

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
DECEMBER 19, 2002
6:00 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, December 19, 2002, at 6:00 p.m., in the Municipal Building, 45 East Broad Street. Invocation was given by Mayor Womack. Pledge of Allegiance was led by Mayor Womack. Mayor Womack then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

Also present: Jim Shipley, City Manager; Cathy McClain, Deputy City Clerk; and Mike O'Mara, City Attorney.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Councilman Sallee made a motion, seconded by Councilman Shelton, to amend the agenda by adding item #11 – consider approval of purchase of property by Cookeville Regional Medical Center. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The Deputy City Clerk announced that the motion carried.

**RECOGNIZE VOLUNTEER
OF THE MONTH**

PROCLAMATION

Whereas: Martina Gabriel is being honored as Cookeville's December "Volunteer of the Month"; and

Whereas: Ms. Gabriel is worthy of this award for her work with the Cookeville High School where she began working as a parent volunteer several years ago when her children were in that school; and

Whereas: her many contributions include working in the attendance office where she is the smiling face that helps students and parents; and

Whereas: Ms. Gabriel answers the many phone lines at the High School and is one volunteer who can work in many offices and knows the answers to most questions.

Now, therefore, I, Dr. Charles Womack, Mayor of the City of Cookeville, do hereby proclaim a sense of profound appreciation to Ms. Martina Gabriel for her dedication and commitment to this community and commend you as Cookeville's Volunteer of the Month.

This 19th day of December, 2002.

Mayor Charles T. Womack, MD

**COOKEVILLE CITY COUNCIL
MINUTES
DECEMBER 19, 2002**

**PRESENTATION OF EMPLOYEE
SERVICE PINS**

The following employees received service pins:

Electric Dept.- Larry Pierce (25 yrs.), Dean Herron (25), Robert Poteet (15), Jeff Dishman (5), Gary Allen (30), Ed Smith (25), Mike McLatchy (5), Jason Davis (5), Ed Greenwell (5), Brian Bohannon (5) & Judy Flatt (5). **Fire Dept.** – Jerry Smith (10 yrs.), April Howard (15), Daryl Blair (15), Gene Schmid (20), Dan Scott (20), Terry Priest (15), Jeff Emerson (5), Mike Brown (5), Mike Lynch (5), Joe Power (20), Bob Swift (20), Mike Broyles (15), Steve Kinnaird (5) & Chuck McFalls (5). **Gas Dept.** – Alan Byers (5 yrs.) & Linda Savage (5). **General Dept.** – Donna Dennis (25 yrs.), Becky Asher (5), Mike Davidson (5), Lydia Herron (5), Shane Brooks (5), Stephanie Miller (5), James Clinton (10) & Jennifer Kelsey (10). **Leisure Services Dept.** – Ralph Phy (10 yrs.), Rick Woods (15), Allen Boles (10), Dennis Woolbright (10) & Danny Lindsey (5). **Police Dept.** – James Lane (25 yrs.), Eric Hall (5), Frank Lenna (5), Nadine Shera (5), Yvette Demming (10), Susan Parrish (5), Connie Shoemake (10), David Gragg (20), Lester Langford (20), Luke Ward (20) & Joe Greenwood (20). **Public Works Dept.** – Nate Lewis (5 yrs.), Arnold Bowman (15), Travis Roberts (5), Mark Tayse (5), Tommy Wunningham (15), Harold Williams (5), Johnny Phy (30), Randy Clark (5) & Donnell Sullivan (30). **Water Quality Control Dept.** – Gene Randolph (20 yrs.), Larry Greenwood (5), Richard Flatt (25), Jody Mayberry (5), Roger Glover (10), Jason Goodwin (5) & Jim South (10).

OLD BUSINESS:

**CONSIDER APPROVAL OF MINUTES
OF COUNCIL MEETING HELD ON
DECEMBER 5, 2002**

Councilman Shelton made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Vice-Mayor Qualls. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The Deputy City Clerk announced that the motion carried.

