

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
SEPTEMBER 15, 2005
6:00 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, September 15, 2005, at 6:00 p.m., in the Municipal Building, 45 East Broad Street. Invocation was given by Mayor Womack. Pledge of Allegiance was led by Mayor Womack. Mayor Womack then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

Also present: Jim Shipley, City Manager (serving as Clerk) and Mike O'Mara, City Attorney.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Vice-Mayor Qualls made a motion, seconded by Councilman Shelton, to amend the agenda by removing item 2 – recognize Volunteer of the Month; adding item 6 – consider granting approval to amend the Interlocal Agreement of the Upper Cumberland Regional Airport Board; and adding item 7d – consider awarding bids for used vehicles – Leisure Services/Public Facilities Dept. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The Clerk announced that the motion carried.

OLD BUSINESS:

**CONSIDER APPROVAL OF
MINUTES OF COUNCIL
MEETING HELD ON
SEPTEMBER 1, 2005**

Councilman Shelton made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Sallee. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The Clerk announced that the motion carried.

**CONSIDER ON SECOND AND
FINAL READING ORDINANCE
#005-08-18, CLOSURE
AND ABANDONMENT OF
AN ALLEY BETWEEN
5TH & 6TH STREETS AND
NORTH WHITNEY &
NORTH HICKORY
AVENUES**

**COOKEVILLE CITY COUNCIL
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Councilman Sallee made a motion, seconded by Councilman Davis, to approve on second and final reading Ordinance #O05-08-18. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The Clerk announced that the motion carried.

NEW BUSINESS:

**CONSIDER RESOLUTION
#R05-09-18, ADOPTING
THE NATIONAL INCIDENT
MANAGEMENT SYSTEM
(NIMS) FOR INCIDENT
RESPONSE IN THE CITY
OF COOKEVILLE, TN**

Tyler Smith, Director of Emergency Management Agency, stated that all first responders must complete FEMA training no later than September 30, 2006.

Councilman Shelton made a motion, seconded by Councilman Davis, to adopt Resolution #R05-09-18. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The Clerk announced that the motion carried.

**CONSIDER GRANTING
APPROVAL TO AMEND
THE INTERLOCAL
AGREEMENT OF THE
UPPER CUMBERLAND
REGIONAL AIRPORT
BOARD**

Councilman Davis stated that the proposed amendment to the UCRA Interlocal Cooperation Agreement is an addition to Section 5 as follows: *The election of the pilot representative must be ratified by the Board before the election becomes effective.*

Councilman Davis made a motion, seconded by Mayor Womack, to approve the amendment to the UCRA Interlocal Cooperation Agreement as requested. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
SEPTEMBER 15, 2005**

**CONSIDER AWARDING BID FOR
SANITATION CARTS – PUBLIC
WORKS DEPARTMENT**

MEMORANDUM

TO: Jim Shipley, City Manager
Council Members

FROM: Greg Brown *GB*

DATE: August 29, 2005

SUBJ: Sanitation Cart Recommendation for September 1, 2005 Council Meeting

The Public Works Department recently bid sanitation carts for the remainder of the city's sanitation routes. The low bid of \$46.25 each (\$231,250 for 5000) was submitted by Dixie Materials Handling of Cookeville. A bid of \$49.93 each (\$249,650 for 5000) was submitted by Stringfellow of Nashville. The difference in total price is \$18,400. The Stringfellow carts are being used now on the one automated sanitation route that Cookeville has.

The Dixie Materials cart did not meet specifications on the method of manufacture. We specified rotational molding, while Dixie uses injection molding. All other specification differences Dixie says they will change to meet our specifications.

After comparing the carts side by side and calling Johnson City, TN, which uses the Dixie cart, I am going to recommend the Stringfellow cart be accepted for the following reasons: (1) we have been using this cart for 1 1/2 years and know it works with minimal maintenance, and it will also match the carts we already have, (2) the wheels on the Dixie cart are snap on wheels. Johnson City reported that they had trouble with the wheels coming off. They are still going to order more carts, however, and (3) after looking at both carts side by side, the Stringfellow cart appears to be better made and more stable.

