

**COOKEVILLE CITY COUNCIL  
REGULAR MEETING  
DECEMBER 6, 2001  
6:00 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, December 6, 2001, at 6:00 p.m., in the Municipal Building, 45 East Broad Street. Invocation was given by Mayor Womack. Pledge of Allegiance was led by Mayor Womack. Mayor Womack then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Charles Womack  
Vice-Mayor Richard Grogan  
Councilman Steve Copeland  
Councilman Dwight Henry  
Councilman Harold Jackson

Also present: Jim Shipley, City Manager; Stephanie Miller, City Clerk; and Mike O'Mara, City Attorney.

**CONSIDER APPROVAL OF  
AGENDA AS PRESENTED**

Councilman Copeland made a motion, seconded by Councilman Jackson, to amend the agenda by removing item 3 – consider on second and final reading Ordinance #O01-11-16, pertaining to Police Dept.; removing item 11 – consider Resolution #R01-12-30, legislation amending the Act establishing CRMC Authority; and add item – recognition of Judy Duke for receiving TRPA Award. Upon call for a vote, the following voted aye:

Mayor Charles Womack  
Vice-Mayor Richard Grogan  
Councilman Steve Copeland  
Councilman Dwight Henry  
Councilman Harold Jackson

The City Clerk announced that the motion carried.

**RECOGNITION OF JUDY  
DUKE FOR RECEIVING  
THE TRPA AWARD**

Mayor Womack announced the following:

" It is my great pleasure to recognize and congratulate Judy Duke, Museums Administrator for the Department of Leisure Services and Public Facilities as the recipient of the Tennessee Recreation and Parks Association's Maynard Glenn Award for the year 2001. The Maynard Glenn Award is presented annually by TRPA to the individual responsible for "the most outstanding recreation program during the year."

Ms. Duke's leadership role in various Museum projects over the past year, including the opening of the new Cookeville History Museum and the presentation of the living history dinner theatre project "Round Trip: Cookeville Goes to War", held at the Depot Museum, were cited by the awards committee as outstanding contributions to the community and exemplary work in the Recreation profession.

While the award is an individual honor, the success of the programs was a true team effort and other members of the Leisure Services Cultural Arts Division and Historic Arts Division share in the honor. Congratulations Judy for a job well done and for the statewide recognition you most deservedly received. "

**COOKEVILLE CITY COUNCIL  
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**OLD BUSINESS:**

**CONSIDER APPROVAL OF MINUTES  
OF COUNCIL MEETING HELD ON  
NOVEMBER 15, 2001**

Vice-Mayor Grogan made a motion to dispense with the reading of the minutes and approve said minutes as submitted. The motion was seconded by Councilman Copeland. Upon call for a vote, the following voted aye:

Mayor Charles Womack  
Vice-Mayor Richard Grogan  
Councilman Steve Copeland  
Councilman Dwight Henry  
Councilman Harold Jackson

The City Clerk announced that the motion carried.

**NEW BUSINESS:**

**CONSIDER ON FIRST READING  
ORDINANCE #001-11-13, CLOSING  
THE UNDEVELOPED RIGHT-OF  
WAY OF PROFFITT STREET  
LOCATED BETWEEN SOUTH  
MAPLE AND SOUTH ELM  
AVENUES SOUTH OF CAPSHAW  
SCHOOL**

Councilman Jackson made a motion, seconded by Vice-Mayor Grogan, to approve on first reading Ordinance #001-11-13. Upon call for a vote, the following voted aye:

Mayor Charles Womack  
Vice-Mayor Richard Grogan  
Councilman Steve Copeland  
Councilman Dwight Henry

The City Clerk announced that the motion carried.

**HOLD A PUBLIC HEARING AND  
CONSIDER ON FIRST READING  
ORDINANCE #001-11-15,  
ADOPTING THE REVISED  
ZONING CODE AND MAP  
SUPERCEDING AND  
REPLACING THE 1988  
ZONING CODE AND MAP**

Several citizens spoke concerning the new zoning code.

