

**COOKEVILLE CITY COUNCIL  
REGULAR MEETING  
MARCH 20, 2003  
6:00 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, March 20, 2003, at 6:00 p.m., in the Municipal Building, 45 East Broad Street. Invocation was given by Mayor Womack. Pledge of Allegiance was led by Mayor Womack. Mayor Womack then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Charles Womack  
Vice-Mayor Steve Qualls  
Councilman Jean Davis  
Councilman Sam Sallee  
Councilman Ricky Shelton

Also present: Jim Shipley, City Manager; Stephanie Miller, City Clerk; and Mike O'Mara, City Attorney.

**CONSIDER APPROVAL OF  
AGENDA AS PRESENTED**

Councilman Sallee made a motion, seconded by Councilman Shelton, to approve the agenda as submitted. Upon call for a vote, the following voted aye:

Mayor Charles Womack  
Vice-Mayor Steve Qualls  
Councilman Jean Davis  
Councilman Sam Sallee  
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**RECOGNIZE VOLUNTEER  
OF THE MONTH**

***PROCLAMATION***

*Whereas:* Judy Hill is being honored as Cookeville's March "Volunteer of the Month"; and

*Whereas:* Ms. Hill is worthy of this award for her work as a volunteer at the Morningside Assisted Living Center where she has been active for over four years; and

*Whereas:* Judy lends a helping hand whenever needed and her talents include decorating, and arts and crafts; and

*Whereas:* Judy engages the residents in parties, games sing-alongs, outings, cooking, Bible study and exercise and greatly contributes to the quality of life for the Morningside family.

*Whereas:* Judy's presence at Morningside is appreciated by the residents and they want her to realize how special she is to them.

*Now, therefore, I, Dr. Charles Womack, Mayor of the City of Cookeville, do hereby proclaim a sense of profound appreciation to Judy Hill for her commitment to this community and commend you as Cookeville's Volunteer of the Month.*

This 20<sup>th</sup> day of March, 2003.

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Mayor Charles T. Womack, MD

**COOKEVILLE CITY COUNCIL  
MINUTES  
MARCH 20, 2003**

**OLD BUSINESS:**

**CONSIDER APPROVAL OF MINUTES  
OF COUNCIL MEETING HELD ON  
MARCH 6, 2003**

Councilman Shelton made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Sallee. Upon call for a vote, the following voted aye:

Mayor Charles Womack  
Vice-Mayor Steve Qualls  
Councilman Jean Davis  
Councilman Sam Sallee  
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER ON SECOND AND FINAL  
READING ORDINANCE #O03-02-03,  
ANNEXATION OF APPROXIMATELY  
86 ACRES OF PROPERTY ON NORTH  
WASHINGTON AVENUE (PARCEL  
144, MAP 27) OWNED BY PUTNAM  
COUNTY**

Councilman Sallee made a motion, seconded by Vice-Mayor Qualls, to approve on second and final reading Ordinance #O03-02-03. Upon call for a vote, the following voted aye:

Mayor Charles Womack  
Vice-Mayor Steve Qualls  
Councilman Jean Davis  
Councilman Sam Sallee  
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER ON SECOND AND FINAL  
READING ORDINANCE #O03-02-04,  
AMENDMENTS TO OFFICIAL  
STREET MAP**

Councilman Shelton made a motion, seconded by Councilman Sallee, to approve on second and final reading Ordinance #O03-02-04. Upon call for a vote, the following voted aye:

Mayor Charles Womack  
Vice-Mayor Steve Qualls  
Councilman Jean Davis  
Councilman Sam Sallee  
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL  
MINUTES  
MARCH 20, 2003**

**CONSIDER ON SECOND AND FINAL  
READING ORDINANCE #O03-03-05,  
AMENDING TITLE 5, CHAPTER 1  
OF THE COOKEVILLE MUNICIPAL  
CODE, PURCHASING LAW**

Councilman Davis made a motion, seconded by Vice-Mayor Qualls, to approve on second and final reading Ordinance #O03-03-05. Upon call for a vote, the following voted aye:

Mayor Charles Womack  
Vice-Mayor Steve Qualls  
Councilman Jean Davis  
Councilman Sam Sallee  
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**NEW BUSINESS:**

**HOLD A PUBLIC HEARING  
ON THE ANNUAL PROGRESS  
REPORT ON THE PLAN OF  
SERVICES FOR THE  
SHIPLEY ROAD  
ANNEXATION AREA**

