

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
JUNE 20, 2002
6:00 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, June 20, 2002, at 6:00 p.m., in the Municipal Building, 45 East Broad Street. Invocation was given by Mayor Womack. Pledge of Allegiance was led by Mayor Womack. Mayor Womack then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Charles Womack
Vice-Mayor Richard Grogan
Councilman Steve Copeland
Councilman Dwight Henry
Councilman Harold Jackson

Also present: Stephanie Miller, City Clerk and Mike O'Mara, City Attorney.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Councilman Copeland made a motion, seconded by Councilman Jackson, to amend the agenda by removing item 12 – consider approval of emergency pump repair on fire engines. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Richard Grogan
Councilman Steve Copeland
Councilman Dwight Henry
Councilman Harold Jackson

The City Clerk announced that the motion carried.

**RECOGNIZE VOLUNTEER
OF THE MONTH**

PROCLAMATION

Whereas: Bob Webb is being honored as Cookeville's June "Volunteer of the Month"; and

Whereas: Mr. Webb is worthy of this award for his community service that he has sustained for many years even though he is not in the best of health; and

Whereas: Bob has been a T-Ball coach in Monterey and has been involved with the Monterey Youth Football League for the past eleven years; and

Whereas: Mr. Webb serves on the Monterey Volunteer Fire Department as a volunteer fireman and has served his community in this capacity for ten years; and

Whereas: Mr. Webb is currently serving his first term as an alderman for the City of Monterey.

Now, therefore, I, Dr. Charles Womack, Mayor of the City of Cookeville, do hereby proclaim a sense of profound appreciation to Mr. Bob Webb for his dedication and commitment to this community and commend you as Cookeville's Volunteer of the Month.

This 20th day of June, 2002.

Mayor Charles T. Womack, MD

COOKEVILLE CITY COUNCIL MINUTES JUNE 20, 2002

OLD BUSINESS:

CONSIDER APPROVAL OF MINUTES OF COUNCIL MEETING HELD ON JUNE 6, 2002

Vice-Mayor Grogan made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Copeland. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Richard Grogan
Councilman Steve Copeland
Councilman Dwight Henry
Councilman Harold Jackson

The City Clerk announced that the motion carried.

CONSIDER ON SECOND AND FINAL READING ORDINANCE #002-06-13, PROVIDING A TAX LEVY FOR THE 2002-2003 FISCAL YEAR

Councilman Copeland made a motion, seconded by Vice-Mayor Grogan, to approve on second and final reading Ordinance #002-06-13. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Richard Grogan
Councilman Steve Copeland
Councilman Dwight Henry
Councilman Harold Jackson

The City Clerk announced that the motion carried.

**CONSIDER ON SECOND AND
FINAL READING ORDINANCE
#002-06-14, AUTHORIZING
APPROPRIATIONS FOR
FINANCIAL AID TO PUBLIC
SERVICE, NON-PROFIT, AND
CHARITABLE ORGANIZATIONS
FOR THE 2002-2003 FISCAL YEAR**

Councilman Copeland made a motion, seconded by Councilman Jackson, to approve on second and final reading Ordinance #002-06-14.

Mayor Womack made a motion, seconded by Councilman Jackson, to amend Ordinance #002-06-14, to add \$5,000 additional money (total of \$50,000) for the Senior Citizens Center.

Upon call for a vote on the amendment to the motion, the following voted aye:

Mayor Charles Womack
Councilman Steve Copeland
Councilman Dwight Henry
Councilman Harold Jackson

NAY: Vice-Mayor Richard Grogan

The City Clerk announced that the amendment to the motion carried.

**COOKEVILLE CITY COUNCIL
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Upon call for a vote on the amended motion, the following voted aye:

Mayor Charles Womack
Vice-Mayor Richard Grogan
Councilman Steve Copeland
Councilman Dwight Henry
Councilman Harold Jackson

The City Clerk announced that the amended motion carried.