Councilman Copeland made a motion, seconded by Councilman Henry, to approve on first reading Ordinance #O01-11-15 – including the changes approved by the Planning Commission on 11-26-01 with the following revisions:

**COOKEVILLE CITY COUNCIL  
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- Changing the special standards for churches in Section 206.4 as noted by Vice Mayor Grogan.
- Changing the zoning of property on South Willow Avenue identified as Parcel 9, Group A, Map 66A so that the CG boundary is 350 feet from Lone Oak Drive and 350 feet from properties on Contraband Lane and so that the remaining portions are zoned RS-10
- Changing the zoning of property on South Maple Avenue identified as Parcel 47 on Map 83 from RS-10 to RS-5
- Changing the zoning of properties on North Dixie Avenue identified as Parcels 29 and 30 on Map 40B, Group E; Parcel 1 on Map 40B, Group F, and Parcels 3, 3.03, 4.02, 25 and 26 on Map 40B, Group A from RS-10 and RM-8 to RD

**SECTION 206.4 CHURCHES AND SIMILAR PLACES OF WORSHIP**

The following special standards shall apply to all churches and similar places of worship:

old	206.4A	In the RS-20, RS-15, RS-10, RS-5, and RD Districts a minimum lot area of two (2) acres shall be provided plus an additional one (1) acre per every additional fifty (50) seats exceeding 200 seats to seating capacity.
change	206.4A	In the RS-20, RS-15, RS-10, RS-5, and RD Districts a minimum lot area of two (2) acres shall be provided plus an additional one (1) acre per every additional fifty (50) seats exceeding 250 seats to seating capacity.
	206.4B	When adjacent to lots zoned or used for single or two-family residential purposes a Type 2 Screen/Buffer Yard as specified in Section 208 of this Zoning Code shall be provided along all shared lot lines.
	206.4C	Cemeteries shall be permitted as an accessory use provided the provisions of Section 206.5 of this Zoning Code are met.
	206.4D	Child care centers shall be permitted as an accessory use only when the church structure is located on a street with a classification of no less than major collector status. The provisions of Section 206.7 of this Zoning Code shall also be met.
	206.4E	Private and parochial schools shall be permitted as accessory uses only when the church structure is located on a street with a classification of no less than major collector status. The provisions of Section 206.8 of this Zoning Code shall also be met.
old	206.4F	All play areas and other areas of outside activity shall be setback a minimum of 150 feet from all adjacent properties zoned or used for single-family residential purposes.
change	206.4F	All play areas and other areas of outside activity shall be setback a minimum of 100 feet from all adjacent properties zoned or used for single-family residential purposes except when in the opinion of the Building Official said adjacent properties are uninhabitable the setback shall only be twenty (20) feet.

Upon call for a vote, the following voted aye:

Vice-Mayor Richard Grogan  
Councilman Steve Copeland  
Councilman Dwight Henry  
Councilman Harold Jackson

NAY: Mayor Charles Womack

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL  
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At this time, the council took a 5 minute recess.

The council reconvened.

**CONSIDER ON FIRST READING  
ORDINANCE #001-12-20,  
AMENDING TITLE 4, CHAPTER  
1 OF THE COOKEVILLE  
MUNICIPAL CODE, PERTAINING  
TO BUILDING PERMITS**

Vice-Mayor Grogan made a motion, seconded by Councilman Copeland, to approve on first reading Ordinance #001-12-20. Upon call for a vote, the following voted aye:

Mayor Charles Womack  
Vice-Mayor Richard Grogan  
Councilman Steve Copeland  
Councilman Dwight Henry  
Councilman Harold Jackson

The City Clerk announced that the motion carried.

**SET A DATE FOR A PUBLIC  
HEARING ON ORDINANCE  
001-12-17, CLOSING SOUTH  
OLD KENTUCKY ROAD  
(SALEM CHURCH ROAD)  
AT THE INTERSECTION  
OF JEFFERY CIRCLE  
EXTENSION**

**SET A DATE FOR A PUBLIC  
HEARING ON ORDINANCE  
001-12-18, CLOSING  
FLEETGUARD ROAD  
FROM SOUTH MAPLE  
AVENUE TO HIGHWAY 111**

**SET A DATE FOR A PUBLIC  
HEARING ON ORDINANCE  
#001-12-19, CLOSING DACCO  
ROAD AT HIGHWAY 111**

Mayor Womack set the public hearings for January 3, 2002, at 6:00 p.m.

