

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
APRIL 7, 2005
6:00 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, April 7, 2005, at 6:00 p.m., in the Municipal Building, 45 East Broad Street. Invocation was given by Mayor Womack. Pledge of Allegiance was led by Mayor Womack. Mayor Womack then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

Also present: Jim Shipley, City Manager and Cathy McClain, City Clerk.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Councilman Shelton made a motion, seconded by Councilman Sallee, to amend the agenda by adding item 11c – consider approval of purchase of mower – Public Works Department & item 12 - consider Resolution #R05-04-07, authorizing the application of wetland grant. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

OLD BUSINESS:

**CONSIDER APPROVAL OF MINUTES
OF COUNCIL MEETING HELD ON
MARCH 17, 2005**

Councilman Sallee made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Shelton. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

NEW BUSINESS:

**CONSIDER RESOLUTION #R05-03-06,
REQUESTING THE TENNESSEE
DEPARTMENT OF TRANSPORTATION
TO IMPROVE STATE ROUTE 136**

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 7, 2005**

Vice-Mayor Qualls made a motion, seconded by Councilman Shelton, to adopt Resolution #R05-03-06. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**SET A DATE FOR A PUBLIC
HEARING ON ORDINANCE
#O05-04-05, REZONING
PROPERTY ON BRASWELL
AVENUE AND CRESCENT
DRIVE (TAX MAP #53A-
A-8.00, 8.01, 9.00 & 16.01)
FROM RS-10 (SINGLE-
FAMILY RESIDENTIAL)
TO RD (SINGLE-FAMILY
& DUPLEX RESIDENTIAL)**

Mayor Womack set the date for May 5, 2005, at 6:00 p.m.

**SET A DATE FOR A PUBLIC
HEARING ON ORDINANCE
#O05-04-06, AMENDING THE
COOKEVILLE ZONING
CODE**

Mayor Womack set the date for May 5, 2005, at 6:00 p.m.

**CONSIDER A REQUEST FOR
DECLARATION AS SURPLUS
PROPERTY LOCATED AT
THE SOUTHEAST CORNER
OF MILL DRIVE AND WEST
JACKSON STREET (TAX
MAP #39, PARCEL 175.02)**

January 31, 2005

Mr. David Roland
Roland Properties, LLC
880 Dry Valley Rd.
Cookeville, TN 38506

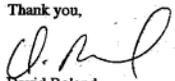
Mr. Jim Shipley
City Manager
City of Cookeville
45 E. Broad St.
Cookeville, TN 38501

Dear Mr. Shipley:

This letter is to request that the property at the corner of Mill Drive and West Jackson Street currently owned by the City of Cookeville be declared surplus and sold at auction. We recently purchased the property next door at 2300 West Jackson and are interested in the future development possibilities of the corner property.

If you have any questions, please call me at 252-0811.

Thank you,


David Roland
Roland Properties, LLC

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 7, 2005**

Councilman Sallee made a motion, seconded by Councilman Davis, to declare as surplus property the Southeast corner of Mill Drive/West Jackson Street as requested. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER APPOINTMENT TO
THE COOKEVILLE HISTORIC
ZONING COMMISSION**

MEMORANDUM

TO: CITY COUNCIL MEMBERS
FROM: JAMES MILLS, PLANNING DIRECTOR
DATE: APRIL 4, 2005
SUBJECT: HISTORIC ZONING COMMISSION APPOINTMENT

The current term of Dr. Calvin Dickinson on the Historic Zoning Commission has expired. Dr. Dickinson fills the Local Preservation Organization representative slot on the Commission. Members of the Historic Zoning Commission serve five-year terms and are appointed by the Mayor with confirmation by a majority vote of the City Council.

Dr. Dickinson has been contacted and has agreed to continue to serve if reappointed. The Planning Department recommends for his reappointment.

If you have any questions or need further information please contact me at your convenience.