**CONSIDER ON SECOND AND
FINAL READING ORDINANCE
#002-06-15, MAKING
APPROPRIATIONS FOR THE
VARIOUS FUNDS, DEPARTMENTS
AND AGENCIES OF THE CITY
OF COOKEVILLE, TENNESSEE
FOR THE 2002-2003 FISCAL YEAR**

Councilman Jackson made a motion, seconded by Vice-Mayor Grogan, to approve on second and final reading Ordinance #002-06-15. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Richard Grogan
Councilman Steve Copeland
Councilman Dwight Henry
Councilman Harold Jackson

The City Clerk announced that the motion carried.

**CONSIDER ON SECOND AND
FINAL READING ORDINANCE
#002-06-16, AMENDING TITLE
13, CHAPTER 3 OF THE
COOKEVILLE MUNICIPAL
CODE, REGARDING UTILITIES**

Vice-Mayor Grogan made a motion, seconded by Councilman Copeland, to approve on second and final reading Ordinance #002-06-16. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Richard Grogan
Councilman Steve Copeland
Councilman Dwight Henry
Councilman Harold Jackson

The City Clerk announced that the motion carried.

**CONSIDER ON SECOND AND
FINAL READING ORDINANCE
#002-05-09, AMENDING THE
ZONING CODE FOR THE
CITY OF COOKEVILLE**

**COOKEVILLE CITY COUNCIL
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Councilman Copeland made a motion, seconded by Councilman Jackson, to approve on second and final reading Ordinance #002-05-09. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Richard Grogan
Councilman Steve Copeland
Councilman Dwight Henry
Councilman Harold Jackson

The City Clerk announced that the motion carried.

**CONSIDER ON SECOND AND
FINAL READING ORDINANCE
#002-05-10, CLOSING NORTH
HICKORY AVENUE BETWEEN
WEST 4TH & WEST 5TH STREETS**

Councilman Copeland made a motion, seconded by Vice-Mayor Grogan, to approve on second and final reading Ordinance #002-05-10. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Richard Grogan
Councilman Steve Copeland
Councilman Dwight Henry

Councilman Harold Jackson

The City Clerk announced that the motion carried.

NEW BUSINESS:

**CONSIDER RESOLUTION #R02-06-16,
AMENDING THE PERSONNEL
POLICIES & PROCEDURES
MANUAL CHAPTER 8, SECTIONS
3.02 & 13.02**

MEMO

TO: City Council Members
FROM: Jim Burchett 
DATE: June 17, 2002
SUBJECT: "Personnel Policies and Procedures Manual" amendments

Two amendments are proposed to the PPPM.

Section 3.02 of Chapter 8 is changed to allow regular part-time employees to purchase health insurance at a reduced rate as approved by council.

Section 13.02 of Chapter 8 is changed so that a retiring employee may receive their longevity pay for the calendar year they retire, regardless of the time of year they retire.

**COOKEVILLE CITY COUNCIL
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Councilman Jackson made a motion, seconded by Councilman Copeland, to adopt Resolution #R02-06-16. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Richard Grogan
Councilman Steve Copeland
Councilman Dwight Henry
Councilman Harold Jackson

The City Clerk announced that the motion carried.

**HOLD A PUBLIC HEARING AND
CONSIDER RESOLUTION
#R02-06-15, AUTHORIZING
THE APPLICATION OF CDBG
LOAN FUNDS THROUGH THE
TN DEPT. OF ECONOMIC &
COMMUNITY DEVELOPMENT**

Councilman Jackson made a motion, seconded by Councilman Copeland, to adopt Resolution #R02-06-15. Upon call for a vote, the following voted aye:

Mayor Charles Womack

Vice-Mayor Richard Grogan
 Councilman Steve Copeland
 Councilman Dwight Henry
 Councilman Harold Jackson

The City Clerk announced that the motion carried.

**CONSIDER RESCINDING ACTION
 OF LOADING BELT BID ON
 5-16-02, AND APPROVE 2ND
 LOWEST BIDDER**

Councilman Jackson made a motion, seconded by Vice-Mayor Grogan, to rescind action of 5-16-02 – bio-solids loading belt bid awarded to Dixie Material Handling, and award bid to 2nd lowest bidder meeting specifications – Motion Industries in the amount of \$7,341.57. Upon call for a vote, the following voted aye:

Mayor Charles Womack
 Vice-Mayor Richard Grogan
 Councilman Steve Copeland
 Councilman Dwight Henry
 Councilman Harold Jackson

The City Clerk announced that the motion carried.