**CONSIDER RESOLUTION #R01-12-29,  
AUTHORIZING THE ADDITIONAL  
LINE-OF-DUTY DEATH BENEFITS  
FROM TENNESSEE CONSOLIDATED  
RETIREMENT SYSTEM PROVIDED  
BY CHAPTER 446 OF THE TN  
PUBLIC ACTS OF 2001  
COOKEVILLE CITY COUNCIL  
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Councilman Jackson made a motion, seconded by Councilman Copeland, to adopt Resolution #R01-12-29. Upon call for a vote, the following voted aye:

Mayor Charles Womack  
Vice-Mayor Richard Grogan  
Councilman Steve Copeland  
Councilman Dwight Henry  
Councilman Harold Jackson

The City Clerk announced that the motion carried.

**CONSIDER RESOLUTION #R01-12-31,  
EXECUTING AN AGREEMENT WITH  
THE STATE OF TENNESSEE DOT &  
CITY OF COOKEVILLE PUBLIC  
WORKS DEPT. ACCEPTING A  
GRANT OF \$45,000 FOR  
INTERSECTION IMPROVEMENTS  
TO SALEM ROAD & HIGHWAY 111**

Councilman Copeland made a motion, seconded by Vice-Mayor Grogan, to adopt Resolution #R01-12-31. Upon call for a vote, the following voted aye:

Mayor Charles Womack  
Vice-Mayor Richard Grogan  
Councilman Steve Copeland  
Councilman Dwight Henry  
Councilman Harold Jackson

The City Clerk announced that the motion carried.

**CONSIDER AUTHORIZING THE  
CITY MANAGER TO EXECUTE  
A CONTRACT WITH CLINTON  
ENGINEERING FOR  
CONSTRUCTION STAKEOUT  
OF JEFFERY CIRCLE WEST  
PROJECT**

**CLINTON ENGINEERING**  
1351 S. Old Kentucky Road, Suite D  
Cookeville, TN 38501  
(931)-372-0427

October 5, 2001

Mr. Greg Brown  
City of Cookeville  
45 East Broad Street  
Cookeville, TN 38501

RE: Jeffery Circle West Road  
Cookeville, Tennessee

Dear Greg:

Clinton Engineering is pleased to submit this proposal for providing construction stakeout for the above referenced project. The project generally consist of construction of approximately 1100 linear feet of 1 lane road with curb and gutter on both sides. Our work would consist of the following scope of services:

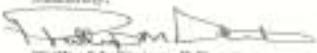
**Scope of Services**

- \* Stakeout construction of proposed road @50' stations
- \* Slope stake proposed cut and fill slopes @50' stations
- \* Stakeout proposed curb inlets and drainage structures
- \* Stakeout blue top hubs (1 per sta.) @50' stations for subgrade
- \* Stakeout blue top hubs (1 per sta.) @50' stations for stone grade
- \* Stakeout curb & gutter, each side, @50' stations

We propose to perform these services for the lump sum fee of \$20,000.00. Other incidental stakeout items needed for construction of the road will be provided as part of this fee. If you are in agreement with the above stated fee and scope of services, please sign and return one copy of this letter as notice to proceed.

We look forward to working with you on this project. Please feel free to call if you have any questions.

Sincerely,

  
Phillip M. Staton, P.E.  
Owner

\_\_\_\_\_  
Authorized Representative, Dale

**COOKEVILLE CITY COUNCIL  
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Councilman Copeland made a motion, seconded by Vice-Mayor Grogan, to authorize the City Manager to execute a contract for Jeffery Circle West Project as requested. Upon call for a vote, the following voted aye:

Mayor Charles Womack  
Vice-Mayor Richard Grogan  
Councilman Steve Copeland  
Councilman Dwight Henry  
Councilman Harold Jackson

The City Clerk announced that the motion carried.