Mayor Womack made a motion, seconded by Councilman Davis, to reappoint Mr. Calvin Dickinson to the Historic Zoning Commission. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF
FINAL CHANGE ORDER
ON WATER PLANT
IMPROVEMENT PROJECT**

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 7, 2005**

MEMORANDUM

TO: City Council
City Manager

FROM: Ronnie J. Kelly *RJK*
Director

DATE: March 30, 2005

SUBJ: Final Change Order - Water Plant Improvement Project

During the next City Council meeting I will be presenting a Change Order to the Water Plant Improvement Project.

There were some minor additions that were required during the Water Plant Improvement Project. They included an additional concrete kicker, some exploratory digging around the 30-inch water line, an added backwash pipe support, some 8-inch drain line fittings, and one 8"x 6" reducer for an air relief valve. The cost of these additions total \$5,288.62. This brings the total contract amount up to \$795,288.62

If you have any questions concerning this matter please feel free to give me a call.

Councilman Sallee made a motion, seconded by Vice-Mayor Qualls, to approve the final change order on the Water Plant Improvement Project as requested. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF WATER
PLANT LAND PURCHASE**

MEMORANDUM

TO: City Manager
City Council

FROM: Ronnie J. Kelly, Director *RJK*

DATE: March 31, 2005

SUBJ: Land Purchase - Water Plant

I have recently been in meetings/negotiations with Mr. Bill Hall concerning property that he owns through White County Properties, LLC. The land in question sits in close proximity to our Water Treatment Plant. I have agreed to recommend the purchase of approximately 50 acres, plus or minus, at a purchase price of \$4,600 per acre. We will not be able to tie down the exact acreage until we have a survey completed. We are splitting approximately 2 acres off of an existing surveyed tract. Depending on the final alignment the final acreage could be a little more or a little less than the 50 acres that we have estimated.

The approximately 50 acres being recommended for purchase is needed for lagoon construction and for future lagoon expansion. The currently lagoon was built in the early 70's during the original plant construction. The plant capacity has been doubled since the original construction and the lagoon has now become hydraulically overloaded. I am attaching a map, which depicts the location of the land in question.

I will be requesting authorization to purchase the above-mentioned property during the next City Council meeting. If you have any questions or would like to please feel free to give me a call.

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 7, 2005**

Vice-Mayor Qualls made a motion, seconded by Councilman Davis, to approve the Water Plant land purchase as requested. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF
ENGINEERING CONTRACT
FOR WATER TREATMENT
PLANT LAGOON DESIGN**

MEMORANDUM

TO: City Council
City Manager

FROM: Ronnie J. Kelly, Director *RJK*

DATE: March 28, 2005

SUBJ: Engineering Contract – Water Treatment Plant Lagoon Design

During the next City Council meeting I will be seeking approval of an engineering design contract with Consolidated Technologies, Inc. (CTI) Consulting Engineers. The design phase of the contract will address plant piping modifications, a backwash waste pump station and appurtenances, a sludge recycle pump station modifications, approximately 2200 feet of force main, three lagoons, piping and structures, and approximately 1300 feet of induced head force main. The cost of the engineering contract will be a lump sum amount of \$66,000 for the design and general construction phase services. The services during construction will be billed on an hourly rate with a not to exceed amount of \$37,300.

If you have any questions or comments please feel free to give me a call.

Councilman Davis made a motion, seconded by Councilman Sallee, to approve the engineering contract for Water Treatment Plant Lagoon Design as requested. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER AWARDED BIDS FOR
UTILITY TRUCKS – WATER
QUALITY CONTROL DEPT.**