**CONSIDER ON SECOND AND FINAL
READING ORDINANCE #002-12-33,
ADOPTING AND ENACTING A
CODIFICATION & REVISION OF
THE ORDINANCES OF THE CITY
OF COOKEVILLE, TN**

Councilman Sallee made a motion, seconded by Councilman Shelton, to approve on second and final reading Ordinance #002-12-33. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The Deputy City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
DECEMBER 19, 2002**

NEW BUSINESS:

**CONSIDER APPOINTMENTS
TO THE BOARD OF ZONING
APPEALS**

MEMORANDUM

TO: CITY COUNCIL MEMBERS
FROM: JAMES MILLS, PLANNING DIRECTOR
DATE: DECEMBER 16, 2002
SUBJECT: BOARD OF ZONING APPEALS

The current terms of two members of the Board of Zoning Appeals, Kay Detwiler and Gary McNabb, will expire on January 1, 2003. Members of the Board of Zoning Appeals serve three-year terms and are appointed by the Council.

Ms. Detwiler and Mr. McNabb have been contacted and have agreed to continue to serve if reappointed by the City Council. The Planning Department recommends their reappointment.

If you have any questions or need further information please contact me at your convenience.

Councilman Davis made a motion, seconded by Councilman Shelton, to approve the reappointments to the Board of Zoning Appeals as submitted. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The Deputy City Clerk announced that the motion carried.

**CONSIDER APPEAL FOR
CHANGING THE NAME OF
JEFFERY CIRCLE/
VETERANS DRIVE**



**SYLVAN
LEARNING CENTER**

600 Jeffery Circle
Cookeville, TN 38501
Telephone: (931) 528-8000 (2543) or (888) 64-LEARN (53276)
Email: sylvan@shust.net
www.educare.com/centers/38501



December 17, 2002

Mr. Jim Shipley
City of Cookeville
45 E. Broad Street
Cookeville, TN. 38501

Dear Mr. Shipley:

I wish to express my concern and disappointment over the Planning Commission's renaming of Jeffery Circle, which is on the Council agenda for Thursday night.

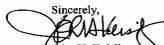
I did not attend the Planning Commission meeting because I had a prior engagement. I thought that the Commission wanted to correct the several street naming "sins" of the past and have one instead of four very short streets in order to make it easier for directions and logistics. I did not want to be perceived as an uncooperative community business.

If the change takes place as recommended by the Planning Commission, we will have one street with four names and the only section renamed is Jeffery Circle. Unlike residential, significant advertising costs will be incurred by us to make this kind of change.

We don't understand why the community's third major, 3 lane, cross-town artery has to bear 3 to 4 names. This is not like renaming some out of the way side street. Our service area is composed of the 14 counties in the Upper Cumberland area. Seventy percent of the families we serve do not live in Putnam County. Can you imagine how difficult it is going to be for new client families to go to our website and see directions to our center as presented by Mapquest.

If you are going to rename the street, fix it right by giving it one name. Otherwise leave it alone, since it presently only affects the Farm Bureau and us, until some significant event dictates a different choice.

Sincerely,


John H. Keisling
Executive Director

**COOKEVILLE CITY COUNCIL
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PUTNAM COUNTY FARM BUREAU

Albert Nash
President
Don McCaslin, CLU, CHFC
Agency Mgr.

Auto • Property • Life
Blue Cross/Blue Shield
Income Tax Service

Phone 931/528-1571
410 Jeffery Circle
Cookeville, TN 38501
Fax 931/372-0447

Josh Webber
Joe Harpe, LUTCF
Rick Jarvis
Larry Wiley
Agents

November 27, 2002

Mr. Jim Shipley, City Manager
City of Cookeville
45 E. Broad St.
Cookeville TN 38501

Dear Mr. Shipley,

Thank you for taking my call to express my concern and disappointment over the Commission's renaming of Jeffery Circle.

I apologize for not being able to attend the open meeting on Monday due to other commitments. I would appreciate if you would express to the commission and Council the hardships this change will place on our business. Since we weren't mentioned in the Herald-Citizen as a Jeffery Circle address, I thought we might have been overlooked.

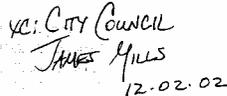
If this change takes place, it will be the 3rd address we have had in the last 6 years, although we have occupied this site since 1972. We originally were 776 S. Jefferson, then 410 Jeffery Circle and now(?).

We serve over 7200 families in our community. If we have to change again, this will put a hardship on us financially. Most of our advertising, which includes our address, has already been established for 2003. Our customers will be confused as well. We recently opened another office on S. Willow as an additional location. The cost is significant and the disruption to our business is major.

If you are not going to rename the entire route, I respectfully request that our street remain Jeffery Circle. You will be saving both Sylvan Learning Center and the Putnam County Farm Bureau much confusion and expense.

