

**COOKEVILLE CITY COUNCIL  
REGULAR MEETING  
DECEMBER 16, 2004  
6:00 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, December 16, 2004, at 6:00 p.m., in the Municipal Building, 45 East Broad Street. Invocation was given by Mayor Womack. Pledge of Allegiance was led by Mayor Womack. Mayor Womack then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Charles Womack  
Vice-Mayor Steve Qualls  
Councilman Jean Davis  
Councilman Sam Sallee  
Councilman Ricky Shelton

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk and Mike O'Mara, City Attorney.

**CONSIDER APPROVAL OF  
AGENDA AS PRESENTED**

Vice-Mayor Qualls made a motion, seconded by Councilman Davis, to amend the agenda by adding item 10 – consider approval of emergency purchase of sanitation truck's transmission, and item 11 – consider Resolution #R04-12-17, supporting the Nashville & Eastern Railroad Authority Mainline Re-Establishment. Upon call for a vote, the following voted aye:

Mayor Charles Womack  
Vice-Mayor Steve Qualls  
Councilman Jean Davis  
Councilman Sam Sallee  
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**RECOGNIZE VOLUNTEER  
OF THE MONTH**

***PROCLAMATION***

*Whereas:* Mr. John Wells, a Professor Emeritus of Physics at TTU, is being honored as December's "Volunteer of the Month" for his service and involvement in the Putnam County Service Unit of the Salvation Army; and

*Whereas:* Salvation Army has been operating in Putnam County since 1998 to help members of the community in need of assistance and Mr. Wells has been the treasurer for this unit since October, 1999; and

*Whereas:* John Wells volunteers his time to manage the finances of Salvation Army and works with others to determine whom Salvation Army should help and much much assistance should be given; and

*Whereas:* the Salvation Army is very fortunate to have Mr. John Wells working so diligently for the benefit of others.

*Now, therefore,* I, Dr. Charles Womack, Mayor of the City of Cookeville, do hereby proclaim a sense of profound appreciation to John Wells for his volunteerism and service to this community and commend you as Cookeville's Volunteer of the Month.

This 16<sup>th</sup> day of December, 2004.

**COOKEVILLE CITY COUNCIL  
MINUTES  
DECEMBER 16, 2004**

**PRESENTATION OF  
EMPLOYEE SERVICE  
PINS**

Electric Dept.: Tony Peek (30 years), Carl Haney (10), Danny McClain (10) & James Smith (15). Fire Dept.: Gil Miller (5), Delbert Benjamin (30), Ray White (10), Jim Masters (15), Donnie Vinson (20), Wayne McClain (20), Rick Newman (10) & Shawn Roberson (15). Gas Dept.: David Long (15), Darlene League (15), Jere Whitson (10) & Todd Mainord (10). General Dept.: Steven Ashburn (5), Nancy Byers (15), Gail Fowler (10), Tom Bruce (5) & Cheryl Chambers (20). Leisure Services Dept.: Connie Clark (5), Jim Crea (5), Judy Duke (5) & Tim Bohannon (15). Planning & Codes Dept.: Jeff Littrell (15), Jayne Barnes (15), Terry Clark (5) & James Solomon (10). Police Dept.: David Hunter (15), Brian Long (5), Tim Terry (25), Terry Woodcock (15), Randy Brown (15), Barbara Stewart (10), Randy Weiker (10), Alfreda Ford (15), John Bilbrey (15), Ron Franklin (15), Brent Anderson (5), Tammy Goolsby (5), Mark Loftis (15), Mike Phillips (15), Scott Polston (15), Danny Dyer (30), Mark Webb (30) & Fred White (35). Public Works Dept.: Freddie Light (5), Mark West (5), Chris Allison (5), Randell Paul (5), James Bryant (5), David Rasmussen (10), Timmy Lee (25), Ray Stallion (15), Mike Roaten (15), Rick Holland (10), Tom Dyer (15) & Wayne Bandy (35). Water Dept.: Jeff Cook (20), DeWayne Tollett (10), George Presley (10), Tom Graham (20), Ronnie Kelly (25), Jeff Crain (15), Dennis Lohman (15), Ralph Jackson (20) & Bill Clemmons (10).