**CONSIDER AUTHORIZING THE  
CITY MANAGER TO EXECUTE  
A CONTRACT WITH AEI  
ARCHITECTURAL FIRM FOR  
DESIGN & ENGINEERING  
OF CIVIC CENTER**

Vice-Mayor Grogan made a motion, seconded by Councilman Copeland, to authorize the City Manager to execute a contract for the design & engineering of a Civic Center.

Mr. Henry Malliet spoke concerning this item.

Councilman Copeland called for question, seconded by Vice-Mayor Grogan. Upon call for a vote, the following voted aye:

Vice-Mayor Richard Grogan  
Councilman Steve Copeland  
Councilman Dwight Henry  
Councilman Harold Jackson

NAY: Mayor Charles Womack

The City Clerk announced that the motion carried.

Upon call for a vote on the original motion, the following voted aye:

Vice-Mayor Richard Grogan  
Councilman Steve Copeland  
Councilman Dwight Henry  
Councilman Harold Jackson

NAY: Mayor Charles Womack

The City Clerk announced that the original motion carried.

**CONSIDER AUTHORIZING THE  
CITY MANAGER TO PLEDGE  
\$1,000 TO CRIMESTOPPERS  
FOR THE CONVICTION OF  
THOSE RESPONSIBLE FOR  
FALSE TERRORIST THREATS  
AGAINST THE CITIZENS OF  
THE CITY OF COOKEVILLE**

**COOKEVILLE CITY COUNCIL  
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Vice-Mayor Grogan made a motion, seconded by Councilman Jackson, to authorize the City Manager to pledge \$1,000 to Crimestoppers to assist in the arrest of persons responsible for false terrorist threats. Upon call for a vote, the following voted aye:

Mayor Charles Womack  
Vice-Mayor Richard Grogan  
Councilman Steve Copeland  
Councilman Dwight Henry  
Councilman Harold Jackson

The City Clerk announced that the motion carried.

**CONSIDER APPROVAL OF AN  
AGREEMENT WITH TVA  
PROVIDING FOR AN  
ENHANCED SECURITY**

**DEPOSIT PROGRAM**

Councilman Copeland made a motion, seconded by Vice-Mayor Grogan, to approve the agreement with TVA for an Enhanced Security Deposit Program. Upon call for a vote, the following voted aye:

- Mayor Charles Womack
- Vice-Mayor Richard Grogan
- Councilman Steve Copeland
- Councilman Dwight Henry
- Councilman Harold Jackson

The City Clerk announced that the motion carried.

**CONSIDER AWARDED BID FOR  
CASCADE SYSTEM/FILL STATION  
FIRE DEPARTMENT**

CITY OF COOKEVILLE  
BID TABULATION SCHEDULE

\_\_\_\_\_  
CASCADE SYSTEM AND FILL STATION

DATE OF BID OPENING 10/15/01 TIME 2:30 P.M.  
BIDS OPENED BY Gene Schmitt  
BIDS WITNESSED BY John Riddick  
DEPARTMENT Fire

BIDDER				
Harless Fire Equipment LLC	\$11,399.00			
Breathing Air Systems	\$11,907.00			
MAFECO	\$16,400.00			

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM HARLESS FIRE EQUIPMENT LLC BE AWARDED FOR THE FOLLOWING REASON LOWEST BID MEETING SPECIFICATIONS

Gene Schmitt RECOMMENDED DEPARTMENT HEAD  
Stephan M. Jones BUDGET AVAILABILITY FINANCE DIRECTOR  
John Riddick APPROVAL CITY MANAGER

**COOKEVILLE CITY COUNCIL  
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Vice-Mayor Grogan made a motion, seconded by Councilman Copeland, to award the cascade system/fill station bid as recommended. Upon call for a vote, the following voted aye:

- Mayor Charles Womack
- Vice-Mayor Richard Grogan
- Councilman Steve Copeland
- Councilman Dwight Henry
- Councilman Harold Jackson

The City Clerk announced that the motion carried.