Sincerely,

Don McCaslin, Agency Manager

VIC: CITY COUNCIL

12.02.02

SERVING PUTNAM COUNTY SINCE 1936

Mr. John H. Keisling, Executive Director of Sylvan Learning Center; and Mr. Don McCaslin, Agency Manager of Putnam County Farm Bureau, spoke concerning the renaming of Jeffery Circle.

Vice-Mayor Qualls made a motion, seconded by Councilman Shelton, to adopt the Planning Commission's recommendation of naming South Walnut to Neal Street as Veterans Drive effective 12-25-02. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The Deputy City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF
CHANGE ORDER ON
HILLWOOD SEWER
PROJECT**

**COOKEVILLE CITY COUNCIL
MINUTES
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MEMORANDUM

TO: City Council
City Manager

FROM: Ronnie J. Kelly, Director *RJK*

DATE: December 11, 2002

SUBJ: Change Order Hillwood Subdivision Sewer Project

I will be requesting approval of change order #1 on the Hillwood Subdivision Sewer Project during the next City Council Meeting. The contractor and our project engineer have agreed upon the unit prices associated with the required changes to this project. The changes to this project included adding manholes and service line plus the relocation of lines due to utility line conflicts.

The total cost of these changes equals \$20,572.48. The original contract totaled \$611,969.50. Approval of this change order will increase that total contract amount to \$632,541.98.

If you have any questions concerning this matter please give me a call.

Councilman Shelton made a motion, seconded by Councilman Sallee, to approve the change order on the Hillwood Sewer Project as requested. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The Deputy City Clerk announced that the motion carried.

**CONSIDER AWARDED BID FOR
UTILITY VEHICLE – FIRE DEPT.**

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

ONE (1) UTILITY VEHICLE

DATE OF BID OPENING: 11/25/02 TIME: 2:00 P.M.
BIDS OPENED BY: April Howard
BIDS WITNESSED BY: Gene Schmid
DEPARTMENT: Fire

BIDDERS	AMOUNT			
Heritage Ford Lincoln Mercury	\$24,594.50			
Bill Boruff Chrysler, Plymouth, Dodge	No Bid			
Woodford Motor Co.	No Bid			
Carlen Chevrolet Inc.	No Bid			
Cumberland Chrysler Center, Inc.	No Bid			
Edd Roger Valley Ford	No Bid			

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM HERITAGE FORD LINCOLN MERCURY BE AWARDED FOR THE FOLLOWING REASON: ONLY BID RECEIVED

Gene Schmid
RECOMMENDED: DEPARTMENT HEAD

Stephano Miller
BUDGET AVAILABILITY: FINANCE DIRECTOR

[Signature]
APPROVAL: CITY MANAGER

**COOKEVILLE CITY COUNCIL
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Councilman Shelton made a motion, seconded by Councilman Davis, to award the utility vehicle bid as recommended. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The Deputy City Clerk announced that the motion carried.

**CONSIDER AWARDING BIDS FOR
LIGHT BARS & MOBILE VIDEO
RECORDERS – POLICE DEPT.**

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

Emergency Vehicle Light Bars

DATE OF BID OPENING: 12-2-02 TIME: 10:00 AM
BIDS OPENED BY: Captain Gary Byers
BIDS WITNESSED BY: Cathy McClain, Cordell Elrod
DEPARTMENT: Police

BIDDERS	Each	(5)				
Trucker Lighthouse	\$1,379.50	\$6,897.50				
Fleet Safety Equipment	\$1,300.00	\$6,500.00				

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM Fleet Safety Equipment BE AWARDED FOR THE FOLLOWING REASON: lowest bid meeting specifications.

RECOMMENDED BY: [Signature] HEAD

APPROVAL: [Signature] CITY MANAGER

BUDGET AVAILABILITY: [Signature] FINANCE DIRECTOR

MEMORANDUM

TO : Jim Shipley, City Manager
FROM : Robert E. Terry, Chief of Police [Signature]
RE : Police In-Car Video Camera Systems
DATE : December 13, 2002

On December 2, 2002 bids were opened for the Police In-Car Video Camera Systems.

Attached is a Memorandum from Captain Gary Byers citing the specifics as to why he recommends we purchase from Mobile-Vision, Inc.

I concur with Captain Byers' recommendation.