**OLD BUSINESS:**

**CONSIDER APPROVAL OF MINUTES  
OF COUNCIL MEETING HELD ON  
DECEMBER 2, 2004**

Councilman Sallee made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Davis. Upon call for a vote, the following voted aye:

Mayor Charles Womack  
Vice-Mayor Steve Qualls  
Councilman Jean Davis  
Councilman Sam Sallee  
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER ON SECOND AND  
FINAL READING ORDINANCE  
#004-11-21, AMENDMENTS TO  
SECTION 207 GENERAL SIGN  
REGULATIONS OF THE  
COOKEVILLE ZONING CODE**

Councilman Sallee made a motion, seconded by Councilman Davis, to approve on second and final reading Ordinance #004-11-21. Upon call for a vote, the following voted aye:

Mayor Charles Womack  
Councilman Jean Davis  
Councilman Sam Sallee

NAY: Vice-Mayor Steve Qualls  
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL  
MINUTES  
DECEMBER 16, 2004**

**NEW BUSINESS:**

**CONSIDER ON FIRST READING  
ORDINANCE #004-12-24,  
AMENDING TITLE 5, AND  
ADDING CHAPTER 6, RELATIVE  
TO ACCEPTANCE OF CREDIT  
OR DEBIT CARD PAYMENTS  
FOR CITY TAXES, GOODS AND  
SERVICES**

Councilman Shelton made a motion, seconded by Councilman Davis, to approve on first reading Ordinance #004-12-24. Upon call for a vote, the following voted aye:

Mayor Charles Womack  
Vice-Mayor Steve Qualls  
Councilman Jean Davis  
Councilman Sam Sallee  
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER APPOINTMENT  
OF PUBLIC BUILDING  
AUTHORITY BOARD  
MEMBERS**

December 6, 2004

ATTN: Cathy McClain  
Cookeville City Clerk

RE: Public Building Authority

Chairman Jim Martin of the Public Building Authority of the City of Cookeville requests that three members of the board be reappointed:

Garry Floeter  
CHC Mechanical Services

Sarah Johnson  
Chuch Johnson Nursery & Garden Center

Melinda Swann  
Collins Manufacturing

Thank you,

Ellene Duncan  
Senior VP  
Cookeville Area – Putnam County  
Chamber of Commerce

Councilman Davis made a motion, seconded by Councilman Sallee, to reappoint the Public Building Authority Board Members as submitted. Upon call for a vote, the following voted aye:

Mayor Charles Womack  
Vice-Mayor Steve Qualls  
Councilman Jean Davis  
Councilman Sam Sallee  
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL  
MINUTES  
DECEMBER 16, 2004**

**CONSIDER AUTHORIZING  
CITY MANAGER TO EXECUTE  
AN AGREEMENT BETWEEN  
CITY OF COOKEVILLE AND  
PUTNAM DEVELOPMENT,  
LLC**

Jim Shipley, City Manager, stated that this agreement would grant the developer the option to purchase up to approximately 22 acres at \$16,000.00 per acre (adjusted by changes in the Implicit Price Deflator for gross domestic products as published by the U.S. Dept. of Commerce) to be paid to the City at the time of completion/sell of buildings.