CITY OF COOKEVILLE, TENNESSEE
BID TABULATION RECORD

SIDE-LOADING AUTOMATED TRUCKS & CARTS

DEPARTMENT: PUBLIC WORKS
BID DATE: AUGUST 11, 2005
BID TIME: 2:00 PM

BIDS OPENED BY: GREG BROWN
OPENING WITNESSED BY: TOM DYER

BIDDERS	SIDE-LOAD TRUCKS		CARTS	
	PRICE EACH	TOTAL FOR 2 TRUCKS	PRICE EACH	TOTAL FOR 5000
STRINGFELLOW	\$198,983.00	\$397,966.00	\$49.93	\$249,650.00
CMI EQUIPMENT	\$182,925.00	\$365,850.00	\$50.95	\$254,750.00
NEELY COBLE	\$195,726.00	\$391,452.00	NO BID	NO BID
DIXIE MATERIALS	NA	NA	\$46.25	\$231,250.00

WE THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM STRINGFELLOW BE

AWARDED FOR THE FOLLOWING REASON: LOWEST BIDDER MEETING SPECS

Greg Brown
RECOMMENDED: DEPT. DIRECTOR

Patricia Amel
BUDGET AVAILABILITY: FINANCE DIRECTOR

[Signature]
APPROVAL: CITY MANAGER

Councilman Shelton stated that he supports the local business for their low bid on the sanitation carts.

Heather Skold read a letter from Frank Skold, owner of Dixie Materials.

**COOKEVILLE CITY COUNCIL
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Councilman Davis made a motion, seconded by Mayor Womack, to award the sanitation cart bid to Stringfellow as recommended. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis

NAY: Councilman Sam Sallee
Councilman Ricky Shelton

The Clerk announced that the motion carried.

**CONSIDER AWARDED BID FOR
POLICE VEHICLES – POLICE
DEPARTMENT**

**CITY OF COOKEVILLE
BID TABULATION SCHEDULE**

Eight (8) Police Vehicles

DATE OF BID OPENING: 08/31/05 TIME: 10:00 a.m.
BIDS OPENED BY: Deputy Chief Fred White and Captain Gary Byers
BIDS WITNESSED BY: Cathy McClain
DEPARTMENT: Police

BIDDERS	Impala	Crown Victoria					
Casey's Frontier Chevrolet - Livingston	\$18,000.00 each						
Valley Ford Mercury - Sparta		\$20,665.00 each					
Carlen Motors, Inc.	\$19289.78 each						
Heritage Ford		\$21,239.50 each					

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM Casey's Frontier Chevrolet

BE AWARDED FOR THE FOLLOWING REASON: None of the bidders are able to deliver within the 90 day specification. Casey's Frontier Chevrolet is the lowest bidder after the 90 day spec is deleted.

RECOMMENDED: DEPARTMENT HEAD

BUDGET AVAILABILITY: FINANCE DIRECTOR

APPROVED: CITY MANAGER

Bob Terry, Police Chief, stated that the bid from Casey's Frontier Chevrolet has been reduced to \$17,500.00 per vehicle, due to failure to meet the 90-day delivery bid specification request (none of the bidders could deliver in 90-days).

Councilman Davis made a motion, seconded by Vice-Mayor Qualls, to award the police vehicle bid to Casey's Frontier Chevrolet for \$17,500.00 per vehicle. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The Clerk announced that the motion carried.

**CONSIDER AWARDED BIDS FOR
TRANSFORMERS & UNIFORMS –
ELECTRIC DEPARTMENT**

**COOKEVILLE CITY COUNCIL
MINUTES
SEPTEMBER 15, 2005**

CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 05081601

DATE OF BID OPENING: 8/31/2005
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Brian Bohannon
DEPARTMENT: Electric

TIME: 2:00 PM CST

BIDDERS	item 1		item 2	
	50 Kva Conv. Transformer	6 evaluated cost	37.5 Kva Pad Transformer	8 evaluated cost
Hughes Supply	\$ 1,090.00 \$ 6,540.00	\$ 2,105.88	\$ 1,114.00 \$ 8,912.00	\$ 1,925.86
Stuart Irby	\$ 889.00 \$ 5,334.00	\$ 1,917.79	\$ 956.00 \$ 7,648.00	\$ 1,771.68
Wesco	\$ 862.00 \$ 5,172.00	\$ 1,928.57	\$ 1,274.00 \$ 10,192.00	\$ 2,123.92
Power Supply	\$ 900.00 \$ 5,400.00	\$ 1,836.25	\$ 1,008.00 \$ 8,064.00	\$ 1,777.15
Harris Electric	\$ 917.00 \$ 5,502.00	\$ 1,934.15	\$ 1,136.00 \$ 9,088.00	\$ 2,007.96

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM item 1 Power Supply item 2 Stuart Irby

BE AWARDED FOR THE FOLLOWING REASON: low evaluated bid meeting specs.

