

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
MAY 6, 2004
6:00 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, May 6, 2004, at 6:00 p.m., in the Municipal Building, 45 East Broad Street. Invocation was given by Mayor Womack. Pledge of Allegiance was led by Mayor Womack. Mayor Womack then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Charles Womack
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

ABSENT: Vice-Mayor Steve Qualls

Also present: Jim Shipley, City Manager; Cathy McClain, City Clerk and Mike O'Mara, City Attorney.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Councilman Shelton made a motion, seconded by Councilman Davis, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

ABSENT: Vice-Mayor Steve Qualls

The City Clerk announced that the motion carried.

**PRESENTATION OF 2004
COMMUNITY SERVICE
AWARD FOR AED ACCESS**

Dr. Bronn Rayne, Vice-Chairman of TN Medical Association Board of Trustees, announced that the Putnam County Medical Society nominated the Cookeville/Putnam County Coalition (for the promotion of the Community AED access - formed in 1998), for the TN Medical Association "2004 Community Service Award for AED Access" to Mr. Randy Porter, EMS Director & Mr. Gene Schmid, Cookeville Fire Chief, for their efforts in making the AED units available in hopes of making a safer, better place to live in Cookeville/Putnam County.

**PRESENTATION OF
SHARE THE ROAD
TN AWARD**

Mr. John MaGuirk, representative of Share the Road Program, read letters from Governor Phil Bredesen & Representative Bart Gordon, in support of his efforts of encouraging safe cycling. Mr. MaGuirk presented to Cookeville the first Community in the Nation to receive the "Share The Road TN Award". He also donated two share the road signs for Cookeville.

Mr. Keith Lilly, Chairman of Pedestrian & Bicycle Circulation Task Force, thanked Mr. MaGuirk & spoke of the Task Force 20 year plan.

**COOKEVILLE CITY COUNCIL
MINUTES
MAY 6, 2004**

OLD BUSINESS:

**CONSIDER APPROVAL OF MINUTES
OF COUNCIL MEETING HELD ON
APRIL 15, 2004**

Councilman Shelton made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Sallee. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

ABSENT: Vice-Mayor Steve Qualls

The City Clerk announced that the motion carried.

NEW BUSINESS:

**CONSIDER APPOINTMENT
TO THE HISTORIC ZONING
COMMISSION**

MEMORANDUM

TO: CITY COUNCIL MEMBERS
FROM: JAMES MILLS, PLANNING DIRECTOR
DATE: APRIL 28, 2003
SUBJECT: HISTORIC ZONING COMMISSION APPOINTMENT

The current term of Mr. Don Prince on the Historic Zoning Commission has expired. Mr. Prince fills the Planning Commission representative slot on the Commission. Members of the Historic Zoning Commission serve five-year terms and are appointed by the Mayor with confirmation by a majority vote of the City Council.

Mr. Prince has been contacted and has agreed to continue to serve if reappointed. The Planning Department recommends for his reappointment.

If you have any questions or need further information please contact me at your convenience.

Councilman Sallee made a motion, seconded by Councilman Shelton, to reappoint Mr. Don Prince to the Historic Zoning Commission for a 5 year term. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

ABSENT: Vice-Mayor Steve Qualls

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
MAY 6, 2004**

**CONSIDER APPOINTMENTS TO
THE STORMWATER ADVISORY
COMMITTEE**

Mr. Greg Brown, Public Works Director, recommended the following & advised that this group will serve to review the stormwater ordinance & later serve as Board of Environmental Appeals: Larry Roberts, Jerry Gaw, Patrick Rinks, Kay Starkweather & Jim Hall.

Councilman Shelton made a motion, seconded by Councilman Sallee, to appoint the Stormwater Advisory Committee as recommended. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

ABSENT: Vice-Mayor Steve Qualls

The City Clerk announced that the motion carried.