**CONSIDER AWARDING BIDS FOR
 PIPE, MANHOLES & ETC. FOR
 JEFFERY CIRCLE EAST –
 WATER QUALITY CONTROL
 DEPARTMENT**

**COOKEVILLE CITY COUNCIL
 MINUTES
 JUNE 20, 2002**

CITY OF COOKEVILLE
 DEPARTMENT OF WATER QUALITY CONTROL
 JEFFERY CIRCLE MATERIAL BID

DATE OF BID OPENING: 18 Jun 02 *East* TIME: 10:00 A.M.
 BIDS OPENED BY: MARLIN HAGGARD
 BIDS WITNESSED BY: RICK MAYHEW

BIDDERS	DUCTILE IRON PIPE	STEEL CASING PIPE	MJ DI FITTINGS	MJ VALVES	MANHOLES
COLLIER ENTERPRISES	\$1,184.20	\$1,798.00	\$1,321.51	\$3,000.00	NB
CONSOLIDATED PIPE SUPPLY	\$1,184.24	\$2,000.00	\$1,288.89	\$3,000.00	NB
S.L.C. SUPPLY	\$1,120.44	\$1,841.00	\$1,386.88	\$3,000.00	NB
HUGHES SUPPLY	\$1,186.40	\$1,798.00	\$1,284.40	\$2,788.00	NB
M.B. FILTER	\$18,181.70	\$1,794.00	\$1,282.22	\$3,000.00	NB
WATER WORKS SUPPLY	\$18,768.18	\$1,432.00	\$1,287.23	\$3,983.76	NB
HAMPTONS PRECAST CO.	NB	NB	NB	NB	\$2,000.00
PLATEAU PIPE CO.	NB	NB	NB	NB	\$4,500.00
GLAD CONCRETE PROD.	NB	NB	NB	NB	\$4,100.00
SABRAM PIPE	NB	NB	NB	NB	\$3,800.00

WE THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FOR DUCTILE IRON PIPE AND STEEL CASING PIPE TO WATER WORKS SUPPLY; MJ DUCTILE IRON FITTINGS TO CONSOLIDATED PIPE SUPPLY; MJ VALVES TO HUGHES SUPPLY; AND MANHOLES TO HAMPTONS PRECAST FOR THE FOLLOWING REASON: LOW BID MEETING SPECIFICATIONS.

RECOMMENDED: *Tom Kelly*
 DEPARTMENT HEAD

APPROVED: *Jim Whipple*
 CITY MANAGER

BUDGET AVAILABILITY: *Stephanie Miller*
 FINANCE DIRECTOR

Councilman Copeland made a motion, seconded by Councilman Jackson, to award the Water Quality Control Department bids as recommended. Upon call for a vote, the following voted aye:

Mayor Charles Womack

Vice-Mayor Richard Grogan
 Councilman Steve Copeland
 Councilman Dwight Henry
 Councilman Harold Jackson

The City Clerk announced that the motion carried.

**CONSIDER AWARDING BID FOR
 REMOTE ACCESS SYSTEM –
 POLICE DEPARTMENT**

CITY OF COOKEVILLE
 BID TABULATION SCHEDULE
 REMOTE ACCESS SYSTEM

DATE OF BID OPENING: April 10, 2002 TIME: 10:00 AM
 BIDS OPENED BY: Stephanie Miller
 BIDS WITNESSED BY: Captain Gary Myers
Debrae Cordell Elrod
 DEPARTMENT: POLICE

BIDDERS	Option 1 4-Doors	Option 2 8-Doors					
VIV Communications	\$2,390.00	\$11,350.00					
SOT	9,934.00	15,344.00					
ADT	14,463.00	28,000.00					
BOG	23,889.75	30,568.95					

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM VIV Communications BE AWARDED FOR THE
 FOLLOWING REASON: Lowest bidder meeting specifications

[Signature] RECOMMENDED: DEPT. HEAD
[Signature] APPROVAL: CITY MANAGER
[Signature] BUDGET AVAILABILITY: FINANCE DIRECTOR

**COOKEVILLE CITY COUNCIL
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Councilman Jackson made a motion, seconded by Councilman Copeland, to award the remote access system bid as recommended. Upon call for a vote, the following voted aye:

Mayor Charles Womack
 Vice-Mayor Richard Grogan
 Councilman Steve Copeland
 Councilman Dwight Henry
 Councilman Harold Jackson

The City Clerk announced that the motion carried.