Councilman Shelton made a motion, seconded by Councilman Sallee, to approve the contract with Putnam Development, LLC, as recommended by adding in Section 8, line 3, a two lane street twelve feet. Upon call for a vote, the following voted aye:

Mayor Charles Womack  
Vice-Mayor Steve Qualls  
Councilman Jean Davis  
Councilman Sam Sallee  
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF  
HOMELAND SECURITY  
GRANT PURCHASE OF  
PERSONAL PROTECTIVE  
EQUIPMENT FOR POLICE  
DEPARTMENT**

**Memorandum**

To: Chief Robert E. Terry  
From: Capt. Nathan Honeycutt  
Date: 12/13/2004  
Re: personal protective equipment grant

As you know, we have been allocated \$6,666.67 for the purchase of personal protective equipment through a homeland security grant. We chose to purchase self-contained breathing apparatus equipment for the Special Operations Group. We selected equipment that is compatible with Cookeville Fire Department equipment (for re-certification, maintenance and refill purposes), so this will qualify as a "sole source" purchase.

I have attached a quote from Samson Industrial Chattanooga for purchase of this equipment (attached). The total purchase price is \$6,900.00. The excess of invoice over grant proceeds (\$233.33) will be charged to divisional materials and supplies accounts.

As a condition of the grant, we must have authorization from our governing body, submit a purchase order, and actually be invoiced for the equipment before we can request reimbursement. We also must make that reimbursement request no later than December 31.

I am requesting your approval to complete this purchase, including addition of this request on the Cookeville City Council agenda for December 16. I believe this memorandum, along with the product information I have attached, will be sufficient supporting documentation for that agenda.

Please contact me if you need additional information. Again, thank you for your support.

**COOKEVILLE CITY COUNCIL  
MINUTES  
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Councilman Shelton made a motion, seconded by Councilman Davis, to approve the purchase of personal protective equipment as requested. Upon call for a vote, the following voted aye:

Mayor Charles Womack  
Vice-Mayor Steve Qualls  
Councilman Jean Davis  
Councilman Sam Sallee  
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF  
EMERGENCY PURCHASE  
OF SANITATION TRUCK'S  
TRANSMISSION**

**MEMORANDUM**

**TO:** Jim Shipley  
City Council Members  
**FROM:** Greg Brown   
**DATE:** December 16, 2004  
**SUBJ:** Sanitation Truck Transmission Replacement

On Monday, December 13, a Sanitation Department rear load truck's transmission failed. It has been determined that the transmission is not repairable. The result of phone bids taken by the garage for a new transmission are as follows:

Detroit Allison - \$5,939.28  
Neely Coble - \$5,077.00

I would request approval of Neely Coble as the lowest bidder.

Councilman Shelton made a motion, seconded by Councilman Davis, to approve the emergency repair of a rear load truck as recommended. Upon call for a vote, the following voted aye:

Mayor Charles Womack  
Vice-Mayor Steve Qualls  
Councilman Jean Davis  
Councilman Sam Sallee  
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER RESOLUTION #R04-12-17,  
SUPPORTING THE NASHVILLE &  
EASTERN RAILROAD AUTHORITY  
MAINLINE RE-ESTABLISHMENT**

**COOKEVILLE CITY COUNCIL  
MINUTES  
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Mayor Womack made a motion, seconded by Councilman Sallee, to adopt Resolution #R04-12-17. Upon call for a vote, the following voted aye:

Mayor Charles Womack  
Vice-Mayor Steve Qualls  
Councilman Jean Davis  
Councilman Sam Sallee  
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**HEARING OF CITIZENS AND/OR DELEGATIONS:**

Mayor Womack thanked the Cookeville Fire Department & others that assisted in reviving the City of Cookeville Maintenance Employee, David Adams, with the AED Unit.

Tony Peek, Electric Department Director, announced a brief power outage (North Substation) scheduled for 11:59 p.m. on Saturday night

There being no further business to discuss, Councilman Shelton made a motion, seconded by Councilman Davis, to adjourn the meeting at 6:32 p.m. Upon call for a vote, the following voted aye:

Mayor Charles Womack  
Vice-Mayor Steve Qualls  
Councilman Jean Davis  
Councilman Sam Sallee  
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

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Charles Womack, Mayor

ATTEST:

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Cathy McClain, City Clerk