**SET A DATE FOR A PUBLIC
HEARING ON ORDINANCE
#004-05-03, REZONING FROM
CL (LOCAL COMMERCIAL)
TO CG (GENERAL
COMMERCIAL) PROPERTIES
AT 423, 429 & 435 WEST
BROAD STREET (PARCELS
26-28, MAP 53-A, GROUP D)**

Mayor Womack set the date for June 3, 2004, 6:00 p.m.

**CONSIDER DECLARING
VEHICLES/EQUIPMENT
AS SURPLUS**

Memo

To: Cathy McClain
From: Greg Brown, Public Works Director
Date: 5/3/2004
Re: Surplus Vehicles

The Public Works Department would like to declare the following vehicles surplus:

1. 1991 Dodge Pickup (Vehicle No. 372), VIN 1B7HE16Y7MS354454, 207,182 miles
2. 1991 Dodge Pickup (Vehicle No. 398), VIN 1B7HE16Y9MS359834, 168,628 miles
3. 1993 Dodge Pickup (Vehicle No. 325), VIN 1B7GE16X2PS238991, 57,736 miles

**COOKEVILLE CITY COUNCIL
MINUTES
MAY 6, 2004**

Memorandum

To: Mike Davidson, Finance Director
Cathy McClain, City Clerk
CC: Jim Shipley, City Manager
From: Tony Peek, Electric Director
Date: 4/27/2004
Re: Surplus Vehicles/Equipment

The following list of items need to be declared surplus by the Cookeville City Council and sold on govdeals.com.

1989 Crown Victoria VIN #2FABP73F2KX167063

1991 Ford 1-Ton VIN#1FDKF37H6MNA06345

1994 Ford 1/2-Ton VIN#1FTEF15N2RLB60701

Wire Trailer

Hot Stick Trailer

Councilman Davis made a motion, seconded by Councilman Shelton, to declare as surplus the items submitted. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

ABSENT: Vice-Mayor Steve Qualls

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF
CHANGE ORDER ON WATER
PLANT IMPROVEMENT
PROJECT**

MEMORANDUM

TO: City Council
City Manager

FROM: Ronnie J. Kelly *RJK*
Director

DATE: April 28, 2004

SUBJ: Change Order on Water Plant Improvement Project

During the next City Council meeting I will be presenting a Change Order to the current Water Treatment Plant Improvement Project.

During the current construction modifications at our Water Treatment Plant it became apparent that it would be in our best interest to replace some existing piping and modify the concrete floor around our existing high service pumps during this contract. We have met with the Engineer and the contractor and negotiated a price for these changes. The negotiated price is \$16,300. The new contract total including this change will be \$790,000, if approved.

If you have any questions please feel free to give me a call.

Councilman Shelton made a motion, seconded by Councilman Sallee, to approve the change order on the Water Plant Improvement Project as submitted. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