**CONSIDER AWARDING BIDS FOR  
PUG MIX & PRECAST CONCRETE  
WINGWALLS (JEFFERY CIRCLE  
WEST PROJECT) – PUBLIC  
WORKS DEPARTMENT**

CITY OF COOKEVILLE  
BID TABULATION RECORD  
BASE STONE (PUG MIX)  
JEFFERY CIRCLE WEST PROJECT

DEPARTMENT: Public Works & Engineering BIDS OPENED BY: Greg Brown  
DATE OF BID OPENING: December 3, 2001 OPENING WITNESSED BY: Debbie Swafflow  
TIME OF BID OPENING: 9:00 A.M.

BIDDER	PRICE PER TON IN PLACE
LOJAC ENTERPRISES	\$8.15
ELK MOUNTAIN	NO RESPONSE
HIGHWAYS INC.	NO RESPONSE
ROGERS GROUP	NO RESPONSE
VULCAN MATERIALS	NO RESPONSE

WE THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM LOJAC ENTERPRISES BE  
AWARDED FOR THE FOLLOWING REASON: ONLY BIDDER -- GOOD BID

  
RECOMMENDED: DEPT. HEAD

  
BUDGET AVAILABILITY: FINANCE DIRECTOR

  
APPROVAL: CITY MANAGER

**COOKEVILLE CITY COUNCIL  
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CITY OF COOKEVILLE  
 BID TABULATION RECORD  
 WINGWALLS  
 JEFFERY CIRCLE WEST PROJECT

DEPARTMENT: Public Works & Engineering      BID EVALUATED BY: Greg Brown  
 DATE OF BID OPENING: November 27, 2001      OPENING WITNESSED BY: \_\_\_\_\_  
 TIME OF BID OPENING: \_\_\_\_\_

BIDDER	(1) 6' WINGWALL	(2) 10' WINGWALL	DELIVERY	TOTAL
CLOUD CONCRETE	\$258.00	\$978.00	\$250.00	\$1486.00
SHERMAN DIXIE	\$322.00	\$1610.00	\$0	\$1932.00
PLATEAU PIPE CO.	\$195.00	\$1590.00	\$250.00	\$2035.00

WE THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM CLOUD CONCRETE BE  
 AWARDED FOR THE FOLLOWING REASON: LOW BIDDER

  
 RECOMMENDED BY: DEPT. HEAD

  
 BUDGET AVAILABILITY: FINANCE DIRECTOR

  
 APPROVAL: CITY MANAGER

Councilman Jackson made a motion, seconded by Councilman Copeland, to award the Public Works Department bids as recommended. Upon call for a vote, the following voted aye:

Mayor Charles Womack  
 Vice-Mayor Richard Grogan  
 Councilman Steve Copeland  
 Councilman Dwight Henry  
 Councilman Harold Jackson

The City Clerk announced that the motion carried.

**CONSIDER AWARDED BID FOR  
 COMPUTER – POLICE DEPT.**

Memorandum

To: Chief Robert Terry  
 From: Capt. Nathan Honeycutt   
 Date: 11/15/2001  
 Re: Bid approval -- replacement computer server

As you know, we requested and received sealed bids for a computer system to replace our existing main server. The existing server has been in service since 1995. It does not have the capacity to support our updated police records management and computer-assisted dispatch software systems. In some cases, replacement parts are difficult to locate.

We received three bids, as follows:

Accounting Systems and Support, Inc. (Cottawoodga)	\$11,682.00
Epic Technology, LLC (Cookeville)	\$7,623.93
Multipro Computers (Cookeville)	\$7,201.01

The bid from Multipro Computers is the lowest bid and does meet our specifications.

Funds (\$10,000) to purchase a replacement server are included in the 2001 – 2002 capital outlay budget. In fact, this purchase can be completed significantly under budget.

I am requesting that you proceed to obtain formal approval to purchase this computer hardware from Multipro Computers for \$7,201.01. Please let me know if you have questions or need further information.