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 7, 2005**

CITY OF COOKEVILLE
DEPARTMENT OF WATER QUALITY CONTROL
VEHICLE BID

DATE OF BID OPENING: 29-Mar-05 TIME: 10:00 A.M.
BIDS OPENED BY: MARLIN HAGGARD
BIDS WITNESSED BY: STEVE SMITH, W. WHITSON CARLEN JR., DONALD STOCKTON

| BIDDERS | (1) 1/2 Ton Pick-up | (1) 1-Ton Serv. Bdy.Truck | | | |
|------------------------|------------------------|------------------------------|--|--|--|
| CARLEN MOTOR COMPANY | \$16,469.00 | NO BID | | | |
| COOKEVILLE GMC | NO BID | NO BID | | | |
| EDD ROGERS CHEVROLET | NO BID | NO BID | | | |
| BILL BORUFF CHRYSLER | NO BID | NO BID | | | |
| CUMBERLAND CHRYSLER | NO BID | NO BID | | | |
| HERITAGE FORD | \$17,998.00 | \$30,675.00 | | | |
| EDD ROGERS VALLEY FORD | NO BID | NO BID | | | |
| Cumberland Toyota | NO BID | NO BID | | | |
| Cookeville Nissan | NO BID | NO BID | | | |

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FOR THE - 1/2 TON 4 x 4 PICKUP - BE AWARDED TO - CARLEN MOTOR COMPANY - AND THE BID FOR THE 1 TON 4 x 4 - BE AWARDED TO HERITAGE FORD - FOR THE FOLLOWING REASON: LOW BIDS MEETING SPECIFICATIONS.


RECOMMENDED:
DEPARTMENT HEAD


APPROVAL:
CITY-MANAGER


BUDGET AVAILABILITY:
FINANCE DIRECTOR

Councilman Sallee made a motion, seconded by Councilman Shelton, to award the two (2) utility truck bids as recommended. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER AWARDED BID FOR
EXTERIOR SIGN (SENIOR CITIZENS
CENTER) – LEISURE SERVICES DEPT.**

CITY OF COOKEVILLE
TABULATION SCHEDULE

Exterior Sign with Reader Board for Senior Citizens Center

DATE OF BID OPENING: Thursday, March 31, 2005 Time: 10:00 a.m.
BIDS OPENED BY: Rick Woods
BIDS WITNESSED BY: Janice Myers
DEPARTMENT: Leisure Services & Public Facilities

| | | | | | |
|---------------------------|------------|--|--|--|--|
| 1. Williams Signworks | \$6,498.00 | | | | |
| 2. Martins Signs | \$5,997.00 | | | | |
| 3. Bilbrey Sign | No Bid | | | | |
| 4. Diversified Graphics | No Bid | | | | |
| 5. The Sign Shop | No Bid | | | | |
| 6. Vital Signs & Design | No Bid | | | | |
| 7. Express Sign & Design | No Bid | | | | |
| 8. Southern Sign Builders | No Bid | | | | |

We, the undersigned, do hereby recommend the bid from Martin Signs for the following reason: Low bid – meets specs.


RECOMMENDED: DEPARTMENT HEAD


BUDGET AVAILABILITY: FINANCE DIRECTOR


APPROVAL: CITY-MANAGER

Vice-Mayor Qualls made a motion, seconded by Councilman Sallee, to award the exterior sign bid as recommended. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 7, 2005**

**CONSIDER AWARDED BIDS FOR
DRY WALL & PIPE/PLUMBING
FIXTURES (RECREATION
CENTER) – LEISURE SERVICES
DEPARTMENT**

CITY OF COOKEVILLE
TABULATION SCHEDULE

Sheetrock
for Cane Creek Recreation Center

DATE OF BID OPENING: Tuesday, April 5, 2005 Time: 10:30 a.m.
BIDS OPENED BY: Rick Woods
BIDS WITNESSED BY: Janice Myers
DEPARTMENT: Leisure Services & Public Facilities

| | | | | | |
|-----------------------|------------|--|--|--|--|
| 1. Wallboard & Supply | \$6,371.74 | | | | |
| 2. Builders Supply | \$6,377.80 | | | | |
| 3. Lowes Home Center | No bid | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

We, the undersigned, do hereby recommend the bid from Wallboard Supply for the following reason: Low bid – meets specs.