RECOMMENDED: DEPT. HEAD [Signature] APPROVAL: CITY MANAGER [Signature]

CITY OF COOKEVILLE
ELECTRIC DEPT.
BID TABULATION SCHEDULE
BID NOTICE # 05081701

DATE OF BID OPENING: 8/31/2005
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: John Kopschke
DEPARTMENT: Electric

TIME: 2:30 PM CST

BIDDERS	item 1	item 2	item 3	item 4	item 5	item 6	item 7	item 8
	Short Sleeve Work Shirt	Long Sleeve Work Shirt	F.R. Work Shirt	Men's Short Polo Shirt	T-Shirt w/pocket	F.R. Jacket	100% Cotton Work Pants	Jean Cut Work Pants
Unifirst	\$11.05/ea.	\$12.60/ea.	\$42.00/ea.	\$18.79/ea.	\$9.01/ea.	\$71.95/ea.	\$11.97/ea.	\$10.42/ea.
Mills Linen	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid
Aramark	\$18.50/ea.	\$19.70/ea.	\$55.50/ea.	\$19.80/ea.	\$13.25/ea.	\$92.00/ea.	\$17.03/ea.	\$13.46/ea.
United Industrial	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid
BIDDERS	item 9	item 10	item 11					
	F.R. Work Pants	Men's Polo w/o Pocket	Ladies Polo Shirt					
Unifirst	\$28.50/ea.	\$18.79/ea.	\$18.79/ea.					
Mills Linen	No bid	No bid	No bid					
Aramark	\$44.75/ea.	\$18.40/ea.	\$15.50/ea.					
United Industrial	No bid	No bid	No bid					

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM items 1-9 Unifirst items 10-11 Aramark

BE AWARDED FOR THE FOLLOWING REASON: low bid meeting specs

RECOMMENDED: DEPT. HEAD [Signature] APPROVAL: CITY MANAGER [Signature]

Councilman Davis made a motion, seconded by Vice-Mayor Qualls, to award the transformer & uniform bids as recommended. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
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**CONSIDER AWARDING BIDS FOR
USED VEHICLES – LEISURE
SERVICES/PUBLIC FACILITIES**

Memorandum

TO: City Council, City Manager
FROM: Leisure Services Department
RE: Vehicle Purchase
DATE: September 14, 2005

The Leisure Services Department is in need of trucks to replace ones that are beyond repair and others that are unsafe for travel. Our Maintenance Superintendent, Allen Boles, compared several makes and models at several different dealerships in the area and found the following 3 trucks to be in good condition at a good price. We do have \$24,000 budgeted in Capital Expense for truck replacement.

Casey's Frontier Chevrolet, Livingston
1999 GMC Sierra, ext cab – 77,000 miles
\$10,500.00

1994 Ford F150 XL – 72,000 miles
\$3,500.00

Carlen Motors, Cookeville
1999 Chevrolet 1500, ext cab – 38,000 miles (factory warranty to 48K)
\$9,900.00

Total \$23,900.00

Councilman Sallee made a motion, seconded by Vice-Mayor Qualls, to award the used vehicle bids as recommended. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The Clerk announced that the motion carried.

HEARING OF CITIZENS AND/OR DELEGATIONS:

Mayor Womack gave thanks for the community support to the donation center, 1497 Gould Drive, which is assisting the hurricane victims. He thanked Jack & Johnny Stites for their donation of use of this facility.

Councilman Davis reminded everyone of the hazardous waste collection day on September 24th at the Putnam County Fairgrounds.

There being no further business to discuss, Vice-Mayor Qualls made a motion, seconded by Councilman Davis, to adjourn the meeting at 6:37 p.m. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The Clerk announced that the motion carried.

Charles Womack, Mayor

ATTEST:

Cathy McClain, City Clerk

