
PREPARED BY: CITY MANAGER
APPROVED AS TO FORM &
CORRECTNESS:

(City Attorney)

ADOPTED: _____

MINUTE BOOK _____ PAGE _____

WHEREAS, many towns and cities were ravaged by the recent hurricanes that made landfall on our gulf coast states, particularly Hurricane Katrina that hit on August 29, 2005; and

WHEREAS, Hurricane Katrina has created unprecedented damage and hardship for the cities of Bay St. Louis and Waveland, Mississippi; and

WHEREAS, the City of Cookeville and the cities of Bay St. Louis and Waveland share many common traits such as similar cultural and educational diversity as well as being strong communities.

IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF COOKEVILLE, TENNESSEE THAT:

The City Council of the City of Cookeville desires to assist the cities of Bay St. Louis and Waveland in the aftermath of Hurricane Katrina and that it hereby authorizes the City Manager to coordinate with City of Cookeville staff and this community to coordinate assistance and provide for the needs of these cities where available. Further, the City Council of the City of Cookeville authorizes and directs the Finance Director to make available funds that are currently available and funds from future donations from the Putnam County Hurricane Relief Fund to be designated for the cities of Bay St. Louis and Waveland, Mississippi.

READ AND APPROVED THIS _____ DAY OF _____, 2005.

Mayor

ATTEST:

City Clerk

Mayor Womack made a motion, seconded by Councilman Sallee, to adopt Resolution #R05-10-20. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

Jim Shipley, City Manager, stated that the volunteers made our relief efforts a success delivering supplies to Mississippi.

Mayor Womack & Council gave thanks for the community support & especially Gail Fowler, Administrative Assistant, for her efforts toward the coordination of the donation center, 1497 Gould Drive, which is assisting the hurricane victims. He reported that between the citizens, CRMC employees & city employees we have raised \$17,000 toward the relief effort.

**COOKEVILLE CITY COUNCIL
MINUTES
OCTOBER 6, 2005**

There being no further business to discuss, Councilman Shelton made a motion, seconded by Councilman Sallee, to adjourn the meeting at 6:50 p.m. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

Charles Womack, Mayor

ATTEST:

Cathy McClain, City Clerk