ABSENT: Vice-Mayor Steve Qualls

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
MAY 6, 2004**

**CONSIDER AWARDED BID FOR
PIPE, VALVES & ETC. - WATER
QUALITY CONTROL DEPT.**

CITY OF COOKEVILLE
DEPARTMENT OF WATER QUALITY CONTROL
ANNEXATION MATERIAL BID

DATE OF BID OPENING: 29-Apr-04 TIME: 10:00 A.M.
BIDS OPENED BY: MARLIN HAGGARD
BIDS WITNESSED BY: STEVE SMITH

BIDDERS	ITEM #1 DUCTILE IRON PIPE	ITEM #2 ROMAC GRIP RINGS	ITEM #3 MJ DI FITTINGS	ITEM #4 VALVES	ITEM #5 FIRE HYDRANTS	ITEM #6 TAPPING SLEEVES
COLEMAN ENTERPRISES	\$24,302.34	\$2,466.60	\$1,912.37	\$4,083.16	\$10,538.30	\$4,842.45
CONSOLIDATED PIPE SUPPLY	\$24,030.00	\$2,556.00	\$1,695.00	\$4,140.00	\$7,191.00	\$5,151.00
G & C SUPPLY	\$23,741.64	\$2,341.08	\$1,901.39	\$4,268.95	\$7,227.54	\$5,519.98
HAYES PIPE & SUPPLY	\$24,062.04	\$2,144.10	\$1,884.78	\$3,970.00	\$6,705.00	\$4,124.10
HUGHES SUPPLY, INC.	\$23,693.58	\$2,115.00	\$1,883.00	\$4,100.00	\$6,543.00	\$5,198.00
NATIONAL WATERWORKS	\$23,581.44	\$2,939.19	\$1,844.53	\$4,487.66	\$7,772.04	\$4,506.78
PIPING SUPPLY, AMS	NO BID					
WALTER A. WOOD	\$23,901.84	\$2,485.20	\$1,931.00	\$4,301.50	\$7,465.50	\$4,847.00
WATER WORKS SUPPLY	\$23,501.34	\$2,412.51	\$1,530.55	\$4,556.08	\$8,639.01	\$4,466.86

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BIDS AS INDICATED, BEING THE LOW BIDS MEETING SPECIFICATIONS.


RECOMMENDED:
DEPARTMENT HEAD


APPROVAL:
CITY MANAGER


BUDGET AVAILABILITY:
FINANCE DIRECTOR

Councilman Davis made a motion, seconded by Councilman Sallee, to award the pipe, valves & etc. bid as recommended. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

ABSENT: Vice-Mayor Steve Qualls

The City Clerk announced that the motion carried.

**CONSIDER AWARDED BID FOR
TRANSFORMERS - ELECTRIC
DEPARTMENT**

CITY OF COOKEVILLE
BID TABULATION SCHEDULE
BID NOTICE # 04033101

DATE OF BID OPENING: 4/14/2004 TIME: 2:00 PM CST
BIDS OPENED BY: Glenn Greenwood
BIDS WITNESSED BY: Brian Bohannon
DEPARTMENT: Electric

BIDDERS	QTY	item 1 37.5 Kva Pad Transformer		item 2 50 Kva Pad Transformer		item 3 75 Kva Pad Transformer	
		6	evaluated cost	3	evaluated cost	3	evaluated cost
Utilicor		\$797.00 \$ 4,782.00	\$ 1,592.83	\$ 1,068.00 \$ 3,204.00	\$ 2,045.48	\$ 1,268.00 \$ 3,804.00	\$ 2,666.65
Power Supply		\$827.00 \$ 4,962.00	\$ 1,623.36	\$ 984.00 \$ 2,952.00	\$ 1,999.10	\$ 1,275.00 \$ 3,825.00	\$ 2,611.13
Stuart Irby		\$811.20 \$ 4,867.20	\$ 1,605.19	\$ 885.00 \$ 2,895.00	\$ 1,977.25	\$ 1,261.00 \$ 3,753.00	\$ 2,583.53
Hughes Supply		\$1,053.00 \$ 6,318.00	\$ 1,840.10	\$ 1,131.00 \$ 3,393.00	\$ 2,145.13	\$ 1,417.00 \$ 4,251.00	\$ 2,736.97

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM
item 1: Utilicor item 2: Stuart Irby item 3: Stuart Irby

BE AWARDED FOR THE FOLLOWING REASON: low evaluated bid meeting specs.


RECOMMENDED: DEPT. HEAD


APPROVAL: CITY MANAGER

**COOKEVILLE CITY COUNCIL
MINUTES
MAY 6, 2004**

Councilman Shelton made a motion, seconded by Councilman Sallee, to award the transformer bid as recommended. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

ABSENT: Vice-Mayor Steve Qualls

The City Clerk announced that the motion carried.

HEARING OF CITIZENS AND/OR DELEGATIONS:

Mayor Womack recognized the Youth Leadership Putnam group present: Amanda Keifer, Jacob Fisk, Andrew Nixon & Jim Childress.

There being no further business to discuss, Councilman Davis made a motion, seconded by Councilman Sallee, to adjourn the meeting at 6:20 p.m. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

ABSENT: Vice-Mayor Steve Qualls

The City Clerk announced that the motion carried.

Charles Womack, Mayor

ATTEST:

Cathy McClain, City Clerk