**COOKEVILLE CITY COUNCIL
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MEMORANDUM

TO : Chief Robert E. Terry
FROM : Captain Gary Byers
RE : Police In-Car Video Camera Systems
DATE : December 10, 2002

On December 2, 2002 the following bids were opened for the Police In-Car Video Camera Systems:

Hy-Phy Sound Productions.....\$3,450.00 each\$21,114.00 (6)
Kustom Signals, Inc.....\$3,595.00 each....\$21,570.00 (6)
Mobile-Vision, Inc.....\$3,720.00 each: ..\$22,320.00 (6)

After evaluating the bids, I found the lowest bidder, Hy-Phy Sound Productions, used the product "Texas Prosecutor". After calling agencies that had purchased this brand, they related to me that they were not pleased with the equipment.

Knox County Sheriff's Department purchased 125 "Texas Prosecutor" units. These units were broken when received, had other problems and the repair service was poor.

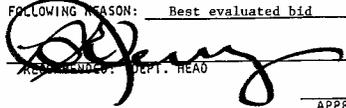
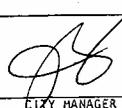
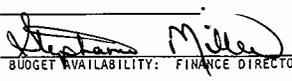
Our Department currently has 50 Mobile-Vision units which have proven to provide good service. The price difference between the bids is minimal so my recommendation is to stay with Mobile-Vision.

CITY OF COOKEVILLE
BID TABULATION SCHEDULE
In-Car Video Cameras

DATE OF BID OPENING: 12-2-2002 TIME: 10:00 AM
BIDS OPENED BY: Captain Cordell Elrod
BIDS WITNESSED BY: Cathy McClain
DEPARTMENT: Police

BIDDERS	Per Unit	6-units (per bid)				
Hy-Phy Sound	Texas Proseutor \$3,450.00	\$21,114.00				
Kustom Signals, Inc.	3,595.00	21,570.00				
Mobile-Vision, Inc.	3,720.00	22,320.00				

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM Mobile-Vision, Inc. BE AWARDED FOR THE FOLLOWING REASON: Best evaluated bid

 DEPT. HEAD
 APPROVAL: CITY MANAGER
 BUDGET AVAILABILITY: FINANCE DIRECTOR

Vice-Mayor Qualls made a motion, seconded by Councilman Shelton, to award the light bar & mobile video recorder bids as recommended. Upon call for a vote, the following voted aye:

- Mayor Charles Womack
- Vice-Mayor Steve Qualls
- Councilman Jean Davis
- Councilman Sam Sallee
- Councilman Ricky Shelton

The Deputy City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
DECEMBER 19, 2002**

HEARING FROM OFFICERS, COUNCILMEN & CITY MANAGER:

**REPORT ON APPOINTMENT
TO THE PLANNING
COMMISSION**

Mayor Womack announced the appointment of Dr. Angelo Volpe to the Planning Commission until 1-1-04, due to the resignation of Mr. Mike Patterson in November 2002.

**CONSIDER APPROVAL OF
PURCHASE OF PROPERTY
BY COOKEVILLE
REGIONAL MEDICAL
CENTER**



142 West Fifth Street
Cookeville, TN 38501
931/528-2541

December 16, 2002

Jim Shipley
City Manager
City of Cookeville
45 East Broad Street
Cookeville, TN 38501

Dear Jim:

The hospital Board of Trustees approved the purchase of a piece of property located at 537 N. Whitney, Clay Maxwell in the amount of \$125,000. There is a total of 15,000 square feet which makes this price \$8.33 per foot. The proposed purchase is located on the attached map in the highlighted area. Please add this to the next City Council Agenda for approval.

If you have any questions, please contact me at any time.

Sincerely,

Paul Korih
Chief Financial Officer

PDK:ba

Enclosure

Vice-Mayor Qualls made a motion, seconded by Councilman Shelton, to approve the acquisition of property at 537 N. Whitney for the CRMC. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The Deputy City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
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HEARING OF CITIZENS AND/OR DELEGATIONS:

Jessica Neary, Chairman of the Cookeville Tree Board, spoke requesting the City Council consider creating a permanent, full-time position for a Municipal Arborist to serve as the key contact in the management of Cookeville's community forest.

There being no further business to discuss, Vice-Mayor Qualls made a motion, seconded by Councilman Davis, to adjourn the meeting at 7:15 p.m. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The Deputy City Clerk announced that the motion carried.

Charles Womack, Mayor

ATTEST:

Cathy McClain, Deputy City Clerk