Rick Woods
RECOMMENDED: DEPARTMENT HEAD

Michael D. ...
BUDGET AVAILABILITY: FINANCE DIRECTOR

[Signature]
APPROVAL: CITY MANAGER

CITY OF COOKEVILLE
TABULATION SCHEDULE

Pipe & Plumbing Package
for Cane Creek Recreation Center

DATE OF BID OPENING: Tuesday, April 5, 2005 Time: 10:00 a.m.
BIDS OPENED BY: Rick Woods
BIDS WITNESSED BY: Janice Myers
DEPARTMENT: Leisure Services & Public Facilities

| | | | | | |
|------------------------------|------------|--|--|--|--|
| 1. Apex Supply Company | \$5,569.12 | | | | |
| 2. Williams Wholesale Supply | \$5,987.35 | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

We, the undersigned, do hereby recommend the bid from Apex Supply for the following reason: Low bid – meets specs.

Rick Woods
RECOMMENDED: DEPARTMENT HEAD

Michael D. ...
BUDGET AVAILABILITY: FINANCE DIRECTOR

[Signature]
APPROVAL: CITY MANAGER

Vice-Mayor Qualls made a motion, seconded by Councilman Davis, to award the dry wall, pipe/plumbing fixture bids as recommended. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 7, 2005**

**CONSIDER APPROVAL OF
PURCHASE OF MOWER -
PUBLIC WORKS
DEPARTMENT**

| Upper Cumberland Rental/Sales 1200 Boyd Farris Road Cookeville, TN, 38506 (931) 528-9700 | | CONTRACT NUMBER | INVOICE NUMBER 46340 | |
|---|---|---|-------------------------|---------|
| RENTED AND/OR SOLD TO | | DATE AND TIME IN | DATE AND TIME OUT | |
| 5205249 COOKEVILLE PUBLIC WORKS DEPT 45 W BROAD ST Cookeville, TN 38501- 931-520-5249 | | 04/08/2005 | | |
| RETAIL SALES INVOICE | | ADDRESS AT WHICH EQUIPMENT WILL BE USED | | |
| WRITTEN BY | CHECKED IN BY | AGENT'S NAME | JOB LOCATION | |
| RC | | WAYNE RANDY | | |
| CAR LICENSE NUMBER | DRIVER'S LICENSE NUMBER | P. O. NO. OR JOB NO. | DATE AND TIME DUE IN | |
| | 5205249 | 43-5063 | | |
| ITEMS RENTED AND/OR SOLD | | | | |
| Item# | Description | Price | Qty | Amount |
| 89-227-61 | MOWER, GRASSHOPPER 27HP 61" CUT GRASSHOPPER | 5621.00 | 1 | 5621.00 |

Vice-Mayor Qualls made a motion, seconded by Councilman Sallee, to approve the purchase of a mower for \$5,621.00 as requested. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER RESOLUTION #R05-04-07,
AUTHORIZING THE APPLICATION
FOR WETLAND GRANT**

Councilman Sallee made a motion, seconded by Vice-Mayor Qualls, to adopt Resolution #R05-04-07, authorizing the application for a Wetland Grant with a match of 19%. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
APRIL 7, 2005**

HEARING OF CITIZENS AND/OR DELEGATIONS:

Mayor Womack presented a power point picture from Major John Mark Windle, of Tennessee Army National Guard, standing in front of Mayor's Office & injured in the line of duty on 3-18-05 in Iraq.

Jim Shipley, City Manager, proudly announced that on 4-6-05 the City has sold & closed the sale of property on South Jefferson Avenue (behind Red Kap) for \$1,125,000.00 soon to be an Electronic Express retail store.

Mayor Womack read & presented a proclamation/key to the City to Mr. Charles Denning, Executive Editor of Herald-Citizen, which is retiring after 38 years of service. The Council celebrated with cake & punch after the meeting.

There being no further business to discuss, Councilman Shelton made a motion, seconded by Councilman Sallee, to adjourn the meeting at 6:40 p.m. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

Charles Womack, Mayor

ATTEST:

Cathy McClain, City Clerk