**COOKEVILLE CITY COUNCIL  
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CITY OF COOKEVILLE  
BID TABULATION SCHEDULE

COMPUTER

DATE OF BID OPENING: Nov. 9, 2001 TIME: 10:00 AM  
 BIDS OPENED BY: Don Ben  
 BIDS WITNESS BY: Cabbo McClain  
 DEPARTMENT: Police

BIDDERS		AMT \$				
Multiple Computers		7,000.00				
Epic Technologies, LLC		7,823.95				
Asst. Systems & Support		11,682.00	100.00			

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM Multiple Computers BE AWARDED FOR THE  
 FOLLOWING REASON: low bid meeting specifications  
 RECOMMENDED BY: [Signature] DEPT. HEAD  
 APPROVAL: [Signature] CITY MANAGER

Councilman Copeland made a motion, seconded by Councilman Henry, to award the computer bid as recommended. Upon call for a vote, the following voted aye:

- Mayor Charles Womack
- Vice-Mayor Richard Grogan
- Councilman Steve Copeland
- Councilman Dwight Henry
- Councilman Harold Jackson

The City Clerk announced that the motion carried.

**CONSIDER AWARDED BIDS FOR  
 2 TRUCKS, 1 CAB & CHASSIS &  
 UTILITY BED - ELECTRIC DEPT.**

CITY OF COOKEVILLE  
BID TABULATION SCHEDULE

BID NOTICE # 01110201

DATE OF BID OPENING: 11-19-2001 TIME: 2:00 PM CST  
 BIDS OPENED BY: Glenn Greenwood  
 BIDS WITNESS BY: Jim Woodford, Whit Carlen, David Dyer  
 DEPARTMENT: Electric

BIDDERS	2002 Two Wheel Drive Pickup Truck	2002 Four Wheel Drive Pickup Truck	2002 One Ton Cab & Chassis
	QTY	QTY	QTY
Carlen Motors	\$15,685.00	\$18,282.00	\$21,346.00
Woodford Motors	\$15,790.85	\$18,483.95	\$21,682.03
Heritage Ford	NB	NB	NB
Cumberland Auto Center	\$10,951.00	\$19,146.00	\$22,082.00

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Carlen BE AWARDED FOR THE  
 FOLLOWING REASON: low bid meeting specs.  
 RECOMMENDED BY: [Signature] DEPT. HEAD  
 APPROVAL: [Signature] CITY MANAGER

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CITY OF COOREVILLE  
BID TABULATION SCHEDULE

BID NOTICE # 0110202

DATE OF BID OPENING: 11-15-2001  
BIDS OPENED BY: Chris Greenwood  
BIDS WITNESSED BY: Mike McLain  
DEPARTMENT: Electric  
TIME: 2:30 PM CST

BIDDERS	CITY	URBY Truck Bid	1					
Electric		\$2,447.00						
Utility Equipment Service		\$7,463.98						

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Utility Equipment BE AWARDED FOR THE FOLLOWING REASON: low bid meeting specs.  
RECOMMENDED DEPT. HEAD: [Signature] APPROVAL: CITY MANAGER: [Signature]

Vice-Mayor Grogan made a motion, seconded by Councilman Copeland, to award the Electric Department bids as recommended. Upon call for a vote, the following voted aye:

- Mayor Charles Womack
- Vice-Mayor Richard Grogan
- Councilman Steve Copeland
- Councilman Dwight Henry
- Councilman Harold Jackson

The City Clerk announced that the motion carried.

**HEARING OF CITIZENS AND/OR DELEGATIONS:**

Mr. Sam Sallee discussed the Jeffery Circle East construction.

Mr. Harold Murphy requested the council to change the name of Sliger Road to Russ Sliger Road.

There being no further business to discuss, Councilman Jackson made a motion, seconded by Vice-Mayor Grogan, to adjourn the meeting at 8:26 p.m. Upon call for a vote, the following voted aye:

- Mayor Charles Womack
- Vice-Mayor Richard Grogan
- Councilman Steve Copeland
- Councilman Dwight Henry
- Councilman Harold Jackson

The City Clerk announced that the motion carried.

\_\_\_\_\_  
Charles Womack, Mayor

ATTEST:

\_\_\_\_\_  
Stephanie Miller, City Clerk