**CONSIDER AWARDING BIDS FOR
 TRAFFIC SIGNAL MAST ARMS
 FOR OLD WALTON RD./NEAL ST.
 INTERSECTION & BRUSH
 GRINDING – PUBLIC WORKS
 DEPARTMENT**

CITY OF COOKEVILLE
BID TABULATION RECORD

SINGLE & TWIN MAST ARMS
FOR: VARIOUS INTERSECTIONS

DEPARTMENT: PUBLIC WORKS
DATE OF BID OPENING: JUNE 13, 2002
TIME OF BID OPENING: 10:00 A.M.

BIDS OPENED BY: GREG BROWN
OPENING WITNESSED BY: GREN WHITTAKER

BIDDER	TOTAL BID
STANSELL ELECTRIC	\$36,310.00

WE THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM STANSELL ELECTRIC RE

AWARDED FOR THE FOLLOWING REASON LOW BIDDER


RECOMMENDED: DEPT. HEAD


BUDGET AVAILABILITY: FINANCE DIRECTOR


APPROVAL: CITY MANAGER

**COOKEVILLE CITY COUNCIL
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CITY OF COOKEVILLE
BID TABULATION RECORD
BRUSH GRINDING SERVICES

DEPARTMENT: PUBLIC WORKS BIDS OPENED BY: GREG BROWN
DATE OF BID OPENING: JUNE 11, 2002 OPENING WITNESSED BY: GWEN SHEETAKER
TIME OF BID OPENING: 12:00 P.M.

BIDDER	3" SCREEN SIZE	5" SCREEN SIZE
WILLIAMS CONSTRUCTION	\$46,250.00	\$36,400.00
PREFERRED PALLETS	\$45,300.00	\$36,300.00

WE THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM PREFERRED PALLETS BE
AWARDED FOR THE FOLLOWING REASON: LOW BIDDER

 RECOMMENDED: DEPT. HEAD
 BUDGET AVAILABILITY: FINANCE DIRECTOR
 APPROVAL: CITY MANAGER

Councilman Copeland made a motion, seconded by Councilman Jackson, to award the Public Works Department bids as recommended. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Richard Grogan
Councilman Steve Copeland
Councilman Dwight Henry
Councilman Harold Jackson

The City Clerk announced that the motion carried.

At this time, Councilman Copeland left the meeting.

HEARING OF CITIZENS AND/OR DELEGATIONS:

Mr. Terry Farris, resident of 188 Ridgedale Drive, spoke concerning the water services in the Ridgedale Drive area (in the city limits & currently served by Double Springs Utility District).

Mr. Ronnie Kelly, Water Quality Control Director, addressed the concerns and explained the current situation with the Double Springs Utility District.

Dr. William Bonner thanked the City Council and commended them for the way they conducted business, and for the many things accomplished during their term in office.

Mr. Don Smith commended the city employees for their work & safety concerns on the Jeffery Circle Project.

Mayor Womack announced that Mr. Jimmy Daniel, Gas Department Director, was elected President of the Tennessee Gas Association.

**COOKEVILLE CITY COUNCIL
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JUNE 20, 2002**

Councilman Jackson made a motion, seconded by Vice-Mayor Grogan, to adjourn the meeting at 7:05 p.m. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Richard Grogan
Councilman Dwight Henry
Councilman Harold Jackson

ABSENT: Councilman Steve Copeland

The City Clerk announced that the motion carried.

Charles Womack, Mayor

ATTEST:

Stephanie Miller, City Clerk