**NOTICE OF PUBLIC HEARING  
CITY OF COOKEVILLE  
ANNUAL PROGRESS REPORT  
PLAN OF SERVICES FOR ANNEXATION AREA**

Notice is hereby given that the Cookeville City Council will hold a Public Hearing at its meeting on Thursday, March 20, 2003 at 6:00 p.m. in the Council Room at City Hall. The purpose of this Hearing is to present the Annual Progress Report on the status of extending services to the Shipley Road Annexation Area as specified in the Plan of Services. All interested citizens are invited to attend this Hearing. The Progress Report for this annexation area is as follows:

**ANNUAL PROGRESS REPORT  
PLAN OF SERVICES  
SHIPLEY ROAD ANNEXATION AREA**

The Cookeville City Council, through Resolution R00-04-13, adopted a Plan of Services for the annexation of certain territory identified as the Shipley Road Annexation Area. The annexation of this area became effective on August 16, 2000. According to the Directors of the applicable City Departments, the following progress has been made toward extending the services specified in the Plan of Services for the Shipley Road Annexation Area:

Police and Fire Protection

Police and fire protection are provided to the annexation area as specified.

Water, Sanitary Sewer and Natural Gas

Water, sanitary sewer, and natural gas services are provided to the area by the City of Cookeville at city rates.

Solid Waste Collection and Disposal

Solid waste collection and disposal is provided to the annexation area as specified.

Streets and Street Name Signs

Street maintenance is provided and street name signs have been installed in the annexation area as specified.

Planning and Zoning and Inspection Services

Planning and zoning and inspection services are provided to the annexation area as specified.

Recreational Facilities

The residents of the annexation area are able to use all municipal recreational facilities as specified.

Electrical Service and Street Lighting

The Cookeville Electric Department is pursuing the purchase of the service area from the Upper Cumberland Electric Membership Cooperative. The Plan of Services specifies that electric service at city rates and street lighting will be provided within three years after the city acquires the service area.

James Mills  
Planning Director

**COOKEVILLE CITY COUNCIL  
MINUTES  
MARCH 20, 2003**

**CONSIDER APPROVAL OF  
CHANGE ORDER ON 8<sup>TH</sup>  
STREET SEWER CDBG  
PROJECT**

**MEMORANDUM**

**TO:** City Manager  
City Council

**FROM:** Ronnie J. Kelly, Director *RJK*

**DATE:** March 14, 2003

**SUBJ:** Change Order – 8<sup>th</sup> Street Sewer Rehabilitation Contract

The City Council approved a contract for sewer line rehabilitation work in the 8<sup>th</sup> Street drainage basin on June 6, 2002. That work is now complete except for some remaining testing.

The project was funded by a CDBG 80/20% grant. The grant provided \$365,098.25 for the repair of sewer lines and manholes in the 8<sup>th</sup> Street drainage basin. The contracted amount spent to date equals \$292,935.58. This leaves us with a balance of \$72,162.67.

We have identified 47 service lines in the area that are also in dire need of repair and have received approval to use the remaining grant funds to make those repairs. Our staff engineer has negotiated repair prices with the contractor which include dig up and replace, yard repair and patching. The total cost of those repairs will equal \$72,875. By approving a change order to this contract our department will be able utilize the remaining grant funds to repair part of our damaged infrastructure.

I will be seeking Council approval of a change order to this contract during the next City Council meeting. If you have any questions concerning this matter please feel free to give me a call.

Councilman Davis made a motion, seconded by Councilman Sallee, to approve the change order on 8<sup>th</sup> Street Sewer CDBG Project as requested. Upon call for a vote, the following voted aye:

Mayor Charles Womack  
Vice-Mayor Steve Qualls  
Councilman Jean Davis  
Councilman Sam Sallee  
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**HEARING OF CITIZENS AND/OR DELEGATIONS:**

**PUTNAM COUNTY CLEAN  
COMMISSION TO DISCUSS  
PUTNAM PRIDE DAYS**

Representatives of the Putnam County Clean Commission did a power point presentation encouraging everyone to participate in the Putnam Pride Days of 2003 (cleaning up roadside litter) on Saturday, May 17, 2003 from 7:00 a.m. to 9:00 a.m.

**COOKEVILLE CITY COUNCIL  
MINUTES  
MARCH 20, 2003**

There being no further business to discuss, Councilman Sallee made a motion, seconded by Councilman Shelton, to adjourn the meeting at 6:20 p.m. Upon call for a vote, the following voted aye:

Mayor Charles Womack  
Vice-Mayor Steve Qualls  
Councilman Jean Davis  
Councilman Sam Sallee  
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

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Charles Womack, Mayor

ATTEST:

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Stephanie Miller, City Clerk